

**AGREEMENT 24296
COMMISSARY SERVICES FOR
For LAKE COUNTY ADULT CORRECTION CENTER**

This Agreement for Professional Services (“**Agreement**”) is between the County of Lake (“**County**”) and Stellar Services, LLC (“**Consultant**”), whose principal business address is 301 Bus Park Circle, Stoughton, WI 53589.

RECITALS

1. Lake County issued an RFP seeking Commissary Services for Lake County Adult Correction Center (“**Services**”).
2. Consultant responded timely with a proposal dated May 10, 2024 (“**Proposal**”).
3. Based on Consultant’s Proposal, the County and Consultant have negotiated terms under which Consultant will perform the Services.
4. To memorialize the terms and conditions under which Consultant will perform the Services, the parties have drafted this Agreement.

In light of the foregoing, Lake County and Consultant agree as follows:

SECTION 1. AGREEMENT DOCUMENTS

The documents that encompass the parties’ understanding are listed below and shall be considered in the following order of precedence, with the Consultant’s proposal or the RFP supplying terms or specifications only where not superseded by the terms or specifications contained in this Agreement.

- A. This Agreement and its exhibits A–C.
 - Exhibit A: Scope of Work
 - Exhibit A-1: Commissary Kiosk locations
 - Exhibit A-2: Illinois Administrative Code Title 20 Chapter 1 Subchapter F Part 701 County Jail Standards Section 701.250 Commissary
 - Exhibit B: Commissary Items and Pricing
 - Exhibit C: Key Personnel
- B. Consultant’s proposal dated May 10, 2024.
- C. The County’s RFP (including any addenda to it).

SECTION 2. SCOPE OF WORK

The scope of work that Consultant agrees to perform is set forth in Exhibit A to this Agreement.

SECTION 3. EFFECTIVE DATE; TERM

This Agreement shall be effective on October 10, 2024 and shall be in effect for a two-year period with the option to renew for three additional one-year periods. At the end of any contract term, Lake County reserves the right to extend this contract for a period of 60 days for the purpose of negotiating a new or extended agreement. In the event Lake County exercises its right to institute the 60-day extension, prorated rebate calculations shall be applied. For any year beyond the initial contract term, this contract is contingent upon the appropriation of sufficient funds.

Effective Date. Unless a different effective date is provided above, this Agreement will become effective when all of the parties have signed it, and the date this Agreement is signed by the last party to sign it (as indicated by the date associated with that party's signature) will be deemed the "Effective Date" of this Agreement. If a party signs but fails to date a signature, the date that the other party receives the signing party's signature will be deemed to be the date that the signing party signed this agreement, and the other party may inscribe that date as the date associated with the signing party's signature.

SECTION 4. AGREEMENT PRICE

Commissions: The Consultant shall pay monthly commissions of 41.5% net sales to the County. Net sales are defined as gross sales minus sales tax.

Items ordered by the County:

- Indigent Kits for Indigent Inmates: \$2.11
- Blank Checks: 250 checks \$149.00, 500 checks - \$185.00, 1000 checks - \$225.00 plus shipping.

Prices, to include both County Ordered items above as well as commissary items listed in Exhibit B, shall remain firm/fixed throughout the initial term of the contract. Written requests for price revisions after the two (2) year period shall be submitted to Lake County Purchasing at least sixty (60) days in advance to of the annual contract period. Requests must be based upon and include documentation of the actual change in the costs of the components involved in the contract and shall not include overhead and profit. Changes in the contract price shall be negotiated based on the amount of the actual change in Contractor cost or on the Occupational Employment and Wage data provided by the US Department of Labor Bureau of Labor Statistics Occupational Code 33-9032 Security Guards (<https://www.bls.gov/>). Surcharges for fuel and/or other costs shall not be allowed.

SECTION 5. INVOICES & PAYMENT

- A. Commission paid to the County: On a monthly basis, the Consultant shall submit a check along with detailing records of the commission received.

- B. Commissary purchases: Consultant will deduct the amount ordered from the inmate account and place it in the commissary fund account. Then on a weekly basis, the Consultant will send an invoice to the County and a check will be issued from the commissary fund account.
- C. Items Ordered by the County: Consultant will invoice the County not more than once per month for items ordered based upon prices identified in Section 4.
- D. All payments shall be made in accordance with the Illinois Local Government Prompt Payment Act, which generally requires approval of a vendor's bill within 30 days of receiving the invoice for the services contained in it, and payment within an additional 30 days (50 ILCS 505/1 *et seq.*).

SECTION 6. CONTRACT MODIFICATIONS

In the event changes to the scope of the project or additional work become necessary or desired (a "Modification"), the parties shall follow the procedures set forth in this Section to memorialize the modification (a "Contract Modification"). A Contract Modification shall be effective only if documented in writing, dated and signed by both parties, and expressly referencing this Agreement. The Contract Modification shall set forth in detail: (i) the Modification requested, (ii) the reason for the proposed Modification; (iii) the cost of the Modification; and (iv) the Modification's impact on the time for completing the project.

In the event either party desires a Modification, the Project Manager for such party shall submit to the other party's Project Manager a proposed Contract Modification. If the receiving party does not accept the Contract Modification in writing within 10 business days, the receiving party shall be deemed to have rejected the Contract Modification. If the parties cannot reach agreement on a proposed Modification, Contractor shall nevertheless continue to render performance under this Agreement in accordance with its (unmodified) terms and conditions.

Modifications that involve or increase in the amounts payable by the County may require execution by the County Purchasing Agent. Some increases may also require approval by the County Board. In cases where the Purchasing Agent's signature is required, or where County Board approval is needed, the Contract Modification shall not be deemed rejected by County after 10 days if the County's Project Manager has indicated in writing within the 10-day period an intent to present the Contract Modification for appropriate signature or approval.

SECTION 7. INDEMNIFICATION

Consultant agrees to indemnify and defend Lake County (its employees, elected officials, executives, and agents) from all claims, actions, demands, judgments or liabilities, fines, penalties, and expenses, including without limitation reasonable legal fees and expert costs,

arising out of this Agreement and arising from the Consultant's (its employees', executives', and agents') actions, whether negligent, reckless, or intentional. Lake County shall provide notice to Consultant promptly of any such claim, suit, or proceeding, and will assist Consultant, at Consultant's expense, in defending any such claim, suit, or proceeding.

SECTION 8. INSURANCE

The Consultant must obtain, for the Contract term and any extension of it, insurance issued by a company or companies qualified to do business in the State of Illinois with an A.M. Best Rating of at least A and provide the County with a Certificate of Insurance 15 days before the start of the project, and thereafter annually upon each renewal date for contracts/projects that will last more than one year. Insurance in the following types and amounts is necessary:

Commercial General Liability Insurance

In a broad form on an occurrence basis shall be maintained, to include, but not be limited to, coverage for property damage, bodily injury (including death), personal injury and advertising injury in the following coverage forms where exposure exists:

- Premises and Operations
- Independent Contractors
- Products/Completed Operations
- Liability assumed under an Insured Contract/ Contractual Liability
- Personal Injury and Advertising Injury

With limits of liability not less than:

\$ 1,000,000 Each Occurrence

\$ 1,000,000 Products-Completed Operations

\$ 1,000,000 Personal and Advertising injury limit

\$ 2,000,000 General aggregate; the CGL policy shall be endorsed to provide that the General Aggregate limit applies separately to each of the contractor's projects away from premises owned or rented to contractor.

Excess/ Umbrella Liability

The Contractor's Excess/ Umbrella liability insurance shall be written with the umbrella follow form and outline the underlying coverage, limits of insurance will be based on size of project:

\$ 2,000,000 per occurrence limit (*minimum*)

Automobile Liability Insurance

Automobile liability insurance shall be maintained to respond to claims for damages because of bodily injury, death of a person, or property damage arising out of ownership, maintenance, or use of a motor vehicle. This policy shall be written to cover

any auto whether owned, leased, hired, or borrowed.

The Contractor's auto liability insurance, as required above, shall be written with limits of insurance not less than the following:

\$ 1,000,000 Combined single Limit (Each Accident)

Workers Compensation (Coverage A) and Employers Liability (Coverage B)

Workers Compensation Insurance covering all liability of the Contractor arising under the Worker's Compensation Act and Worker's Occupational Disease Act at limits in accordance with the laws of the State of Illinois. Employers' Liability Insurance shall be maintained to respond to claims for damages because of bodily injury, occupational sickness, or disease or death of the Contractor's employees, with limits listed below:

Employers Liability

- a) Each Accident \$1,000,000
- b) Disease-Policy Limit \$1,000,000
- c) Disease-Each Employee \$1,000,000

Such Insurance shall contain a waiver of subrogation in favor of Lake County.

Professional Liability – Errors and Omissions

The Engineers/Architects/Consultants and/or Software Developer for the plans of the project shall be written with limits of insurance not less than the following:

\$ 1,000,000 per claim per policy year

Coverage shall be provided for up to three (3) years after project completion. Policy is to be on a primary basis if other professional liability is carried.

Professional Liability – Cyber Liability

Cyber Liability Insurance for property damage to electronic information and/or data; first and third party risks associated with e-business, internet, etc., with limits of insurance not less than the following:

\$ 1,000,000 per occurrence limit

County, acting at its sole option, may waive any of the foregoing insurance requirements upon a request to do so, but no waiver shall be effective unless made in writing. Such waiver may include or be limited to a reduction in the amount of coverage required above. The extent of waiver shall be determined solely by County's risk manager taking into account the nature of the work and other factors relevant to County's exposure, if any, under this agreement.

