

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Wednesday, August 7, 2013**

**1:00 PM**

**Assembly Room**

**Financial and Administrative Committee**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
4. Added to Agenda
5. Public Comment
6. Old Business
7. New Business

#### HEALTH & COMMUNITY SERVICES

##### 7.1 [13-0844](#)

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2013.

- Line item transfers in various funds between line items in the FY 2013 budget are needed to align expenses with correct accounts.
- The County Board must approve line item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.

**Attachments:** [HCS LIT 08.06.13.pdf](#)

##### 7.2 [13-0826](#)

Joint resolution authorizing a contract with Integra Healthcare Equipment of Elmhurst, Illinois, for wound care therapy at Winchester House for a two year period with renewals, in the estimated annual amount of \$45,000.

- Winchester House has an increased number of residents in short term rehabilitation requiring wound care therapy in FY2013.
- Wound care therapy rental equipment and supplies are used to accelerate the healing of deep soft tissue wounds that may be related to a type of injury or disease.
- An invitation to bid for wound care therapy was issued and invitations were extended to 65 vendors.
- Sealed bids were received from two vendors, and Integra Healthcare Equipment was determined to be the lowest responsive and responsible bidder.
- This contract authorizes the purchase of wound care therapy rental equipment and supplies in the estimated annual amount of \$45,000.

**Attachments:** [13192\\$Bid Tab](#)

##### 7.3 [13-0747](#)

Joint resolution amending the 2013 U.S. Department of Housing and Urban Development (HUD) Annual Action Plan.

- The County's 2013 Annual Action Plan is required to be amended for two reasons: 1) to reflect HUD's announced grant amounts for the Community Development Block Grant (CDBG) and Emergency Shelter Grant (ESG) programs, and 2) to include a project description and funding required to engage a consultant to complete the Analysis of

Impediments to Fair Housing Choice Report.

- HUD's funding announcement has resulted in CDBG funding increases and the ESG funding cuts.

**Attachments:** [Summary of Changes to Action Plan- June 2013](#)

**7.4** [13-0843](#)

Joint resolution authorizing acceptance of the 2012 Department of Housing and Urban Development's (HUD) Continuum of Care Homeless Assistance grant award.

- On January 15, 2012, the County Board authorized application for HUD's Continuum of Care Homeless Assistance competitive grant program.
- Lake County received notice that it has been awarded \$2,023,134 from this grant program.
- The Planning, Building and Development Department will administer \$669,070 of the award (eight projects), the Health Department will administer \$382,442 (two projects), and the remaining amount of \$971,622 (nine projects) will be administered directly by the authorized agencies.
- This resolution authorizes the acceptance of the homeless assistance grant award and the executions of the necessary subrecipient agreements.

**7.5** [13-0846](#)

Joint resolution authorizing a subcontractor agreement with Will County and the Will County Workforce Investment Board, accepting Workforce Innovation Funds and authorizing an emergency appropriation in the amount of \$350,000.

- On behalf of the Metro Suburban Counties of Lake, DuPage, Kane, Kendall, McHenry and Will, Will County applied for and was awarded a \$2.02 million dollar Workforce Innovation Grant from the Illinois Department of Commerce and Economic Opportunity to deliver the Accelerated Training for Illinois Manufacturing (ATIM) program.
- The ATIM program is designed to address the mismatch of worker skills and available jobs in the manufacturing industry.
- Lake County's share of the award is \$350,000, which will be used to provide training and case management services for 35 eligible adults and dislocated workers.
- A subcontractor agreement with Will County and the Will County Workforce Investment Board is required to receive the funds.

**PUBLIC WORKS & TRANSPORTATION**

**7.6** [13-0850](#)

Ordinance amending water and sewer related rates for certain Lake County systems.

- The rate ordinance establishes all water and sewer user rates and connection fees for the County's water and sewer systems.
- The ordinance is revised periodically to modify rates and fees, as necessary.
- This proposed ordinance adds a new section (1e) that lists system surcharges that are applied to water/sewer bills.
- These surcharges are not new, but are simply being added to the rate ordinance to clarify and list surcharges previously approved by the County.
- The proposed ordinance also increases the South Central sewer rate from \$39.68 to \$41.76 per month for un-metered sewer users and from \$4.96 to \$5.22 per 1,000 gallons for metered users, as a result of increases by the Village of Libertyville.

**Attachments:** [13-0850 Water Sewer Rate Ordinance](#)

**7.7** [13-0851](#)

Joint resolution making a supplemental appropriation of \$75,000 of Matching Tax funds for costs associated with the acquisition of necessary right-of-way for recently completed improvements to the intersection of Peterson Road (County Highway 20) and Illinois Route 60, and designated as Section 00-00098-11-CH.

