

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, October 27, 2022

8:30 AM

**Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3SgAYLk>**

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Financial & Administrative Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

** *To view County Board Rules, click here: <https://bit.ly/3idRdrV> * * *

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.12)

MINUTES

8.1 **22-1578**

Committee action item approving the Financial and Administrative Committee Meeting minutes from September 29, 2022.

Attachments: [F&A 9.29.22 Final Minutes](#)

8.2 **22-1579**

Committee action item approving the Financial and Administrative Committee Meeting minutes from October 6, 2022.

Attachments: [F&A 10.6.22 Final Minutes](#)

8.3 **22-1587**

Committee action approving the F&A Special Committee on COVID-19 Recovery ("CARES Committee") minutes from September 18, 2020.

Attachments: [CARES F&A Special Committee 9.18.20 Final Minutes](#)

8.4 **22-1603**

Committee action approving the F&A Special Committee on COVID-19 Recovery and Investments ("ARPA Committee") minutes from August 26, 2022.

Attachments: [ARPA F&A Special Committee 8.26.22 Final Minutes](#)

REPORTS

8.5 **22-1570**

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of September 2022.

Attachments: [September 2022](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.6 [22-1561](#)

Joint resolution authorizing execution of a contract with Great Lakes Water Resources Group, Inc. of Joliet, Illinois, in the amount of \$130,200 for the North Libertyville Estates Levee Relief Well Replacement Project in Unincorporated Libertyville, Illinois.

- The Lake County Department of Public Works is the local sponsor and is responsible for maintaining, operating, and repairing the North Libertyville Estates Levee in unincorporated Libertyville Township.
- The U.S. Army Corps of Engineers performs inspections of the Levee and recommended the replacement of Relief Well #1 as a result of the levee inspection in 2021. Subsequent testing revealed the screening on the well has failed.
- The replacement of the relief well is required for the integrity of the levee.
- The County received a bid from one contractor for this work in the amount of \$130,200.
- Award of this contract is recommended to the lowest responsive and responsible bidder, Great Lakes Water Resources Group, Inc. of Joliet, Illinois.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Great Lakes Water Resources Group, Inc. of Joliet, Illinois in the amount of \$130,200.

Attachments: [22-1561 NLE Levee Bid Tab](#)

[22-1561 NLE Levee Relief Bid Doc](#)

[22-1561 NLE Levee Relief Vendor Disclosure](#)

[22-1561 NLE Levee Relief Well Location Map](#)

8.7 [22-1552](#)

Joint resolution appropriating \$50,000 of Motor Fuel Tax funds for the Fiscal Year (FY) 2023 repair and replacement of various guardrail and fence installations, under the applicable Illinois Highway Code.

- The County owns miles of guardrails and fences along the County highway system, and annual repairs and replacements must be made to various installations which are included in the Transportation Improvement Program, and designated as Section 23-00000-06-GM.
- Before the purchase of material or a contract service can be procured, an appropriation of \$50,000 of Motor Fuel Tax funds is required.

8.8 [22-1553](#)

Joint resolution appropriating \$152,500 of Matching Tax funds for contract documents, inspections, and maintenance of native landscape areas along various County highways.

- The County has planted native landscape areas for various projects on the County highway system that require routine inspection and maintenance and are included in the Transportation Improvement Program, and designated as Section 23-00000-14-GM.
- The contract documents and inspection work will be done by a consultant, while the maintenance will be completed by a contractor through the formal letting process.
- Before a project letting can be held, an appropriation of \$152,500 of Matching Tax funds is needed.

8.9 [22-1554](#)

Joint resolution appropriating \$35,000 of County Bridge Tax funds and \$174,000 of Matching Tax funds to provide for Fiscal Year (FY) 2023 acquisition of materials and services needed to maintain items such as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way.

- Miscellaneous maintenance materials and services are needed to maintain the County highways.
- Before materials can be ordered, or work can be done using the County Bridge Tax fund or the Matching Tax fund, an appropriation is needed.
- The acquisition of these materials and services is included in the Transportation Improvement Program, and designated as Section 23-00000-03-GM.

8.10 [22-1556](#)

Joint resolution appropriating \$97,700 of County Bridge Tax funds, \$159,000 of Matching Tax funds and \$163,800 of ¼% Sales Tax for Transportation funds for Fiscal Year (FY) 2023 general engineering and support services needed to address items such as soil, environmental, drainage, bridge, wetland, easement, and right-of-way purchases.

- General engineering and support services are needed throughout the year to supplement in-house design services and improve the County highway system.
- An appropriation of funds is required each fiscal year for these support services.
- The acquisition of these services is included in the Transportation Improvement Program, and designated as Section 23-00000-02-EG.

8.11 [22-1558](#)

Joint resolution authorizing a contract with Lorig Construction Company, Des Plaines, Illinois, in the amount of \$296,594.30, for the replacement of pedestrian bridge decks at various locations in Lake County, Illinois, which will be improved under the Illinois Highway Code, and appropriating \$360,000 of Matching Tax funds.