Liability Insurance Conditions

Contractor agrees that with respect to the above required insurance:

- a) The CGL policy shall be endorsed for the general aggregate to apply on a "per Project" basis;

- b) The Contractor's insurance shall be primary & non-contributory over Lake County's insurance in the event of a claim.
- c) Contractor agrees that with respect to the above required insurance, Lake County shall be named as additional insured, including its agents, officers, and employees and volunteers and be provided with thirty (30) days' notice, in writing by endorsement, of cancellation or material change. A blanket additional insured ISO endorsement is preferred for Contractors who have multiple projects with the County.
- d) Lake County shall be provided with Certificates of Insurance and should include the appropriate corresponding ISO form endorsements evidencing the above required insurance, prior to commencement of this Contract and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least thirty (30) days prior to the expiration of cancellation of any such policies. No manuscript endorsements will be accepted. Any hard copies of said Notices and Certificates of Insurance and Endorsements shall be provided to:

**Lake County
Purchasing Division
18 N. County 9th Floor
Waukegan, Illinois 60085
Attn: Lake County Purchasing Division**

- e) **Electronic copies of Notices, Certificates of Insurance and Endorsements can be emailed to Purchasing@lakecountyil.gov in place of hard copies.**

Failure to Comply: In the event the Contractor fails to obtain or maintain any insurance coverage required under this agreement, Lake County may purchase such insurance coverage and charge the expense to the Contractor.

SECTION 9. INDEPENDENT CONTRACTOR; LICENSURE OR CERTIFICATIONS; KEY PERSONNEL

- A. **Independent Contractor Status.** The parties intend that the Consultant will be an independent contractor.
- B. **Licensure or Certifications.** If required by law, the Consultant must at all times be and remain licensed or certified as a qualified provider of the services provided in this Agreement. Consultant shall submit copies of the required licenses or certifications upon the County's request. Consultant shall promptly notify County in writing of any citation Consultant receives from any licensing or certification authority, including all responses and correction plans.

- C. Where the parties have identified particular individuals as being critical to a project (“Key Employees”), then Consultant shall not replace Key Employees without the County’s prior written consent, which shall not be unreasonably withheld. Should Key Employees be reassigned, become incapacitated, separate from the Consultant, or be otherwise unable to perform the functions assigned to them, Consultant shall (i) within 10 business days, temporarily replace the person with another properly qualified employee and (ii) within 30 calendar days, permanently replace the person.

Lake County shall have the right to request that Consultant replace Key Employees from the project by setting forth in writing the grounds for the request. Consultant shall have a reasonable time period in which to address the grounds or make a substitution.

- D. Consultant shall complete its obligations under this Agreement in a sound, economical and efficient manner and in accordance with this Agreement and all applicable laws. Consultant agrees to notify Lake County immediately whenever it is unable to comply with applicable State, Federal, or local laws, rules and regulations. Where non-compliance materially impairs the Consultant from performing the services under this Agreement, the County may terminate the Agreement for cause.

SECTION 10. DISPUTE RESOLUTION

All issues, claims, or disputes that the Consultant raises or makes related to this Agreement shall be resolved in accordance with the Contract Disputes provision of the Lake County Purchasing Ordinance, § 33.097.

SECTION 11. NO IMPLIED WAIVERS

Waivers of a term or condition of this Agreement shall be in writing, and that writing must describe the circumstances giving rise to the waiver. The parties intend that no waiver of any term or condition shall be deemed or construed as a waiver of any other term or condition of this Agreement, and waiver of any breach shall not be deemed to be a waiver of any subsequent breach, whether of the same or a different provision of this Agreement.

SECTION 12. SEVERABILITY

If any provision of this Agreement is unenforceable to any extent, the remainder of this Agreement (or application of that provision to any persons or circumstances other than those as to which it is held unenforceable) will not be affected by that unenforceability and will be enforceable to the fullest extent permitted by law.

SECTION 13. JURISDICTION, VENUE, CHOICE OF LAW AND PROFESSIONAL STANDARDS

This Agreement shall be governed by and construed according to the laws of the State of Illinois. Jurisdiction and venue shall be exclusively found in the 19th Judicial Circuit Court of Lake County,

Illinois.

SECTION 14. NOTICES AND COMMUNICATIONS

All notices and communications which may be given by Lake County to Consultant relative to this Agreement shall be addressed to the Consultant at the address shown herein below:

Stellar Services, LLC
Attn: Ed Bierer
Owner / President
ebierer@stellar-services.net
Office: 866-320-4200
Cell: 608-334-5486

Copies of any notices and communications which propose to modify or terminate this Agreement shall be provided to: Lake County Purchasing Division, 18 North County Street, 9th Floor, Waukegan, Illinois 60085-4350; Attention: Purchasing Agent.

SECTION 15. ASSIGNMENT, ALTERATIONS AND MODIFICATIONS

This Agreement shall not be assigned, delegated, or modified without the express written consent of both parties. This Agreement supersedes all other agreements, oral or written, between the parties with respect to the subject matter of this Agreement.

If Lake County agrees that the Consultant may assign, delegate, or subcontract the work under this Agreement, Consultant shall remain contractually liable to Lake County unless otherwise agreed in writing.

SECTION 16. TERMINATION

Lake County reserves the right to terminate this Agreement as set forth below.

a. Termination for Convenience:

Lake County reserves the right to terminate this Agreement, or any part of this Agreement, with or without cause, upon 30 days' written notice. In case of such termination, Consultant shall be entitled to receive payment from Lake County for work completed to the date of termination in accordance with the terms and conditions of this Agreement.

b. Termination Due to Material Breach:

In the event that this Agreement is terminated due to the Consultant's material breach, Lake County shall be entitled to purchase substitute items or services elsewhere and charge Consultant with losses the County incurs, including attorney's fees and expenses,

notwithstanding any damage limitations the parties may agree to elsewhere.

c. Termination Due to Lack of Appropriations:

If sufficient funds are not appropriated by the Lake County Board to continue the services under this Agreement, then Lake County may terminate this Agreement. Lake County agrees to give written notice of termination to Consultant at least 30 days prior to the end of the last fiscal year for which appropriations were made. Lake County shall remit payment for all work completed and approved or accepted by the County, to the date of termination. Termination under this subsection shall not entitle the Consultant to contractual damages of any kind.

d. Termination Due to Force Majeure Events:

(i) If a Force Majeure Event prevents a party from complying with any one or more obligations under this agreement, that inability to comply will not constitute breach if (1) that party uses reasonable efforts to perform those obligations, (2) that party's inability to perform those obligations is not due to its failure to (A) take reasonable measures to protect itself against events or circumstances of the same type as that Force Majeure Event or (B) develop and maintain a reasonable contingency plan to respond to events or circumstances of the same type as that Force Majeure Event, and (3) that party complies with its obligations under section 16(d)(iii), below.

(ii) For purposes of this agreement, "Force Majeure Event" means, with respect to a party, any event or circumstance, whether or not foreseeable, that was not caused by that party and any consequences of that event or circumstance.

(iii) If a Force Majeure Event occurs, the noncomplying party shall promptly notify the other party of occurrence of that Force Majeure Event and may terminate the Agreement based on it, with an obligation to pay only for services performed prior to the Force Majeure Event.

SECTION 17. CONFIDENTIALITY

Both parties acknowledge that Consultant's documents and dealings related to this Agreement are subject to the Illinois Open Meetings Act (5 ILCS 120/1 *et seq.*) and the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*). Consultant agrees to comply with all pertinent federal and state statutes, rules and regulations and County ordinances related to confidentiality.

SECTION 18. WORK PRODUCT

All work product prepared by Consultant pursuant to this Agreement, including, but not limited to, policies, reports, analysis, plans, designs, calculations, work drawings, studies, photographs, models, and recommendations shall be the property of Lake County. Consultant shall deliver the

work product to Lake County upon completion of Consultant's work, or termination of the Agreement, whichever comes first. Consultant may retain copies of such work product for its records; however, Consultant may not use, print, share, disseminate, or publish any work product related to this Agreement without the consent of Lake County.

SECTION 19. PRESS/NEWS RELEASES

Consultant may not issue any press or news releases regarding this Agreement without prior approval from Lake County. Consultant shall provide notice to Lake County's Chief Communications Officer if contacted by the media regarding the services set forth in this Agreement.

SECTION 20. DEBARMENT AND SUSPENSION

The Lake County Purchasing Ordinance § 33.125 through 33.126 defines the County's Authority and Decision to Debar.

The Consultant certifies to the best of his or her knowledge and belief that the Consultant:

- A. Is not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency.
- B. Has not within a 3-year period preceding this contract been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;
- C. Is not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- D. Has not, within a three-year period preceding this contract, had one or more public transactions (Federal, State, or local) terminated for cause or default.

Consultant agrees that, during the term of this Agreement, Consultant shall report to the County's contract administrator, within 10 days, any allegations to or findings by the National Labor Relations Board (NLRB) or Illinois Labor Relations Board (ILRB) that Consultant has violated a statute or regulation regarding labor standards or relations. If an investigation by the County results in a final determination that the matter adversely affects Consultant's responsibilities under this Agreement, then the County may terminate this contract.

SECTION 21. NON-DISCRIMINATION

During the term of this agreement, Consultant agrees to and shall comply with (1) the Equal Opportunity Employer provisions of Section 2000e of Chapter 21, Title 42 of the United States Code and Federal Executive Order Number 11246, as amended by Executive Order 11375, and (2) Chapter 33 of Title III of the Lake County Code of Ordinances (titled "Purchasing").

Signed:

COUNTY OF LAKE

By: _____
Its Purchasing Agent

Date: _____

STELLAR SERVICES, LLC

By: _____
Its

Date: _____

Exhibit A

Scope of Work

Commissary

1. The Lake County Jail (LCJ) currently has twenty-two (22) kiosks used for Jail Commissary. Each kiosk is operated via 120 v electricity and Cat5e data and provides inmates with the ability to submit orders, check their commissary balance, and purchase history. The list of current commissary kiosk locations is located on Exhibit A-1.
2. Consultant shall install, maintain, and operate the latest version of computer equipment and systems to support Consultant's commissary operation. Installation, maintenance, and operation shall be at the Consultant's sole expense and any such equipment and systems shall remain the sole and exclusive property of the Consultant. The Consultant is responsible for all updates to software and equipment purchased by the Consultant during the entire duration of the contract. The Consultant must update with the newest version on the market.
3. The Consultant shall provide a wide selection of prepared and packaged food, candy, powdered non-alcoholic beverages, personal hygiene items, and general merchandise, including quality brand name products. All products to be provided shall be approved by the Sheriff or Jail Command designee. No item may be deleted, or have a change in brands, packaging, or sizes without mutual agreement between the Sheriff or Jail Command and Consultant. The Consultant will be required to develop an informational package which will serve to explain and inform the inmate population of the procedures for ordering and receiving commissary.
4. Jail Command shall have the right to request the removal of any item from the vendor's commissary list. The vendor must remove the item from the commissary list within twenty-four (24) hours.
5. All commissary information must be provided to inmates in both English and Spanish.
6. Consultant will package all inmate orders off-site and provide two (2) delivery dates per week. The commissary employees responsible for delivery will go to each pod, deliver orders, and record order disputes for the jail's commissary management team to resolve.
7. The Lake County Jail does not guarantee inmate worker availability.
8. Consultant shall maintain a sufficient inventory of products to minimize out of stock situations.

9. The Consultant shall provide a written procedure for handling replacement and/or reimbursement for outdated or defective items within a 30-day period.
10. The Consultant shall be responsible for handling inmate grievances related to commissary.
11. The Consultant shall not provide inmates with Lake County Sheriff's Office employee names.
12. The Consultant shall comply at a minimum with Illinois Administrative Code Title 20 Chapter 1 Subchapter F Part 701 County Jail Standards Section 701.250 Commissary. These minimum requirements are listed in Exhibit A-2.
13. The Lake County Jail shall not be responsible for damage to the Consultant's equipment occurring as a result of an inmate's use or vandalism. The County will make a reasonable effort to prevent such acts and will make every reasonable effort to hold the offending inmate accountable for damages through appropriate court procedures.
14. Commissary sales shall include the sale of "Indigent Packs" to inmates' that the Sheriff's Office determines are indigent. The Lake County Sheriff's Office will be responsible for paying for all indigent kits ordered. The items that should be included in the indigent kits are a toothbrush, toothpaste, shampoo/conditioner, comb, and deodorant.
15. After year one of the contract, Market Basket Surveys must be submitted to the Lake County Sheriff's Office Contract Manager on a biannual basis. The Market Basket Survey must include a price comparison (excluding tax) of the top 25 ordered items. The price comparison should include the Consultant's item pricing and two (2) local stores in Lake County.
16. All commissary deliveries will take place at the Lake County Jail loading dock between the hours of 0700 & 1100 and or 1300-1430. Once the delivery is removed from the truck, the delivery truck must be moved from the dock area. No parking will be provided in the Sheriff's parking lot for the delivery vehicle or any commissary staff. There are street parking spaces and public parking garages that can be utilized if needed and the cost will be the Consultant's responsibility. Metered parking is available on Martin Luther King Jr. Avenue (also known as Utica Street) and on Washington Street in Waukegan. Parking in a handicapped spot is not permitted.

Software

1. The Lake County Jail requires the Consultant to provide at no cost to the County, an inmate accounting software solution and any supporting hardware required to use the inmate accounting software. In addition, the Consultant must maintain and warranty all software and hardware. All data must be backed up on a server with redundancy features and/or cloud storage to be paid by Consultant. The Consultant must provide software that can track how money is coming in and how it is going out of the inmate's account. All transitions should have the ability to show audit history. Work release/community corrections tracking systems must be included. The software should allow debt tracking to enhance the collection of debts owed by inmates.
2. The Consultant's software should meet the following requirements:
 - a. Security protocols to limit accessibility to the Consultant's software by individual, group, and the ability to authorize software access by terminal/workstation.
 - b. Provide terminal/kiosk and tablet internet based "view only rights", to provide inmates information regarding past orders, and inmate account history.
 - c. Track inmates who may be indebted and automatically track arrears, payments of fines, restitution's, damage to property payments and other financial obligations including, but not limited to, medical copayments and haircuts. The system must be able to calculate and post such payments.
 - d. Monitor all system activity including but not limited to; new entries, data changes, log in and log outs and releases.
 - e. Allow a debit card system to be used once inmates are released from the Lake County Jail.
 - f. Post on-line credits for commissary orders, shortages, damages, and releases within two business days.
 - g. Provide alerts of unusual activity, i.e., several deposits more than \$300.00 which are then removed quickly thereafter in a lump sum.
 - h. Have purchases connected to inmate locations, i.e., pod X, or wherever inmate is housed so inmate's pin cannot be used to access commissary in other housing to prevent theft, payoffs or sending messages.
 - i. The Lake County Jail must have the ability to add money to any inmate worker's account.
4. The Consultant shall be responsible for supplying any necessary financial reports from their software to meet the needs of Lake County Jail, including, but not limited to:
 - a. "Ledger" Report for each inmate where all debit and credits are shown in one report.
 - b. Reporting of individual inmate accounts on a monthly basis or entire incarceration to include all transactions (deposits and withdrawals).
 - c. Ability to create reports by date for the last incarceration or all time periods of the inmate's time spent at the facility.

- d. The Consultant shall provide any reporting feature tracking sales including indigent kits required or requested by the ACA or another accreditation organization or by the Lake County Jail.
 - b. Indigent and all other sales must be able to generate a report the Lake County Jail can access within the system at any time.
 - c. Recoverable/Receivable reporting should include inmates charged, paid, and due/outstanding amounts.
 - i. Post deposits on-line and in real time, into an inmate's account. All functions and operations should be under one icon with no additional logging in and out of multiple sections of the software.
 - ii. Software must include a fix / void option that will reverse incorrect transactions and include fixing all child transactions included in the parent transaction.
 - iii. All passwords should be permanent and not be required to be reset.
 - iv. Software must be able to be installed on as many computer stations as the County deems necessary with no licensing costs to the facility.
 - v. Software must be able to generate an up to the minute balance sheet.
 - vi. All information entered into the Consultant's software during the extent of the contract is the property of the Lake County Jail. Upon completion of the contract, the Consultant will provide all inmate and facility information, at its own expense, including a readable and functional database of the inmate accounting software which will show transactional history and balances of inmate's accounts to the Lake County Jail.
5. The Consultant shall be responsible for providing adequate training for the Lake County Sheriff's Office employees as to the proper use of the Consultant's software. On-going training will be required by the Consultant as needs arise. All training will be the sole responsibility of the Consultant.
6. Each inmate shall be able to order commissary within a dollar amount limit which will be set by County Jail command and may be increased or decreased by County Jail Command. The current limit is set at \$50 per order per inmate. This means that an inmate can order two (2) separate \$50 orders per week on two (2) different days.
- a. If an inmate places an order and does not have sufficient funds, the inmate will decide what to keep and the items will not be automatically prioritized.
 - b. If an inmate places an order and does not have sufficient funds, the inmate should receive an instant notification that funds are not available.
 - c. On the bottom of the receipt any items that are unavailable to the inmate due to restrictions, unauthorized items, or item quantities that exceed County Jail limits must be listed.
 - d. The system should be able to restrict certain housing units and prevent inmates on medical diets from ordering unhealthy items as determined by a doctor.

Inmates on religious diets from the kitchen should also have the same commissary restrictions.

7. The Consultant should interface with the Lake County Jail information systems and third-party vendors at no cost to the county or its existing technology vendors, including but not limited to jail management systems, commissary software, inmate banking systems, inmate phone system providers, payment service providers, and other county vendors; in order to automate the flow of information between county information systems and third-party technology providers.
 - a. In the event that an interface, required to automate information between third party vendors, does not exist; the Consultant should build a customized “Real-time” web services interface allowing the ability to support bidirectional data transfers between systems at no cost to the county or its existing technology vendors; given the third-party technology vendor can support a “Real-time” web services interface.
 - b. In addition to a “Real-Time” web service interface the Consultant should interface, at no cost to the county or its existing technology vendors, using other batch-based processes including but not limited to the automation of export / import processes utilizing FTP (File Transfer Protocol)/SFTP (Secure File Transfer Protocol) methods for transmission of data between systems and third-party vendors in the event that the county allows this method vs. a “Real-time” web services interface. This decision will be at the sole discretion of the county and its information technology department to decide based on the capabilities and requirements of existing and new third-party technology providers.
 - c. The Consultant agrees that prior to deploying any custom integration, perform a robust series of tests with the associated third-party technology partner, at no cost to the county or its existing technology vendors, to ensure accuracy of all data transferred.
8. Consultant cannot reside on the county network. The server needs to be able to communicate with our JMS, but any equipment in the pods needs to be on its own network.
9. The commissary banking system must allow for the addition of special items. Currently, the only special item required is ‘Haircut’. Should additional special items be required, the County will inform Consultant and Consultant will add it into the system within 5 business days.
10. Inmates shall not be charged any transaction fees for placing commissary orders or transferring money between their phone account and commissary account.

Exhibit A-1

Commissary Kiosk Locations

POD	# of Kiosks
Medical	3
3SE	1
3SW	1
3N	4
4N	1
4S	1
5N	1
5SE	1
5SW	1
6NE	1
6NW	1
6SE	1
6SW	1
1E	1
2E	1
2W	1
3T	1
Grand Total	22

POD Description

The number represents which floor the pod is on.

The letters following the floor number represent the direction of the pod:
North (N), Northeast (NE), East (E), Southeast (SE), South (S), Southwest (SW), West (W),
Northwest (NW), and Tower (T).

Exhibit A-2

Illinois Administrative Code Title 20 Chapter 1 Subchapter F Part 701 County Jail Standards Section 701.250 Commissary

- a. Each jail may establish and maintain a commissary system to provide detainees with items or access to services approved by the Sheriff.
- b. No member of the jail staff shall gain personal profit, directly or indirectly, as a result of the commissary system.
- c. Prices charged detainees shall not exceed those for the same articles if sold in local community stores nor shall the prices charged for postal supplies exceed those for the same articles sold at local post offices.
- d. Commissary access shall be provided on a regularly scheduled basis and not less than once weekly.
- e. Net profits from the commissary system shall be used for education, recreation or other purposes within the jail for the benefit of detainees, as deemed appropriate by the Sheriff. Profits may be used for record keeping expenses of the commissary.
- f. Accurate accounting for all purchases, sales and expenditures of the commissary system, including phone services and, if provided, email access, shall be maintained. An annual audit shall be arranged with the county auditor or county treasurer.

(Source: Amended at 38 Ill. Reg. 18859, effective October 1, 2014)

Exhibit B
Commissary Items and Pricing

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
CLOTHING				
1001	Socks – pair		\$1.47	\$1.57
1002	Wash Cloth		\$1.21	\$1.29
1005	Unisex Disposable Briefs – Orange		\$1.47	\$1.57
1006	Ankle Socks		\$1.68	\$1.79
1018	T-Shirt White – Small		\$5.63	\$6.00
1019	T-Shirt White – Medium		\$5.63	\$6.00
1020	T-Shirt White – Large		\$5.63	\$6.00
1021	T-Shirt White XL		\$5.63	\$6.00
1022	T-Shirt White 2XL		\$6.69	\$7.14
1023	T-Shirt White 3XL		\$6.83	\$7.29
1024	T-Shirt White 4XL		\$7.37	\$7.86
1025	T-shirt White 5XL		\$10.04	\$10.71
1026	T-Shirts White - 6XL		\$11.78	\$12.57
1040	Men's Briefs White Small		\$3.15	\$3.36
1041	Men's Brief White Medium		\$3.15	\$3.36
1042	Men's Brief White Large		\$3.15	\$3.36
1043	Men's Briefs White XL		\$3.15	\$3.36
1044	Men's Briefs White - 2 XL		\$3.35	\$3.57
1050	Men's White Boxers – Small		\$3.35	\$3.57
1051	Men's White Boxers – Medium		\$3.35	\$3.57
1052	Men's White Boxers – Large		\$3.35	\$3.57
1053	Men's White Boxers – XL		\$3.35	\$3.57
1054	Men's White Boxers - 2XL		\$3.82	\$4.07
1055	Men's White Boxers - 3XL		\$3.82	\$4.07
1056	Men's White Boxers - 4XL		\$4.96	\$5.29
1060	TOP, Thermal – Large		\$8.93	\$9.52
1061	TOP, Thermal – XL		\$8.93	\$9.52
1062	TOP, Thermal - 2XL		\$9.54	\$10.18
1063	BOTTOM, Thermal – Large		\$8.93	\$9.52
1064	BOTTOM, Thermal – XL		\$8.93	\$9.52
1065	BOTTOM, Thermal - 2XL		\$9.54	\$10.18
1066	TOP, Thermal - 3XL		\$9.79	\$10.44

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
1067	BOTTOM, Thermal - 3XL		\$9.85	\$10.51
1068	TOP, Thermal - 4XL		\$10.45	\$11.15
1069	BOTTOM, Thermal - 4XL		\$10.45	\$11.15
1071	BOTTOM, Thermal - 6XL		\$10.45	\$11.15
1072	Thermal Top 6XL		\$10.45	\$11.15
1077	Women's Panties - Size 5		\$2.81	\$3.00
1078	Womens Panties - Size 6		\$2.81	\$3.00
1079	Woman's Panties - Size 7		\$2.81	\$3.00
1080	Women's Panties - Size 8		\$2.81	\$3.00
1081	Women's Panties - Size 10		\$2.81	\$3.00
1082	Women's Panties - Size 12		\$2.81	\$3.00
1083	Womens Panties- Size 9		\$2.81	\$3.00
1084	Womens Panties - Size 11		\$2.81	\$3.00
1085	Special Order Womens Panties		\$5.33	\$5.69
1086	Kufi Cap -White		\$18.75	\$20.00
1090	Sports Bra - Medium 34		\$7.16	\$7.64
1091	Sports Bra - Large 36		\$7.16	\$7.64
1092	Sports Bra - XL 38		\$7.16	\$7.64
1093	Special Order Bras		\$10.72	\$11.43
1094	Sports Bra - Size 40		\$7.16	\$7.64
1100	Cross Strap Shower Shoes-Med 9-10		\$3.28	\$3.50
1101	Cross Strap Shower Shoes-Large 11/12		\$3.28	\$3.50
1102	Cross Strap Shower Shoes – XL		\$3.28	\$3.50
1103	Cross Strap shoes 2xl		\$3.28	\$3.50
1106	EVA Women's Black Sandal - Lg - 10		\$8.63	\$9.20
1107	EVA women's Black Sandal - XL - 12		\$8.63	\$9.20
1200	Slip On Shoes – 5		\$13.66	\$14.57
1201	Slip On Shoes – 6		\$13.66	\$14.57
1202	Slip On Shoes – 7		\$13.66	\$14.57
1203	Slip On Shoes – 8		\$13.66	\$14.57
1204	Slip On Shoes – 9		\$13.66	\$14.57
1205	Slip On Shoes – 10		\$13.66	\$14.57
1206	Slip On Shoes – 11		\$13.66	\$14.57
1207	Slip On Shoes – 12		\$13.66	\$14.57
1208	Slip On Shoes – 13		\$13.66	\$14.57
1209	Slip On Shoes – 14		\$13.66	\$14.57

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
1210	Slip On Shoes – 15		\$13.66	\$14.57
1250	Blk Leather Ten. Shoes- 5		\$41.18	\$43.93
1251	Blk Leather Ten. Shoes-6		\$41.18	\$43.93
1252	Blk Leather Ten. Shoes-7		\$41.18	\$43.93
1253	Blk Leather Ten. Shoes-8		\$41.18	\$43.93
1254	Blk Leather Ten. Shoes-9		\$41.18	\$43.93
1255	Blk Leather Ten. Shoes-10		\$41.18	\$43.93
1256	Blk Leather Ten. Shoes-11		\$41.18	\$43.93
1257	Blk Leather Ten. Shoes-12		\$41.18	\$43.93
1258	Blk Leather Ten. Shoes-13		\$41.18	\$43.93
1259	Blk Leather Ten. Shoes-14		\$41.18	\$43.93
1260	Blk Leather Ten. Shoes-15		\$41.18	\$43.93
1270	White Leather Ten. Shoes-5		\$41.18	\$43.93
1271	White Leather Ten. Shoes-6		\$41.18	\$43.93
1272	White Leather Ten. Shoes-7		\$41.18	\$43.93
1273	White Leather Ten. Shoes 8		\$41.18	\$43.93
1274	White Leather Ten. Shoes 9		\$41.18	\$43.93
1275	White Leather Ten. Shoe 10		\$41.18	\$43.93
1276	White Leather Ten. Shoe 11		\$41.18	\$43.93
1277	White Leather Ten. Shoes 12		\$41.18	\$43.93
1278	White Leather Ten. Shoes 13		\$41.18	\$43.93
1279	White Leather Ten. Shoe 14		\$41.18	\$43.93
1280	White Leather Ten. Shoes 15		\$41.18	\$43.93
1281	White Leather Ten. Shoes 16		\$41.18	\$43.93
1282	White Leather Ten. Shoes 17		\$41.18	\$43.93
1301	Sweat Shirt Grey – Small		\$17.01	\$18.14
1302	Sweat Shirt Medium		\$17.01	\$18.14
1303	Sweatshirt Large		\$17.01	\$18.14
1304	Sweat Shirt Grey – XL		\$17.01	\$18.14
1305	Sweat Shirt Grey - 2XL		\$18.75	\$20.00
1306	Sweat Shirt Grey - 3XL		\$18.75	\$20.00
1311	Sweat Pants Grey – Small		\$18.97	\$20.23
1312	Sweat Pants Grey – Medium		\$18.97	\$20.23
1313	Sweat Pants Grey – Large		\$18.97	\$20.23
1314	Sweat Pants Grey – XL		\$18.97	\$20.23
1315	Sweat Pants Grey - 2XL		\$18.97	\$20.23

