

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Tuesday, March 12, 2019

9:00 AM

Lake County Government Building

Lake County Board

CALL TO ORDER**MOMENT OF SILENCE****PLEDGE OF ALLEGIANCE****ROLL CALL OF MEMBERS****ADDITIONS TO THE AGENDA (FOR DISCUSSION ONLY)****SPECIAL RECOGNITION****1** [19-0410](#)

Special Recognition Proclaiming March 2019 as National Problem Gambling Awareness Month.

Attachments: [Lake County Video Gaming Data](#)

2 [19-0453](#)

Special recognition honoring the life, service, and dedication of Stephan A. Kaminsky to the Veterans of Lake County.

3 [19-0458](#)

Special recognition proclaiming April as National Child Abuse Prevention (Blue Kids Lake County) Month.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)**CHAIR'S REMARKS****OLD BUSINESS****NEW BUSINESS****CONSENT AGENDA (Items 4 - 32)****4** [19-0308](#)

Minutes from February 12, 2019.

Attachments: [February 12, 2019 Minutes.pdf](#)

CLAIMS AGAINST LAKE COUNTY, IL**5** [19-0448](#)

Report of CLAIMS AGAINST LAKE COUNTY, ILLINOIS for the month of February 2019

Attachments: [February 2019](#)

REPORTS**6** **[19-0291](#)**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of January 2019.

Attachments: [County Board Report FY19 - 01 Jan 020719](#)

7 **[19-0323](#)**

Report from Joy Gossman, Public Defender, for the month of January 2019.

Attachments: [01-19 Main](#)
 [01-19 Main PTR](#)
 [01-19 JUV Main](#)
 [01-19 JUV PTR](#)

8 **[19-0282](#)**

Report from Robin M. O'Connor, County Clerk, for the month of December 2018.

Attachments: [LCC Report December 2018.pdf](#)

9 **[19-0284](#)**

Report from Robin M. O'Connor, County Clerk, for the month of January 2019.

Attachments: [LCC Report January 2019.pdf](#)

10 **[19-0290](#)**

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of January 2019.

Attachments: [January 2019.pdf](#)

11 **[18-1547](#)**

Report from David B. Stolman, Treasurer, for the month of October 2018.

Attachments: [Cash & Investment Oct 2017.pdf](#)
 [Cash & Investment Oct 2018.pdf](#)

REAPPOINTMENTS**12** **[19-0459](#)**

Resolution providing for the reappointment of Maria Helm as a member of the Lake County Board of Review.

Attachments: [Maria R. Helm Resume](#)

LAW AND JUDICIAL COMMITTEE**13** [19-0288](#)

Joint resolution accepting the 2019 National Crime Victims' Rights Week (NCVRW) Community Awareness Project sub-grant and authorizing an emergency appropriation in the amount of \$6,000.

- Since 1981, NCVRW has been annually observed in April and is intended to increase public awareness and knowledge about the wide range of rights and services available to people who have been victimized by crime.
- A \$6,000 sub-grant was awarded to the State's Attorney's Office by the National Association of Victims of Crime Act (VOCA) Assistance Administrators (NAVAA) under a VOCA grant from the Office for Victims of Crime, within the Office of Justice Programs, United States Department of Justice.
- The 2019 NCVRW theme is "Honoring Our Past. Creating Hope for the Future."
- The program funds will be used during the 2019 NCVRW, April 7 - 13, 2019, to promote community awareness of crime victims' rights and services and will support the purchase of NCVRW promotional giveaways, event supplies, announcements, and recognition awards.
- The source of program funding is 100 percent federal VOCA; no match is required.

Attachments: [NCVRW 2019 19-030 Award Letter](#)

14 [19-0306](#)

Joint resolution authorizing an amended Illinois Department of Transportation (IDOT) 2019 Sustained Traffic Enforcement Program (STEP) grant to include a Distracted Driving Campaign and approving an emergency appropriation in the amount of \$22,011.21.

- In September 2018, the Lake County Sheriff's Office (LCSO) was awarded an IDOT STEP grant in the amount of \$176,292.24 for the period October 1, 2018 through September 30, 2019 to complete six mandatory enforcement campaigns and two optional enforcement campaigns.
- On February 11, 2019, the LCSO received notification that IDOT had amended the Federal Fiscal Year (FFY) 2019 STEP grant to include a Distracted Driving Campaign.
- The Distracted Driving Campaign's main objective is to conduct enforcement of Illinois distracted driving laws on the use of electronic devices and to remind drivers that distracted driving is unsafe.
- This distracted Driving Campaign period will be April 1 through April 30, 2019.
- During the campaign period, the LCSO will conduct a total of 20 enforcement details (10 during the day, 10 during the night), which amounts to a total of 120 hours of distracted driving enforcement.
- This amended award provides an increase from the FFY18 distracted driving enforcement campaign of 36 additional hours.

Attachments: [FFY19 STEP Grant Amendment Agreement Budget 02-15-19.pdf](#)

HEALTH AND COMMUNITY SERVICES COMMITTEE**15** [19-0310](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation Opportunity Act (WIOA) Dislocated Worker Grant and Rapid Response grant modification and authorizing an emergency appropriation in the amount of \$1,100.

- The Workforce Development Department works directly with companies that experience a layoff, closing, or relocation due to lack of work because of increased imports or shifts in production outside the United States through the Trade Adjustment Assistance (TAA) federal program.
- The Rapid Response grant modification of \$1,100 increased the funds available for transportation expenses for two TAA participants.
- The grant period is July 1, 2017 through December 31, 2018.

16 [19-0208](#)

Joint resolution authorizing a professional services agreement with Lake County Partners for a Business Engagement Program to expand upon the success of the business outreach program for Lake County Workforce Development in the amount not to exceed \$80,723.

- Funds are budgeted and appropriated for the professional services agreement through Workforce Development grant funding.
- Lake County Workforce Development administers the Workforce Innovation and Opportunity Act (WIOA) grant and programs. Employers and businesses are key resources in understanding the needs of local businesses and developing talent through the WIOA-funded programs.
- Lake County Workforce Development desires to utilize Lake County Partners for a business engagement program to connect with a greater pool of industries and employers that will share information on programs, incentives, and trainings in the effort to connect businesses throughout Lake County that can then access talent to meet industry demands.
- Pursuant to Article 6, Section 102 of the Lake County Purchasing Ordinance, the Purchasing Agent consulted with an ad hoc review group that approved a bid exemption on the basis of an existing long standing, successful relationship.
- The contract authorizes a professional services agreement for a Business Engagement Program for the duration of one year with options of extending up to three additional one-year periods, for an initial term not to exceed cost of \$80,723.

Attachments: [LCP Bid Exemption Request \(002\).pdf](#)

[LCP Purchasing Award Information \(002\).pdf](#)

[19014 AGREEMENT PSA LAKE COUNTY PARTNERS](#)

PUBLIC WORKS, PLANNING AND TRANSPORTATION COMMITTEE**17** [19-0296](#)

Ordinance providing for the establishment of an altered speed zone for 30 miles per hour (MPH), currently unposted 55 MPH, on Russell Lane, located in Fremont Township.

- The speed study was requested by the Fremont Township Highway Commissioner.

- The necessary speed studies have been undertaken and an ordinance is required to establish speed zones.

18 [19-0297](#)

Ordinance providing for the establishment of an altered speed zone for 30 miles per hour (MPH), currently unposted 55 MPH, on Baker Lane/Sunset Court, located in Fremont Township.

- The speed study was requested by the Fremont Township Highway Commissioner.
- The necessary speed studies have been undertaken and an ordinance is required to establish speed zones.

19 [19-0299](#)

Joint resolution appropriating \$1,600,000 of Motor Fuel Tax funds for ice control salt materials needed for the 2019-2020 winter season.

- The Lake County Division of Transportation (LCDOT) participated in the County's joint procurement process for the acquisition of ice control salt for the winter season of 2018-2019, with the option for a one-year extension.
- LCDOT's contract for salt, which was provided by Morton Salt, Chicago, Illinois, will be extended for the winter season of 2019-2020, and an appropriation of funds is required.

20 [19-0312](#)

Joint resolution authorizing a contract with Cardno, Inc., Monee, Illinois, in the amount of \$66,851.75 for inspection and maintenance of native landscape areas.

- The County has planted native landscape areas for various projects on the County highway system that require inspection and maintenance.
- This maintenance work will be done by a contractor.
- A total of six bids were received, ranging from \$66,851.75 to \$123,055.56, and the lowest responsible bidder is Cardno, Inc., Monee, Illinois, in the amount of \$66,851.75 for the native landscape maintenance.
- This project is included in the highway improvement program.

Attachments: [19-0312 Bid Tab, 2019 Native Landscape Maintenance](#)

21 [19-0316](#)

Joint resolution authorizing an Intergovernmental Agreement between Lake County and The City of Zion to provide fully reimbursed maintenance services for sewer-related operations.

- The County and the City of Zion wish to enter into this agreement to protect the health, safety, and welfare of the residents of Lake County.
- The County will perform maintenance services for the City on an as needed basis as outlined in a comprehensive agreement.
- The agreement allows County staff to provide routine preventative maintenance, lift station maintenance and operation services, bank and load testing of generator(s), and perform root cutting, cleaning, and televising of sanitary sewers mains.
- County staff will charge the City on a time and material basis for the operational and maintenance services provided.
- The agreement was approved by the City of Zion at its February 5, 2019 meeting, pending approval by the County Board.

- This resolution authorizes the execution of an Intergovernmental Agreement between Lake County and the City of Zion to provide maintenance services for sewer-related operations.

Attachments: [19-0316 Zion Lake County Sewer Maintenance Agreement.pdf](#)

22 **19-0379**

Joint resolution authorizing an agreement with the Antioch Township Road District for the replacement of two existing metal culverts damaged by the major flood event in July 2017, which carry the Dutch Gap Canal under Edwards Road.

- Edwards Road, between US Route 45 and US Route 41, is located within Antioch Township.
- Two existing metal culverts, carrying the Dutch Gap Canal under Edwards Road, were damaged by the major flood event in July 2017 and need replacement.
- The improvements will include the removal of two steel arch culverts and replacement with three reinforced concrete pipes.
- In accordance with the Agreement of Understanding between the State of Illinois and Lake County, Lake County is also responsible for the administration, contract letting and award of Road District projects using state funds administered under Motor Fuel Tax policies and procedures, including Township Bridge Program funds.
- The total construction costs are estimated to be \$850,000.
- Lake County is not a cost participant in this project.

Attachments: [19-0379 Antioch Township - Edwards Road Agreement draft](#)

23 **19-0388**

Joint resolution appropriating \$10,000 of County Bridge Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvement on Fairfield Road from Illinois Route 120 to Illinois Route 134.

- Fairfield Road, from Illinois Route 120 to Illinois Route 134, needs improvement.
- Preliminary plans and specifications for this improvement have been prepared.
- Before right-of-way acquisitions can proceed, authority for appropriation and condemnation is necessary.
- This improvement is included in the Highway Improvement Program.

24 **19-0373**

Joint resolution authorizing a Technical Services agreement with the Regional Transportation Authority (RTA) for federal funding for the Ride Lake County Central program and appropriating \$330,000 of ¼% Sales Tax for Transportation funds.

- RTA: Ride Lake County Central Project is for the Townships of Fremont, Libertyville and Shields, and the Village of Libertyville and Mundelein.
- Section 5310 grants are federal funds administered by the RTA which help fund the Ride Lake County paratransit service in Lake County.
- These funds will be used to provide the Ride Lake County Central paratransit service in the Townships of Fremont, Libertyville and Shields, and the Villages of Libertyville and Mundelein.
- The RTA will reimburse the County 50 percent of the transportation service cost, up to

\$137,602, with federal Section 5310 grant funds, and the County will provide the 50 percent local share match of \$137,602 under the grant agreement.

- Pace will provide the paratransit bus service.
- This agreement has been reviewed by the Lake County State's Attorney's Office.

Attachments: [19-0373 RTA Ride Lake County Central TSA Agreement Draft](#)

25 [19-0387](#)

Joint resolution authorizing an agreement with Engineering Resource Associates, Warrenville, Illinois, at a cost of \$224,995.20, for Phase I and II design engineering services to replace an existing triple cell culvert with a single span bridge structure on Hart Road at Flint Creek, appropriating \$270,000 of County Bridge Tax funds.

- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- Public notices were published on October 31 and November 7, 2018, and 20 firms submitted Statements of Interest and Statements of Qualifications. Three firms were shortlisted and interviewed on December 19, 2018.
- As a result of the interviews, the selected, and recommended, firm is Engineering Resource Associates, Warrenville, Illinois, at a maximum cost of \$224,995.20.
- This improvement is included in the Highway Improvement Program with a 2023 target letting date.

Attachments: [19-0387 Hart Road at Flint Creek Consultant Agreement Draft](#)

26 [19-0386](#)

Joint resolution approving Change Order Number One consisting of an increase of \$99,787.75, and appropriating a supplemental amount of \$110,000 of ¼% Sales Tax for Transportation funds for the Butterfield Road Adaptive Traffic Signal Control Study and Design.

- The County Board, at its meeting of February 14, 2017, approved an appropriation of \$180,000 of ¼% Sales Tax for Transportation funds and a consultant agreement with AECOM Technical Services, Inc., Chicago, Illinois, at a maximum cost of \$148,475.25 for the Butterfield Road Adaptive Traffic Signal Control Study and Design.
- Change Order Number One is needed for additional engineering services to redesign the traffic signals to incorporate Flashing Yellow Arrow signal heads that were not part of the original scope of work.
- The project will bring Flashing Yellow Arrow technology to Lake County for the first time with the goal of reducing traffic delays and driver frustration while improving intersection safety.
- Flashing Yellow Arrow has become a standard operation across the country, including neighboring counties, other areas of Illinois, and nearby states.
- The Lake County Division of Transportation has received a \$2.1 million federal grant to cover up to 80 percent of the project construction cost.

Attachments: [19-0386 Butterfield Road Adaptive Traffic Signal Change Order Number](#)

27 [19-0361](#)

Joint resolution authorizing emergency appropriations in Fiscal Year (FY) 2019 for the Lake County Division of Transportation (LCDOT) capital and bond funds, for projects previously approved and for additional revenue.

- Due to the nature of transportation project work occurring over multiple years, this is a routine annual appropriation request to carry forward previously appropriated funds into the current fiscal year.
- This resolution authorizes emergency appropriations in the FY 2019 LCDOT capital funds budget for previously approved projects and for additional revenue.
- These projects and revenues were not included in the FY 2019 budget.
- this action provides the budget authority necessary for the respective projects and revenues.

Attachments: [19-0361 DOT Carryovers March 2019 Board](#)

28 [19-0396](#)

Joint resolution approving the sole source procurement with JWC Environmental in the amount of \$87,503.14 for repairs to the grinder pump at the Northeast Central (NEC) pump station and securing a new unit for the Des Plaines River Water Reclamation Facility (WRF).

- Public Works owns and operates the County's Des Plaines River WRF and the NEC Pumping Station.
- Collectively there are five Grinder pump at various Public Works facilities and JWC Environmental is the sole manufacturer.
- The grinder pumps are used on a daily basis for the grinding/breaking down of large objects that enters the treatment facility.
- The removal of the large objects from the waste stream is critical because this prevents damage to the pumps in operation. In addition, the life of the pump is extended, and this process helps to treat wastewater.

Attachments: [19-0396 SE JWC Bid Package.PDF](#)

[19-0396 JWC Dept. Bid Exemption Request.pdf](#)

[19-0396 SE JWC Purchasing Award Information.pdf](#)

29 [19-0397](#)

Joint resolution ratifying an emergency procurement with Joel Kennedy Construction of Chicago, Illinois, in the amount of \$98,900 for sewer pipe repair on Route 45 in the New Century Town sanitary sewer system.

- The County owns and operates the New Century Town Water Reclamation Facility and the adjoining pipes in the sanitary system.
- The sanitary pipes convey sewer from residential and commercial users to the treatment facility
- Although the County has an active rehab program in place, we still occasionally encounter pipe failures in the sanitary system
- A segment of the pipe on Route 45 was damaged and in need of immediate repair.
- The County received quotes from three contractors. Joel Kennedy had the lowest submittal.

- Pursuant to the Lake County Purchasing Ordinance, emergency procurements are made when there exists a threat to public health, welfare, or safety, or to prevent or minimize serious disruption of governmental services.
- Pursuant to Article 6, Section 103, the Director of Public Works has submitted a written determination of the basis for the emergency and the certification that the procurement of this equipment was appropriate.

Attachments: [19-0397 Joel Kennedy Emergency Procurement Bid - Rt. 45.pdf](#)

FINANCIAL AND ADMINISTRATIVE COMMITTEE

30 [19-0292](#)

Resolution authorizing approval of the mandated 2018 revision of the Lake County Emergency Operations Plan (EOP).

- As a mandated Emergency Management Agency (EMA) by regulation of the Illinois Emergency Management Agency (IEMA) Act (20 ILCS 3305).
- Lake County must maintain a comprehensive EOP, which must be updated and reviewed by IEMA against state standards every two years.
- Lake County, through its EMA, recently completed technical updates to the Lake County Emergency Operations Plan.
- The County Board Chair is designated by IEMA as the official signatory of the County's EOP.

31 [19-0394](#)

Resolution authorizing an agreement with STV, Chicago, Illinois, (STV) for project management services for the Facilities and Construction Services Department (FCS).

- Lake County FCS is seeking staff augmentation for project management services to assist with expediting specific facilities projects. Responsibilities include planning, executing, controlling, scheduling, communicating project details at a high level to maintain installation quality, coordination of construction activities and manage project budgets.
- An initial four projects have been identified: Babcox Internal Protocol (IP) Camera Installation, Depke Fire Alarm and Programmable Logic Controller (PLC) Security System Replacement, Administrative Tower Security Equipment Replacement and Babcox Air Handling Unit and Variable Air Volume (VAV) Box Replacement.
- The Lake County Purchasing Division received and evaluated Statements of Interests from 27 professional firms of which three were short-listed.
- In accordance with the Local Government Professional Services Selection Act, the recommended firm is STV.
- The initial contract with STV will include project management services for the four aforementioned projects based on contracted hourly rates in an estimated amount of \$226,448.
- The term of the contract will be two years with three one-year renewal options to allow for future projects. Additional projects will be mutually agreed upon through a contract modification, based on approved contracted rates and will not exceed an estimated annual spend of \$300,000.
- The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contract rates. The future anticipated annual spend is estimated at \$300,000 annually.

- This service was included and budgeted as part of the Fiscal Year 2019 Capital Improvement Program.

Attachments: [18089 STV Award Information](#)
[18089-B Draft Agreement](#)
[18089 B Summary Score Sheet](#)
[18089 SOI Facility Ops Professional Engineering Service](#)
[Vendor Disclosure Statement.Executed](#)

32 **19-0391**

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2019 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each FY, it is necessary to “carry over” unspent budget authority from one FY to the next under certain conditions as defined in the County's Budget Policies.
- These carryover requests include grants whose grant period continues into the next FY; contracts which was unable to be completed in FY 2018; uncompleted capital projects; and goods that were ordered in FY 2018 with a reasonable expectation of receipt, but which were not received prior to the end of FY 2018.
- These items must be authorized through what is termed an “emergency appropriation” in order to transfer the budget authority that was previously granted in FY 2018 to FY 2019.
- This is the third of three sets of carry overs that will come before the County Board as part of the normal year end close-out process.

Attachments: [Mar 19 Carryovers - Final.pdf](#)

REGULAR AGENDA

LAKE COUNTY BOARD

33 **19-0220**

Resolution amending various sections of the Lake County Board Rules of Order and Operation Procedures.

Attachments: [CLEAN COMPLETE County Board Rules - Amended and Approved on 1](#)
[APPENDIX H – SELECTION OF APPOINTED OFFICIALS \(REDLINE\)](#)
[County Board Rules - redline \(post 2.21.19 meeting\) final](#)
[County Board Rules - Final Draft \(Clean\)](#)

34 **19-0450**

Resolution establishing an Ad Hoc Drainage District Consolidation Committee of the County Board to provide recommendations regarding potential consolidation of drainage districts whose work may be more efficiently accomplished through consolidation with another existing government.

- In order to provide input to the County Board on options to consolidate drainage districts, the County Board Chair seeks to create an Ad Hoc Drainage District Consolidation Committee (Committee).
- The Committee would be responsible for researching and reviewing each district's boundaries, work program, financial status, and intergovernmental working relationships with overlapping municipalities, the County, and the Lake County Stormwater Management Commission.
- The resulting recommended actions are to be routed through the Public Works, Planning, and Transportation Committee and the Financial and Administrative Committee for input and recommended approval before consideration by the full County Board.
- It is anticipated that the Committee would meet no less than once a quarter, or as otherwise needed.
- The Committee, which would be in place immediately upon creation and dissolve on November 30, 2020, would be comprised of the following members: Chair Adam Didech, Vice-Chair Steve Carlson and Members Judy Martini, Jessica Vealitzek, and John Wasik.

HEALTH AND COMMUNITY SERVICES COMMITTEE

35 [19-0099](#)

Board of Health Report.

PUBLIC WORKS, PLANNING & TRANSPORTATION COMMITTEE

36 [19-0317](#)

Joint resolution amending the adopted Capacity Management Operations and Maintenance (CMOM) Program for the Northwest Lake Facilities Planning Area (NWFPA) to meet new reporting requirements.

