

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, June 7, 2017

11:00 AM

Assembly Room, 10th Floor

Planning, Building and Zoning Committee

1. Call to Order

Chair Weber called the meeting to order at 11:03 a.m.

Present 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

Others Present:

*Amy McEwan, Deputy County Administrator
Gary Gordon, Finance and Administrative Services
Anthony Cooling, Finance and Administrative Services
Ben Gilbertson, Finance and Administrative Services
Joy Rice, Finance and Administrative Services
Eric Waggoner, Planning, Building, and Development
Matt Meyers, Planning, Building, and Development
Anita Patel, Planning, Building, and Development
Mike Warner, Stormwater Management
Mike Prusila, Stormwater Management*

Chairman Weber, noting that a quorum of the Committee is physically present, reported that Member Bartels will participate in the meeting electronically due to an illness.

2. Pledge of Allegiance

Member Werfel led the committee in the Pledge of Allegiance.

3. Approval of Minutes

3.1 [17-0675](#)

Minutes for March 8, 2017.

A motion was made by Member Wilke, seconded by Member Pedersen, that the minutes for items 3.1 and 3.2 be approved. Motion carried by voice vote.

Aye: 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

3.2 [17-0676](#)

Minutes from April 5, 2017.

A motion was made by Member Wilke, seconded by Member Pedersen, that the minutes for items 3.1 and 3.2 be approved. Motion carried by voice vote.

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

There were no public comments.

6. **Chairman's Remarks**

There were no remarks from the Chairman.

7. **Old Business**

There was no old business to conduct.

8. **New Business**

PLANNING, BUILDING, AND DEVELOPMENT

8.1 **17-0630**

Joint resolution approving an amendment to an Intergovernmental Agreement with the Village of Lindenhurst for the Lake County Department of Planning, Building and Development to provide plan review and inspection services for the Village.

Chief Engineer Matt Meyers of Planning, Building, and Development (PBD) addressed the committee regarding an amendment to an Intergovernmental Agreement (IGA) with the Village of Lindenhurst. The proposed amendment to the IGA will replace the current fee structure for the department's intergovernmental services with a fully loaded hourly rate fee structure.

A motion was made by Member Pedersen, seconded by Member Wilke, that this amendment be approved. Motion carried by voice vote.

Aye: 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

STORMWATER MANAGEMENT COMMISSION

8.2 **17-0658**

Joint committee action item approving the Stormwater Management Commission (SMC) applications to the IDNR - Coastal Management Program (CMP) and IEPA - 319 Water Quality Program grants for Lake Michigan watershed planning.

Mike Kinsela and Mike Prusila of Stormwater Management Commission (SMC) appeared before the committee to request permission to apply for two sources of grant funding for SMC. One from Illinois Department of Natural Resources (IDNR) - Coastal Management Program (CMP) and one from Illinois Environmental Protection Agency (IEPA) - Section 319 Water Quality Program; both grants for Lake Michigan watershed planning. The applications will request funding to develop the plan, involve stakeholders and provide prioritized recommendations for stormwater infrastructure and water quality improvement projects throughout the entire watershed. SMC requests to be the grant applicant and contribute \$23,990 cash and \$22,000 of in-kind services. The grant funding would be used to reimburse SMC staff and consulting services for watershed planning tasks. Before the application could be submitted, SMC would need approval from PBZ and FAS. Discussion ensued.

A motion was made by Member Martini, seconded by Member Wilke, that this item be approved. Motion carried by voice vote.

Aye: 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

9. Executive Session

There was no Executive Session.

10. County Administrator's Report

Deputy Administrator Amy McEwan reminded committee there would only be one round of meetings forthcoming due to the Independence Day holiday.

11. Director's Report

Planning, Building, and Development Director Eric Waggoner announced that Matt Meyers has been appointed as the department's new Deputy Director/Chief Engineer, filling the vacancy within the department created by Steve Crivello's retirement. He provided background information on Mr. Meyer's credentials and accomplishments, to-date.

12. Members' Remarks

There were no members remarks.

13. Adjournment

The meeting was adjourned at 11:26 am.

A motion was made by Member Wilke, seconded by Member Werfel, to adjourn. The motion carried unanimously.

Aye: 7 - Chair Weber, Vice Chair Martini, Member Bartels, Member Pedersen, Member Werfel, Member Wilke and Member Mathias

Next Meeting: June 28, 2017

Meeting minutes prepared by Joy Rice.

Respectfully submitted,

Chairman

Vice-Chairman

*Planning, Building and Zoning
Committee*