- [Peterson Road at Illinois Route 60 Right-of-Way Acquisition: Supplemental Appropriation.](#)
- Improvements at the intersection of Peterson Road at Illinois Route 60 are complete.
- The County Board, at its meeting on October 10, 2006, approved the appropriation of \$900,000, and at its meeting on February 12, 2009, appropriated \$500,000 for the right-of-way acquisition, and associated costs, based on preliminary plans and specifications.
- A supplemental appropriation of \$75,000 of Matching Tax Funds is necessary for associated right-of-way acquisition expenses.

**7.8** [13-0852](#)

A joint resolution appropriating \$2,750,000 of Motor Fuel Tax funds for the replacement of Building “B” (Heavy Duty Repair Shop) at the Lake County Division of Transportation (LCDOT) campus in Libertyville to support highway maintenance operations, and designated as Section 11-00214-22-MG.

- [LCDOT Building “B” \(Heavy Duty Repair Shop\) Replacement: Appropriation.](#)
- The Heavy Duty Repair Shop will be replaced to improve the efficiency and reliability of large truck and heavy duty equipment, maintenance, and repair operations.
- The renovation will also include upgrades to the electrical, HVAC, fire alarm, lighting, and equipment lift systems.
- This improvement is included in the LCDOT 2013 Highway Improvement program.
- This resolution appropriates \$2,750,000 of Motor Fuel Tax funds.

**7.9** [13-0858](#)

Joint resolution authorizing an agreement for professional engineering services with McClure Engineering Associates, Inc., Waukegan, Illinois, for Phase II design engineering services for the proposed 2013 resurfacing of Riverwoods Road, Fairfield Road, and O’Plaine Road at a maximum cost of services described as \$210,009.21, appropriating \$250,000 of Matching Tax funds for these engineering services, and designated as Section 13-00999-48-EG.

- [2013 Resurfacing of Riverwoods Road, Fairfield Road, and O’Plaine Road: Consultant Agreement and Appropriation.](#)
- Consulting engineering services will be utilized to prepare plans, specifications, and estimates of costs for these roadway resurfacings for a 2013 letting.
- The project will consist of Riverwoods Road, from Illinois Route 60 to Illinois Route 22, Fairfield Road, from Illinois Route 60 to Gilmer Road, and O’Plaine Road, from Washington Street to Illinois Route 137.
- Using the Local Government Professional Services Selection Act, the selected and recommended consultant is McClure Engineering Associates, Inc., Waukegan, Illinois, at a maximum cost of services of \$210,009.21.
- This resolution appropriates \$250,000 of Matching Tax funds for these engineering

services.

**Attachments:** [13-0858 Draft Consultant Agreement - Riverwoods, Fairfield, O'Plane R](#)

**7.10** [13-0863](#)

Joint resolution authorizing the execution of an intergovernmental agreement with the Chicago Metropolitan Agency for Planning (CMAP) and the Illinois State Toll Highway Authority (Tollway) for the 53/120 Corridor Transportation, Land Use, and Open Space Planning activities in Lake County, appropriating \$90,000 of ¼ % Sales Tax for Transportation and Public Safety funds, and designated as Section 13-00000-18-ES.

- [Illinois Route 53/120 Corridor Planning: Intergovernmental Agreement & Appropriation.](#)
- The Tollway's 53/120 Blue Ribbon Advisory Council summary report recommends that a comprehensive transportation, land use, and open space plan be completed for the corridor.
- Lake County applied for federal transportation planning funds administered through CMAP as part of the region's Unified Work Program (UWP) and has received approval for \$315,000 in federal funds, which requires an 80/20 funding match.
- CMAP, along with the County and the Tollway, will have lead responsibilities for the land use planning process and will engage relevant municipalities along the corridor in the preparation of the plan.
- The County will provide up to \$78,750 towards the cost of the plan preparation.
- The Tollway will provide up to \$500,000 towards the cost of the plan preparation.
- This resolution authorizes the execution of an agreement with CMAP and the Tollway to prepare a comprehensive transportation, land use, and open space plan for the Illinois Route 53/120 corridor in Lake County, and appropriates \$90,000 of ¼% Sales Tax for Transportation and Public Safety funds.

**Attachments:** [13-0863 Draft IGA 53 120 Corridor CMAP Lake Tollway 082013](#)

**FINANCIAL & ADMINISTRATIVE**

**7.11** [13-0847](#)

Resolution authorizing the execution and delivery of a third supplement to indenture between the County of Lake, Illinois and American Chartered Bank and a Supplemental Tax Exemption Certificate and Agreement in connection with the County's Industrial Development Revenue Bond, series 1998 (Valenti Properties, L.L.C. Project); approving certain other agreements; and related matters.

- To promote economic development in the County, from time to time the County issues industrial development bonds. Lake County Partners assists the County in connection with these transactions.
- The funds generated by these types of bonds are used for the purpose of assisting companies in establishing and expanding businesses and job opportunities in the County. The interest on these bonds is tax-exempt under federal law.
- In 1998, the County authorized a \$4,460,000 bond to Valenti Properties, L.L.C. for a facility in Libertyville, Illinois that manufactures tags, labels and similar facilities, known as Chicago Tag & Label.
- From time to time, the interest rate on these bonds is adjusted, and County Board approval of such a change is required.

