

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, March 3, 2015

9:00 AM

Assembly Room, 10th Floor

Planning, Building and Zoning Committee

1.0 Call to Order

Present 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Absent 1 - Member Sauer

Others present:

Barry Burton - County Administrator

Amy McEwan - Deputy County Administrator

Donna Jo Maki - County Administrator's Office

Eric Waggoner - Director, Planning, Building and Development Department

Steve Crivello - Planning, Building and Development Department

Matt Meyers - Planning, Building and Development Department

Brittany Albrecht-Sloan - Planning, Building and Development Department

Krista Barkley-Braun - Planning, Building and Development Department

Hannah Mog - Planning, Building and Development Department

Lisle Stalter - State's Attorney's Office

Anita Patel - Finance and Administration

Terry Kuss - Planning, Building and Development Department

2.0 Pledge of Allegiance

The Chair requested Vice-chair Wilke to lead the group in the Pledge of Allegiance.

3.0 Approval of Minutes

3.1 [15-0216](#)

Minutes from October 7, 2014.

Attachments: [PBZ 10.07.14 Minutes](#)

This minutes was approved The motion carried by the following vote:

Aye: 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Absent: 1 - Member Sauer

3.2 [15-0230](#)

Minutes from February 3, 2015.

Attachments: [PBZ 2.3.15 Minutes.pdf](#)

A motion was made by Member Pedersen, seconded by Member Carlson, that this item be approved. The motion carried by the following vote:

Aye: 6 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart and Member Pedersen

Absent: 1 - Member Sauer

4.0 Added to Agenda

There were no items added to the agenda.

5.0 Public Comment

There were no public comments.

6.0 Old Business

There was no old business to discuss.

7.0 New Business

CODE OF ORDINANCES

7.1 [15-0233](#)

Presentation on Draft Regulations for Unincorporated Land Activities of the Fox Waterway Agency:

Eric Waggoner, Director, and Steve Crivello, Chief Engineer, Planning Building and Development updated the Committee on the status of discussions with Fox Waterway Agency. Mr. Waggoner informed the Committee that proposed text amendments would be introduced at the following Committee meeting providing for a regulatory mechanism for the Fox Waterway Agency to conduct dredge-material staging and processing activities on unincorporated properties. The proposed amendments would accompany a County board Resolution directing the ZBA to conduct public hearings on the amendments with the goal of County Board adoption in Summer 2015.

(Member Sauer arrived at 9:17 a.m.)

8.0 Director's Report

Brittany Sloan, Deputy Directory introduced two new staff members as planners, Krista Barkley Braun and Hannah Mog.

Matt Meyers presented the status of the RFP for a new permitting software system. Three vendors presented to LC departments; staff is close to a final decision on a recommended vendor. Interested municipalities will be kept apprised of project status in light of the software's shared services opportunities. Discussion ensued on other software benefits including customer access and field operations efficiencies.

9.0 Executive Session

There was no executive session.

10.0 County Administrator's Report

There was no County Administrator's Report.

11.0 Adjournment

The meeting was adjourned at 10:30 p.m.

A motion was made by Member Pedersen, seconded by Member Carlson, that this item be adjourn. The motion carried by the following vote:

Aye: 7 - Chair Weber, Vice Chair Wilke, Member Bartels, Member Carlson, Member Hart, Member Pedersen and Member Sauer

Minutes prepared by Terry Kuss.

Respectfully submitted,

Chair

Vice-Chair

Planning, Building & Zoning Committee