

Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351



Meeting Minutes - Final

Wednesday, July 8, 2009

1:00 PM

Conference Room C

Financial and Administrative Committee

1. Call to Order

Chair Paxton called the meeting to order at 1:04 p.m.

Present 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Also present:

*Amy McEwan, Sr. Assistant County Administrator
Suzi Schmidt, County Board Chairman
Gary Gordon, Finance & Administrative Services
Rich Hentschel, Finance & Administrative Services
Mike Gavin, Finance & Administrative Services
Michael Wheeler, Finance & Administrative Services
Andrea Norwood-Mathews, Finance & Administrative Services
Jonathan Joy, Finance & Administrative Services
Phil Balke, IT
Keith Caldwell, IT
Gary Reis, Purchasing Agent
Bernie Wysocki, Special Assistant State's Attorney
Anne Wagner, Winchester House
Mary Stevens, Winchester house
Rodney Marion, Human Resources
Jennie Khoen, Communications Manager
Marci Jumisko, Court Administration
Vern Witkowski, Planning, Building and Zoning
Aaron Lawlor, County Board District 18 candidate
Mary Otahal, County Board Office*

2. Pledge of Allegiance

Chair Paxton led the Committee in the Pledge of Allegiance.

3. Approval of Minutes - Regular and two executive session minutes from June 3, 2009

3.1 09-1747

Minutes from June 3, 2009

A motion was made by Member Mountsier, seconded by Member Stolman, to approve the regular and two executive session minutes from June 3, 2009. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

4. Added to Agenda Items

5. Public Comment

6. Old Business

Member Carter reported that the Stormwater Management Commission will be approving

their budget tomorrow night, and in the budget they are requesting a six month extension on the lease because the completion of the Central Permit Facility is delayed. Gary Gordon stated that we are not six months behind on the construction. To the best of his knowledge, they are 3-4 weeks behind and still targeting a January 1 completion date. Mr. Gordon also explained that the proposed SMC budget has not been reviewed by his department yet.

7. **New Business**

Planning, Building & Zoning

Law & Judicial

7.1 **09-1722**

Joint resolution authorizing the purchase of multi-media presentation systems for the courts in the amount of \$65,984 to Nomad Technologies, Inc.

Marci Jumisko explained this resolution.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Health & Community Services

7.2 **09-1726**

Joint resolution regarding Lake County's participation in a consortium-wide application for Regional Neighborhood Stabilization Program 2 (NSP 2) funds from the US Department of Housing and Urban Development (HUD) under the American Reinvestment and Recovery Act of 2009.

Vern Witkowski explained this resolution, stating that they are submitting an application for Neighborhood Stabilization Program 2 funds in the amount of \$4.6 million. He then explained that they have received the funding for the NSP 1 program and recently completed the HUD training for the NSP 1 program. They anticipate moving forward with that program soon.

A motion was made by Member Bassi, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.3 **09-1697**

Joint resolution to enter into contracts with Direct Supply, Milwaukee, WI for 136 Hi-Lo beds in the amount of \$225,796.72 and Joerns, Co., Stevens Point, WI for 136 mattresses in the amount of \$26,438.40.

Gary Reis explained this resolution.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion

carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.4 09-1698

Joint resolution authorizing adoption of a written Identify Theft Prevention Program establishing rules and procedures to detect, prevent and mitigate identity theft.

Mary Stevens explained this resolution.

A motion was made by Member Carter, seconded by Member Stolman, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Revenue, Records & Legislation

7.5 09-1709

Joint resolution authorizing an agreement with Cott Systems, Worthington, OH to redact social security numbers on certain documents from 1935 to the present for the Recorder of Deeds in the estimated amount of \$638,228.

Amy McEwan explained this resolution.

A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.6 09-1714

Joint resolution adopting a revised fee for property tax redemption payments accepted in the Lake County Clerk's Office.

Willard Helander and Jim Glogovsky explained this resolution.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Public Works & Transportation

PWT Committee Chair O'Kelly reviewed the following items:

7.7 09-1702

Joint resolution appropriating \$1,100,000 of Motor Fuel Tax funds for the maintenance of the traffic control signals from December 1, 2009 to December 30, 2010 and designated as Section 10-00000-01-GM.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion

carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.8 09-1703

Joint resolution authorizing the execution of a license agreement for the installation of a temporary stream gauge on the bridge carrying Kelsey Road over Flint Creek.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.9 09-1704

Joint resolution authorizing a contract for crack sealing of bituminous pavements in Libertyville Township Road District and designated as Section 09-10000-00-GM, to the lowest responsible bidder, Behm Pavement Maintenance, Inc., Crystal Lake, Illinois, in the amount of \$106,443.56.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.10 09-1705

Joint resolution authorizing a contract for the concrete pavement patching, where necessary, on various county highways to the lowest responsible bidder, Maneval Construction Co., Inc., Grayslake, Illinois in the amount of \$52,399.05 and provides a supplemental appropriation of \$15,000 of Motor Fuel Tax funds for this concrete pavement patching designated as Section 09-00000-14-GM.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.11 09-1706

Joint resolution authorizing a contract for the repair and resurfacing of the bridge deck of Pulaski Drive over US Rte. 41 to the lowest responsible bidder, Alliance Contractors, Inc., Woodstock, Illinois in the amount of \$306,779.42 and designated as Section 08-00196-06-BR.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.12 09-1708

Joint resolution authorizing a contract for the repair and resurfacing of the bridge deck of Stearns School Road over I-94 to the lowest responsible bidder, Lorig Construction Co., Des Plaines, Illinois in the amount of \$309,905 and designated as Section 07-00236-02-BR.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.13 09-1731

Joint resolution authorizing the execution of a contract for professional services to review and assess alternate transportation services to meet the needs of seniors and persons with disabilities or medical needs and to develop a countywide Paratransit Transportation Plan and appropriates \$115,000 of the 1/4% Sales Tax for Transportation and Public Safety funds and designated as Section 08-00280-00-ES.

A motion was made by Member Kyle, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.14 09-1740

Joint resolution providing for the receipt of a grant through the RTA Technical Assistance Program (RTAP) to the Lake County Division of Transportation for the development of a county-wide Paratransit Transportation Plan.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.15 09-1733

Joint resolution appropriating \$35,000 of Matching Tax funds for the acquisition of necessary right-of-way by agreement or condemnation, and other right-of-way costs associated with the proposed widening and resurfacing of the intersection of Fairfield Road and Gossell Road and designated as Section 01-00113-14-ES.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.16 09-1734

Joint resolution authorizing the execution of an agreement between the Village of Libertyville and Lake County regarding the acquisition of necessary right-of-way and the

proposed improvements to Harris Road in conjunction with the extension of Midlothian Road from its existing northerly terminus at the Fairground entrance to Harris Road as part of Section 09-00244-03-FP.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.17 09-1735

Joint resolution authorizing the execution of the local agency agreement for the jurisdictional transfer of a portion of Harris Road from the Village of Libertyville to Lake County and requesting IDOT approval.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.18 09-1736

Joint resolution appropriating \$20,000 of County Bridge tax funds for storm sewer outfall inspections and for the acquisition of informational storm water inlet markers and designated as Section 09-00000-16-EG.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.19 09-1737

Joint resolution authorizing a contract for the removal and replacement of raised pavement markers on various county highways to the lowest responsible bidder, A.C. Pavement Striping Co., Elgin, Illinois in the amount of \$270,290 and approving a supplemental appropriation of \$60,000 of Motor Fuel Tax funds for these pavement marker replacements, designated as Section 09-00000-08-GM.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.20 09-1738

Joint resolution appropriating \$60,000 of Motor Fuel Tax funds for the acquisition of necessary right-of-way by agreement or condemnation, and other right-of-way costs associated with the proposed construction of a roundabout at the intersection of Riverwoods Road and Everett Road and designated as Section 04-00136-06-CH.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.21 09-1739

Joint resolution appropriating \$750,000 of the 1/4% Sales Tax for Transportation and Public Safety funds for title commitments, property appraisals, advance property acquisitions and other advance right-of-way costs associated with the proposed widening and reconstruction of Peterson Road from IL Route 83 to US Route 45 and designated as Section 07-00098-17-WR.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.22 09-1743

Joint resolution awarding a contract to Joel Kennedy Construction Corp. of Waukegan, IL in the amount of \$1,952,853.50 for the FY 2009 Water Main Replacement Project.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.23 09-1745

Joint resolution authorizing execution of the Fourth Amendment to the Agreement for Sewage Disposal with the Village of Long Grove.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.24 09-1727

Joint committee authorization to approve Change Orders No. 1, No. 2 and No. 3 for construction changes on the FY 2009 Maintenance Facility Facade Renovation Project.

A motion was made by Member Mountsier, seconded by Member Kyle, that this committee action item be approved. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Financial & Administrative

7.25 09-1696

Resolution authorizing a contract with Graphic Partners, Zion, IL, for printing services in the estimated amount of \$51,482 for one (1) year with renewal options.

Gary Reis explained this resolution. Member Stolman reported that he received a call from a vendor who submitted a bid and learned that some of the information in the posting was incorrect. Mr. Reis reported that in uploading the website, an error was made and once this vendor contacted Mr. Reis, the correction was made. The vendor indicated that he has some questions about the bidding process, and Mr. Reis will contact him to explain the process.

Vice-Chair Kyle asked if the County participates in the NACo Cooperative Purchasing program. Mr. Reis stated that the county does have cooperative purchasing agreements with surrounding municipalities and counties. He is not familiar with the NACo program, and will look into this.

A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.26 09-1713

Resolution authorizing a contract with HDR Architectural, Inc. of Chicago, Illinois for architectural and engineering design services for comprehensive remodeling of two floors of the Lake County administrative tower in the amount of \$279,000 charging accounts 101-1103340-71150 and 101-1103280-82020.

Gary Gordon and Jonathon Joy explained this resolution.

A motion was made by Member Kyle, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.27 09-1712

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds.

Rich Hentschel explained this resolution.

A motion was made by Member Stolman, seconded by Member Bassi, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.28 09-1700

Committee action to modify Contract #27002 for Employee Assistance Program and Disease Management Program services.

Rodney Marion explained this resolution.

A motion was made by Member Carter, seconded by Member Kyle, that this committee action item be approved. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.29 09-1710

Resolution authorizing the purchase of additional medical malpractice insurance coverage for non-physician healthcare providers, from Marsh Inc., Chicago, Illinois in the amount of \$250,000.

Rodney Marion explained this resolution. Vice-Chair Kyle asked if it would be financially advantageous to combine this coverage with other county entities, and Mr. Marion stated that they are looking into bundling these in the future.

A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.30 09-1684

Resolution authorizing a joint purchasing agreement to participate in a joint aerial imagery project to be coordinated by the County of Cook, in an amount not to exceed \$140,899.

Phil Balke explained this resolution.

A motion was made by Member Kyle, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.31 09-1729

Resolution authorizing a contract with Automated Logic-Chicago, Lisle, IL for the installation of a building automation control system in the Central Permit Facility in the estimated amount of \$298,939.

Gary Gordon explained this resolution.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.32 09-1701

Resolution authorizing the execution of a Collective Bargaining Agreement with the International Union of Operating Engineers Local Number 150, as the exclusive representative of certain bargaining unit employees in Facility Operations Division covering wages, benefits and other working conditions.

Rodney Marion explained this resolution.

A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

8. Executive Session

8.1 Executive Session to discuss personnel matters in Court Administration.

Motion by Member Mountsier, seconded by Member Carter, to go into executive session to discuss personnel matters in Court Administration. Voting aye: Kyle, Bassi, Mountsier, Stolman, Carter, O'Kelly, Paxton. Motion carried.

Discussion.

Motion by Member O'Kelly, seconded by Member Stolman, to come out of executive session. Motion carried.

Regular Session

8.1a 09-1730

Committee action approving the reclassification of two (2) positions in Court Administration.

A motion was made by Member Mountsier, seconded by Member Bassi, that this committee action item be approved. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

8.2 Executive Session to discuss potential settlement of pending litigation.

Motion by Member Bassi, seconded by Member Stolman, to go into executive session to discuss potential settlement of pending litigation. Voting aye: Kyle, Bassi, Mountsier, Stolman, Carter, O'Kelly, Paxton. Motion carried.

Discussion.

Motion by Member Carter, seconded by Member Bassi, to come out of Executive Session. Motion carried.

Executive Session to discuss potential settlement of pending litigation in the Sheriff's Department.

Motion by Member Bassi, seconded by Member Mountsier, to go into executive session to discuss potential settlement of pending litigation. Voting aye: Kyle, Bassi, Mountsier, Stolman, Carter, O'Kelly, Paxton. Motion carried.

Discussion.

Motion by Member Mountsier, seconded by Member Bassi, to come out of executive session. Motion carried.

9. County Administrator's Report

Gary Gordon reiterated that the SMC budget has not been reviewed by his department yet; that what they are presenting at their meeting are budget requests.

Mr. Gordon distributed copies of the monthly and year to date economic indicators report. He reported that \$205,000 in unexpected revenue was received as the result of the settlement of an adult business case.

Mr. Gordon reported that the window for early retirement closed Monday, and 110 employees have committed, resulting in approximately \$7.5 million in salaries. The next step will be to determine when the employees are retiring, and to determine which of these positions need to be replaced.

10. Adjournment

A motion was made by Member Kyle, seconded by Member Mountsier, that the meeting adjourn at 2:43 p.m. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Minutes prepared by Mary Otahal.

Respectfully submitted,

Chairman

Vice-Chairman

Financial & Administrative Committee