- This is the third proposed change in the interest rate, reducing it from 4.54% to 3.82%.

**7.12**    [13-0853](#)

Committee action approving Amendment No. 1 to Lake County Agreement #11004 for benefit consulting services for Lake County.

- On March 15, 2011, the Lake County Board authorized a contract with Buck Consultants, LLC, Chicago, IL for benefit consulting services in the annual amount of \$115,000.
- Buck Consultants has identified a proprietary tool that will enable the Human Resources Department to better establish measurable outcomes and identify specific data driven decisions regarding the County's benefit program.
- There is a one-time implementation cost to aggregate all data from each of the County's benefit providers for medical, dental and pharmacy and an annual licensing fee for the software to provide analytical reporting.
- Amendment No. 1 increases the dollar amount by \$118,000, increasing the previous contract amount from \$115,000 to a total of \$233,000, with an ongoing annual licensing fee of \$53,000.
- In accordance with the Lake County Purchasing Ordinance it is hereby requested that the Purchasing Agent be authorized to execute Amendment No. 1 to Lake County Agreement #11004.

**7.13**    [13-0868](#)

Ordinance Repealing the Ordinance Prohibiting Video Gaming Within the Unincorporated Area of Lake County.

- Public Act 96-34, Public Act 96-37, and Public Act 96-38 were approved on July 13, 2009 and comprise the provisions of the Video Gaming Act.
- The Act allows video gaming in licensed bars, restaurants, fraternal organizations and truck stops throughout the state.
- The Act provides that the Illinois Gaming Board has jurisdiction over and will supervise all gaming operations. A local government is not responsible for administering or enforcing the provisions of the Act.
- The Act establishes a 30% tax on gross terminal revenue, one sixth of which is distributed to the jurisdiction in which the terminal is located.
- The Act allows counties to regulate video gaming within its jurisdiction in accordance with the provisions of the statute. For the County, any regulation would only apply to the unincorporated areas of the County.
- The Lake County Board adopted an Ordinance Prohibiting Video Gaming Within the Unincorporated Area of Lake County on October 13, 2009.
- The Ordinance presented for consideration would repeal the Ordinance Prohibiting Video Gaming.
- Concurrently, an Ordinance is presented to adopt a Lake County Video Gaming Ordinance.
- The Liquor Commissioner will present a separate Ordinance to the County Board amending the Liquor Control Ordinance to establish certain additional standards for liquor licensed establishments hosting video gaming terminals. The Liquor Control Ordinance amendment text is provided to the Committee for discussion purposes.

**7.14**    [13-0869](#)

Ordinance Adopting a Lake County Video Gaming Ordinance.

- Public Act 96-34, Public Act 96-37, and Public Act 96-38 were approved on July 13, 2009 and comprise the provisions of the Video Gaming Act.
- The Act allows video gaming in licensed bars, restaurants, fraternal organizations and truck stops throughout the state.
- The Act provides that the Illinois Gaming Board has jurisdiction over and will supervise all gaming operations. A local government is not responsible for administering or enforcing the provisions of the Act.
- The Act establishes a 30% tax on gross terminal revenue, one sixth of which is distributed to the jurisdiction in which the terminal is located.
- The Act allows counties to regulate video gaming within its jurisdiction in accordance with the provisions of the statute. For the County, any regulation would only apply to the unincorporated areas of the County.
- The Lake County Board adopted an Ordinance Prohibiting Video Gaming within the Unincorporated Area of Lake County on October 13, 2009.
- The Ordinance presented for consideration would adopt a Lake County Video Gaming Ordinance.
- Concurrently, an Ordinance is presented to repeal the Ordinance that Prohibited Video Gaming Within the Unincorporated Area of Lake County.
- The Liquor Commissioner will present a separate Ordinance to the County Board amending the Liquor Control Ordinance to establish certain additional standards for liquor licensed establishments hosting video gaming terminals. The Liquor Control Ordinance amendment text is provided to the Committee for discussion purposes.

**Attachments:** [Lake County Video Gaming Ordinance draft 8-2-2013 .pdf](#)

[Section 7 Regulations Applicable to Licensees with State Video Gaming I](#)

**8. Executive Session**

**8.1 13-0879**

Executive Session to discuss personnel matters pursuant to 5ILCS 120/2 (c)(1).

**8.2 [13-0856](#)**

Committee action authorizing the reclassification of the Community Development Administrator from pay grade 15 to pay grade 16.

**8.3 [13-0859](#)**

Committee action authorizing the creation of a Career Specialist Project Lead Position.

**8.4 [13-0860](#)**

Committee action authorizing the creation of a Youth Career Specialist Project Lead Position.

**8.5 [13-0861](#)**

Committee action authorizing the reclassification of the Program Manager Position.

**8.6 [13-0862](#)**

Committee action authorizing the creation of a Assessment Counselor Supervisor Position.

- 9. County Administrator's Report**
- 10. Adjournment**