

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes

Tuesday, August 2, 2011

8:30 AM

Assembly Room

Planning, Building and Zoning Committee

1. **Call to Order**

Chair Thomson-Carter called the meeting to order at 8:30 a.m.

Present 6 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Pedersen and Member Carey

Absent 1 - Member Gravenhorst

Others present:

David Stolman - Lake County Board Chair

Barry Burton - County Administrator

Amy McEwan - County Administrator's Office

Ryan Waller - County Administrator's Office

Eric Waggoner - Planning, Building and Development

Steve Crivello - Planning, Building and Development

Matt Meyers - Planning, Building and Development

Pat Tierney - Planning, Building and Development

David Husemoller - Planning, Building and Development

Megan Krueger - Planning, Building and Development

Ramon Hernandez - Applicant

Ramon Hernandez, Jr. - Applicant

Jim Bakk - Special Assistant to State's Attorney's Office

2. **Pledge of Allegiance**

Chair Thomson-Carter asked Member Pedersen to lead the group in the Pledge of Allegiance. The Pledge of Allegiance was recited.

3. **Approval of Minutes**

3.1 **11-0718**

Minutes from June 28, 2011.

A motion was made by Member Carlson, seconded by Vice-Chair Mountsier, that the minutes be approved. Motion carried unanimously.

Aye: 6 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Pedersen and Member Carey

Not Present: 1 - Member Gravenhorst

4. **Public Comment**

There were no public comments.

Member Carey briefly discussed a local food policy development project led by the Chicago Metropolitan Agency for Planning, the Liberty Prairie Conservancy and the College of Lake County.

5. **Added to Agenda**

There were no items added to the agenda.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

Subdivisions

7.1 **11-0736**

Committee action on a variance request from Article 10 of the Unified Development Ordinance to extend the performance period beyond the three-year time limit for Sunset Estates Subdivision.

Presented by Pat Tierney, Principal Planner, Planning, Building and Development Department.

A motion was made by Vice-Chair Mountsier, seconded by Member Carey, that this committee action item be approved. The motion carried unanimously.

Aye: 6 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Pedersen and Member Carey

Not Present: 1 - Member Gravenhorst

Zoning

7.2 **11-0735**

Resolution approving the rezoning of the property located at 14805 W. Illinois Route 173 from Rural Estate (RE) to Agricultural (AG)

Presented by Pat Tierney, Principal Planner, Planning, Building and Development Department.

Chair Thomson-Carter asked the applicant whether landscape waste composting would occur on the property.

Ramon Hernandez of Wadsworth, II., applicant for the rezoning, stated that the material remains on-site for a few days until a full truck load is collected. The landscape waste is then taken to a local recycling center. No composting or recycling is done on the site.

A motion was made by Member Hewitt, seconded by Member Pedersen, that this resolution be recommended for adoption to the regular agenda. Motion carried unanimously.

Aye: 6 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Pedersen and Member Carey

Not Present: 1 - Member Gravenhorst

Permits and Enforcement

7.3 **11-0791**

Joint resolution authorizing the Lake County State's Attorney and Planning, Building and Development (PBD) Department to commence the necessary actions to demolish certain properties containing dangerous and unsafe structures.

Presented by Steve Crivello, Planning, Building and Development Department.

A motion was made by Member Carey, seconded by Vice-Chair Mountsier, that this be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.

8. Director's Report

David Husemoller, Planning, Building and Development Department, presented a status report to the Committee on the Sustainable Building and Development Practices report currently under review by the Regional Planning Commission.

Eric Waggoner, Director of the Planning, Building and Development Department, discussed a request by the Lake County Bee-Keeper's Association to address the Committee on updating the Unified Development Ordinance standards on bee-keeping later this year. Mr. Waggoner was directed to provide an information packet on the practice of bee-keeping in advance of the bee keeper's presentation.

9. Executive Session

There was no executive session.

10. County Administrator's Report

Amy McEwan, Deputy County Administrator, and Matt Meyers, Principal Engineer, Planning, Building and Development Department, presented the overview and status of the Administrative Adjudication Research Project for Lake County.

At Member Pedersen's request, Mr. Waggoner updated to the Committee on the status of a current violation case in her District, as the property owner frequently attends County Board meetings and speaks about the case during Public Comment.

Barry Burton, County Administrator, reported that Amy McEwan and Ryan Waller will be switching committee responsibilities in the near future, so both will be attending all upcoming committee meetings.

11. Adjournment

There being no further business to conduct, Chair Thomson-Carter adjourned the meeting at 9:36 a.m.

Minutes prepared by Megan Krueger.

Respectfully submitted,

Chair

Vice-Chair

Planning, Building & Zoning Committee