

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, September 27, 2023**

**10:30 AM**

**or 10 minutes after the conclusion of the Public Works and  
Transportation Committee, whichever is later.**

**Assembly Room, 10th Floor or register for remote attendance at  
<https://bit.ly/45YwZuo>**

**Planning, Building, Zoning and Environment  
Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

**Meeting:** Planning, Building, Zoning and Environment Committee  
(Subject line for written Public Comment)

**Topic or Agenda Item #:** (REQUIRED)

**Name:** (REQUIRED)

**Organization/Entity Represented:** (REQUIRED) ("Self" if representing self)

**Street Address, City, State:** (Optional)

**Phone Number:** (Optional)

**Email:** May be REQUIRED for remote attendance

**1. Call to Order**

*Chair Vealitzek called the meeting to order at 10:52 a.m.*

**2. Pledge of Allegiance**

*Member Wasik led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Roberts,  
Chair Vealitzek and Member Wasik

**Absent** 1 - Member Schlick

*\*Electronic Attendance: Member Altenberg*

*Other Attendees:*

*In Person:*

*Alex Carr, Communications*

*Ann Maine, Board Member*

*Bailey Wyatt, Communications*

*Brad Denz, Planning, Building and Development*

*Dawn Selleck, Public*

*Gary Gibson, County Administrator's Office*

*John Kadlec, Public*

*Kendal Stephens, Public*

*Kevin Hanzel, Public*

*Krista Barkley Braun, Planning, Building and Development*

*Lisle Stalter, State's Attorney's Office*

*Matt Meyers, County Administrator's Office*

*Michael Danforth, Board Member*

*Richard Namowicz, Public*

*Robin Grooms, County Administrator's Office*

*Tammy Chatman, Communications*

*Taylor Gendel, Planning, Building & Development*

*Theresa Glatzhofer, County Board Office*

*Electronically:*

*Brett Rogers, Public*

*Carl Kirar, Facilities and Construction Services*

*Donnie Dann, Bird Conservation Network*

*Eric Steffen, Planning, Building, and Development*

*Eric Waggoner, Planning, Building, and Development*

*Frank Olson, Planning, Building, and Development*

*Jackie Melka, Public*

*James Hawkins, County Administrator's Office*

*Janna Philipp, County Administrator's Office  
Jeremiah Varco, Facilities and Construction  
Kristy Cechini, County Board Office  
Scott Puma, Ancel Glink  
Tiffany Becker, Facilities and Construction Services*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no Chair remarks.*

**7. Unfinished Business**

**7.1 [23-0327](#)**

Resolution to vacate an unimproved portion of Midway Street located in the Allen City Subdivision in Cuba Township.

**Attachments:** [000742 Midway St PBZE report 03-01-23 \(FINAL\)](#)

[Location Map - Midway Street](#)

[Midway St Plat of Vacation](#)

[Powerpoint Midway Street Vacation \(FINAL\)](#)

[000742 - 2022 Vacation Minutes - Midway St](#)

[Allen City Subdivision Plat 1925.pdf](#)

*Brad Denz, and Krista Barkley Braun, Planning, Building and Development (PB&D), gave a brief presentation regarding the vacation request for an unimproved portion of Midway Street, located in the Allen City Subdivision of Cuba Township.*

*Public comment was provided by: Kevin Hanzel, Kendal Stephens, Dawn Selleck, Brett Rogers, and Scott Puma.*

*Discussion ensued.*

*The committee discussed postponing final action to provide the applicant time to resolve concerns provided by residents related to a potential pedestrian and drainage easement within and along the length of the area to be vacated.*

**A motion was made by Vice Chair Pedersen, seconded by Member Wasik, that item 7.1 be postponed until the November 1, 2023 Planning, Building, Zoning and Environment Committee meeting. The motion carried by the following voice vote**

**Aye:** 6 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Roberts, Chair Vealitzek and Member Wasik

**Absent:** 1 - Member Schlick

**8. New Business**

**CONSENT AGENDA (Item 8.1)**

**\*MINUTES\***

**8.1 [23-1339](#)**

Committee action approving the Planning, Building, Zoning and Environment Committee minutes from August 30, 2023.

**Attachments:** [PBZ&E 8.30.23 Final Minutes](#)

**A motion was made by Member Wasik, seconded by Member Roberts, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Roberts, Chair Vealitzek and Member Wasik

**Absent:** 1 - Member Schlick

**REGULAR AGENDA**

**8.2 [23-1244](#)**

Policy discussion on bird-friendly design in unincorporated Lake County.

**Attachments:** [BFBD Info Paper PBZE 9.27.23](#)

[BFBD Policy PBZE 9.27.23](#)

*Taylor Gendel and Krista Barkley Braun, Planning, Building and Development (PB&D), gave a presentation regarding bird-friendly building design.*

*Discussion ensued.*

*Staff was given direction to come back with stricter residential policy options (along with cost/supply, materials and other considerations) for further Committee discussion. Following Committee consensus around residential policy, staff will return at a later date with an initial draft of standards.*

**8.3 [23-0010](#)**

Director's Report - Planning, Building and Development.

*There was no Planning, Building and Development (PB&D) Director's report.*

**9. County Administrator's Report**

*There was no County Administrator's report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Members' Remarks**

*There were no remarks from members.*

**12. Adjournment**

*Chair Vealitzek declared the meeting adjourned at 12:26 p.m.*

**Next Meeting: October 4, 2023**

*Meeting minutes prepared by Theresa Glatzhofer.*