

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, January 11, 2012

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Chairman Paxton called the meeting to order.

Present 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Others present:

*David Stolman, County Board Chair
Barry Burton, County Administrator
Paula Trigg, Division of Transportation
Terri Berryman, Workforce
Marty Buehler, Department of Transportation
Gary Gordon, Finance and Administration
Patrice Sutton-Burger, Finance and Administration
Ryan Waller, County Administrator's Office
Terry Kuss, County Board Office
Jane Tallitsch, County Board Office
Jim Newton, County Board Member
Anne Wagner, Winchester House
Mary Stevens, Winchester House
Amy McEwan, County Administrator's Office
Joel Williams, Planning, Building and Zoning
Jonathon Burch, Planning, Building and Zoning
Anita Patel, Finance and Administration
Keith DeVore, Finance and Administration
Amy Pechacek, Risk Management
Mike Gavin, Finance and Administration
Glenn Rybacki, Mayor of Village of Wadsworth
Moses Amidei, Administrator, Village of Wadsworth
Members of the Public*

2. **Pledge of Allegiance**

Chair Paxton led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **12-0013**

Minutes from December 7, 2011.

A motion was made by Member Lawlor, seconded by Member Mountsier, that the meeting minutes of December 7, 2011 be approved. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Abstain: 1 - Member Mountsier

Not Present: 1 - Vice Chair Kyle

3.2 12-0004

Joint PB&Z and F&A budget minutes from October 18, 2011.

A motion was made by Member Lawlor, seconded by Member Mountsier, that Joint Committee meeting minutes of October 19, 2011 be approved. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

3.3 11-1381

Joint L&J and F&A budget minutes from October 18, 2011.

A motion was made by Member Lawlor, seconded by Member Mountsier, that Joint Committee meeting minutes of October 18, 2011 be approved. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

3.4 11-1380

Joint HCS and F&A budget minutes from October 18, 2011.

A motion was made by Member Lawlor, seconded by Member Mountsier, that Joint Committee meeting minutes of October 19, 2011 be approved. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

3.5 12-0010

Joint RRL and F&A budget minutes for October 19, 2011.

A motion was made by Member Lawlor, seconded by Member Mountsier, that Joint Committee meeting minutes of October 19, 2011 be approved. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

3.6 12-0012

Joint PWT and F&A budget minutes from October 19, 2011.

A motion was made by Member Lawlor, seconded by Member Mountsier, that Joint Committee meeting minutes of October 19, 2011 be approved. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

3.7 12-0016

F&A Budget minutes from October 19, 2011.

A motion was made by Member Lawlor, seconded by Member Mountsier, that Joint Committee meeting minutes of October 19, 2011 be approved. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

4.

There were no items added to the agenda.

A motion was made by Member Taylor, seconded by Member Lawlor, to remove item 7.11 from agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

5. Public Comment

Public comments were reserved for later in the meeting.

approved

6. Old Business

There was no old business to conduct.

7. New Business

Law & Judicial

7.1 11-1325

Joint resolution authorizing the continuation of the State's Attorneys Appellate Prosecutor Program for Fiscal year 2012 which includes the \$35,000 fee.

Amy McEwan presented.

A motion was made by Member Mountsier, seconded by Member Lawlor, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

Health & Community Services

7.2 11-1329

Joint resolution accepting a grant from the Healthcare Foundation of Northern Lake County to provide dental service assistance to veterans of Lake County and authorizing

an emergency appropriation in the amount of \$50,000.

Anne Wagner and Ryan Waller presented.

A motion was made by Member Lawlor, seconded by Member Mountsier, that this resolution be recommended for adoption by the County Board. Motion carried by the followign vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.3 11-1346

Joint resolution ratifying an emergency procurement with Leaderstat to provide a temporary Director of Nursing (DON) in the amount of \$85,497.

Anne Wagner and Ryan Waller presented.

A motion was made by Member Lawlor, seconded by Member Mountsier, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.4 11-1340

Joint resolution ratifying an emergency procurement with Pathway Health Services Inc. for interim staffing services at Winchester House in the amount of \$312,484.

Anne Wagner and Ryan Waller presented.

A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.5 11-1333

Joint resolution authorizing acceptance of the 2011 Department of Housing and Urban Development's (HUD) Continuum of Care Homeless Assistance grant awards.

Joel Williams presented.

A motion was made by Member Bassi, seconded by Member Lawlor, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.6 11-1334

Joint resolution authorizing an emergency appropriation in the amount of \$1,617,856.63 in the Community Development Neighborhood Stabilization Program budget as a result of unanticipated revenue from the sale of homes purchased under the program.

Jonathon Burch and Joel Williams presented.

A motion was made by Member Bassi, seconded by Member Lawlor, that this

resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.7 11-1373

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Investment Act reallocation grant and authorizing an emergency appropriation of \$367,676.

Terri Berryman presented.

A motion was made by Member Lawlor, seconded by Member Bassi, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.8 11-1374

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Globalization Adjustment and Assistance Act grant modification and authorizing an emergency appropriation in the amount of \$12,972.

Terri Berryman presented.

A motion was made by Member Lawlor, seconded by Member Bassi, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.9 11-1375

Joint resolution accepting a new Illinois Department of Commerce and Economic Opportunity (DCEO) 1E Case Management grant ("CM grant"), a modification to the existing CM grant and authorizing an emergency appropriation in the amount of \$96,098.

Terri Berryman presented.

A motion was made by Member Lawlor, seconded by Member Bassi, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Public Works & Transportation

7.10 11-1364

Joint resolution authorizing Treasurer Robert Skidmore to withdraw monies from the Bond Series A of 2010 Construction Account to pay construction cost items.

Chair Paxton set aside agenda items 7.17, 7.18 and 7.19 for discussion later in meeting. Item 7.11 previously removed.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this

resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.11 11-1376

Joint resolution authorizing the execution of a professional services agreement with Crowe Horwath LLP in the amount of \$82,500 for auditing services.

Removed from agenda.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution removed from agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.12 11-1347

Joint resolution authorizing a contract for the reconstruction and widening of Delany Road, from York House Road to Wadsworth Road, to Curran Contracting Company, Crystal Lake, Illinois, in the amount of \$7,762,411.72 and designated as Section 00-00093-18-WR.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.13 11-1342

Joint resolution providing a supplemental appropriation of \$725,000 of Motor Fuel Tax funds for the acquisition of necessary right-of-way and other right-of-way costs associated with the reconstruction and realignment of Petite Lake Road, from Fairfield Road to Illinois Route 83, and designated as Section 00-00181-03-RS.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.14 11-1343

Joint resolution authorizing the appropriation of \$365,800 of County Bridge Tax funds, \$3,801,700 of Motor Fuel Tax funds, \$2,636,500 of ¼% Sales Tax for Transportation and Public Safety funds for the reconstruction and realignment of Petite Lake Road, from Fairfield Road to Illinois Route 83, and designated as Section 00-00181-03-RS.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.15 11-1344

Joint resolution authorizing the execution of an agreement between the Illinois Department of Transportation (IDOT) and Lake County for Phase II design engineering services for the proposed roundabout at the intersection of River Road, at Roberts Road, and designated as Section 07-00086-08-CH.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.16 11-1345

Joint resolution authorizing the execution of an agreement between Lake County and Bollinger, Lach & Associates, Inc., Itasca, Illinois for Phase II design engineering services for the proposed roundabout at the intersection of River Road, at Roberts Road, at a maximum cost of services described as \$589,325.87 and appropriating \$210,000 of County Bridge Tax funds and \$500,000 of Matching Tax funds for these services designated as Section 07-00086-08-CH.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.20 11-1359

Joint resolution appropriating a supplemental amount of \$15,000 of Matching Tax funds for the design engineering of Quentin Road resurfacing, from Illinois Route 22 to Old McHenry Road, and designated as Section 10-00090-14-RS.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.21 11-1351

Joint resolution appropriating \$20,000 of Motor Fuel Tax funds for the 2012 repair and replacement of various guardrail installations and designated as Section 12-00000-04-GM.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.22 11-1352

Joint resolution appropriating a supplemental amount of \$100,000 of Motor Fuel Tax funds for FY2012 contract maintenance services needed to maintain the traffic control signal installations with interconnect, and to install other field equipment and designated as Section 12-00000-01-GM.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.23 11-1357

Joint resolution appropriating \$80,000 of Matching Tax funds for JULIE ticket screening and locating of Lake County Division of Transportation (LCDOT) storm sewers for excavator dig requests for various County highways and designated as Section 12-00000-06-GM.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.24 11-1341

Joint resolution authorizing the execution of an agreement between Lake County and ECS Midwest, LLC, Buffalo Grove, Illinois for material inspections for the FY2012 Lake County Division of Transportation (LCDOT) highway construction program appropriating \$85,000 of Matching Tax funds and designated as Section 12-00000-05-EG.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.17 11-1355

Joint resolution authorizing an agreement between Lake County and the SOO Line Railroad Company (d/b/a Canadian Pacific Railway) for the widening, reconstruction and maintenance of the roadway crossing for the Wadsworth Road improvement, from the Des Plaines River to 800 feet west of Northwoods Road, and appropriating \$420,000 of Matching Tax funds and designated as Section 01-00033-10-ES.

Public Comments:

Moses Amidei, Administrator, Village of Wadsworth - Support
Paul Kruege, Representating Teamsters - Support

Paula Trigg and Marty Buehler presented.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be recommended for adoption by the County Board. Motion carried by

the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.18 11-1348

Joint resolution appropriating a supplemental amount of \$75,000 of Matching Tax funds for the design engineering of the Wadsworth Road reconstruction in downtown Wadsworth and designated as Section 01-00033-10-ES.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.19 11-1354

Joint resolution authorizing the appropriation of \$2,225,500 of Matching Tax funds and \$1,159,500 of Motor Fuel Tax funds for the Wadsworth Road improvement, from the Des Plaines River to 800' west of Northwoods Road, and designated as Section 01-00033-10-ES.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Financial & Administrative

7.25 11-1379

Committee action to modify Contract #90027 for Architectural and Engineering Services relating to the renovation and energy retrofit for four floors of the County Courthouse Administrative Tower.

Matt Guarnery presented.

A motion was made by Member Kyle, seconded by Member Mountsier, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.26 12-0017

Committee action to ratify the implementation of the short term court facility initiative appropriated in the FY 2012 operating budget.

Matt Guarnery presented.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.27 11-1259

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds.

Patrice Sutton-Burger presented.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.28 11-1321

Resolution authorizing a contract with Staples Contract & Commercial, Inc. for the purchase of office supplies for various Lake County departments in the estimated annual amount of \$350,000.

Gary Gordon presented. He stated that Staples was the lowest responsive and responsible bidder. Staples will provide a 65% discount off catalog price, equaling a savings of approximately \$150,000 per year. There are six retail stores in Lake County.

A motion was made by Member Kyle, seconded by Member Mountsier, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.29 11-1362

Resolution authorizing emergency appropriations for FY 2012 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

Patrice Sutton-Burger presented.

A motion was made by Member Mountiser, seconded by Member Lawlor, that this resolution be recommended for adoption by the County Board. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

8. Executive Session

A motion was made by Member Mountiser, seconded by Member Kyle, to go into Executive Session at 1:37 p.m. for the purposes of discussing pending litigation. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

A motion was made by Member Lawlor, seconded by Member Taylor, to come out of Executive Session at 1:55 p.m. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

9. County Administrator's Report

Pre-Audit Communication

Patrice Sutton-Burger stated the audit has begun. She distributed a letter outlining the auditor's services and providing their contact information for direct communications. She also provided the Economic Indicators report.

adopted

10. Adjournment

The meeting adjourned at 2:03 p.m.

A motion was made by Member Taylor, seconded by Member Lawlor, to adjourn.

Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Minutes prepared by Jane Tallitsch.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee