

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, December 7, 2011

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Chair Paxton called the meeting to order at 1:00 p.m.

Present 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent 1 - Member Mountsier

Others present:

David Stolman, County Board Chair

Barry Burton, County Administrator

Michael Gavin, Finance & Administrative Services

Gary Gordon, Finance & Administrative Services

Efren Heredia, Finance & Administrative Services

Kevin Lyons, Sheriff's Office

Mike Gavin, Finance & Administrative Services

Keith DeVore, Finance & Administrative Services

Kurt Schultz, Finance & Administrative Services

Jane Tallitsch, County Board Office

Terry Kuss, County Board Office

Mary Stevens, Winchester House

Patrice Sutton Burger, Finance & Administrative Services

Ryan Waller, County Administrator's Office

Brittany Sloan, Planning, Building & Development

Mike Wheeler, Finance & Administrative Services

2. **Pledge of Allegiance**

Chair Paxton led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 [11-1287](#)

Minutes from November 2, 2011.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that the minutes from November 2, 2011 be approved. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

3.2 [11-1288](#)

Executive Session Minutes from November 2, 2011.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that the Executive Session November 2, 2011 minutes be approved. Motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

4. **Added to Agenda**

A motion was made by Member O'Kelly, seconded by Member Lawlor, to add item 11-1200 to the agenda for approval. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

5. **Public Comment**

There were no public comments.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

11-1200

Joint resolution authorizing the State's Attorney of Lake County to institute legal action against certain named properties for the demolition of dangerous and unsafe or uncompleted and abandoned structures on said properties.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

Law & Judicial

7.1 **11-1196**

Joint resolution authorizing the execution of an intergovernmental agreement with the Village of Volo for the purpose of continuing to provide Sheriff's police services.

Kevin Lyons, Sheriff's Office, presented.

A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

Health & Community Services

7.2 **11-1256**

Joint resolution authorizing the execution of a six month (January 1, 2012 to June 30, 2012) emergency contract with Select Rehabilitation, in the amount of \$228,000, to provide rehabilitation services at Winchester House.

Member Kyle arrived at 1:10 p.m.

Ryan Waller, County Administrator's Office, and Mary Stevens, Winchester House, presented.

A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.3 [11-1262](#)

Joint resolution authorizing a contract with Nurse Express Healthcare, Inc. of Mundelein, Illinois, to provide temporary nursing services at Winchester House in the estimated annual amount of \$200,000.

Mary Stevens, Winchester House, presented.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Public Works & Transportation

7.4 [11-1243](#)

Joint resolution authorizing the Treasurer to withdraw monies from the Bond Series A of 2010 Construction Account to pay construction cost items.

A motion was made by Member O'Kelly, seconded by Member Taylor, that items 7.4 through 7.18 be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.5 [11-1242](#)

Joint committee action authorizing deletion of uncollectable accounts receivable from Public Works accounting records.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this committee action item be approved. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.6 [11-1210](#)

Joint resolution appropriating \$74,700 of County Bridge Tax funds, \$124,200 of Matching Tax funds and \$108,200 of ¼% Sales Tax for Transportation and Public Safety funds for FY 2012 miscellaneous services needed to address soil, environmental, drainage, bridge and wetland concerns and right-of-way purchases during FY 2012 and designated as Section 12-00000-02-EG.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.7 [11-1211](#)

Joint resolution appropriating \$30,000 of County Bridge Tax funds and \$30,000 of Matching Tax funds to provide for FY 2012 acquisition of materials and services needed to maintain drainage and bridge facilities, pavements, shoulders, guardrails, fencing, and right-of-way and designated as Section 12-00000-03-GM.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.8 [11-1212](#)

Resolution authorizing an intergovernmental agreement between Lake County and the City of Waukegan for the sharing of Computer-Aided Dispatch (CAD) information and traffic monitoring video data along various county highways, state roads and toll roads in and about Lake County.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.9 [11-1217](#)

Joint resolution authorizing the appropriation of \$760,000 of County Bridge Tax funds for the Everett Road and the Deerfield Road bridges over the I-94 Tollway for bridge deck repairs and resurfacing and designated as Section 11-00999-20-RS.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.10 [11-1239](#)

Joint resolution authorizing the execution of an agreement with the Village of Deer Park for the installation of a planted median and the maintenance of the median landscape along Quentin Road at US Route 12 and designated as Section 02-00051-08-WR.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.11 [11-1240](#)

Joint resolution authorizing the execution of an agreement with the Village of Kildeer for the installation of two planted medians and the maintenance of the medians landscape along Quentin Road at US Route 12 and designated as Section 02-00051-08-WR.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.12 [11-1241](#)

Joint resolution appropriating \$400,000 of ¼% Sales Tax for Transportation and Public Safety funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the construction improvement of Washington Street from Cedar Lake Road to Hainesville Road designated as Section 05-00121-07-WR.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.13 [11-1272](#)

Joint resolution authorizing the execution of an agreement between the Mundelein Park and Recreation District and Lake County stating the terms and conditions for the construction and maintenance of the third stage of the Prairie Crossing Bike Path along Midlothian Road from IL Rte 176 northward to Peterson Road, and designated as section 09-00171-13-BT.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.14 [11-1273](#)

Joint resolution authorizing the execution of an agreement between the Village of Mundelein and Lake County stating the terms and conditions for the construction and maintenance of the third stage of the Prairie Crossing Bike Path along Midlothian Road from IL Rte 176 northward to Peterson Road and designated as Section 09-00171-13-BT.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.15 [11-1277](#)

Joint resolution authorizing the execution of two agreements between Lake County and Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for the year of 2012, by which Pace will coordinate operations of and partially fund the Lake County Northwest Demonstration Project for the expansion of the paratransit services to meet the needs of the mobility challenged constituent populations in Antioch, Avon, Grant and Lake Villa Townships. This project is designated as Section 09-00280-01-ES.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.16 [11-1278](#)

Joint resolution authorizing the execution of Amendment No. 1 to the agreement between Lake County and the Regional Transportation Authority (RTA) providing terms and conditions for the receipt of federal "New Freedom" grant funds for the Lake County Northwest Demonstration Project and extending the agreement expiration date to December 31, 2012. This project is designated as Section 09-00280-01-ES.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.17 [11-1261](#)

Joint resolution authorizing the execution of the local agency agreement for the jurisdictional transfer of the east Old Rollins Road frontage road, east of Squaw Creek and west of Wilson Road, from Rollins Road northwesterly approximately 290 feet, from Lake County to the Grant Township Road District and requesting Illinois Department of Transportation (IDOT) approval.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.18 [11-1269](#)

Joint resolution authorizing the execution of the local agency agreement for the jurisdictional transfers of the west Old Rollins Road frontage road, west of Squaw Creek and west of Wilson Road, from Rollins Road northeasterly approximately 280 feet, from Lake County to the Grant Township Road District and requesting Illinois Department of Transportation (IDOT) approval.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Financial & Administrative

7.19 [11-1258](#)

Resolution authorizing emergency appropriations for FY 2012 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

Patrice Sutton Burger, Financial and Administrative Services, presented.

A motion was made by Member Lawlor, seconded by Member Kyle, that this resolution be recommended for adoption to the County Board agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

8. **Executive Session**

There was no executive session.

9. **County Administrator's Report**

Gary Gordon, Director of Financial and Administrative Services, presented the monthly economic indicator report to committee.

Barry Burton informed the committee that the Village of Libertyville approved the County's Planned Unified Development (PUD) application for the Livertyville campus. He also informed the committee that Waukegan would not be pursuing historical designation of the TB clinic building.

10. Adjournment

A motion was made by Member Lawlor, seconded by Member Bassi, that the meeting adjourn at 1:28 p.m.. The motion carried unanimously.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Minutes prepared by Terry Kuss.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee