

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, October 19, 2022**

**9:00 AM**

**JOINT BUDGET HEARINGS**

**Assembly Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3T2S94g>**

**Public Works, Planning & Transportation Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received - by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Joint Budget Hearing (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV>\*\*\*

**1. Call to Order**

*Chair Clark called the meeting to order at 9:02 a.m*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

*Member Maine joined the meeting at 9:05 a.m.*

**Present** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent** 1 - Member Wilke

*Others Present:*

*In Person:*

*Alex Carr, Communications*

*Angelo Kyle, Board Member*

*Arnold Donato, Stormwater Management*

*Bailey Wyatt, Communications*

*Bob Glueckert, Chief County Assessment Office*

*Carissa Casbon, Board Member*

*Carl Kirar, Facilities and Construction*

*Cassandra Hiller, County Administrator's Office*

*Chris Blanding, Enterprise Information Technology*

*Diane Hewitt, Board Member*

*Eric Waggoner, Planning, Building and Development*

*Frank D'Andrea, Finance*

*Gary Gibson, County Administrator's Office*

*Jennifer Brennan, Communications*

*Jim Hawkins, County Administrator's Office*

*Kevin Quinn, Communications*

*Kurt Woolford, Stormwater Management*

*Marah Altenberg, Board Member*

*Mary Crain, Division of Transportation*

*Matt Meyers, County Administrator's Office*

*Michael Danforth, Board Member*

*Mike Prusila, Stormwater Management*

*Mike Wheeler, Finance*

*Nick Principali, Finance*

*Patrice Sutton, Finance*

*Paul Frank, Board Member*

*Shane Schneider, Division of Transportation*

*Tammy Chatman, Communications*

*Theresa Glatzhofer, County Board Office*

*Electronically:*

*Abby Krakow, Communications*

*Adam Krueger, Finance*

*Austin McFarlane, Public Works*

*Bob Springer, Planning, Building and Development*

*Caitlin Everett, Workforce Development*

*Corina Miranda, Human Resources*

*Cynthia Pruim Haran, Recorder of Deeds Office*

*Dan Javed, Division of Transportation*

*Darcy Adcock, Human Resources*

*Diana OKelly, Public*

*Eric Steffen, Planning, Building and Development*

*Ernesto Huaracha, Stormwater Management*

*Errol Lagman, Finance*

*Heidie Hernandez, Enterprise Information Technology*

*Jamie Helton, State's Attorney's Office*

*Janna Philipp, County Administrator's Office*

*Jennifer White, Division of Transportation*

*Joel Sensenig, Public Works*

*John Light, Human Resources*

*Jolanda Dinkins, County Board Office*

*Jon Nelson, Division of Transportation*

*Karen Fox, State's Attorney's Office*

*Kevin Carrier, Division of Transportation*

*Kevin Hunter, Board Member*

*Kevin Kerrigan, Division of Transportation*

*Krista Braun, Planning, Building and Development*

*Kristy Cechini, County Board Office*

*Linda Rubeck, Division of Transportation*

*Lisle Stalter, State's Attorney's Office*

*Maria Castellanos, Finance*

*Melanie Nelson, State's Attorney's Office*

*Melissa Gallagher, Finance*

*Micah Thornton, Circuit Clerk's Office*

*Michael Klemens, Division of Transportation*

*Michele Slav, Planning, Building and Development*

*Nelmari Velazquez-Zayas, Human Resources*

*Nicole Rogers, Finance*

*Patrice Evans, Enterprise Information Technology*

*Rebecca Kumar, Emergency Management Agency*

*Robin Grooms, County Administrator's Office*

*Ruby Acosta, Finance*  
*RuthAnne Hall, Purchasing*  
*Sonia Hernandez, County Administrator's Office*  
*Sandy Hart, County Board Chair*  
*ShaTin Gibbs, Finance*  
*Stacy Davis-Wynn, Purchasing*  
*Stephen Rice, State's Attorney's Office*  
*Susan August, Purchasing*  
*Terese Kath, Enterprise Information Technology*  
*Therese White, State's Attorney's Office*  
*Yvonne Mendoza, Finance*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no Chair remarks.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**REGULAR AGENDA**

**8.F1 22-1511**

Presentation and consideration of proposed Fiscal Year 2023 Budget (see complete recommended budget attached).

**Attachments:** [FY23 Recommended Budget](#)

*Chair Clark dispensed with the presentation since it was presented at yesterday's budget hearings.*

*Member Maine joined the meeting at 9:05 a.m.*

**\*PUBLIC WORKS, PLANNING AND TRANSPORTATION\***

**8.P1 22-1481**

Joint committee action approving the recommended Fiscal Year 2023 budget for Public Works (FY23 Recommended Budget, pg. 318).

*Items 8.P1 and 8.P2 were discussed and voted on together.*

*Patrice Sutton, Chief Financial Officer (CFO), gave a brief overview of the budget hearing process. CFO Sutton then gave an overview of the budget for Public Works.*

*Austin McFarlane, Interim Director of Public Works, introduced Micah Thornton, Public Works Finance Operations Manager. Interim Director McFarlane thanked Public Works staff for their hard work. Interim Director McFarlane gave an overview of items 8.P1 and 8.P2 and provided highlights of the Public Works budget. Discussion ensued.*

**A motion was made by Member Roberts, seconded by Member Wasik, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**8.P2 [22-1482](#)**

Joint committee action approving the recommended Fiscal Year 2023 budget for Public Works Capital (FY23 Recommended Budget, pg. 327).

*Items 8.P1 and 8.P2 were discussed and voted on together. See consolidated notes under item 8.P1.*

**A motion was made by Member Roberts, seconded by Member Wasik, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**8.P3 [22-1483](#)**

Joint committee action approving the recommended Fiscal Year 2023 budget for the Division of Transportation (FY23 Recommended Budget, pg. 172).

*Items 8.P3 through 8.P8 were discussed and voted on together.*

*Patrice Sutton, Chief Financial Officer (CFO), gave an overview of the budget for the Division of Transportation (DOT).*

*Shane Schneider, DOT Director, introduced Mary Crain, DOT Director of Administration and Finance, Kevin Kerrigan, Maintenance Engineer, and Dan Javed, Maintenance Supervisor. Director Schneider then provided an overview of items 8.P3 through 8.P8 and provided highlights of the DOT budget. Director Schneider provided a budget request, for Committee consideration, to potentially add a Traffic Signal Engineer position that was removed from the recommended budget.*

*Discussion ensued.*

**A motion was made by Member Roberts, seconded by Member Wasik, that this committee action item be approved and referred on to the Financial and**

**Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**8.P4 [22-1484](#)**

Joint committee action approving the recommended Fiscal Year 2023 budget for the County Bridge Tax (FY23 Recommended Budget, pg. 169).

*Items 8.P3 through 8.P8 were discussed and voted on together. See consolidated notes under item 8.P3.*

**A motion was made by Member Roberts, seconded by Member Wasik, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**8.P5 [22-1485](#)**

Joint committee action approving the recommended Fiscal Year 2023 budget for Matching Tax (FY23 Recommended Budget, pg. 204).

*Items 8.P3 through 8.P8 were discussed and voted on together. See consolidated notes under item 8.P3.*

**A motion was made by Member Roberts, seconded by Member Wasik, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**8.P6 [22-1486](#)**

Joint committee action approving the recommended Fiscal Year 2023 budget for the County Motor Fuel Tax (FY23 Recommended Budget, pg. 246).

*Items 8.P3 through 8.P8 were discussed and voted on together. See consolidated notes under item 8.P3.*

**A motion was made by Member Roberts, seconded by Member Wasik, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**8.P7 [22-1487](#)**

Joint committee action approving the recommended Fiscal Year 2023 budget for the County Option Motor Fuel Tax (FY23 Recommended Budget, pg. 249).

*Items 8.P3 through 8.P8 were discussed and voted on together. See consolidated notes under item 8.P3.*

**A motion was made by Member Roberts, seconded by Member Wasik, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**8.P8 [22-1488](#)**

Joint committee action approving the recommended Fiscal Year 2023 budget for RTA ¼% Sales Tax for Transportation & Public Safety (FY23 Recommended Budget, pg. 264).

*Items 8.P3 through 8.P8 were discussed and voted on together. See consolidated notes under item 8.P3.*

**A motion was made by Member Roberts, seconded by Member Wasik, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**8.P9 [22-1489](#)**

Joint committee action approving the recommended Fiscal Year 2023 budget for Planning, Building and Development (FY23 Recommended Budget, pg. 130).

*Patrice Sutton, Chief Financial Officer (CFO), gave an overview of the budget for Planning, Building and Development (PB&D). CFO Sutton provided background on two items that will be forthcoming by way of requested changes. One item, due to agreements and grant dollars associated with the department's DCEO work, will result in additional expenses and offsetting revenue. This item will not impact the overall budget for the department. The other item is a request from Stormwater Management for additional funding due to recent notifications from FEMA that new grants have been approved and will be received in the near future. CFO Sutton stated that the second item regarding the additional funding request has no offset at this time.*

*Eric Waggoner, PB&D Director, introduced Bob Springer, PB&D Deputy Director, Eric Steffen, Operations Manager, and Krista Braun, Planning and Zoning Manager. Director Waggoner thanked PB&D staff for their hard work. Director Waggoner gave an overview of the item and provided highlights of the PB&D budget.*



*Discussion ensued.*

**A motion was made by Member Roberts, seconded by Member Maine, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**8.P1 22-1490**

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Joint committee action approving the recommended Fiscal Year 2023 budget for Stormwater Management (FY23 Recommended Budget, pg. 207).

*Patrice Sutton, Chief Financial Officer (CFO), gave an overview of the budget for Stormwater Management. CFO Sutton noted that there will be additional expense and revenue for the Stormwater Management budget due to grants and agreements that Stormwater Management was notified about after the recommended budget was released. CFO Sutton further explained that the additional funding request has no offset at this time.*

*Matt Meyers, Assistant County Administrator, added that the Stormwater Management Commission (SMC) would like to include language allowing SMC to hire temporary staff.*

*Kurt Woolford, Executive Director of Stormwater Management, introduced Arnold Donato, Capital Improvement Manager, and Mike Prusila, Supervisor of Watershed Planning. Executive Director Woolford gave an overview of the item and provided highlights of the Stormwater Management budget.*

*Discussion ensued.*

*Gary Gibson, County Administrator, suggested that it may be more appropriate to discuss amending the language to allow SMC to hire temporary staff at a later date. The Committee agreed with this suggestion and will discuss the matter in the future.*

*Further discussion ensued.*

*The consensus of the Committee was to direct County Administration to add approximately \$433,000 to the Stormwater Management Fiscal Year 2022 and/or 2023 budget, for operational expenses for a grant that was recently received, to be discussed further at tomorrow's Financial and Administrative Committee budget hearing.*

**A motion was made by Member Roberts, seconded by Member Wasik, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Members' Remarks**

*There were no remarks from members.*

**12. Adjournment**

*Chair Clark declared the meeting adjourned at 10:40 a.m.*

**Next Meeting: October 26, 2022**

*Meeting minutes prepared by Theresa Glatzhofer.*

*Respectfully submitted,*

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*Public Works, Planning and Transportation Committee Chair*