- Three pedestrian bridge decks located on the North Shore Bike Path and one pedestrian bridge deck located on the Robert McClory Bike Path are at the end of their service life and require replacement.
- There was a public call for bids, and a total of four bids were received, ranging from \$296,594.30 to \$681,189, and the lowest responsible bidder is Lorig Construction Company, Des Plaines, Illinois, in the amount of \$296,594.30.
- This project is included in the Transportation Improvement Program with

construction targeted in 2022/2023, and designated as Section 21-00999-83-BR.

Attachments: [22-1558 Bid Tab - Bridge Repairs 2022](#)
[22-1558 Location Map, 2022 Pedestrian Bridge Repairs](#)
[22-1558 Vendor Disclosure, Lorig Construction](#)

8.12 [22-1560](#)

Joint resolution authorizing a supplemental appropriation of \$171,882.06 of ¼% Sales Tax for Transportation funds for the intersection improvement of River Road at Roberts Road.

- The River Road at Roberts Road roundabout was a Federal-Aid contract led by the Illinois Department of Transportation (IDOT) with a total contract cost of \$7,005,263.46.
- IDOT manages Federal-Aid construction contracts and then seeks reimbursement from the local agency, the County, for the local share of the completed work.
- The County Board, at its meeting on December 10, 2013, approved an appropriation of \$1,855,000 of ¼% Sales Tax for Transportation funds for the County's share of this improvement.
- The County recently received the final invoice from IDOT for the local share amount, which brings the County's total contribution to \$2,026,882.06 and a supplemental appropriation is required.
- This improvement was completed in 2016, and is designated as Section 07-00086 -08-CH.

Attachments: [22-1560 Location Map, River at Roberts Road](#)

REGULAR AGENDA

LAKE COUNTY PARTNERS

8.13 [22-1585](#)

Lake County Partners Update.

Attachments: [F&A 10-27-22](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.14 [22-1557](#)

Joint resolution authorizing an agreement with the Chicago Metropolitan Agency for Planning (CMAP) that will guide the partnership and technical assistance services to be provided by CMAP for the creation of a county-wide safety action plan.

- Chicago Metropolitan Agency for Planning (CMAP), in partnership with the counties in the region, has applied for a joint planning grant to develop a regional and seven county-wide safety action plan through the United States Department of Transportation's (USDOT) Safe Streets for All Program (SS4A).
- The SS4A program is authorized for six billion dollars in competitive grants over

the next five years.

- Once an agency has an approved safety action plan, they are eligible in future application cycles to apply for implementation grants through the SS4A program.
- If the grant is awarded, CMAP will provide staff assistance and technical support to assist Lake County in developing a Safety Action Plan.

Attachments: [22-1557 Safety Action Plan - CMAP Agreement Draft](#)

8.15 [22-1559](#)

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$3,392,455.57 for the intersection improvement of Ela Road and Long Grove Road and appropriating \$4,075,000 of ¼% Sales Tax for Transportation funds.

- This work includes improvements at the intersection of Ela Road and Long Grove Road, including the installation of turn lanes, a new traffic signal, and non-motorized improvements.
- There was a public call for bids, and a total of seven bids were received, ranging from \$3,392,455.57 to \$3,991,835.16 and the lowest responsible bidder is Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$3,392,455.57.
- This improvement is included in the Transportation Improvement Program with construction starting in 2022, and designated as Section 14-00144-20-CH.

Attachments: [22-1559 Bid Tab - Ela Road at Long Grove Road](#)

[22-1559 Location Map, Ela Road at Long Grove Road](#)

[22-1559 Vendor Disclosure, Campanella and Sons](#)

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.16 [22-1589](#)

Director's Report - Facilities and Construction Services.

- Report on the Facilities and Construction Services Fiscal Year 2023 Procurement Strategy.

Attachments: [FY2023 FCS Procurement Strategy_27OCT22](#)

Human Resources

8.17 [22-0031](#)

Director's Report - Human Resources.

Enterprise Information Technology

8.18 [22-0030](#)

Director's Report - Enterprise Information Technology.

Finance

8.19 [22-1599](#)

Resolution authorizing an emergency appropriation in the amount of \$30,580,582 in the Series 2022 GO Bond Debt Service Fund of both revenue and expense for the funding of capital expenses associated with the Regional Operations and Communications (ROC) Facility.

- The Lake County Board approved the issuance of General Obligation Bonds (Sales Tax Alternate Revenue Source) Series 2022 on June 14, 2022, to be used for the Regional Operations and Communications (ROC) Facility.
- The bonds closed on September 8, 2022 and the County received the funds.
- The purpose of this resolution is to acknowledge the revenue and establish a budget for the use of the bond funds.
- \$30,580,582 will be appropriated as revenue in Fund 408 Series 2022 Bonds Capital Fund offset by \$30,000,000 for project construction costs and \$580,582 for costs of issuance and underwriter's discount.

8.20 [22-0032](#)

Director's Report - Finance.

9. County Administrator's Report

10. Executive Session

10.1 [22-0035](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

10.2 [22-0036](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.2A [22-1584](#)

Committee action approving the Financial and Administrative Committee's Executive Session Minutes from September 29, 2022.

10.2B [22-1398](#)

Committee action regarding periodic review of closed session minutes.

11. Members' Remarks

12. Adjournment

Next Meeting: November 2, 2022