

Lake County Illinois

Central Permit Facility
500 W. Winchester Rd
Libertyville, Illinois 60048-1331



Meeting Minutes - Draft

Thursday, September 4, 2025

6:00 PM

500 W. Winchester Rd - Libertyville, Illinois

Lake County Stormwater Management Commission

PUBLIC ATTENDANCE: There are two options for the public to attend the meeting: (1) in-person attendance at on the 2nd floor Central Permit Facility building 500 W. Winchester Road, Libertyville, Illinois, or (2) remote / virtual attendance through the link:

<https://us02web.zoom.us/j/87633653695>

Meeting ID: 876 3365 3695
One tap mobile
+13126266799,,85137896784# US (Chicago)

Dial by your location
+1 312 626 6799 US (Chicago)

RECORDING: Meetings, including Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the Lake County Stormwater Management Commission. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

Present 10 - Commissioner Hewitt, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

Kurt Woolford, Kelcey Traynoff, Ashley Strelcheck, Dijana Silber, Christine Sher, Anna Niedzinski, Jacob Jozefowski, Mike Prusila (V) Others present: Paula Randall, RuthAnne Hall, Scott Hamilton, Jim White, Grant Benjamin (V), Susan Pribyl (V) and SMC staff:

- 4. PUBLIC COMMENT**

Mr. Scott Hamilton and Mr. Jim White, members of the Forest Creek HOA, each shared their concerns with the Greenway Chase development in Libertyville, as part of the public comments requested for the 2025 SMC Comprehensive Plan. These comments included recommendation for a higher level of flood protection, specifically adoption of the 500-year floodplain for regulatory use in the Watershed Development Ordinance.

- 5. 25-1116**

Approval of August 7, 2025 meeting minutes

Attachments: [August 2025 SMC meeting minutes draft](#)

Approval was requested for the August 7, 2025 meeting minutes. Commissioner O'Brien requested that item 10 (Adjournment) be amended so that the titles of the Commissioners who made the motions were listed as "Alternates" instead of "Members," for consistency.

A motion to approve was made by Commissioner Sode, seconded by Commissioner Hewitt, that this item be approval of minutes. Motion passed by a unanimous roll call vote.

Aye: 10 - Commissioner Hewitt, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

- 6. COMMISSION REPORTS**

6.1 Director's Report

Mr. Woolford reported that the Slocum Lake Drainage District was dissolved on August 19, 2025 by action of the 19th Judicial Circuit Court. The report also included a summary of the court order, which included the following: easements are transferred to the County of Lake; disbursement of remaining funds (minus court costs) to SMC for purposes of coordinating maintenance of channels, drains, and infrastructure within the former District; and SMC is authorized to pay reimbursement amounts to municipalities for stormwater maintenance work completed within one year. The Commission discussed these impacts and had follow-up questions on responsibilities, costs, and the administrative burden

placed on SMC. Principal Assistant Attorney Paula Randall stated she could contact Assistant State's Attorney Steve Rice, who prepared the court order, and ask if SMC can use the remaining funds to pay for staff costs. Mr. Woolford was not sure if the remaining funds of \$95,203.36 included or did not include the court costs and legal expenses. Mr. Woolford shared a maintenance cost estimate for Fiddle Creek of approximately \$45,000 per year. The remaining funds should provide two years of maintenance and when the funds are done, they are done (i.e., there is no mechanism or plan to re-stock them).

6.2 Chairman's Report

Chairman Schmit stated that he spoke with Chair Hart about the dissolutions of drainage districts. He explained that the dissolutions should be handled on a case-by-case basis with an understanding of the service responsibilities and costs. He also mentioned that SMC does not have staff capacity.

6.3 Commissioner's Report

7. ACTION ITEMS

Present 11 - Commissioner Hewitt, Commissioner Maine, Commissioner - Alternate Parekh, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

7.1 25-1117

Approval of August 2025 Treasurer's Report

Attachments: [RSMP August 2025 Treasurer's Report](#)
[SMC August 2025 Treasurer's Report](#)
[DRWW August 2025 Treasurer's Report](#)
[NBWW August 2025 Treasurer's Report](#)

Ms. Kelcey Traynoff presented and requested approval of the August 2025 Treasurer's Reports.

A motion to approve was made by Commissioner - Alternate Weidenfeld, seconded by Commissioner Hunter, that this commission action item be approved. Motion passed by a unanimous roll call vote.

Aye: 11 - Commissioner Hewitt, Commissioner Maine, Commissioner - Alternate Parekh, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

7.2 25-1134

Approval of the Stormwater Infrastructure Repair Fund (SIRF) Eligibility Authorization for the Carillon North Homeowners Association's Agricultural Drain Tile Repair Project

Attachments: [FY25 SIRF Carillon North EA](#)

[Carillon North Location Map](#)

Mr. Jacob Jozefowski presented and requested approval of the SIRF Eligibility Authorization for the Carillon North Homeowner's Association's agricultural drain tile repair project.

