



LakeCounty



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# 2012 Public Infrastructure Improvements Application

*Lake County Community Development Block Grant (CDBG)*



Lake County Community Development

## Type of Project & Type of Applicant

Only municipalities and townships may apply for funding for public infrastructure projects. Departments of Lake County shall be considered individual units of government for application purposes, and are eligible for CDBG funding on their own behalf. *All applicants must attach a list of their governing board members and proof of Central Contractor Registration.*

### A. Contact Information

Contact Information of Applicant	Contact Information of Person who Actually Prepared Application
Name: _____	Name: _____
Street Address: _____	Street Address: _____
City/State/Zip: _____	City/State/Zip: _____
Phone: _____	Phone: _____
Email: _____	Email: _____
DUNS #: _____	

### B. Activity to be funded

*B1. Describe in detail the activity for which you are requesting funds (Documentation such as photos and maps must be provided describing the designated geographical project area for a public infrastructure project).*

*B2. How does the proposed project address one of the Infrastructure Consolidated Plan goals and how is the proposed project to be coordinated with other activities in the community?*

*B3. Why are CDBG funds needed for this activity? What other funding sources have been solicited?*

*B4. Provide the name, address, email address and phone number of the designated lead person on this project or activity:*

Name: \_\_\_\_\_  
Company/Org. \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

*B5. Steps or phases necessary to complete activity (Engineering/design, advertising, bidding, contract award, construction, etc.). Attach proposed schedule for this project. Note: Maximum time allowed to complete any project is 18 months after the start date of the program year in which the project was originally funded.*

*B6. Maximum time anticipated to complete activity:  
(inclusive of engineering design through construction activities)*

Beginning date: \_\_\_\_\_  
Ending date: \_\_\_\_\_  
Duration: \_\_\_\_\_ Months

*B7. Quantify your anticipated accomplishments (e.g. 3,275' storm sewer, one lift station rehabbed, etc.) as a result of implementing and completing this project:*

### C. National Objective Compliance

Explain fully how the proposed project meets the CDBG National Objective of principally benefiting low and moderate-income (LMI) persons and provide substantiating documentation supporting your claims:

**Project Area**

Census Tract: \_\_\_\_\_ Block Group: \_\_\_\_\_  
Percentage of low and moderate income persons in this Block Group: \_\_\_\_\_ %LMI

Source of data/statistics: \_\_\_\_\_

**Explanation/Comments**

*C1. Number of total persons expected to benefit from implementation of this project?*

\_\_\_\_\_ total persons in the project area

*C2. Percentage of persons benefiting from the project which are low and moderate income?*

\_\_\_\_\_ % are low and moderate income persons

*C3. Number of low and moderate income persons expected to benefit from implementation of this project? (multiply C2 and C1)*

\_\_\_\_\_ total benefiting low and moderate income persons

**The total number of persons benefiting should be an actual and reliable neighborhood or client count. You must define your beneficiaries and explain how you calculated this figure.**

NOTE: Low and moderate income benefit must be documented by Census data or income survey forms. Maps of individual Census Tract Block Groups meeting the low and moderate income threshold of 35.6% are available from County Community Development staff upon request. An income survey must have been performed within the last 3 years in a delineated area, and been approved and administered by Community Development staff.

## D. National Environmental Policy Act Compliance

*D1. Please provide a precise and detailed location map describing the project area.*

*D2. Will the project traverse or impact a floodplain or wetland area?*

Yes       No

Please provide a map (FIRM, FEMA) identifying the floodplain or wetland area as it relates to project implementation.

*D3. What compensating design features have been included to mitigate any adverse environmental impacts related to the proposed construction? Please explain.*

*D4. Infrastructure: will project replace and upgrade an existing and functioning system?*

*D5. Will the project substantially increase the present capacity of specific service(s) to the area? Explain.*

*D6. Will it be necessary to obtain temporary or permanent easements? If yes, please identify affected property owners.*

*D7. Is the project going to disturb land previously not disturbed (except for agriculture)? To the best of your knowledge is there anything of historical or archaeological significance in the area?*

### E. Project Budget

Please complete the following chart or attach a **detailed** project budget identifying sources of funds expected to be available for design, construction and completion of the project for which you are applying. Maximum grant award for public infrastructure improvement projects is \$150,000 per program year.

ITEM	Estimated Cost	Source of Funds
<b>Total Project Costs</b>		

CDBG funds requested	
Applicant's funds	
Other funds	
<b>Total funds</b>	

**All applicants must submit a copy of their most recent audit report with the application. If the most recent audit report has already been submitted, indicate the date of the audit and the date it was submitted to the County.**

Date of Audit \_\_\_\_\_ Date Submitted: \_\_\_\_\_

## F. Leverage

**A minimum of 20% of the estimated project cost must be offered by the applicant.**

Leveraging may be provided in the form of materials and/or labor, cash and/or other non-CDBG funding. The minimum percent of leveraging which is pledged for the project must be maintained, regardless of the amount of Community Development Block Grant funds awarded.

Sources of applicant's leveraging:	Amount:
<b>Total leverage offered</b>	

Calculate leverage percent: total leverage offered divided by total project cost equals leverage percent.

$$\frac{\text{Total leverage offered}}{\text{Total project cost}} = \text{Leverage percent}$$

**NOTES:**

CDBG funds, including previously awarded CDBG funds, cannot be counted as leverage.

***Applicant's promised leverage funds must be expended prior to requesting awarded CDBG funds.***

## G. Authorization & Signature Sheet

*Enclose a copy of the Board Resolution granting authority to the signer to apply for 2012 CDBG funding.*

Submission of this Community Development Block Grant application and the information contained herein is authorized by:

Signature of Chief Executive Officer \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Municipality or Township \_\_\_\_\_

Date \_\_\_\_\_

<b>Application Component Checklist</b>	
Complete Application	
Project Budget	
Project Location Maps/Photos	
Project Schedule	
Fiscal Audit	
Enabling Resolution	
Governing Board Roster	
Central Contractor Registration	
Original and Five (5) Copies	