

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, October 3, 2012

1:00 PM

Conference Room C

Financial and Administrative Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes

3.1 12-1062

Minutes from September 5, 2012.

Attachments: [F&A 9.5.12](#)

4. Added to Agenda
5. Public Comment
6. Old Business
7. New Business

PLANNING, BUILDING & ZONING

7.1 [12-1001](#)

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2012.

- Line item transfers in various funds between line items in the FY2012 budget are needed to align expenses with correct accounts.
- The County Board must approve line item transfers under certain conditions.
- A transfer to move funding from CCIP to Stormwater Management Commission for the floodplain buyout program is attached to the resolution.

Attachments: [Line Item Transfers Oct 9 2012](#)

7.2 [12-1055](#)

Joint resolution authorizing and directing the execution of a Local Land Resource Management Plan and Intergovernmental Agreement between the County of Lake and the Villages of Hawthorn Woods and North Barrington relating to Zoning Board of Appeals Case No. 3746 and Zoning Board of Appeals Case No. 4756 on the petition of RK123, LLC, RDDT Limited Partnership, General Partner DFFT-1, LLC, Robert and Constance Dimucci Trustees ("The Dimucci Family"). Ela Township - District 19.

- The Dimucci Family has submitted an application to rezone 108.79 acres of land located on the southeast corner of Route 12 and Old McHenry Road from the Estate (E) District to the General Commercial (GC) District and a Conditional Use Permit (CUP) for a Planned Unit Development (PUD) and PUD Preliminary Plan approval for a nonresidential development consisting of a 53 acres surrounded by over 50 acres of open space.
- Due to concerns raised during the ZBA public hearing process about the size and scale of the project and the project's impact on the surrounding area, discussions were initiated between the County and the Villages of Hawthorn Woods and North Barrington. These discussions resulted in a Letter of Intent prepared between representatives of the County and the villages that included an agreement on

development conditions, mutual obligations between the County and villages, and a draft framework for a local land resource management plan and intergovernmental agreement to be executed by the County and the two villages.

- The resulting local land resource management plan and intergovernmental agreement provide conditions for the development of the property, guarantees for public sewer and water service, and provisions for retail sales tax sharing between the County and two villages, among other necessary terms, rights and responsibilities by which the development project will be administered.

Attachments: [County-HW-NB IGA 10-1-12.pdf](#)

HEALTH & COMMUNITY SERVICES

7.3 [12-1038](#)

Joint resolution authorizing an emergency appropriation of additional Emergency Solutions Grant (ESG) funds in the amount of \$5,733 from the State of Illinois.

- On July 10, 2012, the County Board authorized acceptance of additional ESG funds from the State of Illinois as a result of changes to the program at both the state and federal levels.
- The original resolution called for a subsequent joint resolution to be presented authorizing an emergency appropriation once notice of award amount was provided.
- The Illinois Department of Commerce & Economic Opportunity, pursuant to federal guidelines, has broken the award into multiple parts with funding for the first part in the amount of \$5,733.
- The first part is for the administration of ESG projects, both by Lake County and subrecipient organizations; others parts once formally approved at the federal level, will be used for the Homeless Management Information System and ServicePoint.
- Authorization of the emergency appropriation is required.

7.4 [12-1046](#)

Joint resolution approving an emergency appropriation to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance Act grant modifications and authorizing an emergency appropriation in the amount of \$80,126.

- DCEO has provided modifications to the Trade Adjustment Assistance Act grants to the Lake County Workforce Development Department in the amount of \$80,126.
- The grants are for the fiscal year July 1, 2011 to November 30, 2012.
- The grants include funding for individuals certified as eligible under the Act and covers costs associated with training and payment processing fees.
- The eligible individuals are workers affected through thirteen plant closings or lay-offs.
- An emergency appropriation of \$80,126 is required to allocate these funds into the Workforce Department's County fiscal year 2012 budget.

Attachments: [Sept '12 - LCWD Grant Modifications.xlsx](#)

LAW & JUDICIAL

7.5 [12-1021](#)

Joint resolution authorizing the renewal of the State's Attorney's Prosecutor-Based

Victim Services grant program, awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$61,127 in federal funds.

- This grant renewal is for the Prosecutor Based Victim Services program, a victim assistance grant administered through the Illinois Criminal Justice Information Authority for the performance period of October 1, 2012 through September 30, 2013.
- Funding for this grant began in 1991 and has been renewed each year.
- The focus of this grant is providing advocacy services to the currently under-served sexual assault victim population.
- The federal funds are allocated to 70% of the grant-assigned Sexual Assault Victim Witness Counselor's time/salary. Remaining federal funds over the 70% are allocated to expenses necessary for the program.
- Sources of program funding include federal funds in the amount of \$61,127; matching funds of \$15,282, consisting of \$7,755 from the State's Attorney's Asset Forfeiture Fund and \$7,527 in County contribution as budgeted in the State's Attorney's budget, for a grant program total of \$76,409.

Attachments: [VOCA 212077 Continuation Letter.pdf](#)

7.6 **12-1037**

Joint resolution authorizing the application and execution of the renewal of interagency agreement #212315 with the Illinois Criminal Justice Information Authority (ICJIA) to provide federal funding of \$54,376 for the Children's Advocacy Center Victim Advocate Grant for an additional twelve months.

- In 1999, the Children's Advocacy Center implemented this grant to supplement funding for a victim advocate, which has been renewed each year.
- This grant is for the period of October 1, 2012 through September 30, 2013 and funds a portion of the salary for one of the three victim advocates housed at the Lake County Children's Advocacy Center. The victim advocate provides comprehensive supportive services to child victims and their non-offending family members throughout the court process.
- Program goals include: providing advocacy services for child victims of abuse and their non-offending family members; preventing re-victimization of children through education and emotional support; and maintaining the current staff of victim advocates in order to provide efficient services to abused children.
- Sources of program funding include federal funds in the amount of \$54,376 for salary and matching funds of \$13,594 for salary and benefits, which is provided by the Children's Advocacy Center.
- The Children's Advocacy Center supplies the required match and any additional salary or benefit costs by reimbursing the State's Attorney's Office.

Attachments: [CAC VOCA 212315 Continuation Letter.pdf](#)

7.7 **12-1039**

Joint resolution authorizing the application award and execution of the renewal of interagency agreement #212059 with the Illinois Criminal Justice Information Authority (ICJIA) to provide federal funding of \$35,605 for the Children's Advocacy Center Victim Advocate Grant for an additional twelve months.

- In 1999, the Children's Advocacy Center implemented this grant to supplement funding for a bilingual victim advocate, which has been renewed each year.

- This grant is for the period of October 1, 2012 through September 30, 2013 and funds a portion of the salary for one of the three victim advocates housed at the Lake County Children's Advocacy Center.
- The victim advocate provides comprehensive supportive services to child victims and their non-offending family members throughout the court process.
- Program goals include: providing advocacy services for child victims of abuse and their non-offending family members; preventing re-victimization of children through education and emotional support; and maintaining the current staff of victim advocates in order to provide efficient services to abused children.
- Sources of program funding include federal funds in the amount of \$35,605 for salary and matching funds of \$8,901 for salary and benefits, which is provided by the Children's Advocacy Center.
- The Children's Advocacy Center supplies the required match and any additional salary or benefit costs by reimbursing the State's Attorney's Office.

Attachments: [CAC VOCA Bilingual Grant 212059 Continuation Letter.pdf](#)

7.8 **12-1031**

Joint resolution authorizing an emergency appropriation of \$252,924 in the general fund with offsetting grant revenue of \$189,693, and the acceptance of Grant Award # 2012-DC-BX-0007 from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for the period October 1, 2012 through September 30, 2014.

- This is a two-year \$189,693 enhancement grant from the US Department of Justice, Office of Justice Programs, Bureau of Justice Assistance.
- The funding will be used to hire a clinical psychologist in the Court's Psychological Services division to complete the psychological evaluations for TIM Court clients.
- This position will reduce the current turn-around time of 30 days, allowing clients to move out of the jail and into the TIM Court program in at least half that time.
- The psychologist would also be available to provide psychotherapy to TIM Court participants and collaborate with other community-based services.
- The grant requires a 25% match totaling \$63,231 over the two years that will be paid out of the probation service fee fund through an emergency appropriation of \$63,231 in the probation service fee fund for the local match, an interfund transfer of \$63,231 from probation service fees to the general fund.

Attachments: [TIM Court Accounts.pdf](#)
[AWARD_REPORT\[1\].pdf](#)

7.9 **12-1036**

Joint resolution authorizing an emergency appropriation of \$226,173 in the general fund with offsetting grant revenue in the same amount and the acceptance of the supplemental revisions to Grant Award # 2008-CW-AX-K012 from the U.S. Department of Justice, Office on Violence Against Women.

- This is a three-year \$226,173 supplemental grant from the US Department of Justice, Office on Violence Against Women for the period ending September 30, 2015.
- The funding will be used to provide additional supervised visitations, reduce the number of families that are wait-listed, and increase bilingual services at the Family Visitation Center of Lake County operated by A Safe Place.

- There is no match requirement for this grant.

Attachments: [Safe Haven Grant Accounts.pdf](#)

[AWARD_REPORT\[2\].pdf](#)

7.10 [**12-1044**](#)

Joint resolution authorizing an agreement with A Safe Place, Zion, IL for operation of neutral site custody exchange facility in an annual amount, not to exceed \$180,000.

- Lake County received a grant from the U.S. Department of Justice, Office on Violence Against Women in 2008 to establish the Family Visitation Center of Lake County, which opened in 2010. The grant is set to expire on September 30, 2012.
- In 2011, the Lake County Board passed an ordinance establishing the Neutral Site Custody Exchange Fund and imposing a Neutral Site Custody Exchange Fee of \$6 on civil cases to support neutral site custody exchange services pursuant to the Neutral Site Custody Exchange Funding Act (55 ILCS 82/1 et.al.).
- Per the ordinance, all monies deposited in the Neutral Site Custody Exchange Fund shall be disbursed by Lake County to one or more qualified not-for-profit organizations to support neutral exchange services, provided that the expenditure is also approved by the Chief Judge.
- Lake County Purchasing Division contacted five agencies seeking additional providers and the agencies could not offer the same service and could only provide referrals to A Safe Place.
- Pursuant to Article 6, Section 102, the Purchasing Agent convened an ad hoc review group that approved a bid exemption on the basis of there is only one source for the required goods, service, or construction item.
- This agreement will cost the county an annual amount not to exceed \$180,000.

7.11 [**12-1020**](#)

Joint committee action approving Amendment No. 1 to Lake County Agreement #11132 for ETSB Network Communication Solutions.

- In October 2011, the Lake County Board authorized a contract with CallOne Communications for network communication services for ETSB in the estimated amount of \$61,800.
- The amendment to the services is required to install the VPLS Fiber connection at the ETSB office in Volo, IL due to the closing of dispatch centers in Libertyville and Antioch.
- Amendment #1 increases the dollar amount by \$35,200 this changes the previous estimated amount from \$61,800 to a total of \$97,000.
- In accordance with Article 8, Section 101(1) of the Lake County Purchasing Ordinance it is hereby requested that the Purchasing Agent be authorized the execution of Amendment #1 to Lake County Agreement #11132.

PUBLIC WORKS & TRANSPORTATION

7.12 [**12-1054**](#)

Joint resolution authorizing a professional services agreement with RJN Group, Inc. in the amount of \$348,947 for engineering services for the Southeast Lake FPA flow monitoring project.

- The Southeast Lake Sewer System serves the Villages of Bannockburn, Buffalo Grove, Deerfield, Hawthorn Woods, Lake Zurich, Lincolnshire, Long Grove, Riverwoods and unincorporated portions of southern Lake County.
- This project includes installing flow monitoring meters at various points of the sewer system in order to obtain data on wet weather flow and its impact on the system.
- The data collected will be used in engineering solutions meant to reduce wet weather flow infiltration into the system.
- Services are required from a professional engineering firm and the County performed a Quality Based Selection process and determined that RJN Group Inc. was the most qualified firm to provide services for this project.
- This resolution authorizes an agreement for professional services with RJN Group Inc. of Wheaton, IL in the amount of \$348,947.

Attachments: [12-1054 SE Flow Monitor RJN Engineering Agreement.pdf](#)

7.13 **12-1050**

Joint resolution authorizing an agreement with Bollinger, Lach & Associates, Inc., Itasca, Illinois, for Phase II design engineering services for the proposed 2013 resurfacing of Darrell Road, Hart Road and Monaville Road, for a maximum cost of services described as \$177,277.80, appropriating \$215,000 of ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 12-00999-40-RS.

- 2013 Resurfacing of Darrell Road, Hart Road and Monaville Road: Consultant Agreement and Appropriation.
- Consulting engineering services will be utilized to prepare plans, specifications, and estimates of costs for these roadway resurfacings for a 2013 letting.
- The project will consist of Darrell Road, from Roberts Road to Illinois Route 176; Hart Road, from Lake Cook Road to 1500' South of US 14; and Monaville Road, from Cedar Lake Road to 1500' west of Illinois Route 83.
- The selected, and recommended, consultant is Bollinger, Lach & Associates, Inc., Itasca, Illinois, at a maximum cost of services of \$177,277.80.
- This resolution also appropriates \$215,000 of ¼% Sales Tax for Transportation and Public Safety funds for these engineering services.

7.14 **12-1051**

Joint resolution appropriating \$180,000 of Matching Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the construction improvement of the Miller Road Bridge, 0.3 miles east of Illinois Route 59, and designated as Section 08-00118-09-BR.