Commissioner Wasik asked how the SIRF program process works for projects to get started. Mr. Woolford explained that the project's eligibility needs to be determined first. After approval of the eligibility authorization, staff will work with the applicant to finalize the scope of work, cost estimates, and schedule for the project agreement. The project agreement is a separate action which will obligate funds at a later date.

Commissioner Parekh asked what the match requirement was for the SIRF program. Mr. Jozefowski stated that the SIRF program had a 50% cost match requirement. Commissioner Parekh asked how many residents this project would impact, and Mr. Jozefowski showed the area on the project map that the drain tile repair would assist, which includes offsite areas including a portion of the Millennium Trail corridor.

A motion to approve was made by Commissioner Maine, seconded by Commissioner - Alternate Parekh, that this commission action item be approved.
Motion passed by a unanimous roll call vote.

Aye: 11 - Commissioner Hewitt, Commissioner Maine, Commissioner - Alternate Parekh, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

7.3 [25-1119](#)

Approval of contract amendment #2 with Geo-Logic Associates, Inc. Geneva, Illinois for Consulting Services in the not-to-exceed amount of \$107,680.50, subject to final legal review.

Attachments: [GLA contract amendment 2 memo](#)

[GLA Contract amendment 2](#)

Ms. Anna Niedzinski presented and requested approval of contract amendment number two with Geo-Logic Associates, Inc. for consulting services in the not-to-exceed amount of \$107,680.50, subject to legal review.

A motion to approve was made by Commissioner Hunter, seconded by Commissioner - Alternate O'Brien, that this commission action item be approved.
Motion passed by a unanimous roll call vote.

Aye: 11 - Commissioner Hewitt, Commissioner Maine, Commissioner - Alternate Parekh, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

7.4 25-1123

Discussion of Draft Stormwater Management Commission (SMC) Mission Statements for the Lake County Comprehensive Stormwater Management Plan Update

Attachments: [SMC Comp Plan Draft Mission Statements Memorandum FINAL](#)

Mr. Woolford began the discussion of the draft SMC mission statements for the Stormwater Management Comp Plan update. Mr. Woolford asked for initial feedback from the Commission specifically on the language that was included regarding funding and if it should be kept in SMC's mission statement. Ms. Strelcheck added that at this time, staff are looking for feedback and direction on the draft statements. She also noted that the draft statements were written based on feedback from SMC staff, SMC's Municipal Advisory Committee, and the public during the public comment period. Commissioners Weidenfeld, Maine, Hunter, Schmit, Sode, and Rockingham shared their opinion on the mission statements and the consensus was that various groups look to SMC for project funding and therefore, the language on funding should be kept in the statement. Commissioners Maine and Hunter also noted that the final mission statement should be shorter than the draft statements being proposed.

This was an informational item only and no action was taken. The final draft mission statement will be a part of the Stormwater Management Comp Plan update for further review and approval, including a public comment period and public hearing.

8. INFORMATION SECTION

8.1 25-1118

Regulatory Reports August 2025

Attachments: [August 2025 Regulatory Reports](#)

[Wetland Restoration Fund Budget-Updated 8-25-25](#)

[WRF Upcoming Wetland Mitigation](#)

Ms. Traynoff presented the Regulatory and Wetland Restoration Fund (WRF) Status Report for August 2025. Information on the schedule for the upcoming WRF request for proposals for the Lake Michigan, Fox River, and Des Plaines River watersheds.

8.2 Correspondence

8.3 Community Relations/Public Info

8.3.a 25-1132

In-Person MS4 Workshop October 10, 2025

Attachments: [October 10, 2025 MS4 Workshop Save the Date](#)

Ms. Traynoff shared the save-the-date for the MS4 workshop being held in person on October 10th at the Central Permit Facility in Libertyville.

8.3. [25-1133](#)

b

Regulatory Guidance on Commercial Solar Development.

Attachments: [LC Solar Guidance - Bundle](#)

Ms. Traynoff provided information on SMC's regulatory guidance for commercial solar development. Commissioner O'Brien noted a typo in the Technical Guidance Memo for vegetation design associated with commercial solar developments.

9. EXECUTIVE SESSION

10. ADJOURNMENT

A motion to adjourn was made by Commissioner - AlternateGust, seconded by Commissioner Hunter. Motion passed by a unanimous voice vote. Meeting adjourned at 7:00pm.

Aye: 11 - Commissioner Hewitt, Commissioner Maine, Commissioner - Alternate Parekh, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld