

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, October 3, 2012

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Chair Paxton called the meeting to order at 1:00 p.m.

Present 4 - Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

Absent 3 - Member Bassi, Vice Chair Kyle and Member Lawlor

Others present:

Barry Burton, County Administrator

David Stolman, County Board Chairman

Amy McEwan, County Administrator's Office

Ryan Waller, County Administrator's Office

Gary Gordon, Financial and Administrative Services

Patrice Sutton Burger, Financial and Administrative Services

RuthAnne Hall, Financial and Administrative Services

Mike Gavin, Financial and Administrative Services

Sabrina Cotta, Financial and Administrative Services

Chris Creighton, Financial and Administrative Services

Marci Jumisko, County Administrator's Office

Eric Waggoner, Planning, Building & Zoning

Joel Williams, Planning, Building & Zoning

Mike Warner, Stormwater Management

Keith Caldwell, GIS

Michael Stevens, Lake County Partners

Fred Skoruda, Facilities

Rodney Marion, Human Resources

Jane Tallitsch, County Board Office

2. **Pledge of Allegiance**

Chairman Paxton lead the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **12-1062**

Minutes from September 5, 2012.

A motion was made by Member Mountsier, seconded by Vice Chair Kyle, that the September 5, 2012 minutes be approved. Motion carried by the following vote:

Aye: 4 - Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 3 - Member Bassi, Vice Chair Kyle and Member Lawlor

4. **Added to Agenda**

5. **Public Comment**

6. **Old Business**

(Vice Chair Kyle, Member Bassi, Member Lawlor entered meeting.)

7. **New Business**

PLANNING, BUILDING & ZONING

7.1 [12-1001](#)

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2012.

Mike Warner, Stormwater Management, presented. This is to move funding from CCIP to Stormwater Management for a flood buyout program. This is for five properties.

A motion was made by Member Lawlor, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.2 [12-1055](#)

Joint resolution authorizing and directing the execution of a Local Land Resource Management Plan and Intergovernmental Agreement between the County of Lake and the Villages of Hawthorn Woods and North Barrington relating to Zoning Board of Appeals Case No. 3746 and Zoning Board of Appeals Case No. 4756 on the petition of RK123, LLC, RDDT Limited Partnership, General Partner DFFT-1, LLC, Robert and Constance Dimucci Trustees ("The Dimucci Family"). Ela Township - District 19.

Barry Burton, County Administor and Eric Waggoner, Planning, Building & Zoning, presented. Barry provided background on the resolution. Eric spoke speficially on the revenue sharing portion and how there are a number of conditions that must be met. The agreement also provides that 50% open land be held aside. An appeal has been filed.

A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

HEALTH & COMMUNITY SERVICES

7.3 [12-1038](#)

Joint resolution authorizing an emergency appropriation of additional Emergency Solutions Grant (ESG) funds in the amount of \$5,733 from the State of Illinois.

Joel Williams, Planning, Building and Zoning, presented.

A motion was made by Member Mountsier, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Abstain: 1 - Vice Chair Kyle

7.4 [12-1046](#)

Joint resolution approving an emergency appropriation to accept the Illinois Department

of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance Act grant modifications and authorizing an emergency appropriation in the amount of \$80,126.

Ryan Waller, County Administrator's Office, presented. This grant money will be used to retrain employees who have been effected by the thirteen plant closings.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Abstain: 1 - Vice Chair Kyle

LAW & JUDICIAL

7.5 [12-1021](#)

Joint resolution authorizing the renewal of the State's Attorney's Prosecutor-Based Victim Services grant program, awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$61,127 in federal funds.

Amy McEwan, County Administrator's Office, presented. Grant funds are used to provide services to sexual assault victims.

A motion was made by Member O'Kelly, seconded by Member Bassi, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.6 [12-1037](#)

Joint resolution authorizing the application and execution of the renewal of interagency agreement #212315 with the Illinois Criminal Justice Information Authority (ICJIA) to provide federal funding of \$54,376 for the Children's Advocacy Center Victim Advocate Grant for an additional twelve months.

Amy McEwan, County Administrator's Office, presented. Grant funds will be used to provide services to children who have been victimized as well as their families.

A motion was made by Member Bassi, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.7 [12-1039](#)

Joint resolution authorizing the application award and execution of the renewal of interagency agreement #212059 with the Illinois Criminal Justice Information Authority (ICJIA) to provide federal funding of \$35,605 for the Children's Advocacy Center Victim Advocate Grant for an additional twelve months.

Amy McEwan, County Administrator's Office, presented. These grant funds will fund

services for victimized children and their families.

A motion was made by Member O'Kelly, seconded by Member Bassi, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.8 [12-1031](#)

Joint resolution authorizing an emergency appropriation of \$252,924 in the general fund with offsetting grant revenue of \$189,693, and the acceptance of Grant Award # 2012-DC-BX-0007 from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for the period October 1, 2012 through September 30, 2014.

Marci Jumisko, Court Administrator's Office, presented. Grant money will allow for the hiring of a clinical psychologist for drug court clients. Everyone who goes through the TIM Court is evaluated.

