

James R. Wipper



June 15, 2019

Judy Martini

Lake County Board Member (District 5)

18 N. County st.

Waukegan, Il. 60085

Dear Ms. Martini,

I am writing you because I understand there is an opening on the Fox Lake Fire Protection District Board. I feel I could be an asset on the Board with my skills and experience. I have included a copy of my resume for your review. Thank You for your consideration.

Sincerely,



James R. Wipper

To be considered as a Board Member for the Fox Lake Fire Protection District Board utilizing my leadership, management, teamwork and communication skills and experience.

Professional Experience

Kristan Funeral Home, Mundelein, IL. (April 2005 – Present)

Licensed Funeral Director and Embalmer

Duties of this position are to provide support to bereaved families, arranging and directing funeral ceremonies, arranging and transportation of the deceased from place of death to final resting place.

Lake County Coroner's Office, Waukegan, IL. (Jan. 1984 – Dec. 2004)

Jan. 1984 – April 1987 - Deputy Coroner

Duties of this position are to conduct death investigations of all types of deaths, assisting at autopsies, testifying at inquests and trials, working with bereaved families, witnesses and many government agencies.

April 1987 – May 2003 - Chief Deputy Coroner

This position included performing all duties of a Deputy Coroner and overseeing all death investigations. Training and supervising Deputy Coroners, managing and planning budgets, being a liaison with Police, Fire, Rescue, Civic, other Government agencies and media.

May 2003 – December 2004 - Coroner

The function of the Coroner was to oversee all operations of the Office. Making all decisions regarding death investigations, Communicating results and information to families. Performing Inquests and issuing Death Certificates. Handling of all administrative duties including budget and human resource issues. Working with Police, Fire, and Rescue Depts Hospitals, Schools, Civic, Government agencies, media and the General Public informing them of information related to ongoing cases, policies and procedures, public health and welfare issues.

Monumental Life Insurance Co., Rockford and Chicago, Il.

Jan. 1979 – Dec. 1983 - Insurance Agent and District Sales Manager

Duties of an agent was to create new business and service existing accounts.

Duties of a District Sales Manager was to supervise a staff of insurance agents. This included educating and training agents on products and procedures. Handling administrative issues and correspondence.

K. K. Hamsher Funeral Home, Fox Lake, Il.

Dec. 1978 – Sept. 1976 - Funeral Director and Embalmer

Duties of this position are to provide support to bereaved families, arranging and directing funeral ceremonies, arranging and transportation of the deceased from place of death to final resting place.

Education & Credentials

1975 - 1976 Worsham College of Mortuary Science, Chicago, Il. degree in Mortuary Science.

1974 - 1975 College of Lake County, Grayslake, Il. Completed 30 semester hours

1974 Grant Community H.S. received high school diploma

Currently, Board Member of the Ivanhoe Cemetery Association and Grant Township Precinct Committeemen.

Past Secretary-Treasurer, Vice-President, President of the Northeastern Illinois Funeral Directors Association

Past President of the Grant Township Republican Club