

# Lake County Illinois

*Central Permit Facility  
500 W. Winchester Road  
Libertyville, Illinois 60048*



## **Meeting Minutes - Final**

**Wednesday, September 2, 2020**

**8:30 AM**

**Live-streamed at: <http://lakecounty.tv/>, Comcast Ch. 18 or 30,  
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)**

**Public Works, Planning & Transportation Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the August 21, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference and not in the Second Floor Conference Room of the Central Permit Facility at 500 W. Winchester Road, Libertyville, Illinois.

**PUBLIC VIEWING:** This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

**PUBLIC COMMENT:** Public Comments are welcomed and encouraged. Emailed Public Comments received by 8:30 a.m., Wednesday, September 2, 2020 for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Comments on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to [CountyBoard@lakecountyil.gov](mailto:CountyBoard@lakecountyil.gov) with the following:

- \* Subject Title: Public Works Planning and Transportation Committee Public Comment
- \* Name
- \* Street Address (Optional)
- \* City, State (Optional)
- \* Phone (Optional)
- \* Organization/agency/etc. represented. (If representing yourself, put "Self")
- \* Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at

847-377-2300.

0. [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

**Attachments:** [Determination - Chair Hart - Rev 081320.pdf](#)

1. **Call to Order**

*Chair Durkin called the meeting to order at 8:30 a.m.*

**Present** 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

*Others present:*

*Sandy Hart, County Board*

*Angelo Kyle, County Board*

*Paul Frank, County Board*

*Steve Carlson, County Board*

*Shane Schneider, Division of Transportation*

*Jon Nelson, Division of Transportation*

*Anna Larsen, Division of Transportation*

*Eric Waggoner, Planning Building and Development*

*Robert Springer, Planning Building and Development*

*Krista Braun, Planning Building and Development*

*Tom Chefalo, Planning Building and Development*

*Joel Sensenig, Public Works*

*Gary Gibson, County Administrator's Office*

*Jim Hawkins, County Administrator's Office*

*Matt Meyers, County Administrator's Office*

*Cassandra Torstenson, County Administrator's Office*

*Patrice Sutton, Finance and Administrative Services*

*RuthAnne Hall, Finance and Administrative Services*

*Blanca Vela-Schneider, County Administrator's Office*

*Abby Scalf, County Board Office*

*Jeremiah Varco, Finance and Administrative Services*

2. **Pledge of Allegiance**

*Chair Durkin led the Pledge of Allegiance.*

3. **Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

4. **Public Comment**

*There were no comments from the public.*

5. Chair's Remarks

*There were no remarks by Chair Durkin.*

6. Old Business

7. New Business

**Consent Agenda (Items 7.1 - 7.5)**

**DIVISION OF TRANSPORTATION**

7.1 **20-1149**

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Kathryn Drive, Norman/Channel View Drive, Janet Court, Simon Court, Highview Drive, and Petite Pass located in Antioch Township.

**Attachments:** [20-1149 Location Map, Antioch Rest Haven Sub](#)

**A motion was made by Member Clark, seconded by Member Maine, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.2 **20-1161**

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Bull Creek Drive, Capri Court, Leesley Court, Saint Andrews, Pinehurst Court, Bob O'Link Lane, Countryside Drive, Valley Court, Country Court, and Wood Hollow Lane located in Libertyville Township.

**Attachments:** [20-1161 Location Map, Libertyville Bull Creek Sub](#)

**A motion was made by Member Clark, seconded by Member Maine, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.3 **20-1151**

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Hotz Road located in Vernon Township.

**Attachments:** [20-1151 Location Map, Vernon Hotz Road](#)

**A motion was made by Member Clark, seconded by Member Maine, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.4 [20-1152](#)

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Vista Ridge Drive, Partridge Way, Jenna Lane, and Cover Stone Drive located in Warren Township.

**Attachments:** [20-1152 Location Map, Warren Vista Ridge Sub](#)

**A motion was made by Member Clark, seconded by Member Maine, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.5 [20-1153](#)

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Gurnee Glen, Eastings Way, and Haverton Drive located in Warren Township.

**Attachments:** [20-1153 Location Map, Warren Gurnee Glen Sub](#)

**A motion was made by Member Clark, seconded by Member Maine, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

**Regular Agenda**

**DIVISION OF TRANSPORTATION**

7.6 [20-1148](#)

Ordinance providing for the establishment of a County altered speed zone of 45 miles per hour (MPH), currently designated 55 MPH on Russell Road, from Lewis Avenue to Kenosha Road, located in Newport Township.

**Attachments:** [20-1148 Location Map, Russell Road](#)

*Shane Schneider, Division of Transportation Director, presented this item, explaining a new stop sign was installed this summer at Kenosha Road and Russell Road due to 24 crashes over a five year period and also recommend resetting the speed limit from 55 miles per hour (MPH) to 45 MPH. This is considered an interim improvement as they also look at long-term improvements at the intersections of Russell Road and Lewis and Kenosha Road, such as a roundabout.*

**A motion was made by Member Wasik, seconded by Member Maine, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.7 [20-1156](#)

Joint resolution authorizing an agreement with the Chicago Metropolitan Agency for Planning (CMAP) to provide transportation planning staff assistance for the Lake County Council of Mayors.

**Attachments:** [20-1156 CMAP PL Agreement - LCCOM Resolution](#)  
[20-1156 CMAP PL Agreement Draft](#)

*Shane Schneider, Division of Transportation Director, presented this item, explaining the department receives a federal grant annually to fund County staff time to provide transportation planning assistance for the Lake County Council of Mayors. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.8 [20-1155](#)

Joint resolution authorizing an agreement with Hampton, Lenzini and Renwick, Inc., Elgin, Illinois, for Phase II design engineering for the replacement of three culverts located on Monaville Road, Kelsey Road, and Old McHenry Road, at a maximum cost of \$214,840, appropriating \$260,000 of County Bridge Tax funds.

**Attachments:** [20-1155 Culvert Replacement 2021 Engineering Agreement](#)  
[20-1155 Vendor Disclosure, HLR](#)  
[20-1155 Location Map, Culvert Replacement 2021](#)

*Shane Schneider, Division of Transportation Director, presented this item to replace culverts at Monaville Road, Kelsey Road and Old McHenry Road, all at the end of their life cycle. Discussion ensued.*

**A motion was made by Member Pedersen, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.9 [20-1154](#)

Joint resolution authorizing an agreement with TranSystems Corporation, Schaumburg, Illinois, for professional engineering services to design a multi-use path along Butterfield Road, from the EJ&E Railroad to Gregg's Parkway, and to investigate the feasibility of a future path from Gregg's Parkway to Golf Road, at a maximum cost of

\$313,244, and appropriating \$376,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [20-1154 Butterfield Bike Path Engineering Agreement](#)  
[20-1154 Vendor Disclosure, TranSystems](#)  
[20-1154 Location Map, Butterfield Road Bike Path](#)

*Shane Schneider, Division of Transportation Director, presented this item to design a multi-use path along Butterfield Road from the EJ&E Railroad to Gregg's Parkway. The department has received a financial commitment from the Village of Vernon Hills to cover a portion of the cost. The department also will conduct a feasibility study to construct a future path from Gregg's Parkway to Golf Road. Discussion ensued.*

**A motion was made by Member Wasik, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

**7.10 [20-0003](#)**

Director's Report - Transportation.

*Shane Schneider, DOT Director, shared plans to terminate a transportation improvement agreement between the County and the Village of Grayslake in respect to old Lake County Fairgrounds property. The intent was to provide funding by a prospective development for road improvements. He said the agreement is no longer viable as many improvements have been completed by the Illinois Department of Transportation. The Village also wished to terminate the agreement to make the property more marketable. Discussion ensued.*

*Anna Larsen, Division of Transportation, gave a demonstration of a new interactive map to explain the 2020 to 2025 proposed Transportation Improvement Program. The site gives detailed information on road projects planned and how projects will be funded. The site can be accessed on the DOT webpage. Discussion ensued.*

**PLANNING BUILDING AND DEVELOPMENT**

**7.11 [20-1188](#)**

Joint resolution revising an Intergovernmental Agreement (IGA) between Lake County Planning, Building, and Development (PBD) and the Village of Fox Lake.

**Attachments:** [Fox Lake IGA Revised](#)

*Eric Waggoner, Planning Building and Development (PBD) Director, presented this item to revise an intergovernmental agreement between PBD and the Village of Fox Lake for County staff to provide additional services including building inspection and plan reviews as needed to accommodate temporary gaps in village staff capacity. Discussion ensued.*

**A motion was made by Member Pedersen, seconded by Member Wilke, that this item**

be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.12 [20-1123](#)

Presentation on bird safe building design in unincorporated Lake County.

**Attachments:** [PWPT Bird Safe Info Paper 9-2-20](#)  
[BirdsafeDesign Presentation.pdf](#)

*Eric Waggoner, Planning Building and Development Director, presented research on bird safe building design in unincorporated Lake County. Staff seeks direction from the Committee as to moving forward with additional research and potentially developing policies on bird safe building design. Discussion ensued.*

*Abby Scalf, County Board Office, read a public comment submitted by Donnie Dann, Bird Conservation Network and the American Bird Conservancy, who provided suggestions on bird safe building design.*

*Mr. Waggoner summarized the Committee's direction to take a phased approach, the first developing a proclamation voicing County support of bird friendly design, which may be presented in early 2021. The second stage is to look at incentives for existing structures and cost-reasonable regulations for new residential and commercial development. The department also will work to develop a policy to incorporate bird-friendly design into future construction of County structures. He expects additional information would be presented mid-2021.*

**This matter was presented**

7.13 [20-0041](#)

Director's Report - Planning, Building and Development.

*Eric Waggoner, Planning Building and Development (PBD) Director, said the department is undertaking a review of the 2018 International Building Code with an eye toward adopting those codes with any necessary local amendments. Bob Springer, PBD, will institute a task force of subject matter experts to develop a general consensus of the update process and any necessary local amendments that would be adopted. Director Waggoner anticipates to bring to the Committee a building code amendment for action in early 2021.*

**PUBLIC WORKS**

7.14 [20-0042](#)

Director's Report - Public Works.

*Joel Sensenig, Public Works, said there will be no director's report.*

**8. Executive Session**



**9. Public Comment**

**10. County Administrator's Report**

*Matt Meyers, Assistant County Administrator, had nothing to report.*

**11. Members' Remarks**

*There were no remarks by the members.*

**12. Adjournment**

*Chair Durkin called the meeting to be adjourned at 10:21 a.m.*

**Next Meeting: September 30, 2020**

*Meeting minutes prepared by Abby Scalf.*

*Respectfully submitted,*

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*Chair*

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*Vice Chair*

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*Public Works, Planning, and Transportation Committee*