

# Lake County Illinois

*Lake County Courthouse and Administrative Complex*  
18 N. County Street  
Waukegan, IL 60085-4351



## Minutes Report - Final

**Tuesday, December 5, 2017**

**11:00 AM**

**Assembly Room, 10th Floor**

**Health and Community Services Committee**

**1. Call to Order**

*Chair Carlson called the meeting to order at 11:00 a.m.*

**Present** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank, Member Martini and Member Paxton

*Others present:*

*Amy McEwan, County Administrator's Office*

*Barry Burton, County Administrator's Office*

*Aaron Lawlor, County Board Chair*

*Gary Gordon, Finance and Administrative Services*

*Benjamin Gilbertson, Finance and Administrative Services*

*Paul Fetherston, County Administrator's Office*

*Jennifer Serino, Workforce Development*

*Demar Harris, Workforce Development*

*RuthAnne Hall, Finance and Administrative Services*

*Eric Waggoner, Planning Building and Development*

*Jodi Gingiss, Community Development*

*Maya Ziu-El, Prairie State Legal Services*

*Mike Wheeler, Finance and Administrative Services*

*Anthony Cooling, Finance and Administrative Services*

*DonnaJo Maki, County Administrator's Office*

*Sonia Hernandez, County Administrator's Office*

**2. Pledge of Allegiance**

*Chair Carlson led the group in the Pledge of Allegiance.*

**3. Approval of Minutes**

*There were no minutes ready for approval.*

**4. Addenda to the Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There was no public comments.*

**6. Chairman's Remarks**

*There were no Chairman's remarks.*

**7. Old Business**

*There was no old business to conduct.*

**8. New Business**

**COMMUNITY DEVELOPMENT**

**8.1 17-1311**

U.S. Department of Housing & Urban Development (HUD) Final Rule on Affirmatively Furthering Fair Housing.

- Lake County has been required by HUD to complete an Analysis of Impediments to Fair

Housing Choice (AIFHC) every five years, with its most recent AIFHC completed in September 2014. Since then, Lake County has worked with the community to advance several affirmatively furthering fair housing goals.

- On July 8, 2015, HUD established requirements for a newly delineated Assessment of Fair Housing (AFH) that replaces the AIFHC previously required. The new AFH must be incorporated into the next five-year Consolidated Plan. As Lake County's next five-year Consolidated Plan which is due May 1, 2020. The new AFH will be due July 31, 2019.
- To meet this deadline, Lake County Community Development intends in January 2018 to seek Lake County Board approval of a new Request for Proposal to be issued to seek proposals and bids from consulting firms to lead the AFH community outreach and engagement process. The consultant selection process in the first quarter of 2018 will be followed by community outreach and engagement for the remainder of 2018.
- Following the community engagement process in 2018, the actual AFH will be developed in early 2019 for consideration by the Board in summer 2019.

*Jodi Gingiss presented update of the Assessment of Fair Housing. The next Assessment of Fair Housing is due July 31, 2019. Community Development would like to put out a request for proposal to seek proposals and bids from consulting firms to lead the Assessment of Fair Housing. Proposal will be ready for committee to approval in January 2018.*

**8.2 17-1296**

Joint resolution authorizing reallocation of 2017 grant award and program income from the Lake County Affordable Housing Program (AHP).

- The Housing and Community Development Commission (HCDC) developed 2017 funding recommendations for the Lake County Affordable Housing Program (AHP) that were approved by the Lake County Board on March 14, 2017. The "Towering Oaks" housing development in Island Lake, one such grantee, will not be moving forward so its AHP grant of \$36,000 must be reallocated. In addition, \$13,282.57 of AHP program income is available for reinvestment, bringing the total available to \$49,282.57.
- Following the July 2017 floods in Lake County, the Long-Term Recovery Committee of the local Community Organizations Active in Disaster (COAD) has been impaneled pursuant to the Federal Disaster Recovery guidelines. As part of its recovery efforts, the COAD has identified the need to raise funds for repair/replacement of flood-damaged furnaces in homes where owners don't have the means to replace them. The United Way of Lake County has been designated by the COAD as the charitable agency responsible for pooling and disseminating funds for this purpose.
- The HCDC recommends the Lake County Board designate \$49,282.57 in available AHP 2017 funds for potential emergency furnace replacement on flood-damaged houses not prone to repetitive flood damage and owned by low- and moderate income families for whom property insurance won't cover the work. In the event that some or all of the designated AHP funds are not needed for furnace replacement, the HCDC will recommend reallocation of those 2017 AHP funds in the 2018 affordable housing application funding process.

*Jodi Gingiss presented this item and requests approval of the transfer of funds to be used to replace furnaces that were damaged due to the flood not covered by owner's insurance. Transfer of funds will go to the United Way of Lake County, any money not used will be returned.*

**A motion was made by Member Martini, seconded by Member Cunningham, that this**

**resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following vote.**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank, Member Martini and Member Paxton

**8.3 17-0608**

Joint resolution authorizing an increase in a 2015 Community Development Block Grant (CDBG) award to Family First by \$7,000 to cover elevator storage fees.

- Family First, a Waukegan-based non-profit, was awarded \$90,750 in Program Year 2015 Community Development Block Grant (CDBG) funds for the installation of an elevator in its facility located at 202 S. Genesee Street.
- The contractor hired by Family First, Gregory Enterprises, subcontracted with Schindler Elevator Corporation. Two significant errors were made by these entities resulting in delay in full payment and delivery of the elevator, resulting in a \$7,000 cost increase for elevator storage fees.
- At the June 1, 2017 meeting of the Housing & Community Development Commission (HCDC), it was recommended that the Lake County Board approve a grant increase of \$7,000 from \$90,750 to \$97,750 under the condition that the contractor, Gregory Enterprises, has fulfilled its financial obligations and completed all work necessary for the installation. The additional \$7,000 of CDBG 2015 funds are available due to under-spending by another 2015 grantee, the Little City Foundation, on a housing rehabilitation project.

