

# Lake County Illinois

*Central Permit Facility  
500 W. Winchester Rd  
Libertyville, Illinois 60048-1331*



## Meeting Minutes - Draft

Thursday, December 4, 2025

6:00 PM

500 W. Winchester Rd - Libertyville, Illinois

**Lake County Stormwater Management Commission**

**PUBLIC ATTENDANCE:** There are two options for the public to attend the meeting: (1) in-person attendance at on the 2nd floor Central Permit Facility building 500 W. Winchester Road, Libertyville, Illinois, or (2) remote / virtual attendance through the link:

<https://us02web.zoom.us/j/81075296116>

Meeting ID: 810 7529 6116

One tap mobile

+13126266799,,85137896784# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

**RECORDING:** Meetings, including Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the Lake County Stormwater Management Commission. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

**1. CALL TO ORDER**

*The SMC meeting was called to order by Chairman Schmit at 6:05 p.m.*

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**Present** 8 - Commissioner Hewitt, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

*Others present: Karen Fox, RuthAnne Hall, Carissa Smith and SMC staff: Kurt Woolford, Kelcey Traynoff, Christine Sher, Dijana Silber, Mike Prusila, Jacob Jozefowski, Sharon Østerby*

**4. PUBLIC COMMENT**

**5. [25-1576](#)**

Approval of November 6, 2025 meeting minutes

**Attachments:** [SMC November 6, 2025 meeting minutes draft](#)

*Approval was requested for the November 6, 2025 meeting minutes.*

**A motion to approve was made by Commissioner - Alternate O'Brien, seconded by Commissioner Sode. Motion passed by a unanimous voice vote.**

**Aye:** 8 - Commissioner Hewitt, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

**6. COMMISSION REPORTS**

**6.1 Director's Report**

*Mr. Woolford reminded the Commission that there would not be a January SMC meeting.*

**6.2 Chairman's Report**

*Chairman Schmit shared that he recently met with IDNR-OWR. This meeting was to discuss IDNR-OWR's new determination that areas of Fox Lake that were previously considered to be floodplain are now considered to be floodway. Based on this determination, every development in the floodplain will need to go through IDNR-OWR for a permit. This permitting process is expected to take six to nine months and applicants will be charged \$1,300. Chairman Schmit explained that this process will result in the Village being put back on the CAV list if applicants have to wait six to nine months for a permit. Commissioner O'Brien asked if every building permit needed to go through IDNR-OWR or just floodway/floodplain permits? Chairman Schmit confirmed this new determination was only applicable for floodplain/floodway permits. Chairman Schmit also suggested that the Villages of Gurnee and Fox Lake schedule a meeting to discuss the determination. Commissioner O'Brien suggested that Highland Park be included in the meeting.*

*Commissioner Schlick suggested that Chairman Schmit contact a representative if assistance from the state is needed. Chairman Schmit stated that he prefers to meet with the communities first.*

### 6.3 Commissioner's Report

*Commissioner Maine shared that at the December 4th F&A meeting there was an item on the agenda for the dissolution of the Avon Fremont Township Drainage District. She voted against the dissolution because she felt it could have an impact on SMC. She stated that it is a process of frustration because SMC has the expertise, and it is being ignored. Commissioner Maine also stated that SMC staff should consider putting together a memo with SMC's opinion on the dissolution of the drainage districts.*

## 7. ACTION ITEMS

### 7.1 [25-1577](#)

Approval of November 2025 Treasurer's Report

**Attachments:** [RSMP November 2025 Treasurer's Report](#)  
[SMC November 2025 Treasurer's Report](#)  
[DRWW November 2025 Treasurer's Report](#)  
[NBWW November 2025 Treasurer's Report](#)

*Ms. Kelcey Traynoff presented and requested approval of the November 2025 Treasurer's Reports.*

**A motion to approve was made by Commissioner Hewitt, seconded by Commissioner Schlick. Motion passed by a unanimous roll call vote.**

**Aye:** 8 - Commissioner Hewitt, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

### 7.2 [25-1579](#)

Approval of the Stormwater Infrastructure Repair Fund (SIRF) Eligibility Authorization for the Village of Bannockburn Storm Sewer Project.

**Attachments:** [Bannockburn SIRF Eligibility Authorization-final](#)  
[Bannockburn Statement of Compliance Completed](#)  
[Bannockburn Site Plan](#)  
[Location Map Bannockburn SIRF](#)

*Mr. Jacob Jozefowski presented and requested approval of the Stormwater Infrastructure Repair Fund (SIRF) Eligibility Authorization for the Village of Bannockburn Storm Sewer Project.*

**A motion to approve was made by Commissioner - Alternate Weidenfeld, seconded by Commissioner Maine. Motion passed by a unanimous roll call vote.**

**Aye:** 8 - Commissioner Hewitt, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

**7.3 [25-1580](#)**

Approval of the Stormwater Infrastructure Repair Fund (SIRF) Eligibility Authorization for the Village of Mundelein Wellington Avenue Stormwater Management Improvements Project.

**Attachments:** [Wellington Ave SIRF Eligibility Authorization](#)  
[Wellington Ave Statement of Compliance](#)  
[Wellington Ave Existing and Proposed Conditions](#)  
[Location Map Wellington Ave](#)

*Mr. Jozefowski presented and requested approval of the Stormwater Infrastructure Repair Fund (SIRF) Eligibility Authorization for the Village of Mundelein Wellington Avenue Stormwater Management Improvements Project.*

**A motion to approve was made by Commissioner - Alternate O'Brien, seconded by Commissioner Sode. Motion passed by a unanimous roll call vote.**

**Aye:** 8 - Commissioner Hewitt, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

**7.4 [25-1589](#)**

Approval of the Hazard Mitigation Grant Program (HMGP) application for the update of the Multi-jurisdictional All-Natural Hazard Mitigation Plan (ANHMP).

**Attachments:** [2027 ANHMP FEMA GO plan sub application](#)  
[SOW 2027 ANHMP Plan Update Final](#)

*Ms. Sharon Østerby presented and requested approval of the Hazard Mitigation Grant Program (HMGP) application for the update of the Multi-jurisdictional All-Natural Hazard Mitigation Plan (ANHMP). If awarded the grant, SMC would start the planning process as soon as possible, potentially by late 2026.*

**A motion to approve was made by Commissioner Sode, seconded by Commissioner - Alternate Wasik. Motion passed by a unanimous roll call vote.**

**Aye:** 8 - Commissioner Hewitt, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

**7.5 [25-1588](#)**

Ratification of Technical Advisory Committee (TAC) Members

**Attachments:** [SMC TAC Ratification - December 2025](#)

*Ms. Traynoff requested ratification of two new alternates for SMC's Technical Advisory Committee.*

**A motion to approve was made by Commissioner - Alternate Wasik, seconded by Commissioner Schlick. Motion passed by a unanimous voice vote.**

**Aye:** 8 - Commissioner Hewitt, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

## 8. INFORMATION SECTION

### 8.1 [25-1578](#)

Regulatory Reports November 2025

**Attachments:** [November 2025 Regulatory Reports](#)  
[Wetland Restoration Fund Budget-Updated 11-24-25](#)

*Ms. Traynoff presented the Regulatory and Wetland Restoration Fund (WRF) Status Report for November 2025.*

### 8.2 Correspondence

#### 8.2.a [25-1590](#)

November 7, 2025 email and attachment regarding the proposed Greenway Chase subdivision in the Village of Libertyville

**Attachments:** [Thank you email](#)  
[Public Comment attachment](#)

*Ms. Traynoff briefly discussed the email and written public comment from a member of the Forest Creek HOA received after the November SMC meeting on the proposed Greenway Chase subdivision in Libertyville.*

### 8.3 Community Relations/Public Info

#### 8.3.a [25-1583](#)

2025 Illinois Water Environment Association (IWEA) Illinois Municipal Separate Storm Sewer System (MS4) Workshop Summary

**Attachments:** [IWEA 2025 MS4 Workshop Summary](#)

*Ms. Traynoff shared a summary article on the two workshops held by the Illinois Water Environment Association on the new requirements of the Illinois Municipal Separate Storm Sewer (MS4) permit.*

## 9. EXECUTIVE SESSION

## 10. ADJOURNMENT

**A motion to adjourn was made by Commissioner - Alternate Wasik, seconded by Commissioner - Alternate O'Brien. Motion passed by a unanimous voice vote.**  
**Meeting adjourned at 6:30pm.**

**Aye:** 8 - Commissioner Hewitt, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld