

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report

Tuesday, March 3, 2009

1:00 PM

10th floor Assembly Room

Health & Community Services Committee

1. **Call to Order**

The meeting was called to order at 1:00 p.m.

Others Present:

Barry Burton, County Administrator

Gary Gordon, Finance and Administrative Services

Irene Pierce, Health Department Director

Dusty Powell, Sr. Asst. County Administrator

Phil Rovang, Planning Building and Zoning

Joel Williams, Community Development

Vern Witkowski, Community Development

Present 6 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush, Member Feldman and Member Pedersen

Absent 1 - Member Calabresa

2. **Pledge of Allegiance**

3. **Approval of Minutes - 2.3.09**

A motion was made by Member Cunningham, seconded by Member Maine, that the minutes be approved. Motion carried unanimously.

Aye: 6 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush, Member Feldman and Member Pedersen

[09-1285](#)

Attachments: [HCS Minutes 2.3.09](#)

4. **Public Comment**

5. **Added to Agenda**

6. **Old Business**

7. **New Business**

7.1 [09-1247](#)

Lake County Health Department Emergency Appropriation in the amount of \$729,319, as a result of new and increased revenue.

- The Health Department has been awarded one new grant and has also received increased revenues from Administration, Community Health, Environmental Health and Primary Care Service Areas.
- These funds were not previously appropriated because they were awarded after the FY2008 budget's adoption. The majority of these funds are a result of providing additional services in Community Health and Primary Care Services.
- The new grants and additional revenue for the Health Department totals \$729,319 and a complete list of these fund's sources is included in the resolution.

Attachments: [LCHD Emergency Appropriation FY 08](#)

Irene Pierce, Director of Health Department presented this resolution.

A motion was made by Member Bush, seconded by Member Pedersen, that this resolution be approved and referred on to Financial and Administrative

Committee. The motion carried unanimously.

Aye: 6 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush, Member Feldman and Member Pedersen

7.2 [09-1248](#)

Joint resolution accepting an increase in the Lake County Tuberculosis Clinic Grant and approving an emergency appropriation for \$18,175.

- The Lake County Tuberculosis Clinic has been awarded a grant increase totaling \$18,175.
- These funds were not previously appropriated because they were awarded after the FY2008 budget's adoption.

Attachments: [TB Clinic Increase Grant](#)

Irene Pierce, Director of Health Department, presented this resolution.

A motion was made by Member Cunningham, seconded by Member Pedersen, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush, Member Feldman and Member Pedersen

7.3 [09-1265](#)

Joint resolution to approve the 2009 Annual Action Plan, accept the CDBG, HOME, ESG, and ADDI grants, approves emergency appropriations, and authorize the chairman to execute all necessary documents.

- The development and submission of the 2009 Annual Action Plan is the fifth and final year component of the five-year Consolidated Plan as recommended for approval by the Community Development Commission. Copies of the current "Draft" 2009 Annual Action Plan have been distributed.
- This joint resolution approves the application for and accept the Community Development Block Grant (CDBG) in the amount of \$2,545,309; the Home Investment Partnerships (HOME) Grant in the amount of \$1,504,916; the Emergency Shelter Grant (ESG) in the amount of \$113,326; and the American Dream Down payment Initiative (ADDI) Grant in the amount of \$13,104; and authorizes the County Board Chairman to execute the necessary documents
- It further authorizes emergency appropriations in the amount of -\$43,317 for the Community Development Block Grant; in the amount of \$7,362 for the Home Investment Partnerships (HOME) Grant; in the amount of \$0 for the American Dream Downpayment Initiative (ADDI) Grant; and in the amount of - \$114 for the Emergency Shelter Grant; and authorizing the County Board Chairman or her designee to execute contracts with subrecipient entities for the expenditure of those funds.
- The 2009 Annual Action Plan must be submitted to the US Department of Housing and Urban Development after the County Board's approval of March 17, 2009.

Attachments: [09 ActionPlan Budget Modifications](#)

Vern Witkowski, Community Development, presented this resolution.

A motion was made by Member Pedersen, seconded by Member Cunningham, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried unanimously.

Aye: 6 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush, Member Feldman and Member Pedersen

7.4 [09-1266](#)

Joint resolution to accept the 2008 Department of Housing and Urban Development's Continuum of Care Homeless Assistance grant award, approve an emergency appropriation, and authorize the County Board chair to execute the necessary documents.

