

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, February 7, 2024**

**10:30 AM**

**or 10 minutes after the conclusion of the Public Works and  
Transportation Committee, whichever is later.**

**Assembly Room, 10th Floor or register for remote attendance at:  
<https://bit.ly/3vUdbev>**

**Planning, Building, Zoning and Environment  
Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:**

Time is reserved near the beginning of the meeting for all Public Comment. At the Chair's discretion, Public Comment for an item(s) on the agenda may be presented during consideration of that specific item. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Planning, Building, Zoning and Environment Committee  
(Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

**1. Call to Order**

*Chair Vealitzek called the meeting to order at 10:30 a.m.*

**2. Pledge of Allegiance**

*Chair Vealitzek led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Schlick,  
Chair Vealitzek and Member Wasik

**Absent** 1 - Member Roberts

*Other Attendees:*

*In Person:*

*Alex Carr, Communications*

*Bailey Wyatt, Communications*

*Brad Denz, Planning, Building, and Development*

*Eric Steffen, Planning, Building, and Development*

*Eric Waggoner, Planning, Building, and Development*

*Krista Barkley Braun, Planning, Building, and Development*

*Matt Meyers, County Administrator's Office*

*Patrice Sutton, County Administrator's Office*

*Robin Grooms, County Administrator's Office*

*Sandy Hart, County Board Chair*

*Scott Berndtson, Public*

*Taylor Gendel, Planning, Building, and Development*

*Theresa Glatzhofer, County Board Office*

*Electronically:*

*Carl Kirar, Facilities and Construction Services*

*Esiah Campos, Board Member*

*Janna Philipp, County Administrator's Office*

*Jeremiah Varco, Facilities and Construction Services*

*Joel Krause, Planning, Building, and Development*

*Jolanda Dinkins, County Board Office*

*Kevin Hunter, Board Member*

*Kevin Quinn, Communications*

*Krista Kennedy, Finance*

*Kristy Cechini, County Board Office*

*Kurt Woolford, Stormwater Management*

*Lisle Stalter, State's Attorney's Office*

*Melissa Gallagher, Finance*

*Michael Wheeler, Finance*

*Mick Zawislak, Daily Herald*

*Nick Principali, Finance  
Sonia Hernandez, County Administrator's Office  
Stacy Davis-Wynn, Purchasing  
Susan Pribyl, Manitou Creek Watershed Alliance*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*Public comment was provided by Scott A. Berndtson during item 8.2 and Susan Pribyl during item 8.3.*

**6. Chair's Remarks**

*There were no Chair's Remarks.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Item 8.1)**

**\*MINUTES\***

**8.1 [24-0123](#)**

Committee action approving the Planning, Building, Zoning and Environment Committee minutes from January 10, 2024.

**Attachments:** [PBZ&E 1.10.24 Final Minutes](#)

**A motion was made by Member Altenberg, seconded by Member Frank, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Schlick, Chair Vealitzek and Member Wasik

**Absent:** 1 - Member Roberts

**REGULAR AGENDA**

**\*PLANNING, BUILDING AND DEVELOPMENT\***

**8.2 [24-0116](#)**

Resolution to vacate an unimproved portion of a right-of-way located east of Drexel Boulevard in the J.L. Shaw's Subdivision on Fox Lake in Antioch Township.

**Attachments:** [East of Drexel Blvd Report 000911-2023](#)  
[Plat of Vacation - PTRL 000911-2023](#)  
[Location Map PTRL 000911-2023](#)  
[Vacation Minutes - East of Drexel Blvd 000911-2023](#)  
[38383 N. DREXEL BOULEVARD, ANTIOCH GOE](#)  
[38397 N. DREXEL BOULEVARD, ANTIOCH GOE](#)  
[24-0116 PowerPoint East of Drexel Blvd Vacation PTRL 000911-2023](#)

*Krista Barkley Braun and Brad Denz, Planning, Building and Development (PB&D), provided a presentation regarding a request to vacate an unimproved portion of a right-of-way located east of Drexel Boulevard in the J.L. Shaw's Subdivision on Fox Lake in Antioch Township. The Board of Vacations unanimously recommended granting this vacation. Discussion ensued.*

*Public comment was provided by Scott A. Berndtson.*

**A motion was made by Member Altenberg, seconded by Member Schlick, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Schlick, Chair Vealitzek and Member Wasik

**Absent:** 1 - Member Roberts

**8.3 [24-0117](#)**

Presentation of proposed text amendments to Chapter 151 of the Lake County, Illinois Code of Ordinances related to fill/grade operations in unincorporated Lake County.

**Attachments:** [Info Paper Fill Grade](#)  
[Exhibit A Proposed Fill Grade Amendments](#)  
[24-0117 Fill Grade PBZE Presentation Final](#)

*Eric Waggoner, Planning, Building and Development (PB&D) Director, and Krista Barkley Braun, PB&D, gave a presentation regarding the proposed text amendments to Chapter 151 of the Lake County, Illinois Code of Ordinances related to fill/grade operations in unincorporated Lake County. Discussion ensued.*

*Public comment was provided by Susan Pribyl.*

*Director Waggoner plans to bring the item back for Committee action in the March round to ensure County Board final action at its March meeting.*

**8.4 [24-0004](#)**

Director's Report - Planning, Building and Development.

*Eric Waggoner, Planning, Building and Development (PB&D) Director, noted that Krista*

*Barkley Braun has been appointed to the position of Deputy Director and Zoning Administrator in the PB&D department. Discussion ensued.*

**\*ENVIRONMENTAL SUSTAINABILITY\***

**8.5 [24-0161](#)**

Update on Sustainability Workplan Items: Tree Initiative & Solar Construction.

*Robin Grooms, Sustainability Programs Manager, provided updates regarding the tree initiative and solar array construction. Discussion ensued.*

**9. County Administrator's Report**

*There was no County Administrator's report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Member Remarks and Requests**

*There were no remarks or requests from members.*

**12. Adjournment**

*Chair Vealitzek declared the meeting adjourned at 11:45 a.m.*

**Next Meeting: February 28, 2024**

*Meeting minutes prepared by Theresa Glatzhofer.*

*Minutes were approved on February 28, 2024, by the Planning, Building, Zoning and Environment Committee.*