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
1316	Sweat Pants Grey - 3XL		\$18.97	\$20.23
1317	Sweat Pants Grey - 4XL		\$21.43	\$22.86
1319	Sweat Pants Grey - 5XL		\$24.72	\$26.37
1320	Shorts Grey – Large		\$15.72	\$16.77
1321	Shorts Grey - Extra Large		\$15.72	\$16.77
1322	Shorts Grey - 2XL		\$15.72	\$16.77
1323	Shorts Grey - 3XL		\$17.97	\$19.17
1324	Shorts Grey - 4XL		\$17.97	\$19.17
1350	24x36 Laundry Bag w/Patch		\$12.46	\$13.29
1407	EVA Clogs -Black size 5-6		\$13.40	\$14.29
1408	EVA Clogs-Black Size 7-8		\$11.38	\$12.14
1409	EVA Clogs - Black size 9-10		\$13.40	\$14.29
1411	EVA Clogs - Black size 11-12		\$13.40	\$14.29
1413	EVA Clogs -Black size 13-14		\$13.40	\$14.29
1415	EVA Clogs -Black size 15		\$13.40	\$14.29
PERSONAL HYGIENE				
2001	Spring Green Soap 5oz		\$1.69	\$1.80
2002	Gold Deodorant Soap 5oz		\$1.69	\$1.80
2003	Lever 2000 Soap		\$3.03	\$3.23
2004	Ambi Soap/Complexion 3.5 oz		\$5.35	\$5.71
2005	Cocoa Butter Soap 5oz		\$1.69	\$1.80
2006	Moisturizing Soap 5oz		\$1.69	\$1.80
2008	HypoAllergenic Soap		\$0.87	\$0.93
2009	Antibacterial Deodorant Soap 3oz		\$1.44	\$1.54
2010	White Rain Coconut Body Wash 12oz		\$2.81	\$3.00
2011	Dove Soap Bar 3.15oz		\$5.22	\$5.57
2012	White Rain Body Wash 12oz		\$2.81	\$3.00
2020	Clear Daily Revitalizing Shampoo 15 oz		\$3.28	\$3.50
2021	Shampoo 4oz small		\$1.33	\$1.42
2022	Dandruff Shampoo14.2oz		\$5.46	\$5.82
2024	Vo5 CONDITIONER 12.5oz		\$3.60	\$3.84
2025	Hair Conditioner 4oz small		\$1.33	\$1.42
2026	Sulpher 8 Shampoo 7.5oz		\$8.68	\$9.26
2029	Head & Shoulders 8.4OZ		\$13.40	\$14.29
2030	Vo5 3 in 1 Men's		\$3.28	\$3.50
2031	Vo5 SHAMPOO 12.5oz		\$3.28	\$3.50

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
2032	T-Gel Generic Shampoo 8.5oz		\$7.93	\$8.46
2038	Degree Anti-Perspirant 1.7oz		\$6.69	\$7.14
2039	Speed Stick Clear Deodorant		\$5.35	\$5.71
2040	Ladies Stick Gel Deodorant 2.25 oz		\$3.68	\$3.93
2044	Men's Clear Stick Fresh Scent Deodorant 2.25 oz		\$3.68	\$3.93
2046	Roll On Deodorant 1.5oz		\$2.50	\$2.67
2048	Suave Powder Scent A/P Deodorant Stick 1.4 oz		\$5.35	\$5.71
2050	Hypoallergenic Deodorant 1.5oz		\$8.03	\$8.57
2060	Close Up Toothpaste 4oz		\$3.75	\$4.00
2062	Fluoride Freshmint Gel 2.75oz		\$1.88	\$2.00
2063	Sensitive Toothpaste		\$2.12	\$2.26
2064	Mouthwash - Alcohol Free 4.0oz		\$1.42	\$1.51
2065	Dry Mouth Oral Rinse Alcohol Free 16 oz		\$16.74	\$17.86
2066	Tarter Control - 3.3 oz		\$7.23	\$7.71
2067	Biotene Toothpaste 4.3 oz		\$14.40	\$15.36
2068	Flexible 4" Toothbrush		\$3.97	\$4.23
2069	Short Handle Toothbrush		\$0.79	\$0.84
2070	Toothbrush – Soft		\$1.60	\$1.71
2071	Handleless Toothbrush (thumbprint)		\$0.79	\$0.84
2072	Dental Flossers	60 count	\$3.48	\$3.71
2073	Waxed Floss	12 yd	\$1.42	\$1.51
2074	Oral B Toothbrush		\$3.27	\$3.49
2075	Periodontal Floss	10 strands	\$2.68	\$2.86
2076	Floss Threaders	5ct	\$1.13	\$1.20
2077	Floss Handle		\$4.69	\$5.00
2078	Listerine Access Flosser		\$2.78	\$2.97
2079	Listerine Flosser Refill Heads	28/pk	\$13.40	\$14.29
2080	Denture Adhesive		\$6.29	\$6.71
2081	Flexible U Flosser -	25 count	\$2.87	\$3.06
2082	Denture Cleaner	6 tabs	\$1.35	\$1.44
2083	Fixodent Denture Adhesive		\$9.29	\$9.91
2084	Denture Cup		\$3.21	\$3.42
2086	Denture Brush		\$1.35	\$1.44
2088	Proxa Brush – Handle		\$2.80	\$2.99
2090	Refills Proxa Brush -tapered	2 cnt	\$2.54	\$2.71
2092	Finger Toothbrush		\$1.47	\$1.57

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
2100	Baby Powder 4oz		\$1.65	\$1.76
2102	Baby Oil 4oz		\$1.90	\$2.03
2104	Lotion 4oz		\$2.36	\$2.52
2105	Jergen's Ultra Healing 3oz		\$5.37	\$5.73
2106	Aloe Vera Skin Lotion 18oz		\$5.57	\$5.94
2107	Cocoa Butter Cream 8 oz		\$3.28	\$3.50
2108	Petroleum Jelly 4oz		\$2.40	\$2.56
2110	Noxzema 2.0oz		\$4.45	\$4.75
2114	100% Cocoa Butter Stick 1oz		\$3.14	\$3.35
2119	BIC twin blade Razor		\$3.35	\$3.57
2120	Shaving Gel 3oz (Menthol)		\$2.45	\$2.61
2121	Security Razor		\$0.63	\$0.67
2122	Magic Shave Razorless Shave Cream 6oz		\$7.37	\$7.86
2124	Single Blade Razor		\$0.68	\$0.73
2125	Premium Double Blade Razor		\$0.81	\$0.86
2127	After Shave Alcohol Free 4oz		\$1.79	\$1.91
2140	5" Comb		\$0.50	\$0.53
2141	Single (1) Pony Tail Holder		\$0.67	\$0.71
2142	Small Hair Pick		\$1.36	\$1.45
2143	Military Hair Brush		\$3.30	\$3.52
2144	Palm Hair Brush		\$1.18	\$1.26
2145	Toe Nail Clipper		\$2.19	\$2.34
2146	Finger Nail Clippers		\$1.93	\$2.06
2147	Hair Pick without Handle		\$2.74	\$2.92
2148	Tweezers		\$2.63	\$2.80
2149	Vented Hair Brush		\$2.28	\$2.43
2150	Ponytail Holders – Black	18/card	\$2.76	\$2.94
2151	Large Rake Comb		\$1.32	\$1.41
2160	Activator Gel 10 oz		\$3.69	\$3.94
2162	Styling Gel 16oz		\$4.01	\$4.28
2164	Pomade 4.0 oz		\$3.69	\$3.94
2166	Bergomot 4.0 oz		\$3.69	\$3.94
2168	Hair Food 4.0 oz		\$3.69	\$3.94
2170	Sulpher 8 Conditioner 2oz		\$7.10	\$7.57
2172	Blue Magic Conditioner 4oz		\$5.03	\$5.36
2174	Relaxer Kit		\$13.40	\$14.29

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
2176	Softie 3 In 1 Shampoo 13.5 oz		\$8.60	\$9.17
2178	Softie 3 N 1 Conditioner 13.5 oz		\$8.60	\$9.17
2179	Lusti Pink Oil 8 oz		\$8.93	\$9.52
2180	Shower Caps	Single	\$0.63	\$0.67
2181	Wave Caps	2 pack	\$3.43	\$3.66
2202	Tampons	10CT	\$4.49	\$4.79
2204	Sanitary Pads	12 cnt	\$2.48	\$2.64
2206	Panty Liners	22 cnt	\$3.15	\$3.36
2209	Natural Care Wipes	16 count	\$3.35	\$3.57
2210	Cotton Swabs	100 ct	\$2.41	\$2.57
2211	Toilet Paper Roll		\$1.58	\$1.69
2813	Muscle Rub 1.25 oz		\$4.31	\$4.60
2827	Effergrip 1.5 oz		\$8.31	\$8.86
2832	Bump Stopper .5 oz		\$6.69	\$7.14
2833	Emery Boards	10 pack	\$2.48	\$2.64
MEDICAL				
3000	Mediproxen	(1) Tablet	\$0.81	\$0.86
3002	Acetaminophen	2 tabs	\$0.63	\$0.67
3004	Asprin	2 tab	\$0.63	\$0.67
3006	Ibuprofen	2 tab	\$0.63	\$0.67
3008	Cold/Flu/Allergy Relief	2 tabs	\$0.63	\$0.67
3010	Bismuth liquid 8oz (generic Pepto)		\$4.69	\$5.00
3012	Nicotine Lozenge 4mg -	25 count	\$26.73	\$28.51
3020	Cough Drops	10 tabs	\$2.68	\$2.86
3021	Sugar Free Cough Drops	10 count	\$2.68	\$2.86
3022	Antacid Roll	8 ct	\$2.01	\$2.14
3030	Antifungal Cream .5oz		\$3.84	\$4.10
3032	Foot Powder 4oz		\$3.41	\$3.64
3040	Chap Stick .15oz		\$1.83	\$1.95
3044	Eye Drops .5oz		\$4.63	\$4.94
3045	Contact Lens Case		\$4.17	\$4.45
3046	Saline Solution 12 oz		\$8.38	\$8.94
3048	Carmex .35 oz		\$3.22	\$3.43
3050	Hydrocortisone Cream Single .9gm		\$0.62	\$0.66
3052	Triple Antibiotic Ointment		\$4.23	\$4.51
3055	Nasal Spray 1.5 oz		\$7.90	\$8.43

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
3100	Vitamins	100 cnt	\$5.76	\$6.14
3101	Amino Acid	100 ct	\$13.37	\$14.26
3102	Prilosec OTC	14 tablets	\$21.43	\$22.86
3105	Fish oil pills	100 ct	\$12.06	\$12.86
3106	Whey Protein Powder - 1 lb		\$28.10	\$29.97
3110	Acne Cream 1 oz		\$3.15	\$3.36
3115	Hemorrhoid Ointment .75 oz		\$1.84	\$1.96
3117	A&D Ointment single use .5oz		\$0.76	\$0.81
3119	Bacitracin Zinc single use		\$0.76	\$0.81
3190	Knee Brace – Adjustable		\$32.09	\$34.23
3192	Arch Support – pair		\$14.71	\$15.69
3200	Shoe Insole Mens size 7-13		\$7.02	\$7.49
3201	Ear Plugs – pair		\$1.35	\$1.44
3215	Corn Cushions	9 ct	\$6.16	\$6.57
3220	Corn Removers	9 ct	\$4.34	\$4.63
3300	Milk of Magnesia eq, 12 oz		\$10.22	\$10.90
3305	Fiber Tablets	60 cnt.	\$7.74	\$8.26
3801	Glucosamine/Chondroitin	60 ct	\$14.73	\$15.71
3802	"C" Vitamin 500 Complex	100 ct	\$13.40	\$14.29
3803	"E" Vitamin 400	100ct	\$11.76	\$12.54
3804	"B" Vitamin Complex 150mg	100ct	\$6.94	\$7.40
3805	"D" Vitamin High Potency	100 ct	\$7.47	\$7.97
3808	Oral Pain Relief Generic		\$2.90	\$3.09
3810	Melatonin		\$12.83	\$13.69
MISC				
4000	Wireless Notebook	80 sheets	\$3.84	\$4.10
4001	White Writing Tablet	50 count	\$2.41	\$2.57
4002	Sketch Pad 8.5 X 11	50 count	\$3.23	\$3.45
4003	#10 Envelope		\$0.59	\$0.63
4004	10 x 15 Envelope		\$0.85	\$0.91
4005	9x12 Envelope		\$0.75	\$0.80
4006	Protective Binder Sheets	5 ct	\$5.35	\$5.71
4007	Typing Paper	50 ct	\$6.16	\$6.57
4008	Carbon Paper	10 count	\$6.69	\$7.14
4009	Yellow Writing Tablet	50 count	\$2.62	\$2.79
4010	Pocket Folder		\$1.07	\$1.14

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
4011	Expanding Folder 3.5"		\$5.58	\$5.95
4013	Pre-Stamped Postcard		\$0.53	\$0.56
4021	Stamped Envelope		\$0.83	\$0.89
4022	Forever Stamps	Book of 10	\$6.19	\$6.60
4023	Flat Rate Pre-stamped Envelope		\$9.23	\$9.85
4030	Address Book		\$1.97	\$2.10
4031	Photo Album		\$4.70	\$5.01
4038	Flex pencil WITHOUT ERASER		\$0.62	\$0.66
4039	Red Pen		\$1.13	\$1.21
4040	Pencil WITH Eraser		\$0.65	\$0.69
4041	Pencil WITHOUT Eraser		\$0.65	\$0.69
4042	Golf Pencil		\$0.55	\$0.59
4043	Blue Pen		\$1.13	\$1.21
4044	Colored Pencils – short		\$4.17	\$4.45
4045	Eraser		\$0.41	\$0.44
4046	Black Pen		\$1.13	\$1.21
4047	Flex Pen – Black		\$1.12	\$1.19
4048	Highlighter- Yellow		\$1.79	\$1.91
4049	Blue Flex Pens		\$1.12	\$1.19
4050	York Rollerball Pen – Black		\$1.42	\$1.51
4052	Flex Pen - Blue Washable		\$1.13	\$1.21
4053	Long Color Pencils		\$3.40	\$3.63
4059	Spanish/English Dictionary		\$10.00	\$10.67
4060	Dictionary		\$4.62	\$4.93
4061	Laundry Detergent	1 Load	\$1.34	\$1.43
4062	Dryer Sheets	30 Cnt	\$3.15	\$3.36
4065	Liquid Dish Soap 12.6oz		\$3.24	\$3.46
4080	Spoon		\$0.50	\$0.53
4081	Tumbler with Lid		\$1.47	\$1.57
4082	Plastic Soap Box		\$1.34	\$1.43
4083	Orange Reusable Spoon		\$1.26	\$1.34
4084	Plastic Bowl - 23 oz		\$1.89	\$2.02
4085	Drinking Mug 12 oz (coffee cup style)		\$1.72	\$1.83
4086	Fork		\$0.50	\$0.53

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
4087	Insulated Mug 22 oz		\$5.94	\$6.34
4088	Plastic Container w/lid		\$3.29	\$3.51
4089	Wash Basin		\$4.15	\$4.43
4090	Flex Spoon		\$2.25	\$2.40
4092	Sporks – Tan		\$0.67	\$0.71
4100	Playing Cards		\$2.83	\$3.02
4101	Dominos		\$5.00	\$5.33
4102	Checkers		\$8.97	\$9.57
4103	Chess		\$10.72	\$11.43
4104	UNO Cards		\$13.46	\$14.36
4105	Wordsearch Book		\$3.38	\$3.60
4106	Crossword Book		\$3.38	\$3.60
4107	Sudoku Puzzle Book		\$3.38	\$3.60
4108	Koran		\$9.84	\$10.50
4109	Skip-Bo Card Game		\$16.07	\$17.14
4110	Phase 10 Card Game		\$12.72	\$13.57
4111	Holy Bible		\$9.97	\$10.63
4112	Coloring Books		\$3.61	\$3.85
4113	Spanish Holy Bible		\$9.96	\$10.62
4114	Puzzles 300 - 500 pieces		\$13.40	\$14.29
4115	Tanakh Hebrew Bible		\$33.48	\$35.71
4117	Bicycle Playing Cards		\$5.35	\$5.71
4118	Monopoly Card Game		\$13.37	\$14.26
4120	AM/FM Radio w/Ear Buds 2 Batteries		\$42.83	\$45.68
4121	Ear Buds - Clear Lightweight		\$8.69	\$9.27
4122	Alarm Clock		\$19.26	\$20.54
4126	Stereo Earbuds with Mic		\$13.38	\$14.27
4130	Acrylic Mirror		\$2.81	\$3.00
4140	AA Battery		\$1.66	\$1.77
4151	TRIPLE A Battery		\$1.66	\$1.77
4160	Friendship English with Stamp		\$4.35	\$4.64
4161	Birthday English with Stamp		\$4.35	\$4.64
4162	Love You Card with Stamp		\$4.35	\$4.64
4163	Spanish Friendship Card w/ Stamp		\$4.35	\$4.64
4164	Spanish Birthday Card w/ stamp		\$4.35	\$4.64
4166	Anniversary Card w/stamp		\$4.35	\$4.64

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
4168	Get Well Card w/stamp		\$4.35	\$4.64
4169	Holiday Card with Stamp		\$4.35	\$4.64
4170	Sympathy Card w/stamp		\$4.35	\$4.64
4171	Juvenile Birthday card w/stamp		4.02	\$4.29
4180	Air Freshener		\$3.22	\$3.43
4200	Paper Bag		\$0.62	\$0.66
4804	Orange Bath Towel		\$8.90	\$9.49
4805	Toothbrush Cap		\$1.02	\$1.09
4806	Reading Glasses 1.25		\$8.30	\$8.85
4807	Bath Mesh Sponge		\$2.63	\$2.81
4808	Tissue Pocket Pack		\$4.02	\$4.29
4809	Towel – Bath		\$5.49	\$5.86
4810	Plastic Hanger		\$3.35	\$3.57
4811	Reading Glasses 1.5		\$8.30	\$8.85
4812	Reading Glasses 1.75		\$8.30	\$8.85
4813	Reading Glasses 2.0		\$8.30	\$8.85
4814	Prayer Rug		\$26.78	\$28.57
4815	Reading Glasses 2.25		\$8.30	\$8.85
4816	Reading Glasses 2.50		\$8.30	\$8.85
4817	Reading Glasses 2.75		\$8.30	\$8.85
4818	Reading Glasses 3.00		\$8.30	\$8.85
4820	Sleep Mask		\$9.38	\$10.00
4960	OKS Grape Nicotine Pouches	25CT	\$5.35	\$5.71
4961	OKS Wintergreen Nic Pouches	25CT	\$5.35	\$5.71
4962	OKS Strawberry Watermelon Nic pouches	25CT	\$5.35	\$5.71
4963	OKS Peach Ice Nic Pouches	25CT	\$5.35	\$5.71
4964	OKS Watermelon ICE Nic Pouches	25CT	\$5.35	\$5.71
4965	OKS Mango Nic Pouches	25CT	\$5.35	\$5.71
4966	OKS Menthol E-CIG		\$5.56	\$5.93
4967	OKS Tobacco E-cig		\$5.56	\$5.93
4968	OKS - Strawberry Watermelon E-cig		\$5.56	\$5.93
4969	OKS DBL Freeze Blueberry E-cig		\$5.56	\$5.93
4970	OKS DBL Freeze Peach E-cigs		\$5.56	\$5.93
4971	OKS DBL FRZ Strawberry Watermelon E-CIG		\$5.56	\$5.93
4972	OKS Blueberry E-Cig		\$5.56	\$5.93
4973	OKS Mango E-CIG		\$5.56	\$5.93

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
4974	OKS Blue Raspberry E-CIG		\$5.56	\$5.93
4987	E-Cig 4 Inmates – Menthol		\$8.03	\$8.57
4988	E-Cig 4 Inmates – Regular		\$8.03	\$8.57
4989	2ONE-Very Berry Nicotine Pouches	20Ct	\$7.50	\$8.00
4991	2ONE-Nicotine Pouches - Mocha Java	21Ct	\$7.50	\$8.00
4992	OKS - Spearmint Nicotine Pouches	25CT	\$5.35	\$5.71
4996	E-Cig 4 inmates- Mixed Berry		\$8.03	\$8.57
4997	E Cig 4 Inmates - Ice Peach		\$8.03	\$8.57
4998	Cross Bar E - Cigarette - Menthol		\$8.03	\$8.57
4999	Cross Bar - E – Cigarette		\$8.03	\$8.57
CANDY				
5000	M&M Plain "K" 1.69oz		\$2.80	\$2.99
5001	M & M Peanut "K" 1.74oz		\$2.80	\$2.99
5002	Almond Snickers (Mars Bar) "K" 1.76oz		\$2.80	\$2.99
5003	Milky Way "K" 1.84oz		\$2.80	\$2.99
5004	Snickers "K" 1.86oz		\$2.80	\$2.99
5005	Baby Ruth "K" 1.9oz		\$2.80	\$2.99
5006	Butterfinger "K" 1.9oz		\$2.80	\$2.99
5007	Kit Kat Bar "K" 1.5oz		\$2.80	\$2.99
5008	Nestle Crunch 1.55oz		\$2.80	\$2.99
5009	Candy of the Month		\$2.80	\$2.99
5010	Three Musketeers "K" 1.92oz		\$2.80	\$2.99
5011	Reeses Peanut Butter Cups "K" 1.5oz		\$2.80	\$2.99
5012	Pearson NutRoll "K"		\$2.34	\$2.50
5014	Whatchamacalit bar "K" 1.6oz		\$2.80	\$2.99
5015	Nutrageous "K" 1.48oz		\$2.80	\$2.99
5016	Twix Caramel Cookie Bar "K" 1.79oz		\$2.80	\$2.99
5019	Salted Peanuts 3.5oz "K"		\$1.85	\$1.97
5020	Cream Cheese and Chive Crackers "K" 1.37oz		\$1.20	\$1.28
5021	Peanut Butter & Cheese Crackers "K" 1.37oz		\$1.47	\$1.57
5022	Sweet N SALTY Trail Mix "K" 3.5oz		\$2.06	\$2.20
5024	Fruit Snacks 2.25oz		\$1.41	\$1.50
5025	Sriracha Kar's Peanuts 3.5 oz		\$2.62	\$2.79
5027	Hot Tamales 5oz		\$3.22	\$3.43
5029	Mini Cow Tales 4oz Bag		\$3.47	\$3.70
5031	Sour Punch Bites 5 oz bag		\$4.08	\$4.35

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
5039	Sugar Free Jolly Ranchers		\$4.69	\$5.00
5040	Trolli Gummi Worms 5oz		\$3.61	\$3.85
5041	Assorted Jolly Ranchers 4oz		\$1.89	\$2.02
5042	Now & Later Candy		\$1.94	\$2.07
5043	Butterscotch Candy 4.5oz		\$1.80	\$1.92
5044	Lemon Drops 4.5oz		\$1.80	\$1.92
5046	Atomic Fireballs 4 oz		\$1.89	\$2.02
5047	Star Lite Mints		\$1.80	\$1.92
5048	Breathsavers Roll .75oz		\$1.79	\$1.91
5049	Tootsie Pops -Bag 10 oz "K"		\$6.69	\$7.14
5050	Root Beer Barrels 4.5 oz		\$1.80	\$1.92
5060	Red Vine - Licorice 4.0oz		\$3.14	\$3.35
5061	Starburst 2.07oz		\$2.80	\$2.99
5062	Orange Slices 8.0 oz		\$2.78	\$2.96
5064	Skittles 2.17oz		\$2.80	\$2.99
5066	Wrigley Doublemint Gum	5 stick	\$1.07	\$1.14
5069	Orbit Sugar Free Spearmint Gum	14 Sticks	\$2.50	\$2.67
5807	Creme Drops 6oz bag		\$3.70	\$3.95
BEVERAGES				
6001	Iced Tea Single .77oz		\$0.80	\$0.85
6002	Coffee Single "K"		\$0.98	\$1.05
6003	Bag of Cocoa 10oz "K"		\$3.52	\$3.75
6004	COCOA single .73oz		\$0.80	\$0.85
6005	Fruit Punch Mix Single .77oz		\$0.80	\$0.85
6006	Cherry Single .77oz		\$0.80	\$0.85
6007	Lemonade Mix Single .77oz		\$0.80	\$0.85
6008	Orange Drink Single .77oz		\$0.80	\$0.85
6009	Black Saddle Coffee 4 oz		\$6.91	\$7.37
6010	Decaf Coffee Bag 3 oz "K"		\$6.66	\$7.10
6011	Grape Drink Single .77oz		\$0.80	\$0.85
6012	Premium Coffee 3oz. "K"		\$5.14	\$5.48
6014	Folgers Coffee 8 oz "K"		\$12.66	\$13.50
6015	Tea Bags		\$3.93	\$4.19
6016	Decaf Single Coffee "K" .059oz		\$0.91	\$0.97
6017	Instant Powder Milk 5 oz "K"		\$6.10	\$6.51

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
6018	French Vanilla Cappuccino 12oz		\$4.91	\$5.24
6019	Latte & Frappe Drink Mix Pack		\$5.35	\$5.71
6020	Sugar Free Fruit Punch "K"	10 pack	\$3.53	\$3.77
6021	Sugar Free Orange Drink "K"	10 Pack	\$3.53	\$3.77
6022	Sugar Free Lemonade "K"	10 Pack	\$3.53	\$3.77
6023	Apple Cider .74oz		\$0.71	\$0.76
6034	Tea Mix Zipper Bag 12 oz "K"		\$3.53	\$3.77
6035	Breakfast Drink Mix Zipper Bag 12 oz "K"		\$3.53	\$3.77
6036	Fruit Punch Mix Zipper Bag 12 oz "K"		\$3.53	\$3.77
6037	Blue Raspberry Lemonade Mix Zipper Bag 12 oz "K"		\$3.53	\$3.77
6100	Sugar "K"	10-pack	\$1.03	\$1.10
6101	Sweetener	10-pack	\$1.19	\$1.27
6102	Creamer "K"	10-pack	\$2.81	\$3.00
6104	Sugar Cubes 16oz		\$5.76	\$6.14
6106	Creamer in a resealable pouch "K" 10oz		\$3.81	\$4.06
6107	French Vanilla Creamer 11oz "K"		\$3.65	\$3.89
6201	RC Cola Bottle 20 oz		\$2.28	\$2.43
6204	A&W Rootbeer Bottle 16.9 oz		\$2.28	\$2.43
6206	7Up Bottle 20 oz		\$2.28	\$2.43
6207	Dr Pepper Bottle 20oz		\$2.34	\$2.50
6208	Diet Dr. Pepper Bottle 20 oz		\$2.34	\$2.50
6210	Fruit Punch Jarritos 17.7oz		\$2.28	\$2.43
6211	Bottled Water 20 oz		\$1.53	\$1.63
6212	Diet 7 Up Bottle 20 oz		\$2.28	\$2.43
6213	Grape Soda 20 oz		\$2.28	\$2.43
6220	Pepsi 20 oz Bottle		\$2.60	\$2.77
6222	Pepsi Zero 20 oz Bottle		\$2.60	\$2.77
6224	Mountain Dew 20 oz Bottle		\$2.60	\$2.77
6226	Diet Mountain Dew 20 oz Bottle		\$2.60	\$2.77
6229	Jarritos Mandarin 17.7oz		\$2.41	\$2.57
6230	Gatorade 20 oz bottle		\$2.88	\$3.07
6231	Cranberry Juice 10oz		\$2.65	\$2.83
6300	V8 Splash Berry 12oz		\$3.40	\$3.63
CHIPS / SNACKS				
7000	Cheese Popcorn 2oz "K" & "GF"		\$2.09	\$2.23

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
7001	Chips Plain Extra Value "GF"		\$3.14	\$3.35
7002	BBQ Chips 2.25oz "K"		\$3.70	\$3.95
7003	Corn Chips 11oz "K"		\$3.08	\$3.29
7004	Cheetos Extra Value		\$3.70	\$3.95
7005	Doritos Extra Value		\$3.70	\$3.95
7006	White Tortilla Chip 12oz "K"		\$3.53	\$3.77
7007	Gardettos 1.75 oz "K"		\$1.34	\$1.43
7008	Salsitas Chips 3 oz		\$2.54	\$2.71
7009	Snyder's Cheddar Pretzel Pieces 2.25oz "K"		\$1.50	\$1.60
7010	Corn Chips BBQ 10 oz bag "K"		\$4.02	\$4.29
7011	Hot N' Spicy Cheese Curls 5oz		\$2.95	\$3.15
7012	Hot Pork Rinds		\$2.95	\$3.15
7013	Hot Fries 2-5/8 oz		\$3.70	\$3.95
7014	Takis 3.25 oz		\$3.28	\$3.50
7015	Ms Vicki Frito Lay Chips - Jalapeno 1.875 oz "K"		\$3.70	\$3.95
7016	Microwave Popcorn 3.5 oz "K"		\$1.82	\$1.94
7017	Chocolate Chip Cookies - 100 z "K"		\$3.70	\$3.95
7018	Jalapeno Cheese Curls 6oz "K"		\$6.11	\$6.52
7019	Peanut Butter Granola Bar 1.5oz "K"		\$1.27	\$1.35
7020	Oat & Honey Granola Bar 1.5oz "K"		\$1.27	\$1.35
7021	Saltine Crackers 16 ounce Box "K"		\$4.28	\$4.57
7022	Oatmeal Raisin Cookies 2.5oz "K"		\$1.27	\$1.35
7023	Mini Chocolate Chip Cookie		\$1.83	\$1.95
7024	Fig Newton 2 ounce "K"		\$1.43	\$1.52
7025	Oreo Fudge Brownie 3.25oz "K"		\$2.83	\$3.02
7026	Rice Krispy Treat		\$1.82	\$1.94
7027	Honey Bun 6.0oz "K"		\$1.88	\$2.01
7028	Chocolate Mini Donuts "K"	6 CT	\$1.97	\$2.10
7029	Little Debbie Nutty Bar 3.0oz "K"		\$2.36	\$2.52
7030	Snack Crackers "K"		\$4.85	\$5.17
7031	Toaster Pastry-Br. Sugar & Cinn. 11.0oz		\$3.70	\$3.95
7032	Toaster Pastry-Strawberry Box 11.0 oz		\$3.70	\$3.95
7033	Hot N Spicy Beef Summer Sausage 5.0oz		\$4.42	\$4.71
7034	Ruffles Sour Cream & Cheddar XVL		\$3.70	\$3.95
7035	Cup Cakes - "K" 4oz		\$2.10	\$2.24
7036	Graham Crackers 14oz "K"		\$5.17	\$5.51

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
7037	Pik - Nik Shoe String Chips 4oz		\$2.84	\$3.03
7038	Nekot Peanut Butter Cookie 1.25oz		\$0.89	\$0.95
7039	Wheat Crackers 7 oz "K"		\$3.98	\$4.25
7040	Cheese Tub - 8 ounce		\$4.15	\$4.43
7041	Jalapeno Cheese Squeezer 1oz		\$1.27	\$1.35
7042	P/B Squeezer "K" 1oz		\$1.27	\$1.35
7043	Hot Sauce Plastic Bottle 6.0oz "K"		\$8.03	\$8.57
7044	Cheddar Cheese Squeezer 1oz		\$1.27	\$1.35
7045	Grape Jelly Squeezer 1oz		\$1.27	\$1.35
7046	Mayo "K"	10-pack	\$1.83	\$1.95
7047	Bottle of Jalapeno Cheese 11oz		\$6.13	\$6.54
7048	Peanut Butter - 18oz "K"		\$5.35	\$5.71
7050	Honey (Blend) 8 oz "K"		\$3.38	3.60
7051	Ketchup "K"	10-pack	\$1.50	\$1.60
7052	Mustard "K"	10-pack	\$1.50	\$1.60
7053	Garlic Powder "K" 1.75oz		\$2.68	\$2.86
7054	Relish pickle	10-pack	\$2.36	\$2.52
7055	Jalapeno Pepper Slices .7oz		\$1.13	\$1.20
7056	Pepperoni Sliced 3.5 oz		\$5.35	\$5.71
7057	Cheez-It 3.0oz "K"		\$2.15	\$2.29
7058	Cinnamon Toast Crunch Cereal Bar 1.42oz		\$1.07	\$1.14
7060	Meat Stick 1.2 oz		\$2.18	\$2.33
7061	Klements Twin Snack Sticks		\$1.95	\$2.08
7062	Sausage Log Beef 5oz		\$3.99	\$4.26
7063	Spicy Meat Stick 1.2oz		\$2.18	\$2.33
7064	Mrs. Dash 2.5 oz "K"		\$8.03	\$8.57
7065	Hot Sauce Packet .5oz		\$0.47	\$0.50
7066	Beef Stew in a pouch 7.5 oz		\$6.03	\$6.43
7067	Cup of Noodle Cheddar Cheese Flavor		\$1.93	\$2.06
7068	Oatmeal Single "K" 35grams		\$0.89	\$0.95
7069	Box of Oatmeal "K"	10-pack	\$5.03	\$5.36
7070	Instant White Rice 2 oz. "K"		\$1.58	\$1.68
7071	Spanish Rice 2 oz.		\$1.81	\$1.93
7072	Chili in a pouch 7.5oz		\$4.02	\$4.29
7073	LARGE Refried beans 8 oz "K"		\$2.68	\$2.86
7074	Tuna in a Pouch 6 oz "K"		\$4.56	\$4.86

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
7075	Mackerel 3.5oz "K"		\$2.99	\$3.19
7076	Sardines in Oil 3.5oz "K/H"		\$2.28	\$2.43
7077	Assorted Cereal	Single Serve	\$1.41	\$1.50
7078	Refried Beans - Hot 4.0oz "K"		\$2.74	\$2.92
7079	Chilorio (Shredded Pork w/Chili Sauce) 4.4oz		\$7.43	\$7.93
7080	Chicken Cup-O-Noodle 2.25oz		\$1.47	\$1.57
7081	Beef Cup-O-Noodle 2.25oz		\$1.47	\$1.57
7082	Spicy Shrimp Cup-O-Noodle 2.25oz		\$1.47	\$1.57
7083	Ramen Chicken 3.0oz		\$0.98	\$1.05
7084	Ramen Chili 3.0oz		\$0.98	\$1.05
7085	Ramen Beef 3.0oz		\$0.98	\$1.05
7086	Ramen Picante Beef 3.0oz		\$0.98	\$1.05
7087	Ramen Chili Lime Shrimp 3.0 oz		\$0.98	\$1.05
7088	Ramen Spicy Vegetable 3oz		\$0.98	\$1.05
7089	Nutella .52oz singles		\$0.89	\$0.95
7090	Pickle in a Pouch 5oz		\$1.83	\$1.95
7091	Hot Pepper Cheese Stick 4oz		\$3.48	\$3.71
7092	Mini Pretzels 12oz "K"		\$4.02	\$4.29
7093	Voo Doo Chips - 1.5oz		\$1.64	\$1.75
7094	Spam in a Pouch		\$2.91	\$3.10
7095	Cup of Noodle Hot & Spicy Chicken OR Beef		\$1.47	\$1.57
7097	Pizza Sauce 15oz		\$4.42	\$4.71
7098	Cream Cheese Squeezer .75oz		\$0.72	\$0.77
7099	Thai Chili Tuna 3.53oz		\$3.75	\$4.00
7100	Flour Tortilla Shells "K"		\$3.80	\$4.05
7101	Seasoned Beef Crumbles 6oz		\$7.54	\$8.04
7102	Shredded Beef 7oz		\$6.61	\$7.05
7103	Premium Chicken Breast 3oz		\$4.92	\$5.25
7104	Jalapeno Tuna 3.53oz		\$3.75	\$4.00
7106	Ramen Creamy Chicken 3oz		\$0.98	\$1.05
7107	Ramen Picante or Cajun Chicken		\$0.98	\$1.05
7108	Chili Picante Corn Nuts 4oz		\$2.47	\$2.63
7109	RAMEN Soy 3oz		\$0.98	\$1.05
7200	Herr's Habanero Ranch Chip 6.5oz		\$6.25	\$6.67
7201	Panola Soy SAUCE BOTTLE 6OZ		\$2.35	\$2.51

Item #	Detailed Description	Unit	Item Cost (excluding tax)	Total Cost to Inmate (including tax)
7202	Donut Sticks - Box of 6 "K"		\$6.56	\$7.00
7203	Vanilla Wafers 10oz Bag "K"		\$2.99	\$3.19
7204	Apple Fruit Pie 4oz		\$2.03	\$2.17
7205	Cherry Fruit Pie 4oz		\$2.03	\$2.17
7206	Cosmic Brownie		\$1.94	\$2.07
7207	Double Decker Oatmeal Creme Pie Single 3oz		\$2.78	\$2.97
7209	Garlic Chili Sauce Bottle 12oz		\$5.03	\$5.36
7210	Nutty Bars - Box "K"		\$9.08	\$9.69
7211	Cliff Bar Chocolate Chip 2.4OZ		\$3.82	\$4.07
7212	TGIF Cheddar & Bacon 1.75oz		\$1.41	\$1.50
7215	Little Debbie Star Crunch 3oz		\$1.63	\$1.74
7217	Classic Reese's Pieces Cookie		\$2.33	\$2.49
7510	Dona Adela Cochinita Pibil 4.4oz		\$3.81	\$4.06
7801	Buffalo Ranch Seasoning Packet 1oz		\$2.87	\$3.06
7802	Crazy Cajun Seasoning Packet 1oz		\$2.87	\$3.06
7803	Salt Packets	10-pack	\$0.80	\$0.85
7804	Pepper Packets	10-pack	\$0.80	\$0.85
7805	Mystery Chip		\$3.08	\$3.28
7806	Ranch Dressing 1.5oz		\$0.94	\$1.00
7807	BBQ Sauce .5 oz		\$0.40	\$0.43
7808	Nerd Very Berry Clusters 3oz		\$3.81	\$4.06
7809	Peanut Butter Crispy Bar 5oz		\$3.27	\$3.49
7810	Jail Breaker Cell Boss Blend Potato Chip 3oz		\$2.94	\$3.14
7981	Mike N Ike Mega Mix 5oz		\$2.86	\$3.05
7982	Duplex Creme Cookies 11.8oz		\$3.33	\$3.55
7991	Kars Mixed Nuts 5oz		\$3.05	\$3.25
7992	Little Debbie Zebra Cake 3oz		\$1.90	\$2.03
7994	Caramel Swirls White Chocolate Pretzels		\$4.23	\$4.51
7996	Hot Beverage Pack		\$9.43	\$10.06
SPECIAL PRODUCTS				
8001	Stellar Variety Pack		13.01	\$13.88

Exhibit C

Key Personnel

Levelle Coppage

ACCOUNT REPRESENTATIVE: Lake County, Illinois

A Regional Account Manager at Stellar Services, like Levelle Coppage, has primary responsibilities that include maintaining strong relationships with facilities, addressing concerns, and identifying opportunities for service improvement.

In addition, they are our company's representation at regional conferences and tradeshow. With over 8 years of experience, Levelle is highly regarded in the industry for his exceptional customer service, professionalism, and follow-through. His skills in strategic planning, team leadership, and market analysis have contributed to his success in generating significant relationships across the industry and introducing new customers to the Stellar Services family.

Levelle's proactive approach to identifying opportunities and dedication to maintaining relationships drives his results, proving himself as an invaluable asset to the Stellar Services management team and has earned him his recent promotion into the Sales Director position.