

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 5, 2025

10:30 AM

**or 10 minutes after the conclusion of the Public Works and
Transportation Committee, whichever is later.**

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/3PKKo2D>**

**Planning, Building, Zoning and Environment
Committee**

1. Call to Order

Chair Altenberg called the meeting to order at 10:30 a.m.

2. Pledge of Allegiance

Member Campos led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Chair Altenberg, Member Campos, Member Frank, Member Knizhnik,
Member Schlick and Member Wasik

Absent 1 - Vice Chair Pedersen

**Electronic Attendance: Member Frank*

Other Attendees

In Person:

Sandy Hart, County Board Chair

Kevin Hunter, Board Member

Krista Barkley Braun, Planning, Building and Development

Ieva Donev, Planning, Building and Development

Eric Steffen, Planning, Building and Development

Eric Waggoner, Planning, Building and Development

Bailey Wyatt, Communications

RuthAnne Hall, County Administrator's Office

Dominic Strezo, Planning, Building and Development

Matt Meyers, County Administrator's Office

Theresa Glatzhofer, County Board Office

Electronically:

Kristy Cechini, County Board Office

Jolanda Dinkins, County Board Office

Patrice Sutton, County Administrator's Office

Sonny Cohen, Bird Conservation Network

Donnie Dann, Bird Conservation Network

Nick Principali, Finance

Michael Wheeler, Finance

Abby Krakow, Communications

Michael Dobrow, Illinois REALTORS

Robin Grooms, County Administrator's Office

Taylor Gendel, Planning, Building, and Development

Brea Barnes, Finance

Mick Zawislak, Daily Herald

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

Member Frank joined the meeting at 10:32 a.m.

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 25-0190

Committee action approving the Planning, Building, Zoning and Environment Committee minutes from January 8, 2025.

Attachments: [PBZ&E 1.8.25 Final Minutes](#)

A motion was made by Member Campos, seconded by Member Knizhnik, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Chair Altenberg, Member Campos, Member Frank, Member Knizhnik, Member Schlick and Member Wasik

Absent: 1 - Vice Chair Pedersen

REGULAR AGENDA

PLANNING, BUILDING AND DEVELOPMENT

8.2 25-0182

Presentation and discussion of Land Development Fee Schedule analysis.

Attachments: [FY 25 Fee Schedule Analysis 2_5_25 FINAL](#)

Eric Waggoner, Planning, Building and Development (PB&D) Director; Krista Barkley Braun, Deputy Director and Zoning Administrator, PB&D; and Eric Steffen, Operations Manager, PB&D, provided a presentation regarding a Land Development Fee Schedule analysis. Director Waggoner requested direction from the Committee regarding the proposed Land Development fee change scenarios. Discussion ensued.

Member Frank left the meeting at 11:04 a.m.

Member Knizhnik left the meeting at 11:12 a.m. and returned at 11:15 a.m.

The consensus of the Committee was for staff to bring this issue to a future Committee meeting for further discussion.

Member Knizhnik left the meeting at 11:51 a.m. and returned at 11:53 a.m.

8.3 [25-0024](#)

Director's Report - Planning, Building and Development.

Eric Waggoner, Planning, Building and Development (PB&D) Director, provided an update on the status of the Attainable Housing Task Force. Discussion ensued. Director Waggoner noted that a study has been completed pertaining to the rates for providing services to municipalities that have intergovernmental agreements with the County's PB&D department. Discussion ensued. Lastly, Director Waggoner noted that staff will bring the topic of bird-friendly building regulations for new residential construction projects to a future Committee meeting.

9. County Administrator's Report

There was no County Administrator's report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no Member remarks or requests.

12. Adjournment

Chair Altenberg declared the meeting adjourned at 12:10 p.m.

Next Meeting: February 26, 2025

Meeting minutes prepared by Theresa Glatzhofer.