

# Lake County Illinois

*Meeting held by Video Conference*  
*Physical Location:*  
*18 N County Street (10th Floor), Waukegan, IL 60085*



## Meeting Minutes - Final

Tuesday, March 2, 2021

10:30 AM

**Meeting held by video conference. Register to virtually attend the meeting at <http://bit.ly/37F2BZN>**

**Watch the meeting at <http://lakecounty.tv/>, Comcast Ch 18 or 30, AT&T Uverse Ch 99, & 18 N County St, Waukegan (10th FL)**

**Health and Community Services Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** The public wishing to attend remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower, 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people).

**PUBLIC VIEWING:** This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. Individuals attending remotely / virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor). Public Comment on items not on the agenda will be presented at the beginning of the meeting under "Public Comment." Comments on agenda items may be presented during consideration of that item. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment.

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and then those via the registration link) then (2) written comments in the order they are received. To view County Board Rules, click here: <https://bit.ly/3idRdrV>.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Health and Community Services Committee  
(Must be the Subject line for written Public Comment)
- \* Name: (Required)
- \* Street Address, City, State (Optional):
- \* Phone Number (Optional):
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self"):

\* Topic or Agenda Item # (if applicable) - followed by the written  
Comment

0.0 [21-0069](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 12.30.20](#)

**1. Call to Order**

*Chair Simpson called the meeting to order at 10:30 a.m.*

**Present** 7 - Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham,  
Member Maine, Member Roberts and Chair Simpson

*Others present:*

*Cassandra Torstenson, County Administrator's Office*

*Jim Hawkins, County Administrator's Office*

*Matt Meyers, County Administrator's Office*

*Gary Gibson, County Administrator's Office*

*Blanca Vela-Schneider, County Administrator's Office*

*Abby Scalf, County Board Office*

*Mark Pfister, Health Department*

*Arin Thrower, Communications*

*Brenda O'Connell, Planning, Building and Development*

*Eric Waggoner, Planning, Building and Development*

*Jennifer Serino, Workforce Development*

*Paul Frank, County Board*

*Sandy Hart, County Board*

*Linda Pedersen, County Board*

**2. Pledge of Allegiance**

*Member Roberts led the Pledge of Allegiance.*

**3. Roll Call of Members**

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no public comments.*

**6. Chair's Remarks**

*Chair Simpson thanked everyone at the Health Department for the vaccine roll out. Chair also thanked Vice Chair Altenberg for setting up the volunteers helping to register seniors for the vaccine.*

*Vice Chair Altenberg gave an overview of the volunteers who are helping to register seniors for the vaccine. Anyone can sign up to volunteer at lakecountycalls@gmail.com.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Item 8.1)**

**8.1 [21-0383](#)**

Minutes from February 2, 2021.

**Attachments:** [HCS 2.2.21 Final Minutes](#)

**A motion was made by Member Cunningham, seconded by Member Casbon, that this minutes be approval of minutes. The motion carried by the following vote:**

**Aye:** 7 - Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Maine, Member Roberts and Chair Simpson

**REGULAR AGENDA**

**\*HEALTH DEPARTMENT\***

**8.2 [21-0388](#)**

Health Department Annual Update.

*Mark Pfister, Health Department Executive Director, gave an annual overview of the Health Department. Director Pfister discussed the primary functions and tasks, staffing and the Health Departments budget for Fiscal Year (FY) 2021. There are 17 Health Department locations throughout Lake County. Illinois Statutory Mandates for the Health Department to have the Board of Health, the TB Board and Animal Care and Control. Director Pfister also gave an overview of the past 12 months with COVID-19 and the vaccination process. A lengthy discussion ensued.*

**\*COMMUNITY DEVELOPMENT\***

**8.3 [21-0273](#)**

Joint resolution approving the Fourth Amendment to the Program Year (PY) 2020 Annual Action Plan (AAP).

**Attachments:** [2020 AAP 4th Amendment DRAFT.pdf](#)

*Eric Waggoner, Planning, Building and Development Director, gave an overview of the Fourth Amendment for the Annual Action Plan as required by the United States Housing*

*and Urban Development. Every year under the Board's guidance Housing Authority does an Action Plan. There are three changes to the amendment. Discussion ensued.*

**A motion was made by Member Cunningham, seconded by Member Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 7 - Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Maine, Member Roberts and Chair Simpson

**\*WORKFORCE DEVELOPMENT\***

**8.4 [21-0379](#)**

Joint resolution accepting the subcontractor agreement between Lake County Workforce Development and College of Lake County in the Illinois Community College Board Workforce Equity Initiative Grant; and approving an emergency appropriation in the amount of \$25,257.

**Attachments:** [Resolution March CFY'20 ICCB Grant GL 11.30.20](#)  
[Resolution March CFY'21 ICCB Grant GL 12.31.2020](#)

*Jennifer Serino, Workforce Development Director, gave an overview of the grant through the College of Lake County to receive additional funding. The funding will be used to reimburse the time Workforce Development employees work with the students for the job readiness training as well as the workplace essential skills training.*

**A motion was made by Member Maine, seconded by Member Barr, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 7 - Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Maine, Member Roberts and Chair Simpson

**9. County Administrator's Report**

*Cassandra Torstenson, Assistant County Administrator, stated staff continue to roll out the rental assistance program with the additional Federal funding that was received. A request for applications was sent out to all of the partners for the CARE Act Funding. Once all of the applications are back and finalized, there will be a training with any changes.*

**10. Executive Session**

*There was no Executive Session.*

**11. Members' Remarks**

*There were no member's remarks.*

**12. Adjournment**

*Chair Simpson declared the meeting adjourned at 12:23 p.m.*

**Next Meeting: March 30, 2021**

*Meeting minutes prepared by Kristy Cechini.*

*Respectfully submitted,*

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*Chair*  
*Health and Community Services Committee*