- The County Board previously approved an Agreement for Sewage Disposal by and between the County and the Village of Fox Lake on July 15, 2010 (the Fox Lake Agreement).
- As part of the Fox Lake Agreement, the County and the Village of Fox Lake, in consultation with the Wholesale Advisory Committee of the Northwest Lake Facilities Planning Area (the NWFPA WAC), were required to develop a Capacity Management Operation and Maintenance (CMOM) Program for the NWFPA.
- The Villages of Hainesville, Round Lake, Round Lake Beach, Round Lake Park, Round Lake Heights, Lake Villa, the Lakes Region Sanitary District, and Harbor Ridge Utilities (the Communities) have agreements for sewage disposal with the County, and the Communities participate in the NWFPA WAC.
- The CMOM program aims to optimize the sanitary sewer systems across jurisdictions to benefit the system as a whole, ultimately improving system operations and reducing instances of sanitary sewer overflow events.
- The County adopted the CMOM Program on March 11, 2014, and the CMOM document is updated periodically.
- This resolution amends the adopted CMOM Program to authorize implementation of the CMOM Program on an ongoing basis and to allow further modifications to the CMOM program documents to approved by the Lake County Public Works Department Director.

Attachments: [19-0317 CMOM Executive Summary 8-22-18.pdf](#)
[19-0317 CMOM 2018.pdf](#)

37 **19-0313**

Resolution to vacate an unimproved portion of Emerson Avenue, adjacent to 38563 N. Drexel Boulevard, in the J.L. Shaw's Subdivision on Fox Lake.

- Thomas and Elizabeth Coronelli, and Rosemary Andrews, record owners, are requesting the vacation of an unimproved section of Emerson Avenue 50 feet wide (west side) extending westerly 250 feet along the north side, and extending 272.5 westerly feet on the south side, and a width of approximately 53 feet long east side (shoreline abutting Fox Lake) and lying southerly adjacent to 38563 N. Drexel Boulevard and located at the intersection of Emerson Avenue and Drexel Boulevard as shown on the Final Plat of the J.L. Shaw's Subdivision on Fox Lake.
- The Board of Vacations held a public hearing on October 24, 2018, and recommended by unanimous vote to grant the vacation.
- The area being conveyed to the petitioner consists of 16,117 square feet.
- Following recommendations by the Public Works, Planning, & Transportation Committee, the vacation request will proceed to Financial and Administrative Committee, and the County Board for final action.

Attachments: [000421 Cornelli PWPT report 02-27-19 \(FINAL\)](#)
[000421-2018 Vacation Minutes 10-24-18 \(FINAL\)](#)
[Cornelli Aerial Map](#)
[CPF location map](#)
[Power Point - Cornelli - 02-27-19 PWPT kbb edits](#)

38 **19-0315**

Joint resolution authorizing a contract with Berger Excavating Contractors, Wauconda, Illinois, in the amount of \$736,224.89 for the intersection improvement of Old McHenry Road, at US Route 12, appropriating \$885,000 of ¼% Sales Tax for Transportation funds.

- Old McHenry Road, at US Route 12, will be improved with dual right turn lanes from Old McHenry Road and dual left turn lanes from US Route 12.
- A public bidding process was conducted, and a total of four bids were received, ranging from \$736,224.89 to \$924,738.61. The lowest responsible bidder is Berger Excavating Contractors, Wauconda, Illinois, with a contract amount of \$736,224.89.
- This improvement is included in the highway improvement program with construction planned in 2019.

Attachments: [19-0315 Bid Tab, Old McHenry Road at US Route 12](#)

FINANCIAL AND ADMINISTRATIVE COMMITTEE

39 **19-0098**

Lake County Partners Report.

40 [19-0330](#)

Lake County Convention and Visitors Bureau Update.

41 [19-0319](#)

Resolution authorizing a contract Election Systems and Software, LLC, Omaha, Nebraska (ES&S) to provide equipment, software and services for the Lake County voting systems and election management system.

- The Lake County Clerk's Office purchased Election Day Americans with Disabilities Act (ADA) compliant ballot marking machines in 2003 by the vendor The Automarks. The equipment is no longer available and the County Clerk's Office is in the process of replacing this equipment.
- At its September 2018 meeting, the County Board approved the initial purchase of 80 ExpressVote machines and 73 ExpressPass printers.
- There is a need to purchase an additional 120 ExpressVote machines to ensure that the voting equipment complies with ADA requirements in accordance with the Help America Vote Act set forth in 2002 federal legislation.
- Pursuant to the Counties Code, Chapter 55 of the Illinois Compiled Statutes (55 ILCS 5/3-2003.2) the County Clerk has the authority to control the internal operations of his or her office and to procure the necessary equipment, materials and services to perform the duties of the Office.
- This resolution authorizes the County Clerk to enter into an agreement with EE&S to provide equipment, software and services for the Lake County voting systems and election management system in the amount of \$545,765.60, with ongoing maintenance fees for years two through five in the estimated annual amount of \$14,400.

Attachments: [Lake County, IL - ExpressVote BMD Sales Order Agreement Complete -](#)
[Lake County, IL - ExpressVote BMD Hardware and Software License, Me](#)

42 [19-0295](#)

Resolution authorizing a one-year contract with Granite, Quincy, Massachusetts, (Granite) for telecommunications services.

- Lake County Enterprise Information Technology Department (IT) is seeking to consolidate all of the County's telecommunications services (voice, internet, support, etc.) into a single provider through a competitively bid joint purchasing agreement.
- In the past, IT has procured these services separately, which has resulted in separate agreements with numerous providers (AT&T, Call One, Comcast, First Communications, TDS, Telecom Innovation Group, Verizon, etc.).
- Consolidating these services would be done in phased in over the course of the year when current contracts expire and new circuits are installed, thereby avoiding early termination fees.
- Consolidating these services under a single provider could enable the County to realize potential benefits including:
 - Reduced administrative overhead (one monthly invoice versus many);
 - Improved support, reduced complexity (one provider versus many); and
 - Improved pricing, reduced procurement overhead (initial estimate of annual savings is approximately \$50,000).
- The contract amount would be up to \$865,436, as approved in the Fiscal Year (FY) 2019 budget.

- In accordance with Section 10-101 of the Lake County Purchasing Ordinance, the County Purchasing Division has identified a competitively solicited and awarded cooperative purchasing contract for telecommunications services offered by Granite through the United States General Services Administration (GSA Contract - GS-35F-208BA).
- The GSA contract term with Granite extends through February 9, 2024 and allows for Lake County to piggyback on the contract for either a specified time period or through the remainder of the term. IT will evaluate the contract's use through FY2019 and determine whether to continue it through renewal options authorized by the County Board approval.

Attachments: [19043 Granite award information.pdf](#)

[Lake County IL - Vendor Disclosure Form - Granite.pdf](#)

43 **19-0309**

Resolution authorizing an agreement with Wold Architects and Engineers, Palatine, Illinois, (Wold Architects) for comprehensive design services for the renovation of the Court Annex.

- In 2012, the Lake County (County) Phase Three Justice Agency Master Plan was completed and recommended future renovation and repurposing of the Court Annex upon the completion of the Courthouse Expansion project.
- In 2016, the County Civil/Family Court Master Plan Study was completed which served to further prepare, analyze, and recommend a feasible plan for the continued use of the Main Courthouse and Court Annex.
- Lake County issued Statement of Interest Number 18184 that included the County's desire to contract with an architecture and engineering firm to provide comprehensive design services for the Renovation of the Court Annex.
- Notices were sent to 65 firms; responses were received from seven firms.
- In accordance with the Local Government Professional Services Selection Act, a selection Committee evaluated all firms, then selected and interviewed three firms.
- Wold Architects was determined to be the most qualified and negotiations were conducted. It is in the best interest of the County to enter into a contract with Wold Architects in the amount of \$691,555
- The scope of services includes complete architectural, engineering and consulting services including: program validation, design development, cost estimation, and all other ancillary design services, as required.
- This project was included and budgeted as part of the Fiscal Year 2019 Capital Improvement Program.

Attachments: [18184 Award Information](#)

[18184 SOI Courts Annex Final](#)

[18184 Scoring Matrix Summary after Interviews](#)

[18184 DRAFT AGREEMENT COURTS ANNEX](#)

[VENDOR DISCLOSURE STATEMENT](#)

44 [19-0359](#)

Resolution authorizing an agreement with FGM Architects, Oak Brook, Illinois, (FGM Architects) for comprehensive design services for a new Consolidated Public Safety Facility.