- Lake County was awarded \$1,609,603 in 2007 Continuum of Care Homeless Assistance funds, equaling the total request for renewal projects. Planning Building and Development will administer \$803,190 of the award (9 projects), the Health Department will administer \$329,664 (1 project), and the remaining amount, \$476,749 (4 projects), will be administered directly by the respective agencies.
- (1) Alexian Brothers - The Harbor (\$110,250) to renew funding for transitional housing for homeless persons affected by HIV/AIDS; (2) Christian Outreach of Lutherans (\$42,290) to renew funding for two units of transitional housing for families; (3) Catholic Charities (\$187,128 - agency administered) to renew funding for Critical Time Intervention (CTI) Case Management services for clients residing in the permanent supportive housing units managed by Shields Township; (4) Catholic Charities (\$45,507) to renew funding to provide housing counseling services, to move homeless persons from emergency shelters and transitional housing into permanent housing; (5) I-PLUS (\$12,805 - agency administered) to renew funding for Representative Payee services for clients residing in the permanent supportive housing units managed by Shields Township; (6) Independence Center (\$58,184) to renew funding for 8 units of permanent supportive housing for homeless individuals with mental illness; (7) Lake County Haven (\$46,274) to renew funding for 4 units of transitional housing for homeless women and children; (8) Lake County Health Department (\$329,664 - administered by Health Department) to renew funding for 29 units of permanent housing for chronically homeless persons with disabilities; (9) Lake County Planning Department (\$95,648) for maintenance and support of the federally mandated Homeless Management Information System, ServicePoint; (10) Lake County Residential Development Corporation (\$82,766) to renew the SAFE Housing program, to maintain 9 units of transitional housing for homeless families recovering from substance abuse who are also involved with DCFS; (11) PADS Crisis Services (\$137,331) to renew funding for supportive services in conjunction with an emergency shelter; (12) PADS Crisis Services (\$226,376 - agency administered) to renew funding for a Safe Haven form of transitional housing for chronically homeless persons with disabilities; (13) Prairie State Legal Services (\$50,000 - agency administered) to renew funding for legal services for homeless persons; (14) Waukegan Township (\$184,940) to renew funding for the Staben House - a transitional housing program for homeless women and children
- This resolution authorizes the Chair of the County Board to: 1) execute the necessary documents to accept the homeless assistance award; 2) authorize an emergency appropriation in the amount of \$803,190; and 3) execute contracts with subrecipient entities for the expenditure of those funds.

Attachments: [CoC ADI](#)

Joel Williams, Community Development, presented this resolution.

A motion was made by Member Pedersen, seconded by Member Bush, that

this resolution be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush, Member Feldman and Member Pedersen

7.5 [09-1261](#)

Presentation of the Winchester House Market Study and Financial Report update. Information only.

- The County's Coordinating Consultant, Management Performance Associates (MPA), will make a presentation to the Health and Community Services Committee, updating the 2007 Market Study for skilled nursing facilities in Lake County.
- The updated Market Study will recommend to the final size (number of beds) for the new Winchester House.
- MPA will also present information on the updated financial model, showing how the new Winchester House will perform financially with the final bed count recommended in the updated Market Study.

This matter was postponed

7.6 [09-1309](#)

Joint resolution authorizing the Purchasing Agent to enter into a contract with Plunkett Raysich Architects, LLP of Milwaukee, Wisconsin for Architectural and Engineering Services for the design of a replacement skilled nursing care facility in the amount of \$1,565,000 and approve an emergency appropriation in the amount of the contract.

- Lake County desires to enter into a contract for architectural and engineering services for the design of a replacement skilled nursing care facility.
- Statement of Interest #28188 was called for by publication. Notices were sent to 47 firms; responses were received from 12 firms.
- In accordance with Section 5-101 (3) of the Lake County Purchasing Ordinance and the Local Government Professional Services Selection Act, a Selection Committee evaluated all firms, then selected and interviewed 4 firms.
- Negotiations were conducted and it was determined to be in the best interest of the County to enter into a contract with Plunkett Raysich Architects, LLP of Milwaukee, Wisconsin at a reasonable compensation for the services rendered.
- The scope of services include architectural and engineering services required for the development of a 175 bed skilled nursing care facility to be located on the County's Libertyville Campus. The scope of services include programming and needs analysis in a format required by IDPH, complete site and building design and preparation of all required construction documents, interior design services, construction administration services and all other services ancillary to proving architect of record services for a new skilled nursing care facility.
- This contract will cost the County \$1,565,000 and is being funded through an emergency appropriation in this amount in the Capital Improvement Program. The County will be reimbursed for the cost of this contract by a future bond issuance.

This matter was postponed

8. **Executive Session**

9. **County Administrator's Report**

10. **Adjournment**

A motion was made by Member Cunningham, seconded by Member Pedersen, that this meeting be adjourned. The motion carried unanimously.

Aye: 6 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Bush, Member Feldman and Member Pedersen

*The meeting adjourned at 1:10 p.m.
Minutes prepared by Barbara Allen.*

Respectfully submitted,

Chairman

Vice-Chair

Health & Community Services Committee