

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes

Wednesday, March 9, 2016

3:30 PM

10th floor Assembly Room  
18 N. County Street, Waukegan, IL

**Housing and Community Development Commission**

1. ROLL CALL

*Chairman Rose called the Housing and Community Development Commission (HCDC) meeting to order at 3:35 p.m.*

*Guests: Dave Fries and Alicia Ken of Catholic Charities; Arthur Cobb Jr. of Waukegan Main Street; Jill Grubbs of ElderCARE; Suzanne Christensen of PADS Lake County; Linda Berkowitz and Kori Larson of Glenkirk; Maya Ziv-El and Susan Perlman of Prairie State Legal Services; Mary Ellen Tamasy of Lake County Residential Development Corporation; Ronnel and Yvette Ewing of the Fuller Center; and Ezell Robins of the City of Waukegan*

*Staff: Eric Waggoner, Jodi Gingiss, Monika Bobo, Eric Foote and Laura Walley*

**Present** 13 - Karl Molek, Harriet Rosenthal, Ray Rose, Linda Pedersen, Steve Carlson, Mary Cunningham, Virginia Mulligan, Sandra Hart, Diane Hewitt, Dan Venturi, Janet Swartz, Joel Sikes and Michael Meehan

**Excused** 3 - Carol Calabresa, Glenn Swanson and Joe Mancino

2. APPROVAL OF MINUTES

2.1

Approval of the February 10, 2016 Minutes

**Attachments:** [2.10.16 Minutes.pdf](#)

**A motion was made by Commissioner Cunningham, seconded by Commissioner Mulligan, to approve the February 9, 2016 minutes. The motion carried by the following vote:**

**Aye** 12 - Commissioner Molek, Commissioner Rosenthal, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hewitt, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan

**Not Present** 1 - Commissioner Hart

3. CHAIR'S REMARKS

*The Chairman had no remarks.*

4. PUBLIC COMMENTS (items not on the agenda)

*There were no public comments.*

5. OLD BUSINESS

*There was no old business.*

6. NEW BUSINESS

6.1

Update on Fair Housing

**Attachments:** [HUD Preps 2016 Fair Housing Push.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator*

6.2

Proposed Shifts in 2016 Activity Funding Amounts

**Attachments:** [2016 Action Plan Excerpt 03.09.16.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator*

**A motion was made by Commissioner Venturi, seconded by Commissioner Swartz, to approve the proposed shifts in 2016 activity funding amounts based on actual HUD PY2016 grant amounts, as presented. The motion carried by the following vote:**

**Aye** 12 - Commissioner Molek, Commissioner Rosenthal, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hewitt, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan

**Not Present** 1 - Commissioner Hart

6.3

Round Lake Beach CDBG 2014 Public Infrastructure Funding Shift to 2016

**Attachments:** [RLB Revised Scope Letter 3-3-16 SIGNED.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator*

**A motion was made by Commissioner Rosenthal, seconded by Commissioner Cunningham, to approve the Village of Round Lake Beach's request to move its 2014 funds to its 2016 project. The motion carried by the following vote:**

**Aye** 12 - Commissioner Molek, Commissioner Rosenthal, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hewitt, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan

**Not Present** 1 - Commissioner Hart

6.4

Rental Portfolio Inspection Remedies

*Presented by Jodi Gingiss, Community Development Administrator*

**A motion was made by Commissioner Hewitt, seconded by Commissioner Swartz, to approve the request to provide a \$13,000 grant in the 2016 Action Plan to cover the cost of needed safety improvements for a number of LCRDC's rental units, including a \$3,000 grant to the City of Zion for driveway removal at one of the homes. The motion carried by the following vote:**

**Aye** 13 - Commissioner Molek, Commissioner Rosenthal, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hart, Commissioner Hewitt, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan

6.5

Project Delivery Expenses

**Attachments:** [Project Delivery Expenses 3.2016.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator*

**A motion was made by Commissioner Swartz, seconded by Commissioner Mulligan, to approve the request to increase the 2013 and 2014 budgets of the specified projects to provide funding for required project delivery costs. The motion carried by the following vote:**

**Aye** 13 - Commissioner Molek, Commissioner Rosenthal, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hart, Commissioner Hewitt, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan

6.6

PUBLIC HEARING - Proposed Shifts in Activity Funding Amounts

*Motion: To open the Public Hearing at 3:50 p.m.*

*Motion Made By: Linda Pedersen*

*Motion 2nd By: Harriet Rosenthal*

*Motion approved*

*Ms. Jill Grubbs, of ElderCARE, thanked Lake County and the City of Waukegan for the continued support to help meet the needs of the County's senior citizens.*

*Ms. Kori Larson, of Glenkirk, thanked Lake County for the financial support for individuals with developmental disabilities. The funds will be used to improve accessibility within their group homes.*

*Ms. Yvette Ewing, of the Fuller Center, expressed her agency's appreciation of the positive funding recommendation for funds to rehabilitate a house in North Chicago. For this project, her agency will partner with Youth Conservation Corps (YCC), providing the YCC members with training in housing rehabilitation. The program will increase the trainees' employment opportunities upon completion.*

*Motion: To close the Public Hearing at 3:53 p.m.*

*Motion Made By: Harriet Rosenthal*

*Motion 2nd By: Mary Cunningham*

*Motion approved*

6.7

Joint resolution approving a Memorandum of Understanding between Lake County and the Lake County Coalition for the Homeless (LCCH) to provide services under Lake County's Continuum of Care for the purposes of serving as Collaborative Applicant.

**Attachments:** [MOU LCCH and LCCD 2-29.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator*

**A motion was made by Commissioner Venturi, seconded by Commissioner Cunningham, to approve the Joint Resolution approving a Memorandum of Understanding between Lake County and the Lake County Coalition for the Homeless to provide services as the Collaborative Applicant, subject to minor changes. The motion carried by the following vote:**

**Aye 13** - Commissioner Molek, Commissioner Rosenthal, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hart, Commissioner Hewitt, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan

**7. STAFF REPORTS**

*Jodi Gingiss informed the HCDC members that planning for the 2017 funding round will begin at the rescheduled Advisory and Recommendation Committee meetings in April. She then spoke of minor changes to the two Lake County Memoranda of Understanding (MOU) that the HCDC had approved during the February meeting. The first MOU involved the Village of Lake Villa and the second was with the Little City Foundation, each permitting the respective entity to spend their PY2016 funds early. The MOUs were slightly modified due to a funding amount change and a date change, as they will now be presented to the County Board in April, rather than March.*

*A discussion ensued about changes in the requirements for performing Environmental Reviews and the need to hire a consultant to prepare them.*

**8. ADJOURNMENT**

**A motion was made by Commissioner Venturi, seconded by Commissioner Molek, to adjourn the meeting at 4:03 p.m. The motion carried by the following vote:**

**Aye 13** - Commissioner Molek, Commissioner Rosenthal, Chairman Rose, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Mulligan, Commissioner Hart, Commissioner Hewitt, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan