

Lake County Illinois

*Lake County Health Department and Community Health Center
3010 Grand Avenue
Waukegan, Illinois 60085
Conference Room #3112*



Meeting Minutes - Draft

Tuesday, March 12, 2024

5:30 PM

3010 Grand Ave., Waukegan, IL 60085

**Lake County Community Health Center Governing
Council**

1. Call to Order

Chair Fornero called the meeting to order at 5:31 p.m.

Present 6 - Chair Fornero, Vice Chair Smith-Taylor, Secretary Lara, Member Bejster, Member Hernandez and Member Ross Cunningham

Absent 2 - Member Argueta and Member Chuc

2. Roll Call of Members

Present 6 - Chair Fornero, Vice Chair Smith-Taylor, Secretary Lara, Member Bejster, Member Hernandez and Member Ross Cunningham

Absent 2 - Member Argueta and Member Chuc

3. Pledge of Allegiance

This matter was presented

4. Approval of Minutes

4.1

February 13, 2024 Meeting Minutes

Attachments: [GC Minutes 2.13.24 - DRAFT](#)

Chair Fornero called for a motion to approve the minutes from February 13, 2024.

Motion by Vice Chair Smith-Taylor, second by Member Bejster. Voice vote, all in favor, motion carried.

Aye: 6 - Chair Fornero, Vice Chair Smith-Taylor, Secretary Lara, Member Bejster, Member Hernandez and Member Ross Cunningham

Absent: 2 - Member Argueta and Member Chuc

5. Public Comment to the Council

None

6. Executive Director's Report

Executive Director Mark Pfister reported on the following:

1. North Chicago Health Center Update: The contractor has provided an update on construction at the North Chicago Health Center and the timeline is now 6-9 months. They were able to cut out the drywall and not harm the cables inside the walls. This will save time and money as no new cables are needed. The scope of service change has been submitted to HRSA temporarily removing the North Chicago Health Center until construction is complete.

2. Statement of Economic Interest: Mark reminded Council members to complete their statement of economic interest. An email was sent by the County Clerk's office to all required filers on Friday, February 16. If anyone needs assistance in completing their form, they are to contact Mark or Lisa Kroeger.

3. *Visa Medical Center East (VMCE) Update:* VMCE has had their Trauma Level II designation reinstated as they have made the required corrections. Mark sent an invitation to VMCE Leadership to meet and tour LCHD on April 8, 2024. Some of the issues that need to be discussed with VMCE at that meeting is their current OB/GYN model, and client continuity of care as Mark wants them to know which of their patients are LCHD clients. Mark would like to establish a monthly meeting with VMCE, as is already being done with Lake Behavioral Hospital.

4. *Measles Outbreak Update:* There is a measles outbreak in Chicago which is tied to the migrant shelters. No measles cases have yet to be reported in Lake County. Chicago is working on getting the migrant children vaccinated since measles is so deadly to children. Member Lara asked for confirmation that the migrant children need to be vaccinated if they are going to be attending school. Mark stated there are vaccination requirements in schools, but parents can also request a religious or medical exemption. Member Smith-Taylor asked if migrants in Lake County are being tracked. Mark stated that while not a lot of migrants have been received in Lake County, all migrants go through a health screening and Mano a Mano is working on getting migrant children vaccinated. Mark stated that he is not aware of any mechanism in place for tracking migrants. LCHD has been in touch with churches, schools, and daycares about the measles outbreak and what to do. Member Ross-Cunningham stated that she is concerned about the children. There is a pharmacy that is partnering with RFU at John Lewis school to provide vaccine. There are around 300-400 unvaccinated kids. Hospitals need to step up and help get the children vaccinated. Mark explained to Member Ross-Cunningham that she needs to tell the schools that they need to check the student vaccine records in I-Care as they may be current on their vaccination schedule. Also, LCHD spoke with and solved the issue of a pediatrician in Lake County who was not providing vaccinations to their patients and got that provider signed up for the Vaccines for Children program. Member Bejster asked about LCHD clients and what is being done ensure kids are up to date on their vaccines. Toni Steres, Director of Provider Operations, responded that Prevention is reaching out to clients for children 2 and under. In the future LCHD will be looking at what vaccinations to focus on. Mark stated that through proper vaccination, measles could be eradicated like polio.

5. *Upcoming Retirements:* Pam Riley, Director of Finance, and Diane Pelli, Physical Health Business Officer Manager, will be retiring on May 3, 2024. Staff are being worked with to ensure continuity after their departure. This is a huge loss for us as they have a lot of knowledge and experience. Pam's position will be posted soon, and Jean Haag, Associate Director of Finance, will be interim. Member Ross-Cunningham stated that Pam is the best, she carried LCHD, and she is going to leave some really big shoes to fill. She also thanked Diane for her great work. Chair Fornero asked the Council members to give a round of applause to Pam and Diane.