*Jodi Gingiss explained why the additional storage fees were needed due to delay of the Family First elevator installation project. The fees were covered by Community Development Block Grant and the contractor has repaid the storage fee.*

**A motion was made by Member Cunningham, seconded by Member Martini, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following vote.**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank, Member Martini and Member Paxton

**WORKFORCE DEVELOPMENT**

**8.4 17-1323**

Joint resolution approving an emergency appropriation to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance grant modification and authorizing an emergency appropriation in the amount of \$286,232.67.

- The TAA federal grant provides funding for reemployment services to displaced workers who have lost their jobs as a result of increased imports or shifts in production outside the United States.
- The additional funds of \$272,144.67 is for tuition and related training expenditures for the displaced workers.
- The additional funds of \$14,088 support activities associated with payment processing of tuition, training and transportation costs.
- Forty-nine eligible displaced workers are enrolled in occupational training from thirteen certified events and will continue services through this grant.
- The grant period is April 1, 2017 through September 30, 2018.

*Jennifer Serino explained that the emergency appropriation funds will be used for tuition and related training expenditures for 49 eligible and displaced workers.*

**A motion was made by Member Calabresa, seconded by Member Hart, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following vote.**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank, Member Martini and Member Paxton

**8.5 17-1325**

Joint resolution authorizing an emergency appropriation in the amount of \$17,381 for the Lake County Workforce Development Department.

- Lake County has a 2015 agreement with IDES and CMS to provide space for four IDES staff members at the Lake County Job Center.
- The agreement calls for the State to pay to the County costs based upon the square footage of the facility that the IDES staff members occupy (10.6 percent).
- Under the terms of the agreement, the State owes Lake County for the period of September 2015 through October 2017, \$17,381 of which Lake County received in November of 2017.
- Workforce Development does not have the \$17,381 in their budget due to delays in receiving payments from the State, therefore an emergency appropriation is needed, and this additional revenue shall be booked to Workforce's fiscal year 2017 Modified Budget for October 2017.

*Jennifer Serino explained that the emergency appropriation was needed due to the delay of payment from the State. The annual cost will be reimbursed once the funds are received from the State.*

*Demar Harris gave committee update. The Office of Equal Opportunity Monitoring and Compliance completed the annual Equal Opportunity compliance review for the Lake County Workforce Development Department. The comprehensive on-site review illustrated the program area was in full compliance as it pertains to individuals with a disability are provided an equal opportunity to participate in and benefit from Federally funded programs and services, maintenance of written documentation was adequate, completed documentation for the designation of the local level, full compliance with federal requirements, and completed development of procedures for processing discriminations. There were 41 offsite findings at multiple training locations that receive workforce funding: Waukegan High School, Kotra Truck School, Zion Benton Highschool, College of Lake County, and Chicago Community Learning Center. All of the locations mentioned above have submitted their findings resolutions and all of the findings will be resolved or have a justifiable resolution.*

**A motion was made by Member Cunningham, seconded by Member Calabresa, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following vote.**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank, Member Martini and Member Paxton

**9. Executive Session**

*There was no Executive Session.*

**10. County Administrator's Report**

*Amy McEwan reminded committee of the Mental Health Coalition meeting on Monday December 11th at 10:00 a.m.*

**10.1 17-1330**

*Presentation of recommended Lake County fiscal year 2018 State and Federal Legislative Program.*

*Paul Fetherston and Benjamin Gilbertson presented the Final Draft of the 2018 Legislative Agenda. The final draft will be presented to the AdHoc Committee tomorrow December 6 for their approval and submittal to the Finance and Administrative Services Committee. AdHoc will make any final edits prior to presenting to F&A. Legislative Agenda will be presented to the County Board for approval on December 12. A spreadsheet of changes, edits, and feedback was presented to each committee member. Discussion ensued. Member Frank would like to see recreational marijuana listed on the legislation agenda. Member Martini would like item #8 on page 5 reworded. Per members discussion and agreement, the wording of item #8 was changed as follows "Opposed legislation that erodes existing state-appropriated County revenues".*

*Member Paxton left meeting at 11:35 a.m.*

*Gary Gordon updated committee on the Winchester House building. Finance and Administrative Services will be hiring a professional to help with the planning of the old building. He also mentioned that the cost to repair the building is very expensive.*

**Members' Remarks**

*Member Cunningham gave brief update on NACo she also explained the different Mental Health grants available online at NACo's website. Next NACo conference is scheduled on March 3-7, 2018.*

*Member Lawlor reminded committee that volunteers are needed for the 2018 Point-In-Time Homeless Count event taking place January 24, 2018 at 10:00 p.m. He encouraged members to sign up for the event.*

*He also mentioned to members that he was personally invited to attend their Mental Health Conference in New York City. He will be part of a panel of speakers that will speak on using data better for mental health.*

**12. Adjournment**

*Chair Carlson adjourned the meeting at 11:52 a.m.*

**A motion was made by Member Martini, seconded by Member Hart, that this meeting be adjourned. Motion carried by the following vote.**

**Aye:** 6 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Frank and Member Martini

**Not Present:** 1 - Member Paxton

*Minutes prepared by Sonia Hernandez.*

*Respectfully submitted,*

### *Chairman*

### *Vice-Chairman*

## **Health and Community Services Committee**