

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, October 5, 2010

8:30 AM

Joint Budget meeting with Financial and Administrative Committee

Assembly Room

Planning, Building and Zoning Committee

1.0 Call to Order

Chair Paxton and Vice-Chair Lawlor called the meeting to order at 8:33 a.m. Chair Mountsier arrived at 8:38 a.m. and Member Gravenhorst arrived at 9:04 a.m.

Present 7 - Member Carlson, Member Hewitt, Member Wilke, Vice Chair Lawlor, Member O'Rourke, Chair Mountsier and Member Gravenhorst

F&A Committee members present: Chair Paxton, Vice-Chair Kyle, Member Bassi, Member Carter, Member Mountsier, Member O'Kelly, Member Stolman

Also present:

*Barry Burton, County Administrator
Gary Gordon, Finance & Administrative Services
Rich Hentschel, Finance & Administrative Services
Mike Gavin, Finance & Administrative Services
Michael Wheeler, Finance & Administrative Services
Anita Patel, Finance & Administrative Services
Keith DeVore, Finance & Administrative Services
Suzi Schmidt, County Board Chairman
Phil Rovang, Planning, Building & Development
Mike Kuhar, Planning, Building & Development
Steve Crivello, Planning, Building & Development
Sheel Yajnik, Planning, Building & Development
Eric Waggoner, Planning, Building & Development
Megan Krueger, Planning, Building & Development
Amy McEwan, Sr. Assistant County Administrator
Dusty Powell, Sr. Assistant County Administrator
Jennie Vana, Communications Manager
Mike Warner, SMC
Kurt Woolford, SMC
Wendy Morey, SMC
Rodney Marion, Human Resources
Melinda Bush, County Board Member
Pat Carey, County Board Member
Michelle Feldman, County Board Member
Ann Maine, County Board Member
Linda Pedersen, County Board Member
Audrey Nixon, County Board Member
Mary Otahal, County Board Office*

2.0 Pledge of Allegiance

Chair Paxton and Vice-Chair Lawlor led the Committees in the Pledge of Allegiance.

3.0 Public Comment

4.1 10-0985

Presentation and Consideration of Proposed FY 2011 Budget (see complete budget

attached)

Rich Hentschel presented the following budget comments:

- 1. The hearings today are for discussions regarding the recommended FY2011 departmental budgets. For the board members new to this process this is the opportunity to ask any questions regarding the details in any budget. Each budget will be presented in brief with a chance to ask questions thereafter.*
- 2. We have provided you again this year an exhibit that outlines the steps each department has taken in the form of cuts to address the current economic conditions and to close an initial multi-million \$ budget gap. Most of these cuts are in the form of unfunding or eliminating certain positions and reductions in other areas. This list also includes the steps taken by each department a year ago when the FY10 budget was developed.*
- 3. Due to the continued impacts from the overall economy, and the decline in State shared revenues, we are recommending a similar but slightly less level for certain sales and income tax revenues compared to FY10. These are included in the County Board departmental budget.*
- 4. There is no overall wage increase included in the recommended FY11 budget.*
- 5. In a couple instances the County Administrator's recommended budget changes estimates submitted by departments. Those will be discussed during the review of those departments affected.*
- 6. We are recommending a few amendments to the recommended budget as submitted. Those will be reviewed with the departmental budgets affected.*
- 7. All vehicles and computers are currently budgeted in each department. Before the budget is final those amounts in Corporate departments will be moved to the General Operating Expense budget (that's why no values appear for FY11 in GOE as of yet)*
- 8. The budget exhibits in the book includes actual revenues and expenses for FY10 YTD, which is through mid-September. Some line items may include total, full year encumbrances.*
- 9. The FY10 Modified Budget amounts may include carryovers from FY09. These carryovers consist of remaining budgets for uncompleted projects from FY09. Similarly, carryovers will be done again at the end of FY10 into FY11.*
- 10. You also have the schedule of the meetings today and tomorrow with the page numbers where you can find each departmental budget in the budget booked.*
- 11. Welcome to Anita Patel who is new to our staff this year.*
- 12. Thank you to all who participated in developing the 2011 budgets being presented here today.*

4.0 New Business

4.2 10-0917

Joint committee action approving the recommended FY 2011 budget for Stormwater Management.

Director Mike Warner appeared before the committees to present the Stormwater Management Commission's FY 2011 proposed budget.

Revenue Expenditures Use of Cash

\$2,628,249 \$2,636,158 \$7,909

PB&Z: A motion was made by Member Lawlor, seconded by Member Carlson, to approve the budget as recommended. The motion carried with Member Wilke voting nay. Member Gravenhorst was not present for the vote.

F&A: A motion was made by Member Stolman, seconded by Member Mountsier, to approve the budget as recommended. The motion carried unanimously.

4.3 10-0916

Joint committee action approving the recommended FY 2011 for Planning, Building and Development.

Director Phil Rovang appeared before the committees to present the Planning, Building and Development Department's FY 2011 proposed budget. (Member Gravenhorst arrived at 9:04 a.m.)

<i>Revenues</i>	<i>Expenditures</i>
<i>\$2,084,640</i>	<i>\$3,951,826</i>

PB&Z: A motion was made by Member Carlson, seconded by Member Hewitt, to approve the budget as recommended. The motion carried unanimously.

F&A: A motion was made by Member Mountsier, seconded by Member Kyle, to approve the budget as recommended. The motion carried with Member Bassi voting nay and Members O'Kelly and Carter voting present.

5.0 Adjournment of the Planning, Building and Zoning Committee. The Financial and Administrative Committee may remain in session to review and approve other departmental budgets

PB&Z: A motion was made by Member Lawlor, seconded by Member Hewitt, to adjourn at 10:00 a.m. The motion carried unanimously.

Minutes prepared by Mary Otahal.

Respectfully submitted,

Chairman

Chairman

Vice-Chairman

Vice-Chairman

*Planning, Building & Zoning
Committee*

*Financial & Administrative
Committee*