

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Friday, June 28, 2024

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:  
<https://bit.ly/4c42u9w>

**Special Committee on Broadband**

**1. Call to Order**

*Chair Clark called the meeting to order at 8:31 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Roberts and Member Schlick

**Absent** 1 - Member Kyle

*Member Schlick entered the meeting at 8:33 a.m.*

*Other Attendees*

*In Person:*

*Sandy Hart, County Board Chair*

*Matt Meyers, County Administrator's Office*

*Elizabeth Brandon, County Administrator's Office*

*Patrice Sutton, County Administrator's Office*

*Theresa Glatzhofer, County Board Office*

*Keay Crandall, County Administrator's Office*

*Rachel Hawkins, County Administrator's Office*

*Kevin Quinn, Communications*

*Jennifer Brennan, Communications*

*Tammy Chatman, Communications*

*Electronically:*

*Paul Frank, Board Member*

*Kristy Cechini, County Board Office*

*Jolanda Dinkins, County Board Office*

*RuthAnne Hall, County Administrator's Office*

*Demar Harris, Workforce Development*

*Candace Browdy, Connect Lake County*

*Abby Krakow, Communications*

*Michael Wheeler, Finance*

*Jim Hawkins, County Administrator's Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chair's Remarks**

*Chair Clark expressed her excitement to hear today's presentation.*

## 7. Unfinished Business

*There was no unfinished business to discuss.*

## 8. New Business

### **CONSENT AGENDA (Item 8.1)**

#### **\*MINUTES\***

#### 8.1 [24-0650](#)

Committee action approving the Special Committee on Broadband minutes from May 3, 2024.

**Attachments:** [Broadband 5.3.24 Final Minutes](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Roberts, seconded by Vice Chair Casbon, that these minutes be approved.**

**The motion carried by the following voice vote:**

**Aye:** 4 - Member Campos, Vice Chair Casbon, Chair Clark and Member Roberts

**Absent:** 1 - Member Kyle

**Not Present:** 1 - Member Schlick

### **REGULAR AGENDA**

#### 8.2 [24-0845](#)

Presentation and discussion regarding the implementation status of Lake County's Broadband and Digital Equity Action Plan.

*Matt Meyers, Assistant County Administrator, introduced Keay Crandall, Digital Equity Manager, and Rachel Hawkins, Digital Equity Coordinator. Ms. Crandall and Ms. Hawkins then provided a presentation regarding the implementation status of Lake County's Broadband and Digital Equity Action Plan.*

*Member Schlick entered the meeting at 8:33 a.m.*

*Discussion ensued.*

#### 8.3 [24-0846](#)

Discussion and Committee direction regarding planned strategies.

*Matt Meyers, Assistant County Administrator, explained that there is an allocation and budget for each strategy listed within the Lake County Broadband and Digital Equity Plan (Plan). Assistant County Administrator Meyers noted that staff intends to come back to the Committee at a future meeting to discuss the budget for implementation of the Plan.*

*Discussion ensued.*

## 9. County Administrator's Report

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Member Remarks and Requests**

*Vice Chair Casbon commended Chair Clark; Keay Crandall, Digital Equity Manager; and Rachel Hawkins, Digital Equity Coordinator for their hard work.*

**12. Adjournment**

*Chair Clark declared the meeting adjourned at 9:24 a.m.*

**Next Meeting: August 2, 2024**

*Minutes prepared by Theresa Glatzhofer.*