

Lake County Illinois

Meeting held by Video Conference

Physical Location:

18 N County Street (10th Floor), Waukegan, IL 60085



Agenda Report - Final

Thursday, December 2, 2021

8:30 AM

Meeting held by video conference. The public can register to attend remotely at <https://bit.ly/3CGIfNQ>

Financial & Administrative Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: There are two options for the public to attend the meeting: (1) in-person attendance on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois, or (2) remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, including Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: F&A Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

***To view County Board Rules, click here: <https://bit.ly/3idRdrV> ***

0 [21-1171](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 7.30.21\[379\]](#)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.14)

Approval of Minutes

8.1 [21-1765](#)

Minutes from October 7, 2021.

Attachments: [F&A 10.7.21 Final Minutes](#)

LAW & JUDICIAL

8.2 [21-1855](#)

Joint resolution authorizing a contract with Compassion Funeral Service of McHenry, Illinois for Deceased Body Removal and Transportation Services for the Lake County Coroner's Office for an initial two-year period, with three additional one-year renewals, in the estimated annual amount of \$120,000.

- The current contract for Deceased Body Removal and Transportation Services for the Coroner's office is expiring.
- An invitation to bid was issued and extended to 6 vendors and an electronic bid were received from one vendor.
- The base bid was awarded based on the unit price of a single person removal within Lake County and unit prices were provided for additional services relevant to the contract.
- Compassion Funeral Service of McHenry, Illinois is the lowest responsible and responsive bidder in the estimated annual amount of \$120,000.
- This resolution authorizes a two-year contract with Compassion Funeral Service of McHenry, Illinois with three one-year renewals for an estimated annual amount of \$120,000.

Attachments: [Board Resolution](#)

[Bid Tab](#)

[Body Removal and Transportation Services Final Bid Doc.pdf](#)

[Vendor Disclosure Statement](#)

[Award Information](#)

[Compassion Proposal](#)

8.3 **21-1864**

Joint resolution authorizing an amendment for a six-month extension for the State's Attorney's Office Multi-Victimization Program through a Victim of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA) to the Lake County State's Attorney's Office, including an emergency appropriation of \$55,924 in federal funds.

- This VOCA Multi-Victimization grant extension will enable continuation of this program addressing the needs of victims who have experienced multiple types of crime during their lifetime. According to the ICJIA 2016 Victim Needs Assessment, victims of violent crimes are especially vulnerable as nearly three-quarters (72%) have been the victim of more than one crime.
- The grant is administered through the ICJIA for the performance period of December 1, 2020 through May 31, 2022. Additional funding to support the program for up to an additional 18 months may be awarded after the initial funding period contingent upon satisfactory performance and availability of funds.
- Through this grant funding, trauma-informed counseling services will be offered to violent crime victims who self-report as having experienced multi-victimization, also known as poly-victims.
- The additional funding of \$55,924 will be used to fund a portion of 43.5 percent of the salary and benefits for a licensed therapist and the salary and benefits for a part-time bi-lingual licensed therapist for the period of December 1, 2021 through May 31, 2022. No county funds are required.
- If funding for these positions end, and new funding is not secured, the positions will be eliminated.

Attachments: [VOCA Multi-victimization Grant 219032 Extension 12-01-21 thru 05-31-22](#)

[VOCA Multi-Victimization 12-01-21 through 05-31-22 Extension Grant Ac](#)

8.4 **21-1720**

Joint resolution accepting the Illinois State Opioid Response Criminal Justice Medication Assisted Treatment Integration grant from the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) administered by the State of Illinois Department of Human Services (IDHS) and authorizing an emergency appropriation in the amount of \$18,000.

- In July 2021, the Sheriff's Office applied for Illinois State Opioid Response Criminal Justice Medication Assisted Treatment Integration grant from the United States Department of Health and Human Services, SAMHSA administered by IDHS.
- The Sheriff's Office received notification on September 29, 2021, that it had been

awarded \$18,000. Grant funds will be primarily used to purchase Vivitrol for vetted opioid addicted inmates.

Attachments: [MAT Grant Executed IL MAR Lake County MOU 2021](#)

8.5 [21-1721](#)

Joint resolution accepting the Bureau of Justice Assistance (BJA), Fiscal Year (FY) 2021 Patrick Leahy Bulletproof Vest Partnership (BVP) and authorizing an emergency appropriation in the amount of \$19,000.73 for the Lake County Sheriff's Office (LCSO) and an emergency appropriation in the amount of \$2,065.25 for the Lake County Adult Probation Department.

- In June 2021, the LCSO applied for the BJA, FY 2021 Patrick Leahy BVP solicitation in the amount of \$99,365 on behalf of the LCSO and in the amount of \$10,800 on behalf of the Lake County Adult Probation Office.
- The BJA, FY 2021 Patrick Leahy Bulletproof Vest Partnership allows for a maximum allowable funding of up to 50 percent of the expended funds.
- The LCSO received notification on October 14, 2021, that it had been awarded \$19,000.73 and that the Lake County Adult Probation Office was awarded \$2,065.25. Grant funds are strictly for reimbursement of expended funds for National Institute of Justice (NIJ) compliant vests ordered after April 1, 2021.

Attachments: [BVP Grant Award 2021](#)

HEALTH & COMMUNITY SERVICES

8.6 [21-1845](#)

Joint resolution accepting the Gorter Family Foundation grant and authorizing an emergency appropriation in the amount of \$22,000 for the Coordinated Intake program.

- The \$22,000 Gorter Family Foundation grant will be used to support existing staff salaries, subscriptions, advertising, and computer equipment.
- The \$22,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period April 1, 2021 through November 30, 2021.

Attachments: [GFF iGrow \\$22K](#)

8.7 [21-1847](#)

Joint resolution accepting the Steans Family Foundation grant and authorizing an emergency appropriation in the amount of \$24,083 for the Coordinated Intake program.

- The \$24,083 Steans Family Foundation grant will be used to support existing staff.
- The \$24,083 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.

- The grant award will be for the period April 1, 2021 through June 30, 2022.

Attachments: [SFF CIP \\$24K](#)

8.8 [21-1846](#)

Joint resolution accepting the U.S. Department of Housing and Urban Development (HUD) grant and authorizing an emergency appropriation in the amount of \$15,358 for the HUD grant.

- The \$15,358 HUD grant will be used to fund client rent.
- The \$15,358 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period May 1, 2021 through April 30, 2022.

Attachments: [HUD \\$15K](#)

8.9 [21-1828](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance (TAA) grant; and approving an emergency appropriation in the amount of \$167,768.76.

- The TAA federal program provides funding for reemployment services to displaced workers who have lost their jobs as a result of increased imports or shifts in production outside the United States.
- The grant award of \$167,768.76 is used for expenses associated with occupational training and transportation of the displaced workers and payment processing.
- The grant period is January 1, 2021 through September 30, 2021.

Attachments: [Workforce TAA Grant 12.2021](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.10 [21-1842](#)

Joint resolution appropriating a supplemental amount of \$3,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Two in the amount of \$36,761.08 for additional Phase III construction engineering services for improvements along Illinois Route 120, from Knight Avenue to Illinois Route 131.

- The County Board, at its March 9, 2021, meeting, approved an appropriation of \$225,000 of ¼% Sales Tax for Transportation funds and a construction engineering services agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, in the amount of \$186,525.07, for Phase III construction engineering services for improvements along Illinois Route 120, from Knight Avenue to Illinois Route 131.
- Change orders need to be approved by standing committees for cumulative net increases over 10 percent.
- The sum of all contract change orders to date is \$40,489.33, which represents a

21.7 percent increase over the original awarded contract amount.

- This project is included in the Transportation Improvement Program and designated as Section 12-00999-31-WR.

Attachments: [21-1842 IL120 Phase III Engineering CO2 10%](#)

[21-1842 Location Map, IL Rte 120 \(Knight Ave to IL Rte 131\)](#)

[21-1842 Vendor Disclosure, CBBEL](#)

FINANCIAL & ADMINISTRATIVE

8.11 [21-1772](#)

Report from Robin M. O'Connor, County Clerk, for the month of September 2021.

Attachments: [LCC Report for September 2021](#)

8.12 [21-1856](#)

Report from Robin M. O'Connor, County Clerk, for the month of October 2021.

Attachments: [LCC Report for October 2021](#)

8.13 [21-1603](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of September 2021.

Attachments: [September 2021](#)

8.14 [21-1830](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of October 2021.

Attachments: [October 2021](#)

8.15 [21-1878](#)

Monthly Financial Report - October 2021.

Attachments: [Monthly Financial Report - October 2021](#)

REGULAR AGENDA

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.16 [21-1843](#)

Joint resolution authorizing execution of a contract with EcoInteractive, LLC, San Francisco, California, in the amount of \$256,284 for licensing, software, and implementation services for the replacement of the Lake County Division of Transportation's (LCDOT) Capital Program Management System and appropriating \$308,000 of ¼% Sales Tax for Transportation funds.

- Lake County issued a Request for Proposal (RFP) to contract for an integrated capital program management system and visualization solution to track projects, schedule appropriations, manage program fiscal constraint, both by fund source and fiscal year, develop the LCDOT's capital budget, track planned project performance metrics, and link project location data to GIS.
- The RFP was extended to 31 vendors and proposals were received from four vendors. In accordance with the evaluation criteria established in the RFP, the selection team reviewed and determined that the proposal submitted by EcoInteractive, LLC, San Francisco, California, is the most qualified and favorable proposal for LCDOT.
- This contract award includes the software license as well as development, implementation, training, and annual maintenance services at a not-to-exceed amount of \$256,284 which includes years one and two. The contract can be extended annually for up to five years.
- This project is included in the Transportation Improvement Program, and designated as Section 22-00000-21-AM.

Attachments: [21-1843 CPMS Replacement Agreement](#)
[21-1843 CPMS Replacement Award Information](#)
[21-1843 CPMS Replacement RFP Document](#)
[21-1843 CPMS Replacement Scoring Matrix](#)
[21-1843 Vendor Disclosure, EcoInteractive, LLC](#)

8.17 [21-1848](#)

Joint resolution authorizing the execution of an Intergovernmental Agreement (IGA) for Transfer of a Well House Property between Lake County (County) and the Village of Round Lake Beach (Village).

- The County and the Village had previously entered into an Agreement for the transfer of property as part of the dissolution of the Round Lake Sanitary District in which the Excess Flow Facility on the property were transferred to the County and the well house property was transferred to the Village. However, the well house property is no longer being used by the Village.
- Lake County Public Works sees value in owning the well house at the site because it would assist in providing continued operation and maintenance to the Excess Flow Facility.
- The Department has inspected the Well House Property and its assets and has determined that it meets the County's standards for use at the Excess Flow facility.
- The Village Board voted on an Ordinance to approve the transfer of Well #8 to Lake County Public Works at its October 18, 2021, meeting.
- This resolution authorizes the execution of an IGA between the County and the Village to transfer the well house property.

Attachments: [21-1848 RLB-County IGA Well House Transfer](#)

[21-1848 RLB-County Quit Claim Deed](#)

[21-1848 Round Lake Beach Ordinance 21-10-01 Transfer Well 8](#)

[21-1848 Well House Map](#)

8.18 [21-1850](#)

Joint resolution authorizing execution of a contract with Joseph J. Henderson & Son, Inc., Gurnee, Illinois in the amount of \$1,727,000 for the Des Plaines River (DPR) Water Reclamation Facilities (WRF) Dewatering Phase 1 Improvements Project.

- The DPR WRF utilizes belt presses to remove water from solids in the sewage treatment process. This project upgrades the process of water removal and effluent treatment by providing a new polymer system. In addition, the project will also include the installation of an alum line for the secondary effluent dosing point, gas monitoring and odor control improvements to the dryer building.
- The County received bids from four (4) contractors for this work ranging from \$1,727,000 to \$2,050,000. Award of this contract is recommended to the lowest responsive and responsible bidder, Joseph J. Henderson & Son, Inc. of Gurnee, Illinois, who best meets the needs of the County in the amount of \$1,727,000.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Joseph J. Henderson & Son, Inc. of Gurnee, Illinois, in the amount of \$1,727,000.

Attachments: [21-1850 Bid 21121 Award Information DPRWRF](#)

[21-1850 Bid Recommendation Memo DPRWRF](#)

[21-1850 Bid Set Specifications DPRWRF](#)

[21-1850 Site Location Map DPRWRF](#)

[21-1850 Vendor Disclosure Form DPRWRF](#)

FINANCIAL & ADMINISTRATIVE

Lake County Partners

8.19 [21-1790](#)

Lake County Partners Update.

Facilities & Construction

8.20 [21-1854](#)

Director's Report - Facilities and Construction Services.

Attachments: [JOC Committee Update 02DEC21](#)

Enterprise Information Technology

8.21 [21-1510](#)

Director's Report - Enterprise Information Technology.

Human Resources

8.22 [21-1858](#)

Presentation - Health Insurance Costs and Options.

Attachments: [FAS Committee - 12.2.21 Health Insurance V2](#)

8.23 [21-1860](#)

Discussion on revisions to the existing Paid Parental Leave policy in the Employee Policies and Procedures Manual.

- The Human Resources Department will periodically review and recommend updates to employee policies in accordance with current best practices.
- The County's current Paid Parental Leave policy includes language that requires further clarification.

Attachments: [Section 4.13 Paid Parental Leave Changes-updated 11.17](#)

8.24 [21-1567](#)

Director's Report - Human Resources.

Finance

8.25 [21-1921](#)

Director's Report - Finance.

9. **County Administrator's Report**

10. **Executive Session**

10.1 [21-1892](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.2 [21-1893](#)

Executive Session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

10.3 [21-1894](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

10.4 [21-1920](#)

Executive Session to discuss purchase or lease of real property pursuant to 5 ILCS 120/2(c)(5).

10.5 [21-1895](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.5A [21-1896](#)

Approval of Executive Session Minutes.

11. **Members Remarks**

12. **Adjournment**

Next Meeting: December 9, 2021