7. Action items

7.1

Licensed Independent Practitioner (LIP) Privileging / Credentialing - Burke

Kim Burke, Director of Healthcare Operations, informed the Council that the Personnel Committee met just prior to this regular meeting and recommends approval of the privileging and credentialing of Tammy Dubose, APRN, Neil Horsley, DPM, and Deep Shah, DPM.

Chair Fornero called for a motion to approve the privileging and credentialing of Tammy Dubose, APRN, Neil Horsley, DPM, and Deep Shah, DPM. Motion by Member Ross-Cunningham, second by Member Lara. Voice vote, all in favor, motion carried.

Aye: 6 - Chair Fornero, Vice Chair Smith-Taylor, Secretary Lara, Member Bejster, Member Hernandez and Member Ross Cunningham

Absent: 2 - Member Argueta and Member Chuc

7.2

Sliding Fee Schedule of Discounts - Riley

Attachments: [Sliding Fee Schedule of Discounts](#)

Pam Riley, Director of Finance, reviewed the information provided in the agenda packet.

Chair Fornero called for a motion to adopt the updated federal poverty guidelines for the sliding fee scales for Medical, Behavioral Health, Dental, and Family Planning services provide in the FQHC as of April 1, 2024, and July 1, 2024 as presented. Motion by Member Ross-Cunningham, second by Vice Chair Smith-Taylor. Motion carried by the following roll call vote:

Aye: 6 - Chair Fornero, Vice Chair Smith-Taylor, Secretary Lara, Member Bejster, Member Hernandez and Member Ross Cunningham

Absent: 2 - Member Argueta and Member Chuc

7.3

Annual Compliance Work Plan Review and Approval - Nordstrom

Attachments: [Compliance Work Plan 2023 - Annual Summary](#)
[Compliance Work Plan 2024 - DRAFT](#)

Mark Pfister reviewed the information provided in the agenda packet as Jerry Nordstrom, Director of Business Operations, was not in attendance.

Chair Fornero called for a motion to accept the summary of accomplishments for the 2023 Compliance Work Plan and approve the proposed 2024 Compliance Work Plan. Motion by Member Ross-Cunningham, second by Member Hernandez. Voice vote, all in favor, motion carried.

Aye: 6 - Chair Fornero, Vice Chair Smith-Taylor, Secretary Lara, Member Bejster, Member Hernandez and Member Ross Cunningham

Absent: 2 - Member Argueta and Member Chuc

7.4

Recommendation to Approve New Governing Council Member - Chuc

Attachments: [Lachell Aaroneaux Lake County Governing Council Application](#)
[Lachell Jeffries Aaroneaux Resume 2023](#)

Mark Pfister introduced Lachell Aaroneaux, the prospective new Council member.

Chair Fornero called for a motion to approve the Governing Council membership of Lachell Aaroneaux. Motion by Member Ross-Cunningham, second by Member Bejster. Voice vote, all in favor, motion carried.

Aye: 6 - Chair Fornero, Vice Chair Smith-Taylor, Secretary Lara, Member Bejster, Member Hernandez and Member Ross Cunningham

Absent: 2 - Member Argueta and Member Chuc

8. **Presentations**

None

9. **Discussion Items**

9.1

Uniform Data System (UDS) 2023 Submission Review - Gajauskas, Steres

Attachments: [UDS Table 6B Quality of Care Measures](#)

Greg Gajauskas, Healthcare Analytics Manager, and Toni Steres, Director of Provider Operations, reviewed the information provided in the agenda packet.

This matter was presented

9.2

2023 Annual Report - Nordstrom

Attachments: [2023 Annual Report - Final](#)

Mark Pfister reviewed the information provided in the agenda packet.

This matter was presented

10. **Director of Healthcare Operations Report**

10.1

Director of Healthcare Operations Report - Burke

Attachments: [FQHC Healthcare Operations Metric Dashboard 03.24](#)

Kim Burke reviewed the information provided in the agenda packet.

11. **Director of Finance Report**

11.1

Director of Finance Report - Riley

Attachments: [FQHC Preliminary Nov 23](#)
[FQHC Jan 24](#)

Pam Riley reviewed the information provided in the agenda packet and noted that the County compensation study is currently ongoing. Member Ross-Cunningham asked if the salary increases were only for leadership. Mark explained that it was for the entire FQHC.

12. Added to Agenda

None

13. Old Business

None

14. New Business

None

15. Executive Session

None

16. Adjournment

Chair Fornero adjourned the meeting at 6:52 p.m.