A motion was made by Member Kyle, seconded by Member O'Kelly, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.9 [12-1036](#)

Joint resolution authorizing an emergency appropriation of \$226,173 in the general fund with offsetting grant revenue in the same amount and the acceptance of the supplemental revisions to Grant Award # 2008-CW-AX-K012 from the U.S. Department of Justice, Office on Violence Against Women.

Marci Jumisko, Court Administrator's Office, presented. Grant money will be used to provide additional supervised visitations, reduce the waiting list and increase bilingual services.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.10 [12-1044](#)

Joint resolution authorizing an agreement with A Safe Place, Zion, IL for operation of neutral site custody exchange facility in an annual amount, not to exceed \$180,000.

Marci Jumisko, Court Administrator's Office and RuthAnne Hall, Finance and Administrative services, presented. This resolution is to fund the neutral site for custody exchanges, A Safe Place, Zion, Illinois.

A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.11 [12-1020](#)

Joint committee action approving Amendment No. 1 to Lake County Agreement #11132 for ETSB Network Communication Solutions.

RuthAnne Hall, Financial and Administrative Services, presented. This amendment will still save the ETSB money over the original contract.

A motion was made by Member Mountsier, seconded by Member Lawlor, that this committee action item be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

PUBLIC WORKS & TRANSPORTATION

7.12 [12-1054](#)

Joint resolution authorizing a professional services agreement with RJN Group, Inc. in the amount of \$348,947 for engineering services for the Southeast Lake FPA flow monitoring project.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.13 [12-1050](#)

Joint resolution authorizing an agreement with Bollinger, Lach & Associates, Inc., Itasca, Illinois, for Phase II design engineering services for the proposed 2013 resurfacing of Darrell Road, Hart Road and Monaville Road, for a maximum cost of services described as \$177,277.80, appropriating \$215,000 of ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 12-00999-40-RS.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.14 [12-1051](#)

Joint resolution appropriating \$180,000 of Matching Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the construction improvement of the Miller Road Bridge, 0.3 miles east of Illinois Route 59, and designated as Section 08-00118-09-BR.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.15 [12-1056](#)

Joint resolution appropriating \$1,365,000 of ¼% Sales Tax for Transportation and Public Safety funds, \$500,000 of 2011A Tax Exempt GO Bonds Road Construction funds, and \$135,000 of 2010A Road Construction Bond funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the reconstruction and widening of Washington Street, from Hainesville Road to Haryan Way, and designated as Section 11-00121-10-WR.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

FINANCIAL & ADMINISTRATIVE

7.16 [12-1015](#)

Resolution authorizing a joint purchasing intergovernmental agreement to participate in a joint aerial imagery project to be coordinated by the County of Cook, in an amount not to exceed \$113,340.76.

RuthAnne Hall, Financial and Administrative Services and Keith Caldwell, GIS, presented.

A motion was made by Member Kyle, seconded by Member O'Kelly, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.17 [12-1053](#)

Resolution authorizing a two-year contract, with renewal options, with Baker Tilly, Virchow Krause, LLP, Chicago, IL, for professional audit services for Lake County in the annual amount of \$184,900.

Gary Gordan, Patrice Sutton Burger and RuthAnne Hall, Financial and Administrative Services, presented. This contract went out for bid and Baker Tilly Virchow Krause, LLP was determined to be in the best interest of the County and was selected. This is for a two year renewal.

A motion was made by Member Kyle, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.18 [12-1063](#)

Resolution authorizing the execution of a professional service agreement with Lake

County Partners, Lincolnshire, IL to represent Lake County in matters pertaining to economic development in the annual amount of \$387,000.

RuthAnne Hall, Financial and Administrative Services and Barry Burton, County Administrator, recommended this resolution remain at the same amount. Mike Stevens, Lake County Partners, provided an overview. Committee suggested an annual report be provided to the County from Lake County Partners.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.19 [12-1065](#)

Resolution authorizing a successor agreement to the Collective Bargaining Agreement, between the Operating Engineers Local 150 and Lake County Facilities Operations Division.

Gary Gordon, Financial and Administrative Services and Rodney Marion, Human Services, presented.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

8. Executive Session

A motion was made by Member Bassi, seconded by Member O'Kelly, at 2:21 p.m. to go into executive session for the purpose of discussing a personnel matter 5 ILCS 120/2(c). The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

8.1 Executive Session to discuss a personnel matter 5 ILCS 120/2(c).

9. County Administrator's Report

Barry Burton, County Administrator, announced that a budget presentation will take place at the October Committee of the Whole meeting. Budget books will be provided at least two weeks prior to the budget hearings. After the budget presentation at COW, there will be employee forums that will take place. Also, there are two long-term employees retiring in November, Mike Waller and Sally Coffelt. Barry asked Committee for feedback on celebrating their years of service. A policy for future celebrations will be drafted.

10. Adjournment

A motion was made by Member Bassi, seconded by Member Kyle, that this meeting be adjourned at 3:01 p.m.. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Minutes prepared by Jane Tallitsch.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee