

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, December 7, 2011

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes**

- 3.1 **11-1287**
Minutes from November 2, 2011.

Attachments: [F&A 11.2.11](#)

- 3.2 **11-1288**
Executive Session Minutes from November 2, 2011.

4. **Added to Agenda**
5. **Public Comment**
6. **Old Business**
7. **New Business**

Law & Judicial

- 7.1 **11-1196**
Joint resolution authorizing the execution of an intergovernmental agreement with the Village of Volo for the purpose of continuing to provide Sheriff's police services.
 - The Village has agreed to continue the police services contract from December 1, 2011 through April 30, 2015.
 - The contract continues the 17 hour service provided by the Sheriff's Office.
 - The contract fees are consistent with the annual cost model and are identical to those being charged to the other Villages under police contract.
 - The contract includes an annual increase of 4% to cover all costs associated with this contract.

Attachments: [Village of Volo IGA - Nov 2011.pdf](#)

Health & Community Services

- 7.2 **11-1256**
Joint resolution authorizing the execution of a six month (January 1, 2012 to June 30, 2012) emergency contract with Select Rehabilitation, in the amount of \$228,000, to provide rehabilitation services at Winchester House.
 - Winchester House entered into a rehabilitation services contract with Peoplefirst Rehabilitation in August of 2006.
 - This agreement expires December 31, 2011 and Peoplefirst has opted not to extend the contract.
 - A disruption in these services would jeopardize the welfare and safety of Winchester House residents; therefore, the Administrator of Winchester House has declared an emergency and has engaged Select Rehabilitation to provide these services.

7.3 [11-1262](#)

Joint resolution authorizing a contract with Nurse Express Healthcare, Inc. of Mundelein, Illinois, to provide temporary nursing services at Winchester House in the estimated annual amount of \$200,000.

- Lake County desires to enter into a contract for temporary nursing services for Winchester House.
- Lake County extended requests to 35 potential vendors and nine proposals were received.
- Nurse Express Healthcare, Inc. is recommended as the firm that best meets the needs of the County based on request for proposal evaluation criteria.
- The term of the contract is one year agreement with four additional one year renewal options and will cost Winchester House an estimated annual amount of \$200,000.

Public Works & Transportation

7.4 [11-1243](#)

Joint resolution authorizing the Treasurer to withdraw monies from the Bond Series A of 2010 Construction Account to pay construction cost items.

- The County issued bonds in October 2010 in the amount of \$20,000,000 to construct various Water and Sewer System Improvements.
- Pursuant to the County Bond Ordinance, the County Board must approve disbursements of bond proceeds within the construction account.
- This withdrawal represents Payout No. 13 and pays several invoices related to various projects in the total amount of \$866,809.62.

Attachments: [11.30.11 Series A 2010 Construction Payout #13 Cost List](#)

7.5 [11-1242](#)

Joint committee action authorizing deletion of uncollectable accounts receivable from Public Works accounting records.

- Deletion of uncollectable accounts must be reviewed and approved by the Public Works and Transportation and Finance and Administrative Committees.
- There are five accounts which are deemed uncollectable, each of which has been unsuccessfully processed through a collection agency.
- The total uncollected amount is \$11,951.47.
- Joint committee approval is necessary to delete the five accounts from the accounts receivable records.

Attachments: [11.30.11 11-1242 Uncollected Accounts Receivable 2011](#)

7.6 [11-1210](#)

Joint resolution appropriating \$74,700 of County Bridge Tax funds, \$124,200 of Matching Tax funds and \$108,200 of ¼% Sales Tax for Transportation and Public Safety funds for FY 2012 miscellaneous services needed to address soil, environmental, drainage, bridge and wetland concerns and right-of-way purchases during FY 2012 and designated as Section 12-00000-02-EG.

- FY 2012 Miscellaneous Engineering Services: County Bridge Tax, Matching Tax and ¼% Sales Tax for Transportation and Public Safety Funds: Appropriation.
- Before engineering for construction can be done utilizing County Bridge Tax, Matching

Tax and ¼% Sales Tax for Transportation and Public Safety funds, a project appropriation is needed.

