

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, August 4, 2015

9:00 AM

Assembly Room, 10th Floor

Planning, Building and Zoning Committee

1.0 CALL TO ORDER

The meeting was called to order at 9:00 a.m.

Present 7 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen and Member Sauer

Others present:

Barry Burton - County Administrator

Amy McEwan - Deputy County Administrator

Adlil Issakoo - Assistant County Administrator

Ben Gilbertson - County Administrator's Office

Eric Waggoner - Director, Planning, Building and Development Department

Steve Crivello - Planning, Building and Development Department

Matt Meyers - Planning, Building and Development Department

Brittany Albrecht-Sloan - Planning, Building and Development Department

Anita Patel - Planning, Building and Development Department

Terry Kuss - Planning, Building and Development Department

Patrice Sutton-Burger - Finance and Administrative Services

Farrah Watson - Finance and Administrative Services

Efren Heredia - Finance and Administrative Services

Brian Lomaugt - Applicant

Paul Frank - City of Highland Park

2.0 PLEDGE OF ALLEGIANCE

Member Hart led the group in the Pledge of Allegiance.

3.0 APPROVAL OF MINUTES

3.1 [15-0784](#)

Minutes of July 7, 2015

A motion was made by Member Bartels, seconded by Member Sauer, that the minutes be approved. Motion carried by the following vote:

Aye: 7 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen and Member Sauer

4.0 ADDED TO AGENDA

There were no items added to the agenda.

5.0 PUBLIC COMMENT

There were no public comments.

6.0 NEW BUSINESS

6.1 [15-0777](#)

Joint resolution to approve an Intergovernmental Agreement with the Village of Fox Lake for the Lake County Department of Planning, Building and Development to provide plumbing inspection services for the Village.

Matt Meyers summarized the IGA for the Intergovernmental Agreement and explained the modest workload would be absorbed by existing staff.

A motion was made by Member Carlson, seconded by Member Pedersen, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen and Member Sauer

6.2 [15-0762](#)

Resolution accepting the Annual Evaluation Report of the (County-Wide) All Natural Hazards Mitigation Plan for Unincorporated Lake County, Illinois and directing the Planning, Building and Development Department to make the report available on the department's website and issue a press release to meet CRS recertification requirements.

Steve Crivello presented the resolution to the Committee and summarized the benefit of the CRS program on flood insurance rates for eligible policies in the unincorporated area. The Committee discussed outreach efforts for the public, as required by the program.

A motion was made by Vice Chair Wilke, seconded by Member Pedersen, that the resolution be approved for the County Board consent agenda. Motion carried by the following vote:

Aye: 7 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen and Member Sauer

ZONING

6.3 [15-0765](#)

Resolution on Zoning Board of Appeals Case No. 7204, which consists of the petition of Robert and Barbara Kraus, record owners, who seek a rezoning of two parcels totaling 0.59 acres from the Recreational Commercial (RC) District to the Residential-1 (R-1) District in Antioch Township - District 1.

Brittany Sloan and Brad Denz presented the ZBA recommendation for rezoning for the subject property in light of its current residential use.

A motion was made by Member Pedersen, seconded by Member Hart, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen and Member Sauer

7.0 OTHER BUSINESS

There was no other business to conduct.

8.0 COUNTY ADMINISTRATOR'S REPORT

There was no County Administrator's Report.

9.0 DIRECTOR'S REPORT

9.1 15-0817

PB&D Annual Report - Enforcement Programs

Eric Waggoner, Director of Planning, Building and Development presented to the Committee Part 1 of the annual report, focusing on the Department's enforcement programs. Highlights of the discussion included a status report on the Demolition Improvement Program, Administrative Adjudication, and a report on lagging collections for fines. Matt Meyers highlighted staff's research on the Illinois Comptrollers Office's Debt Recovery Program to improve the County's collection of outstanding fines assessed in the County's enforcement process. Robert Springer also summarized the current status of the County's new abatement efforts for non-customary outdoor storage. Next month staff will present Part 2 of the annual report.

10.0 ADJOURNMENT

The meeting was adjourned at 10:00 a.m.

A motion was made by Member Pedersen, seconded by Member Hart, that this meeting be adjourned. The motion carried by the following vote:

Aye: 7 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen and Member Sauer

Minutes prepared by Terry Kuss.

Respectfully submitted,

Chair

Vice-Chair

