

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, April 27, 2011

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Chair Paxton called the meeting to order at 1:00 p.m.

Present 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent 2 - Vice Chair Kyle and Member Mountsier

Others Present:

David Stolman, County Board Chair

Barry Burton, County Administrator

Amy McEwan, Deputy County Administrator

Ryan Waller, Assistant County Administrator

Gary Gordon, Finance and Administrative Services

Patrice Sutton Burger, Finance and Administrative Services

Phil Balke, Information Technology

John Barker, Information Technology

Lee Burton, Information Technology

Keith Caldwell, Information Technology

Joe Crites, Information Technology

Mary-Lynne Ellis, Information Technology

Lori Nordstrom, Information Technology

Forest Pennington, Information Technology

Barbara Allen, County Board Office

Terry Kuss, County Board Office

2. **Pledge of Allegiance**

Chair Paxton led the group in the Pledge of Allegiance.

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3. **Approval of Minutes**

3.1 **11-0390**

Minutes from April 6, 2011.

A motion was made by Member Lawlor, seconded by Member O'Kelly, to approve the minutes from April 6, 2011. The motion carried by the following vote:

Aye: 4 - Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Member Bassi

4. **Added to Agenda Items**

5. **Public Comment**

6. **Old Business**

7. **New Business**

Public Works & Transportation

7.1 11-0365

Joint resolution authorizing an emergency appropriation not to exceed \$475,000 in the ¼% Sales Tax for Transportation and Public Safety Fund and the 2011A Tax Exempt GO Bond Debt Service Fund with an inter-fund transfer between the two funds.

Presented by Member O'Kelly, items 7.1-7.4.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 4 - Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Member Bassi

7.2 11-0364

Joint resolution authorizing a contract to provide crack sealing of asphalt and concrete pavement on various county highways to North Suburban Asphalt Maintenance, Wheeling, Illinois, in the amount of \$120,933.27 and designated as Section 11-00000-08-GM.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 4 - Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Member Bassi

7.3 11-0366

Joint resolution authorizing the execution of Amendment # 1 to the agreement for the use of federal highway funds between the State of Illinois and Lake County for Phase II design engineering services for the proposed improvements to the traffic control signals situated at ten intersections along Grand Avenue between IL Rte. 131, Green Bay Road, and Sheridan Road and designated as Section 08-00279-00-TL.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 4 - Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Member Bassi

7.4 11-0371

Joint resolution authorizing the execution of Amendment # 1 to the agreement between Lake County and Gewalt Hamilton Associates, Inc., Vernon Hills, Illinois, for Phase II design engineering services to the traffic control signals along Grand Avenue from IL Rte. 131 to Sheridan Road; and an additional cost of \$32,110.10 and a supplemental appropriation of \$10,000 of Matching Tax funds and designated as Section 08-00279-00-TL.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The

motion carried by the following vote:

Aye: 4 - Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Member Bassi

Financial & Administrative

7.5 11-0381

Resolution to accept federal disaster assistance funding for the February 1-2 severe winter storm and execute grant agreement(s) with the Illinois Emergency Management Agency for such funding.

Presented by Amy McEwan, Deputy County Administrator.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 4 - Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Member Bassi

7.6 11-0384

Resolution to accept an Illinois Emergency Management Agency / US Department of Homeland Security Citizen Corps grant and to authorize the emergency appropriation of \$4,500 for support of the Lake County Citizen Corps Council and its related volunteer programs.

Presented by Amy McEwan, Deputy County Administrator.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 4 - Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Member Bassi

8. Executive Session

9. County Administrator's Report

9.1 Information Technology Department Update.

Philip Balke, Information Technology, presented the Information Technology Department update. Member Bassi entered the meeting at 1:10 p.m.

9.2 Presentation on the proposed budget policies.

Gary Gordon, Financial and Administrative Services, presented the proposed budget policies for FY2012. Mr. Gordon reviewed the changes made to the budget and responded to the Committees questions for clarification. The Lake County Budget Calendar for 2012 was distributed.

9.3 Winchester House Advisory Committee report.

Barry Burton, County Administrator, presented an update from the April 21, 2011

Winchester House Advisory Board meeting.

10. Adjournment

A motion was made by Member O'Kelly, seconded by Member Lawlor, to adjourn at 2:00 p.m.

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Minutes prepared by Terry Kuss.

Respectfully submitted,

Chairman

Vice Chairman

Finance and Administrative Committee