

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, May 29, 2024

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/3KattUw>**

Public Works and Transportation Committee

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Member Wasik

Absent 1 - Vice Chair Maine

**Electronic Attendance: Member Campos*

Other Attendees

In Person:

*Sandy Hart, County Board Chair
Shane Schneider, Division of Transportation
Matt Meyers, County Administrator's Office
Jon Nelson, Division of Transportation
Kevin Carrier, Division of Transportation
Vic Filippini, Filippini Law Firm
Alex Carr, Communications
Austin McFarlane, Public Works
RuthAnne Hall, County Administrator's Office
Theresa Glatzhofer, County Board Office
Kevin Quinn, Communications
Bailey Wyatt, Communications
Patrice Sutton, County Administrator's Office
Eric Waggoner, Planning, Building, and Development*

Electronically:

*Mary Ross Cunningham, County Board Vice Chair
Paul Frank, Board Member
Gina Roberts, Board Member
Kristy Cechini, County Board Office
Janna Philipp, County Administrator's Office
Jolanda Dinkins, County Board Office
Melissa Gallagher, Finance
Taylor Gendel, Planning, Building, and Development
Mary Crain, Division of Transportation
Abby Krakow, Communications
Krista Barkley Braun, Planning, Building, and Development
Julian Rozwadowski, Division of Transportation
Nick Principali, Finance
Yvette Albarran, Purchasing
Charles Askar, Division of Transportation*

Sonia Hernandez, County Administrator's Office
Mick Zawislak, Daily Herald
Matt Emde, Division of Transportation
Jim Hawkins, County Administrator's Office
Mike Klemens, Division of Transportation
Brea Barnes, Finance
Ed Gallagher, Pace Bus

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.3)

MINUTES

8.1 [24-0654](#)

Committee action approving the Public Works and Transportation Committee minutes from May 1, 2024.

Attachments: [PWT 5.1.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Member Casbon, that these minutes be approved.

The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Member Wasik

Absent: 1 - Vice Chair Maine

PUBLIC WORKS

Item 8.2 was moved from the Consent Agenda to the Regular Agenda.

8.3 [24-0671](#)

Joint resolution authorizing execution of a contract with William T. Connelly Inc., dba Connelly Electric Co., Addison, Illinois, in the amount of \$72,000 for an electrical upgrade at the Lake County Public Works (LCPW) Rollins Lift Station.

Attachments: [24-0671 Rollins Lift Station Connelly Electric Bid Tab](#)
[24-0671 Rollins Lift Station Connelly Electric Front End Bid Docs](#)
[24-0671 Rollins Lift Station Connelly Electric Map](#)
[24-0671 Rollins Lift Station Connelly Electric Vendor Disclosure Statement](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Member Wasik

Absent: 1 - Vice Chair Maine

REGULAR AGENDA

PUBLIC WORKS

8.2 24-0670

Joint resolution authorizing a contract with Muscat Co., Dundee, Illinois, for fire hydrant preparation and painting at various locations within Lake County Public Works operating systems in the estimated annual amount of \$60,950, with renewal options.

Attachments: [24-0670 Hydrant Painting Bid Final](#)
[24-0670 Hydrant Painting Bid Tab FINAL](#)
[24-0670 Hydrant Painting Muscat Vendor Disclosure Form](#)

Chair Clark requested that item 8.2 be moved from the Consent Agenda to the Regular Agenda. Matt Meyers, Assistant County Administrator, noted that staff has received questions regarding this item.

A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be postponed to the Public Works and Transportation Committee meeting on June 5, 2024. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Member Wasik

Absent: 1 - Vice Chair Maine

8.4 24-0672

Director's Report - Public Works.

Attachments: [Considerations and Principles Document 2015.12.02](#)
[Lake County Memorandum re Considerations and Principles \(2024 Update 2024.05 Considerations and Principles - revised](#)

Austin McFarlane, Director of Public Works, introduced Victor Filippini, Attorney, Filippini Law Firm, who provided a presentation regarding the considerations and principles used

to help facilitate intergovernmental sewer agreements. Discussion ensued.

DIVISION OF TRANSPORTATION

8.5 [24-0661](#)

Joint resolution authorizing a contract with Superior Road Striping, Inc., Bartlett, Illinois, in the amount of \$833,443.04 for the removal and replacement of pavement markings, and the removal and replacement of pavement markers on various County highways, which will be improved under the Illinois Highway Code for a total of 127 centerline miles and appropriating \$1,000,000 of Motor Fuel Tax funds.

Attachments: [24-0661 Bid Tabulation, 2024 Pavement Marking and Markers Replacem](#)
[24-0661 Vendor Disclosure, Superior](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this is a routine annual contract to remove and replace pavement markings and markers on various County highways.

A motion was made by Member Hewitt, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Member Wasik

Absent: 1 - Vice Chair Maine

8.6 [24-0662](#)

Ordinance providing for the establishment of a County altered speed zone of 35 miles per hour (MPH), currently designated 45 MPH on Millburn Road, from a point 500 feet east of Mill Creek to a point 875 feet east of Crawford Road, located in Newport Township.

Attachments: [24-0662 Location Map, County Speed Ordinance Millburn Road](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that the speed limit for a portion of Millburn Road was previously lowered to 35 miles per hour (MPH). Director Schneider noted that the area has been monitored and an additional speed study took place which supports the recommendation to decrease the speed limit from 45 MPH to 35 MPH on Millburn Road, from a point 500 feet east of Mill Creek to a point 875 feet east of Crawford Road. Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hunter, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Member Wasik

Absent: 1 - Vice Chair Maine

8.7 [24-0663](#)

Ordinance providing for the establishment of a County altered speed zone of 35

miles per hour (MPH), currently designated 45 MPH on Darrell Road, from a point 620 feet south of Roberts Road to Roberts Road located in Wauconda Township.

Attachments: [24-0663 Location Map, County Speed Ordinance Darrell Road](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that the Village of Port Barrington recently changed their speed limit for a portion of Darrell Road under their jurisdiction, so the staff recommendation is to match the Village's speed limit for the portion of Darrell Road that is under the County's jurisdiction.

A motion was made by Member Hunter, seconded by Member Hewitt, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter and Member Wasik

Absent: 1 - Vice Chair Maine

8.8 [24-0664](#)

Division of Transportation Annual Update.

Attachments: [24-0664 2024 DOT Annual Update](#)

Shane Schneider, Division of Transportation (DOT) Director, presented the annual update for the Division of Transportation, including an overview of on-going activities, highlights from the past year, and the status of current projects. Discussion ensued.

8.9 [24-0003](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation (DOT) Director, highlighted upcoming public input meetings and noted that updates for construction projects are available on the DOT website. Kevin Carrier, Assistant County Engineer, DOT, then provided an update regarding the Buffalo Grove Road improvement project. Discussion ensued.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no remarks or requests from Members.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:45 a.m.

Next Meeting: June 5, 2024

Minutes prepared by Theresa Glatzhofer.