- This resolution appropriates \$74,700 of County Bridge Tax funds, \$124,200 of Matching Tax funds and \$108,200 of ¼% Sales Tax for Transportation or Public Safety funds to provide for miscellaneous engineering services and right-of-way purchases in FY 2012.

7.7 [11-1211](#)

Joint resolution appropriating \$30,000 of County Bridge Tax funds and \$30,000 of Matching Tax funds to provide for FY 2012 acquisition of materials and services needed to maintain drainage and bridge facilities, pavements, shoulders, guardrails, fencing, and right-of-way and designated as Section 12-00000-03-GM.

- [FY 2012 Miscellaneous Maintenance Materials and Services, County Bridge Tax and Matching Tax: Appropriation.](#)
- Before materials can be ordered or work can be done using the County Bridge Tax fund or the Matching Tax fund, a project appropriation is needed.
- This resolution appropriates \$30,000 of County Bridge Tax funds and \$30,000 of Matching Tax funds for miscellaneous maintenance work in FY 2012.

7.8 [11-1212](#)

Resolution authorizing an intergovernmental agreement between Lake County and the City of Waukegan for the sharing of Computer-Aided Dispatch (CAD) information and traffic monitoring video data along various county highways, state roads and toll roads in and about Lake County.

- [City of Waukegan CAD and Video Sharing Agreement.](#)
- PASSAGE is Lake County's Advanced Traffic Management System, which includes collecting traffic monitoring video images and traffic signal data.
- The City of Waukegan's Police Department operates a CAD system to improve response time to emergency 911 traffic related event calls.
- The County and the City desire to share video and CAD information in order to improve their effectiveness and efficiency.

Attachments: [11-1212 City of Waukegan Computer-Aided Dispatch and Video Sharing](#)

7.9 [11-1217](#)

Joint resolution authorizing the appropriation of \$760,000 of County Bridge Tax funds for the Everett Road and the Deerfield Road bridges over the I-94 Tollway for bridge deck repairs and resurfacing and designated as Section 11-00999-20-RS.

- [Everett Road and Deerfield Road at I-94 Tollway: Construction Appropriation.](#)
- The Everett Road bridge and the Deerfield Road bridge over the I-94 Tollway repairs are included in the County's 2012 Highway Improvement Program.
- Before a construction letting can be held an appropriation of \$760,000 of County Bridge Tax funds is required.

7.10 [11-1239](#)

Joint resolution authorizing the execution of an agreement with the Village of Deer Park for the installation of a planted median and the maintenance of the median landscape along Quentin Road at US Route 12 and designated as Section 02-00051-08-WR.

- [Quentin Road at US Route 12: Village of Deer Park Agreement.](#)
- Quentin Road at US Route 12 will be improved by widening, reconstruction and the installation of three planted medians.
- One of the landscape medians lies within the Village of Deer Park.
- The Village of Deer Park desires additional median landscape plantings at its cost and will maintain all median landscape maintenance for the one landscape median within the Village.
- This resolution authorizes the execution of an intergovernmental agreement with the Village of Deer Park.

Attachments: [11-1239 Quentin Road at US Rte 12, Village of Deer Park Agreement.p](#)

7.11 [11-1240](#)

Joint resolution authorizing the execution of an agreement with the Village of Kildeer for the installation of two planted medians and the maintenance of the medians landscape along Quentin Road at US Route 12 and designated as Section 02-00051-08-WR.

- [Quentin Road at US Route 12: Village of Kildeer Agreement.](#)
- Quentin Road at US Route 12 will be improved by widening, reconstruction and the installation of three planted medians.
- Two of the landscape medians lie within the Village of Kildeer.
- The Village of Kildeer desires additional median landscape plantings at its cost and will maintain all median landscape for the two landscape medians within the Village.
- This resolution authorizes the execution of an intergovernmental agreement with the Village of Kildeer.

Attachments: [11-1240 Quentin Road at US Rte 12, Village of Kildeer Agreement.pdf](#)

7.12 [11-1241](#)

Joint resolution appropriating \$400,000 of ¼% Sales Tax for Transportation and Public Safety funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the construction improvement of Washington Street from Cedar Lake Road to Hainesville Road designated as Section 05-00121-07-WR.

- [Washington Street, Cedar Lake Road to Hainesville Road, Construction Improvement, Right-of-Way Acquisition: Appropriation with Condemnation Authority.](#)
- Preliminary plans and specifications for this improvement have been prepared.
- Before right-of-way acquisitions can proceed, an appropriation and condemnation authority is necessary.
- The appropriation is \$400,000 of ¼% Sales Tax for Transportation and Public Safety funds.

7.13 [11-1272](#)

Joint resolution authorizing the execution of an agreement between the Mundelein Park and Recreation District and Lake County stating the terms and conditions for the construction and maintenance of the third stage of the Prairie Crossing Bike Path along Midlothian Road from IL Rte 176 northward to Peterson Road, and designated as section 09-00171-13-BT.

- [Prairie Crossing Bike Path; Stage Three: Mundelein Park and Recreation District Agreement.](#)
- Stage three of Prairie Crossing Bike Path is from IL Rte 176 to Peterson Road in three separate segments.
- In order to provide for this improvement, the County requires a right of entry onto the District owned property to construct three interconnecting segments of the Bike Path.
- This resolution authorizes the execution of an agreement between the Mundelein Park and Recreation District and Lake County for the third stage of the Prairie Crossing Bike Path.

Attachments: [11-1272 Prairie Crossing Bike Path, Stage 3, Mundelein Park and Recr](#)

7.14 [11-1273](#)

Joint resolution authorizing the execution of an agreement between the Village of Mundelein and Lake County stating the terms and conditions for the construction and maintenance of the third stage of the Prairie Crossing Bike Path along Midlothian Road from IL Rte 176 northward to Peterson Road and designated as Section 09-00171-13-BT.

- [Prairie Crossing Bike Path; Stage Three: Village of Mundelein Agreement.](#)
- Stage three of the Prairie Crossing Bike Path is from IL Rte 176 northward to Peterson Road in three separate segments.
- In order to provide for this improvement, the County requires one temporary easement from the Village of Mundelein and cost participation for the relocation of village facilities in the Midlothian Road right of way.
- This resolution authorizes the execution of an agreement for the construction and maintenance of the third stage of the Prairie Crossing Bike Path.

Attachments: [11-1273 Prairie Crossing Bike Path, Stage 3, Village of Mundelein Agre](#)

7.15 [11-1277](#)

Joint resolution authorizing the execution of two agreements between Lake County and Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for the year of 2012, by which Pace will coordinate operations of and partially fund the Lake County Northwest Demonstration Project for the expansion of the paratransit services to meet the needs of the mobility challenged constituent populations in Antioch, Avon, Grant and Lake Villa Townships. This project is designated as Section 09-00280-01-ES.

- [Lake County Northwest Demonstration Project in Antioch, Avon, Grant and Lake Villa Townships: Pace Suburban Bus Service Intergovernmental and Subsidy Agreements.](#)
- The County received "New Freedom" grant funding from the RTA in 2008 and has two agreements, a Subsidy Agreement and an Intergovernmental Agreement, with Pace that will expire December 31, 2011.
- The Lake County Northwest Demonstration Project paratransit service is in operation and continued funding will be provided for 2012.
- The two agreements provide for Pace to operate paratransit services for the Lake County Northwest Demonstration Project and to reimburse the County 50% of the grant's local match for the year of 2012.
- Pace intends to supply 50% of the local match for this project in the year of 2012.

- The resolution authorizes the two new agreements to have a termination date of December 31, 2012, with other terms being the same.

Attachments: [11-1277 2011- LCDOT Request letter to Extend RTA NF Term Agreement](#)
[11-1277 2012 Draft Pace IGA with Lake County.pdf](#)
[11-1277 2012 Draft Pace Subsidy Agreement.pdf](#)
[11-1277 Pace Letter to Approve IGA and Subsidy Agreements.pdf](#)

7.16 [11-1278](#)

Joint resolution authorizing the execution of Amendment No. 1 to the agreement between Lake County and the Regional Transportation Authority (RTA) providing terms and conditions for the receipt of federal “New Freedom” grant funds for the Lake County Northwest Demonstration Project and extending the agreement expiration date to December 31, 2012. This project is designated as Section 09-00280-01-ES.

- RTA: Lake County Northwest Demonstration Project in Antioch, Avon, Grant and Lake Villa Townships.
- “New Freedom” grant funds administered by the Regional Transportation Authority (RTA) are being used to expand paratransit service in Lake County to meet the needs of the mobility challenged constituent population in Antioch, Avon, Grant and Lake Villa Townships (known as the “Lake County Northwest Demonstration Project).
- In 2008 the County received \$400,000 federal “New Freedom” grant funds with Pace Suburban Bus Division of the RTA to supply 50% of the required local match funds and coordinate operations of the Lake County Northwest Demonstration Project.
- The original RTA grant agreement terminates December 31, 2011.
- The resolution authorizes the execution of Amendment No. 1 to the RTA grant agreement extending the “New Freedom” funds through the year 2012, or until the grant funds have been expended.

Attachments: [11-1278 2012 Draft RTA Amendment Agreement .pdf](#)

7.17 [11-1261](#)

Joint resolution authorizing the execution of the local agency agreement for the jurisdictional transfer of the east Old Rollins Road frontage road, east of Squaw Creek and west of Wilson Road, from Rollins Road northwesterly approximately 290 feet, from Lake County to the Grant Township Road District and requesting Illinois Department of Transportation (IDOT) approval.

- East Old Rollins Road Frontage Road, Jurisdictional Transfer: Lake County to Grant Township Road District.
- The Old Rollins Road frontage road east of Squaw Creek will be removed from the County Highway System and transferred to the Grant Township Road District.
- This section is from Rollins Road, east of Squaw Creek and west of Wilson Rd, northwesterly approximately 290 feet, in its entirety.
- This jurisdictional transfer is effective upon IDOT approval.

Attachments: [11-1261 East Old Rollins Road Jurisdictional Transfer to Grant Townshi](#)

7.18 [11-1269](#)

Joint resolution authorizing the execution of the local agency agreement for the jurisdictional transfers of the west Old Rollins Road frontage road, west of Squaw Creek and west of Wilson Road, from Rollins Road northeasterly approximately 280 feet, from Lake County to the Grant Township Road District and requesting Illinois Department of Transportation (IDOT) approval.

- West Old Rollins Road Frontage Road, Jurisdictional Transfer: Lake County to Grant Township Road District.
- The Old Rollins Road frontage road west of Squaw Creek will be removed from the County Highway System and transferred to Grant Township Road District.
- The section is from Rollins Road west of Squaw Creek and west of Wilson Road, northeasterly approximately 280 feet, in its entirety.
- This jurisdictional transfer is effective upon the IDOT approval.

Attachments: [11-1269 West Old Rollins Road Frontage Road, Jurisdictional Transfer,](#)

Financial & Administrative

7.19 [11-1258](#)

Resolution authorizing emergency appropriations for FY 2012 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

- This resolution authorizes the carry-over, or re-authorization, of certain FY 2011 activities.
- These activities were not included in the FY 2012 budget while the carry-over list and associated budget amounts were determined; to include them would have hindered the proper scrutiny of the new FY 2012 budget.
- Without this action, these projects and/or items will not have the budget authority required.

Attachments: [ADI Spreadsheet Dec-11.pdf](#)

8. Executive Session

9. County Administrator's Report

10. Adjournment