- Miller Road Bridge, Right-of-Way Acquisition: Appropriation with Condemnation Authority.
- Preliminary plans and specifications for this improvement have been prepared.
- Before right-of-way acquisitions can proceed, an appropriation and condemnation authority is necessary.
- The appropriation is \$180,000 of Matching Tax funds.

7.15 **12-1056**

Joint resolution appropriating \$1,365,000 of ¼% Sales Tax for Transportation and Public Safety funds, \$500,000 of 2011A Tax Exempt GO Bonds Road Construction funds, and \$135,000 of 2010A Road Construction Bond funds for the acquisition of

necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the reconstruction and widening of Washington Street, from Hainesville Road to Haryan Way, and designated as Section 11-00121-10-WR.

- Washington Street, from Hainesville Road to Haryan Way, Right-of-Way Acquisition: Appropriation with Condemnation Authority.
- Preliminary plans and specifications for this improvement have been prepared.
- Before right-of-way acquisitions can proceed, an appropriation and condemnation authority is necessary.
- The appropriation is \$1,365,000 of ¼% Sales Tax for Transportation and Public Safety funds, \$500,000 of 2011A Tax Exempt GO Bonds Road Construction funds, and \$135,000 of 2010A Road Construction Bond funds.

FINANCIAL & ADMINISTRATIVE

7.16 12-1015

Resolution authorizing a joint purchasing intergovernmental agreement to participate in a joint aerial imagery project to be coordinated by the County of Cook, in an amount not to exceed \$113,340.76.

- In 2010 a regional Request for Proposal was jointly developed by Cook, DuPage, Kane, Kendall, Lake, McHenry, and Will Counties.
- The counties of Cook and Lake are part of a collaborative effort to jointly obtain digital aerial orthoimagery in FY 2012.
- The information obtained will provide consistent contemporaneous digital aerial coverage for Northeast Illinois that will support several regional applications, including: homeland security, emergency services, environmental planning and others consistent with Lake County's GIS program and will facilitate greater cooperation among the governments of Northeast Illinois.
- Lake County's intergovernmental agreement has expired and a new one is needed to continue services.
- Lake County's portion of the intergovernmental will be an amount not to exceed \$113,340.76.

Attachments: [JOINT PURCHASING AGREEMENT BETWEEN.doc](#)

7.17 12-1053

Resolution authorizing a two-year contract, with renewal options, with Baker Tilly, Virchow Krause, LLP, Chicago, IL, for professional audit services for Lake County in the annual amount of \$184,900.

- Lake County desires to enter into a two-year contract, with renewals, with, Baker Tilly Virchow Krause, LLP, of Chicago, IL, for professional auditing services.
- Request for proposals were sent to 39 vendors with seven vendors submitting responses.
- An ad hoc committee selected Baker Tilly Virchow Krause, LLP, of Chicago, IL to be in the best interest of Lake County.
- This contract will cost the County \$184,900 annually.

7.18 12-1063

Resolution authorizing the execution of a professional service agreement with Lake County Partners, Lincolnshire, IL to represent Lake County in matters pertaining to

economic development in the annual amount of \$387,000.

- The Lake County Board created the Lake County Partners (LCP) in 1998 to represent the County in matters pertaining to economic development.
- The professional service agreement provides for a two-year agreement, subject to annual budgetary appropriations and an evaluation of the effectiveness of LCP in achieving the County's economic development objectives, with three optional one year renewals.
- The professional service agreement is in the amount of \$387,000 annually.

7.19 **12-1065**

Resolution authorizing a successor agreement to the Collective Bargaining Agreement, between the Operating Engineers Local 150 and Lake County Facilities Operations Division.

- The previous agreement between Operating Engineers Local 150 and Lake County expired November 30, 2011.
- Employees covered by this agreement will receive general wage increases in the following manner: 2.5% across the board (effective 12/1/12) and same increase as non-union employees (effective 12/1/12).
- Wage increases effective 12/1/13 will be negotiated in a future year.
- The attachment highlights all of the modifications of the new agreement, including additional economic items.
- Employees covered by this agreement will be subject to random drug testing.
- As a result of the provisions negotiated in this agreement, costs will increase by \$33,125 in fiscal year 2012.
- The contract will expire November 30, 2014.

Attachments: [Facilities Contract-Updated 9 21 2012 \(2\)](#)

[FISCAL YEAR 2009 PAY SCALEStrikeOut-Updated.1](#)

8. Executive Session

8.1 Executive Session to discuss a personnel matter 5 ILCS 120/2(c).

9. County Administrator's Report

10. Adjournment