

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, June 7, 2023

10:30 AM

**or 10 minutes after the conclusion of the Public Works and
Transportation Committee, whichever is later.**

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/3qcHKJE>**

**Planning, Building, Zoning and Environment
Committee**

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Planning, Building, Zoning and Environment Committee
(Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Vealitzek called the meeting to order at 11:10 a.m.

2. Pledge of Allegiance

Member Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Schlick,
Chair Vealitzek and Member Wasik

Absent 1 - Member Roberts

**Electronic Attendance: Member Altenberg*

Member Wasik entered the meeting at 11:15 a.m.

Member Altenberg joined the meeting electronically at 11:27 a.m.

Other Attendees:

In Person:

Abby Krakow, Communications

Alex Carr, Communications

Bailey Wyatt, Communications

Chris Anderson-Sell, Communications

Eric Waggoner, Planning, Building, and Development

Gary Gibson, County Administrator's Office

Matt Meyers, County Administrator's Office

Robin Grooms, County Administrator's Office

Sandy Hart, County Board Chair

Theresa Glatzhofer, County Board Office

Electronically:

Cassandra Hiller, County Administrator's Office

Janna Philipp, County Administrator's Office

Jolanda Dinkins, County Board Office

Krista Barkley Braun, Planning, Building and Development

Kristy Cechini, County Board Office

Kurt Woolford, Stormwater Management Commission

Lisle Stalter, State's Attorney's Office

Mary Ross Cunningham, County Board Vice Chair

Matt Meyers, County Administrator's Office

Michael Wheeler, Finance

Mick Zawislak, Daily Herald

Nick Principali, Finance

*Stacy Davis-Wynn, Purchasing
Susan Pribyl, Manitou Creek Watershed Alliance
Taylor Gendel, Planning, Building and Development*

4. Addenda to the Agenda

There were no additions or amendments to the agenda

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

REGULAR AGENDA

STORMWATER MANAGEMENT

8.1 23-0738

Presentation and introduction on the proposed amendments to the Lake County Watershed Development Ordinance (WDO).

Attachments: [WDO Amendments Introduction](#)
[WDO Amendment Presentation](#)
[WDO Anticipated Schedule](#)
[2023 List of WDO Amendments](#)

Public comment was provided by Susan Pribyl.

Brian Frank and Kelcey Traynoff, Stormwater Management Commission (SMC), introduced themselves and provided a presentation regarding the proposed amendments to the Lake County Watershed Development Ordinance (WDO).

Member Wasik entered the meeting at 11:15 a.m.

Member Altenberg joined the meeting electronically at 11:27 a.m.

Discussion ensued.

PLANNING, BUILDING AND DEVELOPMENT

8.2 23-0820

Resolution directing the Lake County Zoning Board of Appeals to conduct a public hearing to consider proposed text amendments to the Unified Development Ordinance of Lake County, Illinois (Chapter 151 of the Lake County, Illinois Code of Ordinances)

incorporating amendments to the Watershed Development Ordinance.

Eric Waggoner, Director of Planning, Building and Development (PB&D), and Eric Steffen, PB&D, explained that this resolution is to direct the Zoning Board of Appeals (ZBA) to conduct a public hearing regarding incorporating the Watershed Development Ordinance (WDO) amendments into the Unified Development Ordinance (UDO).

Discussion ensued.

A motion was made by Member Schlick, seconded by Member Frank, that this resolution be approved. The motion carried by the following voice vote:

Aye: 6 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Schlick, Chair Vealitzek and Member Wasik

Absent: 1 - Member Roberts

8.3 [23-0010](#)

Director's Report - Planning, Building and Development.

Eric Waggoner, Director of Planning, Building and Development (PB&D), noted that the following items will be forthcoming at the June 28, 2023 Planning, Building, Zoning and Environment Committee meeting: a street vacation, a complex development proposal for a non-residential project off of Route 59, and a discussion regarding bird-friendly building design.

Director Waggoner explained that a grant opportunity has become available from the U.S. Forest Service that would help fund the Lake County tree initiative. Robin Grooms, County Administrator's Office, noted that the County applied for the Urban and Community Forestry Program grant.

Discussion ensued.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

There were no remarks from members.

12. Adjournment

Chair Vealitzek declared the meeting adjourned at 11:55 a.m.

Next Meeting: June 28, 2023

Meeting minutes prepared by Theresa Glatzhofer.