

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, September 8, 2010

1:00 PM

Conference Room C

Financial and Administrative Committee

1. Call to Order

Present 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Absent 1 - Vice Chair Kyle

Others Present:

Barry Burton, County Administrator
Dusty Powell, Sr. Asst. County Administrator
Amy McEwan, Sr. Asst. County Administrator
Anne Wagner, Winchester House
Mary Stevens, Winchester House
Gary Reis, FAS
Robert Szarzynski, Human Resources
Joel Williams, Community Development
Rich Hentchel, FAS
Gary Gordon, FAS
Jon Joy, FAS
Amy Pechacek, Risk
Collin O'Rourke, County Board Member
Barbara Allen, County Board Office

2. Pledge of Allegiance

3. Approval of Minutes - Regular and Executive Session minutes from September 1, 2010.

3.1 10-0852

Minutes from September 1, 2010

Attachments: [F&A minutes 09.01.10](#)

Motion by Member Mountsier, seconded by Member Stolman, to approve the regular and executive session minutes from September 1, 2010. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

4. Added to Agenda Items

5. Public Comment

6. Old Business

6.1 10-0810

Joint resolution authorizing an amendment to the Collar County Transportation Empowerment Funding Policy to include interest rebates from any transportation bond issuance to be treated as additional funding for principal and interest payments for transportation bond debt reduction purposes.

Amy McEwan, Sr. Asst. County Administrator, presented this resolution. Board Member Carter requested the resolution be amended to clarify the bond issuance, so it will be treated as additional funding for principal and interest payments for transportation bond debt reduction purposes. A motion to amend the resolution was made by Member Carter and seconded by Member O'Kelly. The amendment passed unanimously. The Collar County Transportation Empowerment Funding Policy for Lake County is amended to add having any interest rebates from any transportation bond issuance to be treated as additional funding for principal and interest payments for transportation bond debt reduction purposes.

A motion was made by Member Mountsier, seconded by Member Carter, that this item be recommended for adoption as amended to the regular agenda. The motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

6.2 10-0728

Resolution authorizing the Purchasing Agent to negotiate a contract with Advocate Occupational Health, Park Ridge, Illinois for Pre-Employment Physicals and other medical services for Lake County for a two (2) year period plus renewals in the estimated annual amount of \$95,245.

Rodney Marion, Human Resources, presented this resolution. Mr. Marion stated that we average 25 new hires per month. This contract will cover a two-year period with three one-year renewals.

A motion was made by Member Mountsier, seconded by Member O'Kelly, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

6.3 10-0820

Resolution approving the County's Health, Life and Dental Insurance Plan for FY 2011.

Attachments: [F&A FY11 Health Life and Dental Recommendations 8.27.10](#)

Rodney Marion, Human Resource presented a resolution. He presented a chart to show different scenarios with the employee Health Insurance Options and recommended the .75% increase option.

A motion was made by Member Mountsier, seconded by Member Stolman, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

Nay: 1 - Member Carter

Not Present: 1 - Vice Chair Kyle

7. New Business

Planning, Building & Zoning

Law & Judicial

7.1 10-0747

Joint resolution authorizing a contract with Critical RF Direct, Coral Springs, FL in the estimated amount of \$42,872 for Voice over Internet Protocol Technology for the Lake County Sheriff's Office.

Amy McEwan presented this resolution. The Lake County Sheriff's Office was awarded grant funding provided by the US Department of Homeland Security to improve the interoperability of public two-way radio communications throughout Lake County.

A motion was made by Member Stolman, seconded by Member Mountsier, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.2 10-0795

Joint resolution authorizing the execution of an Intergovernmental Agreement with the Fox Waterway Agency (FWA) and the Lake County Sheriff to provide permit/sticker enforcement for the Agency.

Attachments: [Fox Waterway Agency IGA 10](#)

Kevin Lyons, presented this resolution. This is a Marine Patrol Services contract for one more year during the months of May through September on the waterways of the Chain O'Lakes. During other times of the year, the Sheriff will provide law enforcement assistance to the agency on as needed basis at the sole discretion of the Sheriff.

A motion was made by Member Stolman, seconded by Member Mountsier, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.3 10-0794

Joint resolution authorizing the renewal of the State's Attorney's Multi-Jurisdictional Drug Prosecution grant (agreement #809123) awarded by the Illinois Criminal Justice Information Authority, including \$204,858 in federal ARRA 2009 JAG funds and covering the time period October 1, 2010 through September 30, 2011.

Attachments: SAO Drug grant pre-designation letter

Amy McEwan, presented this resolution.

A motion was made by Member Bassi, seconded by Member Carter, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

Health & Community Services

7.4 10-0665

Joint resolution ratifying an emergency procurement authorized by the Winchester House Administrator with Leaderstat, 8181 Worthington Road, Westerville, Ohio for interim staffing services.

Anne Wagner, Winchester House, presented this resolution for interim staffing services for nursing management positions of Director of Nursing, Assistant Director of Nursing and two Clinical Coordinators. Previously, the County failed to receive any qualified applicants during their search. Interim staff was needed immediately. A more extensive search was completed and all positions are now filled.

A motion was made by Member Stolman, seconded by Member Mountsier, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.5 10-0807

Short Sale Policies - Information Only

Attachments: [Short Sale Policy - Non-Owner Occupied Housing](#)
[Short Sale Policy - Owner Occupied Housing](#)

Joel Williams, Community Development, presented an update on Short Sale Policies. There are two policies - one for owner occupied housing (homeownership) and one for non owner occupied (rental). These policies were jointly developed by Lake County Community Development and State's Attorney staff.

This item was presented.

7.6 10-0840

Joint resolution authorizing a contract with Forum Extended Care Services, Skokie, IL for Pharmaceuticals and Related Services for Winchester House for a two (2) year period with renewals in the estimated annual amount of \$350,000.

Anne Wagner and Mary Stevens, presented this resolution.

A motion was made by Member Mountsier, seconded by Member Stolman, that this item be recommended for adoption to the consent agenda. The motion carried by

the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

Revenue, Records & Legislation

Public Works & Transportation

7.7 10-0827

Joint resolution authorizing an agreement between Lake County and Wisconsin Central Ltd., Homewood, Illinois providing the terms and conditions by which said Wisconsin Central Ltd. will grant easements necessary for the northerly extension of Midlothian Road. This resolution appropriates \$20,000 of the ¼% Sales Tax for Transportation and Public Safety and designated as Section 09-00244-03-RR.

Attachments: [Midlothian Road Extension, \(Lake County Fair Entrance Northerly to Moore](#)

A motion was made by Member O'Kelly, seconded by Member Stolman, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.8 10-0828

Joint resolution authorizing an agreement between Lake County and the Wisconsin Central Ltd., Homewood, Illinois to construct and operate a bike path, with pedestrian gates, across the Wisconsin Central Ltd. right-of-way, along the extension of Midlothian Road and rescinds the prior agreement resolution of December 8, 2009.

Attachments: [Midlothian Road Extension, Lake County Fair Entrance, Northerly to Moore](#)

A motion was made by Member O'Kelly, seconded by Member Stolman, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.9 10-0829

Joint resolution authorizing an agreement between Lake County and the Wisconsin Central Ltd., Homewood, Illinois for the reconstruction and maintenance of the roadway crossing for the extension of Midlothian Road and designated as Section 09-00244-03-RR.

Attachments: [Midlothian Road Extension, \(Lake County Fair Entrance Northerly to Moore](#)

A motion was made by Member O'Kelly, seconded by Member Stolman, that this item be recommended for adoption to the consent agenda. The motion carried

unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.10 10-0830

Joint resolution authorizing the Purchasing Agent to enter into a contract with Chicago International Trucks, Grayslake, IL in the amount of \$62,156.64 for installation of truck emission systems.

A motion was made by Member O'Kelly, seconded by Member Stolman, that this resolution be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.11 10-0831

Joint resolution authorizing the appropriation of \$11,040,000 of ¼% Sales Tax for Transportation and Public Safety funds for the relocation and reconstruction of Peterson Road at IL Rte. 60 and designated as Section 00-00098-11-CH.

A motion was made by Member O'Kelly, seconded by Member Stolman, that this item be recommended for adoption to the regular agenda. The motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.12 10-0832

Joint resolution appropriating \$905,000 of Matching Tax funds for the resurfacing of Winchester Road from US Rte 45 to Butterfield Road and designated as Section 10-00151-21-RS.

A motion was made by Member O'Kelly, seconded by Member Stolman, that this item be recommended for adoption to the regular agenda. The motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.13 10-0833

Joint resolution appropriating \$1,230,000 of Matching Tax funds and \$500,000 of County Bridge Tax funds for the intersection improvement at Hunt Club Road and Stearns School Road and \$20,000 of Matching Tax funds for the acquisition of necessary easements, and designated as Section 08-00195-15-CH.

A motion was made by Member O'Kelly, seconded by Member Stolman, that this resolution be recommended for adoption to the regular agenda. Motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.14 10-0834

Joint resolution authorizing the execution of a supplemental agreement between Lake County and HDR Engineering, Inc., Chicago, Illinois, for the provision of additional Phase II design engineering services for the proposed roundabout at Riverwoods Road and Everett Road at a supplemental cost of services described of \$16,148.01 and designated as Section 04-00136-06-CH.

