

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 28, 2024

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/3I35F3E>**

Public Works and Transportation Committee

1. Call to Order

Chair Clark called the meeting to order at 8:33 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair
Maine and Member Wasik

Absent 1 - Member Campos

Other Attendees

In Person:

Sandy Hart, County Board Chair

Austin McFarlane, Public Works

Edward Gallagher, PACE Bus

Jennifer Brennan, Communications

Kevin Quinn, Communications

Matt Meyers, County Administrator's Office

Micah Thornton, Public Works

Patrice Sutton, County Administrator's Office

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Alex Carr, Communications

Bailey Wyatt, Communications

Brea Barnes, Finance

Joel Sensenig, Public Works

Kristy Cechini, County Board Office

Linda Soto, PACE Bus

Mary Crain, Division of Transportation

Melissa Gallagher, Finance

Michael Wheeler, Finance

Mike Klemens, Division of Transportation

Nick Principali, Finance

Sonia Hernandez, County Administrator's Office

Yvette Albarran, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. **Chair's Remarks**

There were no remarks from the Chair.

7. **Unfinished Business**

There was no unfinished business to discuss.

8. **New Business**

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 **24-0232**

Committee action approving the Public Works and Transportation Committee minutes from February 7, 2024.

Attachments: [PWT 2.7.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Wasik, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

REGULAR AGENDA

DIVISION OF TRANSPORTATION

Item 8.2 was moved after item 8.10.

8.3 **24-0003**

Director's Report - Division of Transportation.

There was no Division of Transportation Director's report.

PUBLIC WORKS

8.4 **24-0216**

Joint resolution authorizing an agreement with Burns & McDonnell, Downers Grove, Illinois, for engineering services for wastewater reclamation facilities.

Attachments: [24-0216 Burns & McDonnell Scoring Matrix](#)
[24-0216 Burns&McDonnell Agreement Final](#)
[24-0216 Burns&McDonnell Vendor Disclosure](#)
[24-0216 WRF Assessments and Design](#)
[24-0216 2024.02.25 - CIP Programming-v2](#)

Austin McFarlane, Director of Public Works, gave a presentation regarding Lake County Public Works' capital improvement programming, related to the consulting contracts up for

approval at today's and next week's Public Works and Transportation Committee meetings. Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

8.5 [24-0217](#)

Joint resolution authorizing an agreement with Applied Technologies, Inc., Lake Villa, Illinois, for engineering services for water reclamation facilities.

Attachments: [24-0217 ATI Agreement Final](#)
[24-0217 ATI Scoring Matrix](#)
[24-0217 ATI Vendor Disclosure](#)
[24-0217 WRF Assessments and Design](#)

A motion was made by Member Hunter, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

8.6 [24-0220](#)

Joint resolution authorizing an agreement with Black & Veatch, Overland Park, Kansas, for engineering services for wastewater reclamation facilities.

Attachments: [24-0220 Black & Veatch Scoring Matrix](#)
[24-0220 Black & Veatch Vendor Disclosure](#)
[24-0220 WRF Assessments and Design](#)
[24-0220 Black & Veatch Agreement Final signed](#)

A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

8.7 [24-0218](#)

Joint resolution authorizing an agreement with Stanley Consultants, Inc., Chicago, Illinois, for General engineering services.

Attachments: [24-0218 Stanley Consultants Vendor Disclosure](#)
[24-0218 Stanley General and Applications Eng](#)
[24-0218 Stanley Consultants Agreement signed](#)
[24-0218 Stanley Scoring Matrix Summary for Board Approval](#)

A motion was made by Member Casbon, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

8.8 [24-0219](#)

Joint resolution authorizing an agreement with Donohue & Associates, Inc., Chicago, Illinois, for General and Applications engineering services.

Attachments: [24-0219 Donohue & Assoc. Agreement](#)
[24-0219 Donohue General and Applications Eng](#)
[24-0219 Donohue&Associates Vendor Disclosure](#)
[24-0219 Donohue Scoring Matrix Summary for Board Approval](#)

Member Wasik asked Austin McFarlane, Director of Public Works, a question regarding the Request for Proposal (RFP) review and selection process.

A motion was made by Member Wasik, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Campos

8.9 [24-0215](#)

Joint resolution authorizing emergency appropriations for Fiscal Year (FY) 2024 for the Lake County Public Works Department in the amount of \$5,354,000 for certain projects and activities included in the approved Public Works Capital Improvement Plan.

Attachments: [24-0215 PW Emergency Appropriation PW Capital Projects](#)

Micah Thornton, Finance Operations Manager, Public Works, explained that some Public Works projects occur over multiple years, so the previously appropriated funds for those projects need to be carried forward into the current Fiscal Year for use. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair
Maine and Member Wasik

Absent: 1 - Member Campos

8.10 [24-0002](#)

Director's Report - Public Works.

There was no Public Works Director's report.

8.2 [24-0212](#)

Ongoing project status update from PACE.

*The Committee Chair, with the consent of the Committee, moved item 8.2 and placed it
after item 8.10 on the Regular Agenda.*

*Linda Soto, Executive Director of PACE Bus, provided updates regarding PACE Bus
services and initiatives. Discussion ensued.*

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no remarks or requests from Members.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:30 a.m.

Next Meeting: March 6, 2024

Minutes prepared by Theresa Glatzhofer.

*Minutes were approved on April 3, 2024, by the Public Works and Transportation
Committee.*