



Facilities and Construction Services

Capital Investment Policy Discussion

F&A Committee

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November 09, 2023

- **Purpose**

- **Committee Discussion of DRAFT Facilities Capital Investment Policy**

- **Agenda**

- **Background**
- **Draft Policy Review**
- **Discussion and Next Steps**

Background

- **Facilities and Construction Services (FCS) manages facilities investments with strategic goals, initiatives, and policies**
- **FCS manages multiple funding types within the approved budget:**
 - **Capital Funding:**
 - **Corporate Capital Improvement Program Funding**
 - **Facilities Assessment Program**
 - **Operational Funding**
- **Project Prioritization:**
 - **Facilities Capital Improvement Plan (CIP) used to plan, program and budget large capital projects (i.e. ROC Facility)**
 - **Facilities Assessment programs the annual small capital and maintenance projects to sustain County operations**

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Draft Policy Review

- **Policy Intention:**
 - **Guidance on planning, programming, budgeting, execution, and reporting requirements for the Facilities Capital Investment Program**
 - **Clarifies type of funding and authority levels**
- **Direction and Guidance:**
 - **Defines:**
 - **Construction Projects (5.1.1)**
 - **Maintenance and Repair Projects (5.1.2)**
 - **Direction to Staff on project development (5.3)**
 - **Clarifies and defines funding types:**
 - **Corporate Capital Improvement Program (CCIP) (5.5)**
 - **Facilities Assessment Program (FAP) (5.6)**
 - **Authority Levels and Funding Approval (5.7)**

Authority Levels and Funding Approval



(Dollars)	\$0	\$30,000	\$50,000	\$1,000,000	\$2,000,000	No Limit
Contract Approval Authority Levels						
Design						
Costruction						
Programming Authority Levels						
Construction	←————— FAPCCIP —————→					
Design						
Costruction						
Maintenance and Repair						
Maintenance and Repair	←————— FAPCCIP —————→					
Design						
Costruction						

	FCS Dept Head Program Authority
	FCS Dept Head Approved
	CA Program Authority
	County Board Program Authority
	County Board Approval

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Next Steps

- **Policy Discussion**
- **Next Steps for Fiscal Year 2024:**
 - **Facilities Strategic Plan discussion**
 - **Facilities Capital Improvement Plan adjustment**
 - **Capital Reallocation Funding**
 - **Plans for Fiscal Year 2025 construction program**



Questions