Attachments: [Riverwoods Road at Everett Road, Roundabout; Supplemental Phase II: C](#)

A motion was made by Member O'Kelly, seconded by Member Stolman, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.15 10-0835

Joint resolution authorizing the execution of a supplement to the agreement between the Illinois Department of Transportation and Lake County for the Phase II design engineering services for the proposed roundabout at Riverwoods Road and Everett Road and designated as Section 04-00136-06-CH.

Attachments: [Riverwoods Road at Everett Road, Roundabout; Supplemental Phase II: II](#)

A motion was made by Member O'Kelly, seconded by Member Stolman, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.16 10-0837

Ordinance Amending a Rate Surcharge for certain portions of the Combined Water Works and Sewerage System of the County of Lake in the State of Illinois.

Attachments: [Exhibit A-1.pdf](#)
[Exhibit A-2.pdf](#)

A motion was made by Member O'Kelly, seconded by Member Stolman, that this item be recommended for adoption to the regular agenda. The motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.17 10-0839

Joint resolution executing a contract with Insituform Technologies, of Chesterfield, MO, in the amount of \$ 162,350.92 for the Sanitary Sewer Rehabilitation 2009 Project.

A motion was made by Member O'Kelly, seconded by Member Stolman, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.18 10-0645

Joint resolution accepting a US Department of Homeland Security equipment sub-grant to provide emergency generators for Lake County.

Attachments: [2010 09 14 ILEAS Generator Grant Agreement Lake County.pdf](#)

A motion was made by Member O'Kelly, seconded by Member Stolman, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

Financial & Administrative

7.19 10-0826

Resolution a contract with Joseph J. Henderson & Son, Inc, Gurnee IL for the Floor Remodel & Energy Improvements for the Lake County Administrative Tower, in the amount of \$4,540,000.

Matt Guarnerly and Gary Gordon, FAS, presented this resolution. The Courthouse Tower has not been renovated or had system updates since it was built in the 1960's. This project will renovate four floors in the Courthouse Tower updating such items as heating, cooling, windows, insulation, and lighting. This will reduce energy usage and save energy costs while advancing required infrastructure replacements within County facilities.

A motion was made by Member Mountsier, seconded by Member Stolman, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.20 10-0836

Resolution authorizing a contract with Monaco Mechanical Inc., Lisle, IL for Central Cooling Plant Upgrades in the Administrative Tower in the amount of \$1,443,000.

Matt Guarney and Gary Gordon, FAS, presented this resolution for upgrades to serve the Administrative Tower, Court Complex and the Annex Building.

A motion was made by Member Mountsier, seconded by Member Stolman, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.21 10-0772

Joint resolution ratifying an emergency procurement authorized by the Facilities Manager with Lakeland Larsen Elevator Corporation of Waukegan IL.

Gary Gordon, FAS, presented this resolution, explaining that there was an emergency need to replace controllers on elevator numbers 1 and 2 at Winchester House.

A motion was made by Member Mountsier, seconded by Member Stolman, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.22 10-0842

Resolution authorizing contracts with AFLAC, Columbus, GA for employee paid Accident and Cancer supplemental insurance plans and Healthsmart, Lisle, IL, in an estimated amount of \$30,000 per year, plus renewals, for Section 125 Flexible Spending Program Services, COBRA and Retiree Billing Administration for plan year 2011 (January 1 through December 31).

Rodney Marion, Human Resources, presented these supplemental insurance plans for 2011.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Present: 1 - Vice Chair Kyle

7.23 10-0843

Resolution a contract with Superior Vision, Milford, MI for voluntary Vision Services for Lake County employees for a two (2) year period plus renewals.

Rodney Marion, Human Resources, presented this contract. The request for proposal was divided into four sections: Section 1, Section 125 Flexible Spending Program Services, Section II, Accident and Cancer Supplemental Insurance Services, Section III, Retiree Billing Administration, and Section IV, COBRA Administration.

A motion was made by Member Bassi, seconded by Member Carter, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

8. Executive Session to discuss litigation.

A motion was made by Member Mountsier, seconded by Member Bassi, to go into executive session to discuss two workers' compensation claims. The motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

Discussion.

A motion was made by Member O'Kelly, seconded by Member Mountsier, to come out of executive session. The motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

8.1 10-0855

Committee Action approving settlement of two workers' compensation claims.

Attachments: [F&A WH committee action 9-8-10](#)

A motion was made by Member Carter, seconded by Member O'Kelly, that this item be approved. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

9. County Administrator's Report

9.1 10-0854

Discussion of potential FY 2011 State Legislative initiatives.

Barry Burton, County Administrator, asked the committee to bring potential FY 2011 State Legislative items that they are interested in pursuing to the next F&A meeting.

10. Adjournment

A motion was made by Member Bassi, seconded by Member Mountsier, that this meeting be adjourned at 2:37 p.m. The motion carried by the following vote.

Minutes prepared by Barbara Allen.

Respectfully submitted,

Chairman

Vice-Chairman

Financial & Administrative Committee