- The Lake County Sheriff's Office (LCSO) Master Plan Study (Master Plan) was commissioned in 2016 to evaluate documented space needs, facility constraints and opportunities, and develop various design solutions to accommodate current and future operations.
- The Master Plan - completed in 2018 - recommended advancing a new Consolidated Public Safety facility into the next step of the planning and design process (Phase 2) to house all the policing divisions of the Lake County Sheriff's Office.
- Lake County issued Statement of Interest Number 18188 that included the County's desire to contract with an architecture and engineering firm to provide comprehensive design services for a new Consolidated Public Safety Facility.
- Notices were sent to 58 firms; responses were received from 10 firms.
- In accordance with the Local Government Professional Services Selection Act, a selection Committee evaluated all firms, then selected and interviewed four firms.
- FGM Architects was determined to be the most qualified and negotiations were conducted. It is in the best interest of the County to enter into a contract with FGM Architects in the amount of \$522,813.
- The scope of services include architectural, engineering and consulting services required for completion of the Phase Two Design including: program validation, design development, cost estimation, and all other ancillary design services as required.
- This project was included and budgeted as part of the Fiscal Year 2019 Capital Improvement Program.

Attachments: [18188 Award Information](#)

[18188 Scoring Matrix Summary](#)

[18188 SOI Public Safety Building](#)

[18188 DRAFT AGREEMENT CONSOLIDATED PUBLIC SAFETY FACIL](#)

[Lake County Vendor Disclosure Form FGM](#)

[Public Safety Presentation](#)

45 [19-0392](#)

Resolution authorizing an agreement with FGM Architects, Oak Brook, Illinois, (FGM Architects) for Phase One planning services for a replacement Emergency Operations Center (EOC), 9-1-1, and Emergency Telephone System Board Facility (ETSB).

- Lake County has identified the need to explore the potential of building a replacement Emergency Operations Center (EOC), 9-1-1, and ETSB Facility on the County's Libertyville Campus.
- Phase One planning services will provide limited planning and conceptual design services, consisting of building program development, preliminary site and building plans, cost estimating, and a summary report.
- Since the proposed facility is anticipated to be located on the same site as the proposed Consolidated Public Safety Facility, this study will be performed simultaneously with the design development of the Consolidated Public Safety Facility - providing an opportunity

to evaluate synergies and opportunities to coordinate the overall design between the two facilities.

- FGM Architects has been identified as the most qualified to complete the Phase One Design as it was the selected architectural firm determined to be the most qualified to complete the architectural, engineering and consulting services for the Phase Two Design of the new Consolidated Public Safety Facility through a Statement of Interest.
- In accordance with the Local Government Professional Services Selection Act, a firm may be selected directly by the County if the cost of architectural and engineering services for the project is expected to be less than \$40,000.
- The contract for Phase One Design is estimated at \$30,640, with \$500 in reimbursables and was included and budgeted as part of the Fiscal Year 2019 Capital Improvement Program.

Attachments: [Lake County Vendor Disclosure Form FGM](#)
[Lake County 911 EOC Fee Proposal 2019-02-12](#)
[19054 Draft Agreement](#)
[19054 Award Information](#)
[Public Safety Presentation](#)

46 **19-0424**

Resolution setting forth the budget policies for compilation of the Fiscal Year (FY) 2020 Lake County Budget.

- The County Board adopts budget policies annually for the upcoming budget cycle.
- As in the past, all policies were developed to maintain prudent financial management practices for the short and long term.
- The proposed FY2020 policies include updates to capital improvement plan budgeting, fund balance reserves, the presentation of budget scenarios reflecting different property tax levy revenues, and clarification of Board Member requests.

Attachments: [DRAFT FY20 Budget Policies redline 3.7.19](#)
[DRAFT FY20 Budget Policies clean 3.7.19](#)

APPOINTMENTS

47 **19-0460**

Resolution providing for the appointments of Johnathan Altenberg as member and Suzanne Simpson as alternate member of the Lake County Public Aid Committee.

Attachments: [Jon Altenberg's Resume](#)
[Suzanne Simpson's Resume](#)

48 **19-0461**

Resolution providing for the appointments of Sandy Hart and Angelo Kyle as members of the Lake County Public Building Commission.

49 [19-0462](#)

Resolution providing for the reappointment of Mike Warner and Donny Schmitt as members of the Fox River Flood Commission.

50 [19-0463](#)

Resolution providing for the appointment of Frank Wagner as a trustee of the Beach Park Fire Protection District.

Attachments: [Frank Wagner's Letter of Intent](#)

[Frank Wagner's Resume](#)

Motion that this Regular September 2018 Session of the County Board of Lake County be adjourned until April 9, 2019.