

# Lake County Illinois

*Meeting Location:*  
18 N. County Street (10th FL)  
Waukegan, IL 60085



## Agenda Report - Final

Thursday, August 19, 2021

9:00 AM

The public can register to attend remotely at  
<https://bit.ly/3yTTe42>

**Rules Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, if there is a current Gubernatorial Disaster Proclamation allowing public meetings to be held remotely and a Written Determination by the Lake County Board Chair, then this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** There are two options for the public to attend the meeting: (1) in-person attendance on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois, or (2) remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, including Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely , and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Rules Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \*\*\*

0. [21-1171](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 7.30.21\[379\]](#)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call of Members**
4. **Addenda to the Agenda**
5. **Public Comment (Items not on the agenda)**
6. **Chair's Remarks**
7. **Unfinished Business**
8. **New Business**

#### **REGULAR AGENDA**

8.1 **[21-1213](#)**

Committee Action amending the County Board Rules of Order and Operational Procedures updating all references to the Ethics and Conduct Code (pages 7, 8, 50).

8.2 **[21-1214](#)**

Committee Action amending the County Board Rules of Order and Operational Procedures replacing the language in paragraph II.D, "Suspension of the Rules" and paragraph VI.F.3.d, "Suspend Rules" with, "The Rules may be suspended by the County Board (or a Committee) by a motion for a particular purpose and requires a roll call vote of two-thirds of the Members of the Board (or Committee) present voting to suspend."

8.3 **[21-1215](#)**

Committee Action amending the County Board Rules of Order and Operational Procedures replacing paragraph IV.D.7 with the following language: "If requested by the Member, paper copies of the Board meeting agenda, as well as pertinent information, will be available to the requesting Board Member prior to the meeting or held at the County Board Office for those Board Members not in attendance."

8.4 **[21-1216](#)**

Committee Action amending the County Board Rules of Order and Operational Procedures inserting a new title, IV.G, and paragraph IV.G.1: New Title IV.G: "Health and Safety of Meeting Attendees". New Paragraph IV.G.1: "The County Board seeks to provide an atmosphere of health, safety, and inclusion to treat everyone with courtesy and respect. Any and all health and safety rules that are in effect at the direction of the Administrator or the Board Chair for Lake County employees and the public entering County facilities shall also apply to all members of the Board, guests, and all public attending/while in attendance at meetings in County facilities."

**8.5**     [21-1217](#)

Committee Action amending the County Board Rules of Order and Operational Procedures authorizing the Board Chair to allow electronic attendance for Executive Session for any meeting regardless of disaster declaration. Required amendments: (1) Delete, “excluding executive session” from paragraph VI.C.1 and (2) delete, “Executive (closed) Session requires Members to attend in person. In the event of a bona fide disaster as defined in Section VI.D of these Rules,” from paragraph E.1.

**8.6**     [21-1218](#)

Discussion and possible Committee Action amending the County Board Rules of Order and Operational Procedures on Electronic Attendance, paragraph VI.C.1.

**8.7**     [21-1219](#)

Committee Action amending the County Board Rules of Order and Operational Procedures inserting “(email notice highly encouraged / preferred)” to paragraph VI.C.4 and inserting new paragraph VI.C.4.c, “When a physically present quorum is required to conduct a meeting, any Member who has submitted a request to participate electronically shall have their request considered to be granted in the order it was received to ensure the ability to achieve quorum.”

**8.8**     [21-1220](#)

Committee Action amending the County Board Rules of Order and Operational Procedures changing reimbursement for use of a personal cell phone in lieu of a County-issued device to \$35/month (currently \$56/month) to more closely match the actual cost of a County procured cell phone. (Paragraph VII.E.2.c)

**8.9**     [21-1221](#)

Committee Action amending the County Board Rules of Order and Operational Procedures inserting, “by 3:00 p.m. the day prior to the scheduled meeting” to paragraph IV.A.1 in Appendix D to match the language currently on the agenda.

**8.10**    [21-1222](#)

Committee Action amending the County Board Rules of Order and Operational Procedures moving the standard day for Rules Committee meetings in Appendix G to the first week of committees in order to allow time for Staff to prepare a smooth copy of the Rules for approval at the Board Meeting.

**8.11**    [21-1223](#)

Resolution approving the County Board Rules of Order and Operational Procedures (Amendment Number 2).

- The County Board Rules of Order and Operational Procedures (“Board Rules”) were originally adopted on December 15th, 2020 after the Lake County Board’s post-election reorganization.
- The Board Rules were amended on February 9, 2021 (Rules Amendment Number One).
- The Rules Committee has recommended additional amendments to the Board

Rules.

**Attachments:** [Board Rules Amendment 2 \(Redline\)](#)

**8.12** [21-1224](#)

Resolution amending 2022 Board and Committee Calendar to include committee meetings the week of May 31, 2022 and the week of July 5, 2022.

- The County Board Meeting and Committee Calendar was originally adopted on December 15th, 2020 after the Lake County Board's post-election reorganization.
- The Rules Committee has recommended additional amendments to the 2022 Lake County Board and Meeting Calendar.

**Attachments:** [FY22 Calendar \(Redline\)](#)

- 9. County Administrator's Report**
  - 10. Executive Session**
  - 11. Members' Remarks**
  - 12. Adjournment**
- Next Meeting: To Be Determined**