

# Lake County Illinois

*Central Permit Facility  
500 W. Winchester Rd  
Libertyville, Illinois 60048-1331*



## Meeting Minutes - Draft

Thursday, May 7, 2026

6:00 PM

500 W. Winchester Rd - Libertyville, Illinois

**Lake County Stormwater Management Commission**

**PUBLIC ATTENDANCE:** There are two options for the public to attend the meeting: (1) in-person attendance at on the 2nd floor Central Permit Facility building 500 W. Winchester Road, Libertyville, Illinois, or (2) remote / virtual attendance through the link:

<https://us02web.zoom.us/j/87199224866>

Meeting ID: 871 9922 4866

One tap mobile

+13126266799,,85137896784# US (Chicago)

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**RECORDING:** Meetings, including Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the Lake County Stormwater Management Commission. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

1. **CALL TO ORDER**

*The SMC meeting was called to order by Chairman Schmit at 6:01 p.m.*

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

**Present** 9 - Commissioner Frank, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

*Others present: Tim Evans, RuthAnne Hall, Chris Swanson, Nicholas Kallmyer, Evie Kallmyer, Becky Sawle, Hailee Caturan, Heather, Caturan, Jesus Tupaz, Jayce Tupaz, Mary Conley Eggert, Janice Aull (V), Grant Benjamin (V) and SMC Staff: Kurt Woolford, Kelcey Traynoff, Christine Sher, Dijana Silber, Mike Prusila, Sharon Østerby, Anna Niedzinski, Brian Frank, Sharene Gould Dulabaum, Ernesto Huaracha*

4. **PUBLIC COMMENT**

*Becky Sawle with the Lake County Lake Lovers shared information on the results of the water quality monitoring the volunteer group did last year on 12 lakes in Lake County. This year, the number of lakes being monitored has expanded to 21 lakes and the water quality monitoring efforts have been covered well by the press. Ms. Sawle also provided information on Algae-Palooza, which is being held on July 19th to celebrate July Lake Appreciation Month.*

5. **[26-0543](#)**

Approval of April 2, 2026 meeting minutes

**Attachments:** [SMC April 2, 2026 minutes draft](#)

*Approval was requested for the April 2, 2026 meeting minutes.*

**A motion to approve was made by Commissioner - Alternate O'Brien, seconded by Commissioner Sode, that this minutes be approval of minutes. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Commissioner Frank, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

6. **COMMISSION REPORTS**

6.1 **Director's Report**

*Mr. Kurt Woolford began his report by explaining that Libertyville High School participated in Butler Lake Science Day, where students were able to learn about the lake. SMC staff also attended this event to help educate students on water quality and lake health. The second item Mr. Woolford covered was the T5 Data Center in Grayslake, which is proposing to permanently fill 15.75 acres of wetlands. Mr. Woolford received a letter from the Army Corps of Engineers stating that SMC will need to review and approve the Soil Erosion and Sediment Control (SESC) plans. SMC has an Intergovernmental Agreement with the Corps where SMC reviews and approves the SESC plans and performs*

*inspections for projects that have been delegated to SMC by the Corps. Mr. Woolford added that while SMC is not issuing the Watershed Development Permit for the project, he has received concerns from downstream communities and elected officials on how the development will impact them. Mr. Woolford further explained that he and Commissioner Wasik would be discussing the wetland mitigation requirements with the Corps and requesting that mitigation be provided as close to the site as possible.*

*The last item Mr. Woolford discussed was the April 2026 flood event. He and Sharene Gould Dulabaum (SMC staff) presented on the event and provided information on SMC's flood response efforts. They also highlighted the performance of the Knollwood DCEO project in Fox Lake and one of the floodplain buyout projects in the lower Fox River. In addition to the rainfall information shared, Mr. Woolford also noted that the Flood Response Manual was adopted in April of 2006 and this year marked the 20-year anniversary of the Flood Response Manual.*

6.1. [26-0561](#)

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April 2026 Flood Awareness Month Activities

6.2 **Chairman's Report**

*Chairman Schmit also discussed the flood event and how Lake County was an essential asset to the affected areas. Chairman Schmit also acknowledged SMC's coordination efforts with communities affected by flooding. The next item Chairman Schmit discussed was the Lewis Avenue Detention Basin Ribbon Cutting. SMC staff, Mike Prusila and Ernesto Huaracha, attended the event with him along with Congressman Schneider and State Senators. The final item Chairman Schmit discussed was the Bang's Lake Ribbon Cutting scheduled to take place on May 18th.*

6.3 **Commissioner's Report**

*Commissioner Hunter commented on how far flood response in Lake County has come since 1994 because there are more resources available for residents who are impacted by flood events. Commissioner O'Brien also commented on Gurnee's flood response efforts.*

7. **ACTION ITEMS**

7.1 [26-0546](#)

Approval of April 2026 Treasurer's Report

**Attachments:** [SMC April 2026 Treasurer's Report](#)  
[RSMP April 2026 Treasurer's Report](#)  
[PEM April 2026 Treasurer's Report](#)  
[DRWW April 2026 Treasurer's Report](#)  
[NBWW April 2026 Treasurer's Report](#)

*Ms. Kelcey Traynoff presented and requested approval of the April 2026 Treasurer's Reports.*

**A motion to approve was made by Commissioner - Alternate Weidenfeld, seconded by Commissioner Sode, that this commission action item be approved. Motion**

passed by a unanimous roll call vote.

**Aye:** 9 - Commissioner Frank, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

## 7.2 [26-0551](#)

Presentation and approval of the 2026-2027 Work Program for the Lake County Stormwater Management Commission (SMC).

**Attachments:** [2026-2027 SMC Work Program](#)

*Mr. Woolford presented on the 2026-2027 Work Program for SMC. A handout of the Work Program was shared with the Commissioners and each section was explained. Mr. Woolford mentioned that the draft line-item budget would be presented to the Commission at the June meeting. SMC's record retention policy was also discussed, and it was explained that SMC had a state certificate for record disposal from 1996, SMC re-applied, and received a new certificate this year. Mr. Woolford discussed the Wetland Restoration Fund (Regulatory) and noted that the Army Corps of Engineers reduced their jurisdictional authority on a number of wetlands and SMC now has more jurisdiction. Because of this change in jurisdiction, SMC is already seeing more wetland impacts in Lake County and more activity in the Wetland Restoration Fund. The next item discussed was the Comprehensive Stormwater Management Plan Update (Planning). SMC will be working with the consultant to present the updated plan to the Commission this summer and work to have the plan adopted by 2027. Mr. Woolford then addressed SMC's Maintenance Pilot Program and explained that he was proposing to end the pilot program. This program was an FY24 new program request, staff have worked on the program for a few years, but SMC does not have the resources, staff, or dedicated funding to effectively continue the program. SMC will continue doing maintenance on the Central Permit Facility BMPs, the Jaimie wetland properties, and sites where SMC has maintenance authority. Commissioner Maine asked if Mr. Woolford was planning to write a report on the Maintenance Pilot Program to explain the goals and accomplishments and why the decision was made to end the pilot program. Mr. Woolford added that SMC is planning to do a writeup for the Maintenance Pilot Program and address these points in the report. The MS4 program was discussed next and Mr. Woolford explained that while SMC does a lot to assist and support MS4 communities, there are certain permittee required actions that SMC does not provide (e.g. outfall inspections). The next item Mr. Woolford discussed was the WMB program and the projects that the Commission already approved. Included in this section were potential future projects to see if the Commission felt any should be looked into and potentially funded. Mr. Woolford went through each project and provided a brief background on each one. Commissioner Hunter asked if there were any projects planned for Grant or Antioch Townships, specifically because of the flooding these areas experienced during the recent April flood event. Mr. Woolford explained that there was an agenda item to approve consultant services for Kazimour Drive in Port Barrington and will take a closer look at projects in the upper Fox River watershed. Commissioner Wasik asked for clarification about SMC's Certified Wetland Specialist (CWS) program. Mr. Woolford explained that this is an SMC-administered*

*program for Isolated Wetlands of Lake County (IWLC) and these individuals are certified to delineate IWLCs. SMC maintains a list of all CWSs and provides training and updates for them. Commissioner Wasik also commented on the Greenway Concept Stormwater Management Plan and stated that there is interest in that being completed.*

*Commissioner Frank agreed with Commissioner Wasik on the need for the Greenway Concept Stormwater Management Plan to be completed and he also voiced his support for the Skokie River Stream Improvement Project (Danny Cunniff to Old Elm Road), which will connect previous northern improvements to the recently completed southern improvements. Commissioner Maine asked if the list of potential future projects took into consideration existing staff capacity. Mr. Woolford explained that all the projects could not be taken on and there currently is not staff capacity to add projects to the current workload however, he wanted to see which projects had the Commission's interest for when staff capacity did become available. Commissioner O'Brien asked why the Russell Road project was controversial. Mr. Woolford explained that the Russell Road project may not be well-received in Wisconsin. Commissioner Wasik asked if SEWRPC would be open to a conversation on this project and Mr. Woolford stated that he agreed that SEWRPC would be the appropriate organization to coordinate with on this project. Approval of SMC's 2026-2027 Work Program was requested.*

**A motion to approve was made by Commissioner - Alternate Wasik, seconded by Commissioner - Alternate O'Brien, that this commission action item be approved. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Commissioner Frank, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

### 7.3 [26-0558](#)

Approval of Statement of Interest SMC-2026002, shortlist of qualified firms for the Design and Construction Management Services Pool for DCEO-STOCIP Regional Stormwater Infrastructure Engineering Projects.

**Attachments:** [SMC-2026002 SOI 2026 Memo](#)  
[SMC-2026002 Document](#)  
[SMC-2026002 Registered Firms](#)

*Mr. Ernesto Huaracha presented and requested approval of the Statement of Interest SMC-2026002, shortlist of qualified firms for the design and construction management services pool for DCEO-STOCIP Regional Stormwater Infrastructure Engineering Projects. Commissioner Maine asked how SMC's selection process works with the pool of qualified firms. Mr. Huaracha explained that if the qualified firm has a long-standing, successful relationship for professional services, SMC can select them for a project. If this is not the case, SMC will solicit three advertisements from the firms in the pool and from there, SMC will look at who is the most qualified or budget-feasible and then work on a contract with the selected firm.*

**A motion to approve was made by Commissioner Sode, seconded by Commissioner Schlick, that this commission action item be approved. The motion**

carried by the following roll call vote:

**Aye:** 9 - Commissioner Frank, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

7.4 [26-0552](#)

Approval of Contract authorization with Atwell LLC Southfield, MI for the Washington Street Outlet Channel Improvement Project Park City, IL in the amount of \$83,740.00, subject to final legal review.

**Attachments:** [Atwell Washington Ditch Contract](#)  
[Atwell Washington Ditch Vendor Disclosure](#)  
[Atwell Washington Ditch location map](#)

*Mr. Huaracha presented and requested approval of contract authorization with Atwell, LLC for the Washington Street Outlet Channel Improvement Project in Park City in the amount of \$83,740.00, subject to final legal review.*

**A motion to approve was made by Commissioner - Alternate O'Brien, seconded by Commissioner Frank, that this commission action item be approved. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Commissioner Frank, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

7.5 [26-0553](#)

Approval of Contract authorization with Atwell LLC Southfield, MI for the Skokie Road Flood Hazard Reduction North IL 120 Park City, IL in the amount of \$129,047.75, subject to final legal review.

**Attachments:** [Atwell Old Skokie North Contract](#)  
[Atwell Old Skokie North Vendor Disclosure](#)  
[Atwell Old Skokie North location map](#)

*Mr. Huaracha presented and requested approval of contract authorization with Atwell, LLC for the Skokie Road Flood Hazard Reduction North IL 120 project in Park City in the amount of \$129,047.75, subject to final legal review.*

**A motion to approve was made by Commissioner Hunter, seconded by Commissioner - Alternate Weidenfeld, that this commission action item be approved. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Commissioner Frank, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

7.6 [26-0557](#)

Approval of Request for Proposal SMC-2026001, shortlist of qualified firms for the General Engineering Services Pool for the Lake County Stormwater Management Commission projects and tasks.

**Attachments:** [SMC-2026001 GES 2026 Memo](#)  
[SMC-2026001 Document](#)  
[SMC-2026001 Registered Firms](#)

*Mr. Huaracha presented and requested approval of the Request for Proposal SMC-2026001, shortlist of qualified firms for general engineering services pool for SMC projects and tasks.*

**A motion to approve was made by Commissioner Sode, seconded by Commissioner Hunter, that this commission action item be approved. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Commissioner Frank, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

7.7 [26-0554](#)

Approval of Contract authorization with Atwell LLC Southfield, MI for General Engineering Services in the amount of \$160,000.00, subject to final legal review.

**Attachments:** [Atwell GES Contract VER02](#)  
[Atwell GES Vendor Disclosure](#)  
[SR01 Atwell Kazimour Dr Scope of Services](#)  
[SR01 Atwell Kazimour Dr Location Map](#)

*Mr. Huaracha presented and requested approval of the contract authorization with Atwell LLC for general engineering services in the amount of \$160,000.00, subject to final legal review. Mr. Huaracha noted that the Kazimour Drive project was included within this contract to start field data collection and preliminary engineering. Commissioner Schlick asked which municipality or township had authority over Kazimour Drive. Mr. Woolford stated that the road is within Lake Barrington's corporate limits but is an access road to Port Barrington residences. Based on recent conversations with Lake Barrington, Mr. Woolford suggested that the roadway standards and jurisdiction be included as part of our drainage improvement project.*

**A motion to approve was made by Commissioner Schlick, seconded by Commissioner Frank, that this commission action item be approved. Motion passed by a roll call vote:**

**Aye:** 8 - Commissioner Frank, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner - Alternate O'Brien, Commissioner Schmit and Commissioner Sode

**Not Present:** 1 - Commissioner - Alternate Weidenfeld

7.8 [26-0555](#)

Approval of Contract authorization with Christopher B. Burke Engineering Ltd. Rosemont, IL for General Engineering Services in the amount of \$749,085.00, subject to final legal review.

**Attachments:** [CBBEL GES Contract](#)  
[CBBEL GES Vendor Disclosure](#)  
[SR01 CBBEL Skokie River Scope of Services](#)  
[SR01 CBBEL Skokie River Location map](#)

*Mr. Huaracha presented and requested approval of the contract authorization with Christopher B. Burke Engineering Ltd. for general engineering services in the amount of \$749,085.00, subject to final legal review.*

**A motion to approve was made by Commissioner - Alternate O'Brien, seconded by Commissioner Sode, that this commission action item be approved. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Commissioner Frank, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

8. **INFORMATION SECTION**

8.1 [26-0547](#)

Regulatory Reports April 2026

**Attachments:** [April 2026 Regulatory Reports](#)  
[Wetland Restoration Fund Budget-Updated 4-28-26](#)

*Ms. Traynoff presented the Regulatory and Wetland Restoration Fund (WRF) Status Report for April 2026. Commissioner Frank asked who the recipient entities are for the funds disbursed and what is the budgeted function for the fund balance of Wetland Restoration Fund. Brian Frank, SMC Chief Engineer, explained that the Lake Michigan, Fox, and Des Plaines watersheds recently went out for RFPs and staff are in the process of working with three different partners on projects for those watersheds.*

8.2 **Correspondence**

8.3 **Community Relations/Public Info**

8.3. [26-0560](#)

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Daily Herald - Stormwater Infrastructure Funding

**Attachments:** [Daily Herald eEdition - Stormwater Infrastructure Funding](#)

*Ms. Traynoff shared an article from the Daily Herald, which focused on the importance of stormwater infrastructure funding.*

8.3. [26-0544](#)

b

Daily Herald - Levee 37 River Road and Des Plaines River, Mount Prospect

**Attachments:** [Daily Herald eEdition - Levee 37](#)

*Ms. Traynoff shared an article from the Daily Herald on Levee 37 in Mount Prospect and how it functioned during April's rain events.*

8.3. [26-0545](#)

c

Daily Herald - State Wetlands Bill

**Attachments:** [Daily Herald eEdition - State Wetlands Bill](#)

*Ms. Traynoff shared an article from the Daily Herald on House Bill 3596, the Wetlands Protection Act.*

9. EXECUTIVE SESSION

**Motion to enter into executive session to review the executive session minutes from February 5, 2026 and to review the semi-annual closed session minutes pursuant to 5 ILCS 120/2 (c) (21) was made by Commissioner Hunter, seconded by Commissioner Sode. Motion passed by a unanimous roll call vote. The Commissioners entered executive session at 7:19pm.**

**Aye:** 9 - Commissioner Frank, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

9.1 [26-0562](#)

Executive Session to review Executive Session minutes from February 5, 2026

9.2 [26-0563](#)

Executive Session to review semi-annual closed session minutes pursuant to 5 ILCS 120/2 (c) (21)

10. REGULAR SESSION (for action on Executive Session items)

10.1 [26-0564](#)

Commission action approving the Executive Session minutes from February 5, 2026

*After returning from executive session at 7:23pm, Chairman Schmit asked for a motion to approve the Executive Session minutes from February 5, 2026.*

**A motion to approve was made by Commissioner - Alternate Wasik, seconded by Commissioner Hunter, that this commission action item be approved. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Commissioner Frank, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

10.2 [26-0565](#)

Approval of Executive Session minutes determined to be released/opened to the public

**Commissioner Maine made a motion to approve the State's Attorney's recommendation on which, if any, Executive Session minutes should be released. The motion was seconded by Commissioner Schlick. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Commissioner Frank, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

11. **ADJOURNMENT**

**A motion to adjourn was made by Commissioner - Alternate O'Brien, seconded by Commissioner Sode, that this item be adjourn. Motion passed by a unanimous voice vote. Meeting adjourned at 7:25pm.**

**Aye:** 9 - Commissioner Frank, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld