

**CDBG Shelter Construction Application Submission Checklist**

All applications will be screened for completeness. Applicants must complete and submit this checklist with the application. **All pages of the application must be sequentially numbered.** Use the right-hand column, labeled "Page Number" to indicate the page for each item.

- \_\_\_\_\_ Original grant application (*indicate the "original" on the label on the cover*)
- \_\_\_\_\_ A complete copy of the grant application (*indicate the "copy" on the label on the cover*)

**PROJECT INFORMATION**

**PAGE NUMBER**

_____ Completed Submission Checklist (This Page)	_____
_____ Letter of Transmittal from Chief Official	_____
_____ *State of Illinois DCEO Uniform Grant Application (See Section III F)	_____
_____ CDBG Applicant Project Information	_____
_____ Project Summary (See Section III F)	_____
_____ Project Readiness Summary (See Section III F)	_____
_____ Documentation of Property Ownership (if applicable)	_____
_____ Current Lease for the Location (if applicable)	_____
_____ Copy of Option to Purchase (if applicable)	_____
_____ Zoning Documents (See Section III F)	_____
_____ Project Location Map (See Section III F)	_____
_____ FEMA Issued Floodplain Map (See Section III F)	_____
_____ Working Cost Estimate	_____
_____ Architect or Engineer’s Cost Estimate (See Section III F )	_____
_____ GATA Budget (See Section III I )	_____
_____ Real Estate Listing or Appraisal (if applicable)	_____
_____ Firm documentation of commitment from other funding source(s) (See Section III E)	_____
_____ Minority Benefit/Affirmative Housing Statement	_____

**DOCUMENTATION, CERTIFICATIONS, RESOLUTIONS**

_____ Letter(s) of Support from 5 community homelessness support services;	_____
_____ Resolution of Support <b>or</b> Resolution of Support and Commitment of Local Funds	_____
_____ Certified Minutes of the Meeting authorizing application and Attendance Sheet(s)	_____
_____ Documentation of Meeting Notice	_____
_____ Local Government Certifications	_____
_____ Mandatory Disclosures	_____
_____ Conflict of Interest Disclosure	_____

**ATTACHMENTS**

_____ W-9	_____
_____ SAM Registration (CAGE #)	_____
_____ IRS Certification Letter	_____
_____ GATA Registration Printout	_____
_____ Copy of Current Shelter Funding Strategy	_____

\* Uniform Grant Application - Lines 21-27 should contain the grant administrator’s contact information; lines 28-34 should contain the contact information for the person who will be working on the grant within the organization; lines 41-46 should be contact information for the Chief Official and line 47 should be signed by the Chief Official as the “Authorized Representative.”

## Letter of Transmittal



500 West Winchester Road, Unit 101  
Libertyville, IL 60048-1371  
Phone 847.377.2475

May 31, 2024

Director's Office  
Illinois Department of Commerce and Economic Opportunity  
607 East Adams  
Springfield, Illinois 62701

Dear Director:

Lake County is submitting an application for a Shelter Construction grant under the Community Development Block Grant-Coronavirus program (CDBG-CV). The grant request is in the amount of \$2,000,000.00 to be used to renovate the Travelodge Inn located at 3633 N Lewis Avenue, Waukegan, IL. Following renovations the facility will be operated as a fixed-site shelter with wrap around onsite programming for families with children. Based upon the U.S. Department of Housing and Urban Development's definition of "limited clientele" the benefit to low-to-moderate income individuals is 100%. Lake County will contribute \$6,750,000.00 from a variety of sources which include, \$5,000,000.00 in American Rescue Plan Act Funds, and \$1,750,00.00 in Community Project Funding that will all go toward the completion of the project.

I certify that this application will address the purpose of CDBG-CV funds by preventing, preparing for or responding to Coronavirus.

Thank you,

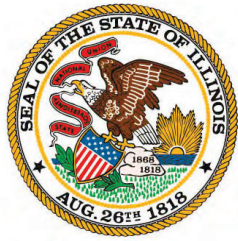
(Signature of Official)

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## STATE OF ILLINOIS – DCEO UNIFORM GRANT APPLICATION

The Uniform Grant Application can be found as part of the Notice of Funding Opportunity (NOFO) at: [Apply for Funding - Grant Opportunities \(illinois.gov\)](https://illinois.gov)

\* Uniform Grant Application - Lines 21-27 should contain the grant administrator’s contact information; lines 28-34 should contain the contact information for the person who will be working on the grant within the organization; lines 41-46 should be contact information for the Chief Official and line 47 should be signed by the Chief Official as the “Authorized Representative.”



# Illinois Department of Commerce & Economic Opportunity

## Uniform Application for State Grant Assistance

### Agency Completed Section

1. Type of Submission:

Pre-Application

Application

Changed/Corrected Application

2. Type of Application:

New

Continuation (i.e. Multiple Year Grant)

Revision (Modification to Initial Application)

3. Date/Time Received By State (Completed by State Agency Upon Receipt of Application)

4. Name of Awarding Agency      Department of Commerce and Economic Opportunity

5. Catalog of State Financial Assistance (CSFA) Number      420-75-3351

6. CSFA Title      Community Development Block Grant-Coronavirus Urban Shelter Program

Federal Assistance Listing       Not Applicable (No Federal Funding)

7. Assistance Listing Number #1      14.228

8. Assistance Listing Program Title #1      Community Development Block Grants/State's program 

9. Assistance Listing Number #2

10. Assistance Listing Program Title #2

Additional Assistance Listing Number,  
if required

Additional Assistance Listing Program  
Title, if required

Funding Opportunity Information

11. Funding Opportunity Number 3351-2722

12. Funding Opportunity Title FY24-1

Competition Identification  Not Applicable

13. Competition Identification Number Not Applicable

14. Competition Identification Title Not Applicable

**Applicant Completed Section**

Applicant Information

15. Legal Name County of Lake

16. Common Name (DBA) Lake County, IL

17. Employer/Taxpayer Identification Number 36600660  
(EIN, TIN)

18. Organizational DUNS Number (optional)

19. SAMS Unique Entity Identifier (UEI) W2VMR6ZKNT21

20. Business Address 500 W. Winchester Road

City Libertyville

State IL

County Lake

Zip + 4 60048-1371

Applicant's Information

21. Department Name Building, Planning, and Development

22. Division Name Community Development

Applicant's Name and Contact Information for Person to be Contacted for *Program/Project* Matters Involving This Application

23. First Name Courtney  
 24. Last Name Cymerman  
 25. Suffix  
 26. Title Grant Administrator  
 27. Organizational Affiliation Lake County Community Development  
 28. Telephone Number (847) 377-2139  
 29. Fax Number  
 30. Email Address ccymerman2@lakecountyil.gov

Applicant's Name and Contact Information for Person to be Contacted for *Business/Administrative Office* Matters Involving This Application

31. First Name Dominic  
 32. Last Name Strezo  
 33. Suffix  
 34. Title Community Development Administrator  
 35. Organizational Affiliation Lake County Community Development  
 36. Telephone Number (847) 377-2132  
 37. Fax Number  
 38. Email Address dstrezo@lakecountyil.gov

Areas Affected

39. Areas Affected by the Project (cities, counties, state-wide) Waukegan and Lake County  
 40. Legislative and Congressional Districts of Applicant Legislative Districts: 51, 52, 57, 58, 59, 60, 61, 62, 64  
 Congressional Districts: 5th, 9th, 10th, 11th  
 41. Legislative and Congressional Districts of Program/Project Legislative District: 61  
 Congressional Districts: 10th





**CDBG-CV APPLICANT PROJECT INFORMATION**

**I. PROJECT BENEFIT INFORMATION** - Provide the following:

**PROJECT LOCATION (Address):**

Street: 3633 N Lewis Avenue

City: Waukegan, IL Zip Code: 60087

The project location will be utilized to verify inclusion in an an opportunity zone and/or DCEO underserved area.

**CENSUS TRACT(s) and /BLOCK GROUP NUMBER(s) of project area**

TRACK 860400				
BLOCK 1				

TOTAL SHELTER CAPACITY ON JANUARY 1, 2020:
200

TOTAL ANTICIPATED CAPACITY AS A RESULT OF THIS PROJECT:
224

**II. APPLICANT INFORMATION**

Applicant Phone	847-377-2132
Applicant E-Mail	dstrezo@lakecountyil.gov
Fiscal Year End Date	11/30/2024
Applicant UEI #	W2VMR6ZKNT21

**III. APPLICATION WRITER**

First Name	Courtney		
Last Name	Cymerman		
Title	Grant Administrator		
Agency Name	Lake County		
Agency Type	Government		
Mailing Address	500 W. Winchester Road, Unit 101   Libertyville, IL 60048		
Telephone	847-377-2139	Email	ccymerman2@lakecountyil.gov
Federal Employer Identification Number of Application Writer	36-6006600		
RACF ID Number (if applicable)			

**IV. PROJECT ENGINEER or ARCHITECT**

First Name	Larry		
Last Name	Kearns		
Title	Principal Architect		
Agency Name	Wheeler Keams Architects		
Agency Type			
Mailing Address	343 South Dearborn Street Suite 200 Chicago IL 60604		
Telephone	312-939-7787	Email	wkarch.com
Federal Employer Identification Number of Engineer or Architect	36-3550629		

**PROJECT SUMMARY**

See Section III F-3

## Ranking Criteria

### 1. Project Needs Assessment –

- **COVID New Hospital Admissions per 100,000 as of the date applications can be submitted. Data from the Centers for Disease Control and Prevention at: CDC COVID Data Tracker: Maps by Geographic Area**

According to the Centers for Disease Control and Prevention’s COVID Data Tracker, Lake County’s new COVID hospital admissions per 100,000 as of May 30, 2024, is 1.3.

- **Homeless Rate – people per 10,000 calculated by dividing the number of homeless persons from the most recent Point in Time Counts for each Continuum of Care (CoC) by the total population estimates from Census Bureau.**

Lake County’s most recent Point in Time Count was 701. The total population for Lake County is 709,150. The homeless rate is 9.8%.

- **Unsheltered Homeless Rate – basic percentage calculated by dividing the number of unsheltered persons by the total number of homeless persons from the most recent Point in Time Counts for each Continuum of Care (CoC).**

Lake County’s most recent Point in Time Count was 701. The total unsheltered persons was 75. The unsheltered homeless rate is 10%.

- **Project location in a DCEO Underserved Area (5 points) An “underserved area” is a census tract which meets one of the following four tests.**

The project location at 3633 N Lewis Avenue, Waukegan, IL is in a DCEO Underserved Area.

- **Project location in an Opportunity Zones (5 points)**

The project location at 3633 N Lewis Avenue, Waukegan, IL is not in an Opportunity Zone.

### 2. Project Impact –

- **Percentage of pre-COVID shelter capacity that the project will make possible – calculated based on the capacity of the shelter on January 1, 2020 and the capacity that will available after the project.**

Lake County’s total shelter capacity on January 1, 2020, was 200. The shelter capacity as a result of this project is 224. The shelter capacity as a result of this project over pre-COVID is increased.

## Project Summary

The proposed project is to purchase and renovate the Travelodge Inn located at 3633 N Lewis Avenue, Waukegan, IL. Following renovations, the facility will operate as a low-barrier to entry, fixed-site shelter with wrap around onsite programming for families with children.

The shelter will be owned and operated by PADS Lake County. PADS will provide twenty-four-hour operations with staff trained in effective service delivery, high-level supervision, and de-escalation techniques. The grounds and facilities will be professionally managed by Riverside Property Management.

The property is approximately 32,960 square feet. The capacity of the shelter will be driven by the number of beds, which is 224. The typical room is in excess of 200SF.

Renovation activities include installation of a robust security system that will prevent entry into the building, except through the front door where staff will be stationed for monitoring purposes. The area will be continuously locked and audibly alarmed. Exit gates will be equipped with exit devices that are unreachable from the outside. Security cameras will monitor the common interior areas and the entire perimeter of the building. Additionally, the rear of the building will be illuminated by dual-level lights that brighten when triggered by occupancy detectors. Additional security will be on all doors to restrict unauthorized guests. PADS will retrofit the entire building with an automatic sprinkler system and locate a new Fire Department Connection at the southwest corner.

Interior lobby renovations will include an area for client belongings to be heat treated for pests such as bed bugs. Additional updates will provide areas for donor food distribution and client services. These will include family support services by the nonprofit Family First of Lake County, an onsite satellite Waukegan public library, an onsite food pantry, onsite clothing room, onsite mental health services offered by the nonprofit Nicasa, onsite housing case management, onsite life skills groups, and onsite employment services offered by The Job Center of Lake County Workforce Development. McKinney Vento Homeless Assistance Act school personnel will arrange transportation to and from the original schools that the children in our system attended prior to facing homelessness. This will minimize adjustments for local school systems.

The Waukegan Family Shelter will have a total of 64 rooms and 224 beds. The shelter is three floors, level one will have 21 rooms and five staff offices, level two will have 31 rooms and two staff offices, and level three will have 12 rooms and one staff office. Each level will have at least one communal area for PADS clients.

External renovation activities include building a fenced-in park filled with greenery that reflects the city's goal to preserve and develop environmentally sustainable landscaping that beautifies the area while animating the character of the city. PADS will rely on landscape buffers that naturally separate its property from those around it while affording it maximum congruence with the surrounding area. The existing branded illuminated sign on Lewis Avenue will be replaced with a simple ground-mounted monument sign.

PADS renovation activities also include adjusting the current hardscape by removing unneeded impermeable hardscape parking spaces and replacing them with green spaces. There are currently 65 parking spaces, only 20% of PADS clients have cars. Spaces are necessary for up to 10 PADS staff and volunteers during peak hours of operation. This equates to a maximum of 30 parking spaces. Of the original 65 parking spaces PADS will retain 44 with the other spaces converted to tree islands, green spaces, and play areas.

The addition of a play area and sports court is proposed for the north side of the property for the children who will be in shelter. PADS will also add an accessory storage building for equipment.

The project location sits between the Consumers Credit Union to the north and the Wesley Free Methodist Church to the south of the property. A portion of the church property wraps around the east side of the property beyond which are residential properties. There is an R-4 district to the east of the church property. An apartment complex (Reserve at Eagle Ridge) is present on the west-side of Lewis Avenue.

In the area of the proposed shelter site, multiple public transportation routes are available for PADS clients' convenience. Pace line 573 runs along Lewis Avenue Beach Road, adjacent to the property, while the other extends along Edgewood Road, located approximately 0.25 miles south of the property. In ongoing discussions, PADS is actively collaborating with Pace to introduce an additional bus stop directly in front of the proposed shelter site, complete with a bus shelter to enhance commuter comfort and accessibility. To bridge any existing transportation disparities, PADS will deploy its existing fleet of vans and buses and its UBER program, ensuring seamless connectivity for all residents in need.

In close proximity to the proposed shelter site, vital resources stand ready to support the homeless population. The PADS 1800 Administrative Building, positioned 3.4 miles away, will serve as the hub for client screenings, conveniently situated along a primary bus route. A mere 2.2 miles are both the Social Security Administrative Office and the DHS Family Community Resource Center, extending essential aid to those in need. The Waukegan offices of Prairie State Legal Services, specializing in eviction support, criminal background expungement, and facilitating SSI and SSDI applications, are approximately 4 miles away.

For employment opportunities, the Job Center of Lake County, conveniently located in downtown Waukegan, offers accessibility via a single bus ride from the proposed site. Additionally, the DCFS office in Waukegan, positioned 5 miles away, provides crucial family services. The COOL Food Pantry is also 3.4 miles from the site.

Lake County's (population 709,150) Federal Poverty rate is 9%. The Asset Limited, Income Constrained, Employed (ALICE) rate is 21% of the county. The areas within Lake County that are most at risk of poverty are Waukegan, Zion, and Benton Township. Between these three communities, 62% of the population is either living under the Federal Poverty Line (FPL) or categorized as ALICE.

Waukegan specifically faces a notable poverty rate, with 15% of its population, roughly 13,500 residents, living below the FPL. Even more alarming, a staggering 62% of its residents face severe financial constraints. As families grow, especially those that are in poverty or income-constrained, they become vulnerable to housing insecurity due to competing priorities like food security.

Adding to the complexity, the 2024 Point in Time Count, conducted on a single night in January, revealed 701 individuals experiencing homelessness either outdoors or in shelters in Lake County. This marks a significant 50% increase compared to the previous year's count of 467 individuals. Notably, 53% of those counted this year were families, underscoring the urgent need for family-oriented housing solutions within our community.

As of early May 2024, PADS Lake County has documented a staggering 310% surge in the number of homeless children sheltered within the past twelve months. In May 2023, there were 50 children within the PADS system, a figure that has since escalated dramatically to 205 children. Today, PADS accommodates a total of 507 individuals in shelters, marking the highest occupancy level ever recorded in PADS history.

The proposed shelter will primarily accommodate families with minor children, presenting no discernible threat to public safety. The intake process for families will occur off-site at the PADS Administration building, involving comprehensive screenings for sex offender status, background checks, suitability for shelter living, and commitment to self-sufficiency goals. By implementing this thorough screening process, the shelter aims to minimize safety concerns, with PADS maintaining a zero-tolerance policy for violence within the shelter, while still maintaining an overall low-barrier approach. Only families who have undergone screening and received approval will be permitted to enter the shelter at any given time, with strict regulations prohibiting guests on the premises.

PADS Lake County, the primary shelter system in the county, has historically operated on a congregate rotating (church) site model. However, the onset of the pandemic prompted a

necessary shift towards a temporary hotel model, made possible through CARES and ARPA funding to mitigate the risks associated with COVID-19.

As stated in the Shelter Funding Strategy, ARPA funding is scheduled to end in 2025. The looming reality is that Lake County is facing a crisis with no established shelter program in place to support the homeless population once ARPA funds conclude. The current record high levels of homelessness in the area exacerbate the urgency of the situation.

Now, with the temporary funding set to expire, there is a pressing need for a sustainable, long-term solution. The traditional church-based rotating-site approach, once a mainstay for sheltering the homeless population, is no longer viable as churches have withdrawn their support post-pandemic, unable to accommodate the increased demand due to their dwindling resources.

The impending conclusion of the ARPA funding underscores the impermanence of the current sheltering strategy and underscores the critical need for the development of enduring, comprehensive measures to address homelessness in Lake County.

The project is not necessary to comply with state or federal regulations.



**PROJECT READINESS SUMMARY**

See Section III F-4

## Project Readiness Summary

The proposed project is to purchase and renovate the FairBridge Inn located at 3740 Grand Avenue Gurnee, to operate as a fixed-site shelter with wrap around onsite programming for single adults and couples without children.

The shelter will be owned and operated by PADS Lake County with twenty-four-hour operations under the supervision of PADS staff trained in effective service delivery, high-level supervision, and de-escalation techniques. The grounds and facilities will be professionally managed by Riverside Property Management.

The proposed project is appropriate and achievable, and all actions have been taken to ensure the projects timely implementation and completion. PADS is engaged in the Village of Gurnee rezoning process. Applications for the necessary rezoning have been submitted and are expected to be placed on the July 10, 2024, agenda of the Planning and Zoning board and subsequent August 5, 2024, agenda of the village board.

PADS completed a purchase agreement February 6, 2024, and is expecting the building permit to be issued by November 15, 2024. The project is planned to be shovel ready by March 2025.

The Village of Gurnee is the sole permitting jurisdiction. It is planned that all required permits applications be submitted following the rezoning process. The development of the required design/construction documents has already begun.

PADS Lake County is leveraging both public and private funding sources including:

Lake County American Rescue Plan Act (ARPA) Funds –ARPA funds were approved by the Lake County Board in 2022 for PADS development of a fixed-site shelter, of which a total of \$2,060,000 have been obligated to this project.

Lake County Community Development Block Grant COVID (CDBG-CV) Funds - a total of \$209,904.00 of CDBG-CV funds were approved by the Lake County Board on February 21, 2023, to PADS for the development of a fixed-site shelter.

U.S. Department of Housing and Urban Development (HUD) Community Project Funds (CPF) – the Consolidated Appropriations Act, 2023 (Public Law 117-328) contained an allocation of CPF funds to PADS Lake County for the development of a fixed-site shelter. \$1,250,000 of those funds were dedicated to this project. The agreement between HUD and PADS Lake County for the CPF funds (B-23-CP-IL-0592) was executed on April 18, 2023, and is included as part of this application.

Currently total project funds are \$3,519,904.00. With the proposed \$2,000,000.00 in funds from CDBG-CV, the total project funds are \$6,101,398.00.

PADS Lake County Private Funds – PADS Lake County is financially committed to the development of this facility. The agency has engaged private philanthropy and assessed their reserves in anticipation of spending to cover the \$581,494 gap in funding. The availability of these funds is confirmed in a signed letter from Mr. Eric Foote, PADS Director of Finance and Operations. The letter is included as part of this application.

The proposed Gurnee Shelter project is not a phased project.

**DOCUMENTATION of PROPERTY OWNERSHIP (if applicable)**

See Section III F-4

# Real Estate Sales Contract

SUBJECT TO RIDER ATTACHED HERETO AND MADE A PART HEREOF

1. PADS LAKE COUNTY, INC., an Illinois not-for-profit corporation, or nominee ("Purchaser") agrees to purchase at a price of \$2,815,000.00 on the terms set forth herein, the following described real estate located in Waukegan, Lake County, Illinois:

LEGAL DESCRIPTION ATTACHED HERETO AS EXHIBIT A

commonly known as 3633 N. Lewis Avenue, Waukegan, Illinois 60087 and with approximate lot size of 50,094 square feet together with the following property presently located thereon:

A 79 room, two and three story, approximately 27,144 square foot hotel along with all heating, air conditioning, plumbing and electrical fixtures and equipment, bedding, towels as well as all other building supplies currently located hereon as well as all personal property and "attic stock" located at the Property which includes all replacement heat pumps, fans and other equipment located therein subject to reasonable wear and tear and depletion and/or consumption in the ordinary course of business prior to Closing. It is understood that the personal property located in Rooms 130, 202-205 and 331, excluding the "attic stock", is not included in the sale as the same is personal property of the Seller. All of the transferred personal property shall be "as is".

2. 3633 LEWIS INN, LLC, an Illinois limited liability company ("Seller") agrees to sell the real estate and the property described above, if any, at the price and terms set forth herein, and to convey or cause to be conveyed to Purchaser or nominee title thereto by a recordable warranty deed, with release of homestead rights, if any, and a proper bill of sale, subject only to: ~~(a) covenants, conditions and restrictions of record; (b) private, public and utility easements and roads and highways, if any; (c) party wall rights and agreements, if any; (d) existing leases and tenancies (as listed in Schedule A attached); (e) special taxes or assessments for improvements yet completed; (f) installments not due at the date hereof of any special tax or assessment for improvements heretofore completed; (g) mortgage or trust deed specified below, if any; (h) general taxes for the year 2022 \_\_\_\_\_ and subsequent years including taxes which may accrue by reason of new or additional improvements during the year(s) \_\_\_\_\_; and to~~ SEE RIDER

3. Purchaser will pay \$50,000.00 within five (5) business days after full execution of this contract and any attached Rider as earnest money to be applied on the purchase price, and agrees to pay or satisfy the balance of the purchase price, plus or minus proration's, at the time of closing as follows: *(strike language and paragraphs not applicable)* SEE RIDER

(a) The payment of ~~\$ 2,765,000.00 plus or minus prorations~~

(b) The payment of \$ \_\_\_\_\_ and the balance payable as follows: \_\_\_\_\_

to be evidenced by the note of Purchaser (grantee), providing for full prepayment privileges without penalty, which shall be secured by a part-purchase money mortgage (trust deed), the latter instrument and the note to be in the form hereto attached as Schedule B, or, in the absence of this attachment, the forms prepared by \_\_\_\_\_ and identified as Nos. \_\_\_\_\_, \*\*and by a security agreement (as to which Purchaser will execute or cause to be executed such financing statements as may be required under the Uniform Commercial Code in order to make the lien created thereunder effective), and an assignment of rents, said security agreement and assignment of rents to be in the forms appended hereto as Schedules C and D. Purchaser shall furnish to Seller and American Land Title Association loan policy insuring the mortgage(trust deed) issued by the Chicago Title Insurance Company.

(\*\* If a Schedule B is not attached and the blanks are not filled in, the note shall be secured by a trust deed, and the note and trust deed shall be in the forms used by The Chicago Trust Company.)

(c) The acceptance of the title to the real estate by Purchaser subject to a mortgage or trust deed of record securing a principal indebtedness (which the Purchaser {does} {does not} agree to assume) aggregating \$ \_\_\_\_\_ bearing interest at the rate of \_\_\_\_\_% a year, and the payment of a sum which represents the difference between the amount due on the indebtedness at the time of closing and the balance of the purchase price. \_\_\_\_\_

4. Seller, at his own expense, agrees to furnish Purchaser a plat of survey of the above real estate made, and so certified by the surveyor as having been made, in compliance with the Illinois Land Survey Standards. SEE RIDER

5. The time of closing shall be on or before the date falling sixty (60) days following the end of the last Inspection Period referred to in the Rider attached to this Contract or the date if any, to which such time is extended by reason of paragraphs 2 or 10 of the Conditions and Stipulation hereafter becoming operative (whichever date is later), unless subsequently mutually agreed otherwise, at the office of \_\_\_\_\_, or of the mortgage lender, if any, provided title is shown to be good or is accepted by Purchaser. SEE RIDER

6. The Parties agree that no brokers' commissions or other finders' fees are due in connection with the transaction evidenced hereby.

7. The earnest money shall be held by FIDELITY NATIONAL TITLE COMPANY for the mutual benefits of the parties in a Strict Joint Order Escrow in the form normally utilized by said title insurance company. SEE RIDER

8. Seller warrants that Seller, its beneficiaries or agents of Seller or of its beneficiaries have received no notices from any city, village or other governmental authority of zoning, building, fire or health code violations in respect to the real estate that have not been heretofore corrected.

9. A duplicate original of this contract, duly executed by the Seller and his spouse, if any, shall be delivered to the Purchase within days from the date hereof, otherwise at the Purchaser's option, this contract shall become null and void and the earnest money shall be refunded to the Purchaser.

This contract is subject to the Conditions and Stipulations set forth below after the signatures, which Conditions and Stipulations are made a part of this contract. This contract is further subject to the Rider attached hereto and made a part hereof.

18. Construction. This Contract shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by counsel for one of the parties, it being recognized that both Seller and Purchaser have contributed substantially and materially to the preparation of this Contract.

19. Assignment. Purchaser shall have the right to assign its right, title and interest in, to or under this Contract to any entity controlled by Purchaser or any affiliate thereof without the written consent of Seller.

20. Rider Controls. The terms and provisions of this Rider shall control over conflict with any terms or conditions in the Real Estate Sale Contract form to which it is attached.

Dated: March 12, 2024

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be duly executed on their behalf as of the day and year first above written.

**SELLER: 3633 LEWIS INN, LLC**

*N. Patel* 03/21/2024

By: NARESH PATEL

Print Name:

Print Title: OWNER

**PURCHASER:**

**PADS LAKE COUNTY, INC.**

By: *Allen Swilley*

Print Name: Allen Swilley

Print Title: Executive Director  
PADS Lake County, Inc.

**CURRENT LEASE (if applicable)**

See Section III F-4

**COPY OF OPTION TO PURCHASE (if applicable)**

See Section III F-4



**ZONING DOCUMENTS**

See Section III F-5

**Hold for Zoning Documents**



**Thursday, May 9, 2024**  
**7:00 PM - Planning and Zoning Commission**

**Time of meeting: 7:00 PM**  
**Waukegan City Hall**  
**Council Chambers**  
**100 N. Martin L. King, Jr. Avenue**  
**Waukegan, IL 60085**  
**Telephone: (847) 625-6878**  
**Planning & Zoning Commission**

## **1. Opening Items**

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<b>Subject</b>	<b>A. Call to Order</b>
Meeting	May 9, 2024 - 7:00 PM - Planning and Zoning Commission
Category	1. Opening Items
Type	Procedural

<b>Subject</b>	<b>B. Roll Call</b>
Meeting	May 9, 2024 - 7:00 PM - Planning and Zoning Commission
Category	1. Opening Items
Type	Procedural

Chairman Michael Rodriguez  
 Commissioner Theodora Anderson  
 Commissioner Michael Bill  
 Commissioner Benjamin Grimes  
 Commissioner Ted Haug  
 Commissioner Jane Haynes  
 Commissioner Rafael Rivera  
 Commissioner (vacant)  
 Commissioner (vacant)

<b>Subject</b>	<b>C. Minutes of the April 11, 2024 Regular Planning &amp; Zoning Commission meeting</b>
Meeting	May 9, 2024 - 7:00 PM - Planning and Zoning Commission
Category	1. Opening Items
Type	Action, Minutes
Recommended Action	Motion to approve the Minutes of the April 11, 2024 Regular Planning & Zoning Commission meeting.

## File Attachments

[2024-04-11 - Minutes - regular meeting - Planning & Zoning Commission.pdf \(101 KB\)](#)

## 2. Audience Time

### 3. Old Business

<b>Subject</b>	<b>A. Continuation of Public Hearing on the Unified Development Ordinance (UDO)</b>
Meeting	May 9, 2024 - 7:00 PM - Planning and Zoning Commission
Category	3. Old Business
Type	Action, Discussion

UDO Virtual Public Meeting - <https://youtu.be/WoqPdrMum4k?si=BzUOO5sciFsra-Zy>

Benefit of Trees as Public Infrastructure Meeting for the UDO - <https://www.youtube.com/live/ME9pUYFvG8Q?si=jlJ4KzvQeLWLO9LN&t=1255>

Off-Street Parking Meeting for the UDO - <https://www.youtube.com/live/ErO2FpaJhuY?si=-Zpo5pKi33tLRksM>

### 4. New Business

<b>Subject</b>	<b>A. Zoning Calendar #2747 - Map Amendment (Rezone) from B2, Community Shopping District, to O/I-2 Office/Institutional District at 3633 N. Lewis Avenue.</b>
Meeting	May 9, 2024 - 7:00 PM - Planning and Zoning Commission
Category	4. New Business
Type	Action

Petitioner: PADS Lake County

Property Owner: 3633 Lewis Inn, LLC

Address: 3633 N. Lewis Avenue

## File Attachments

[PADS Lake County Travelodge Waukegan Zoning Intake 2024 0329 - FINAL.pdf \(14,828 KB\)](#)

[Zoning and Landscape Ordinance Tables 5am 3 APR 2024.pdf \(32 KB\)](#)

[Map Amendment Application.pdf \(794 KB\)](#)

[NOTICE OF PUBLIC HEARING Map Amendment 2747 SPANISH.pdf \(157 KB\)](#)

[CTC 7618298 Affidavit.pdf \(117 KB\)](#)

[Staff Report 2747 Map Amendment.pdf \(206 KB\)](#)

[Objection Letter.pdf \(135 KB\)](#)

<b>Subject</b>	<b>B. Zoning Calendar #2748 - Variance from the minimum parking requirement for a homeless shelter at 3633 N. Lewis Avenue.</b>
Meeting	May 9, 2024 - 7:00 PM - Planning and Zoning Commission
Category	4. New Business
Type	Action

Petitioner: PADS Lake County  
Property Owner: 3633 Lewis Inn, LLC  
Address: 3633 N. Lewis Avenue

**File Attachments**

- [PADS Variance Application.pdf \(714 KB\)](#)
- [PADS Lake County Travelodge Waukegan Zoning Intake 2024 0329 - FINAL.pdf \(14,828 KB\)](#)
- [Zoning and Landscape Ordinance Tables 5am 3 APR 2024.pdf \(32 KB\)](#)
- [NOTICE OF PUBLIC HEARING CUPandVAR 2748,2749 SPANISH.pdf \(158 KB\)](#)
- [CTC 7618303 Affidavit.pdf \(118 KB\)](#)
- [Staff Report 2748 2749 Variance and CUP.pdf \(218 KB\)](#)
- [Objection Letter.pdf \(135 KB\)](#)
- [Revised Conditions 050924.pdf \(119 KB\)](#)

**Subject**                      **C. Zoning Calendar #2749 - Conditional Use Permit for a homeless shelter in the O/I-2 Office/Institutional District at 3633 N. Lewis Avenue.**

**Meeting**                      May 9, 2024 - 7:00 PM - Planning and Zoning Commission

**Category**                      4. New Business

**Type**                              Action

Petitioner: PADS Lake County  
Property Owner: 3633 Lewis Inn, LLC  
Address: 3633 N. Lewis Avenue

**File Attachments**

- [Waukegan Conditional Use Application.pdf \(575 KB\)](#)
- [Zoning and Landscape Ordinance Tables 5am 3 APR 2024.pdf \(32 KB\)](#)
- [PADS Lake County Travelodge Waukegan Zoning Intake 2024 0329 - FINAL.pdf \(14,828 KB\)](#)
- [NOTICE OF PUBLIC HEARING CUPandVAR 2748,2749 SPANISH.pdf \(158 KB\)](#)
- [CTC 7618303 Affidavit.pdf \(118 KB\)](#)
- [Staff Report 2748 2749 Variance and CUP.pdf \(218 KB\)](#)
- [Objection Letter.pdf \(135 KB\)](#)
- [Revised Conditions 050924.pdf \(119 KB\)](#)

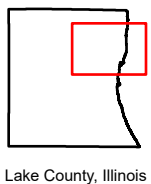
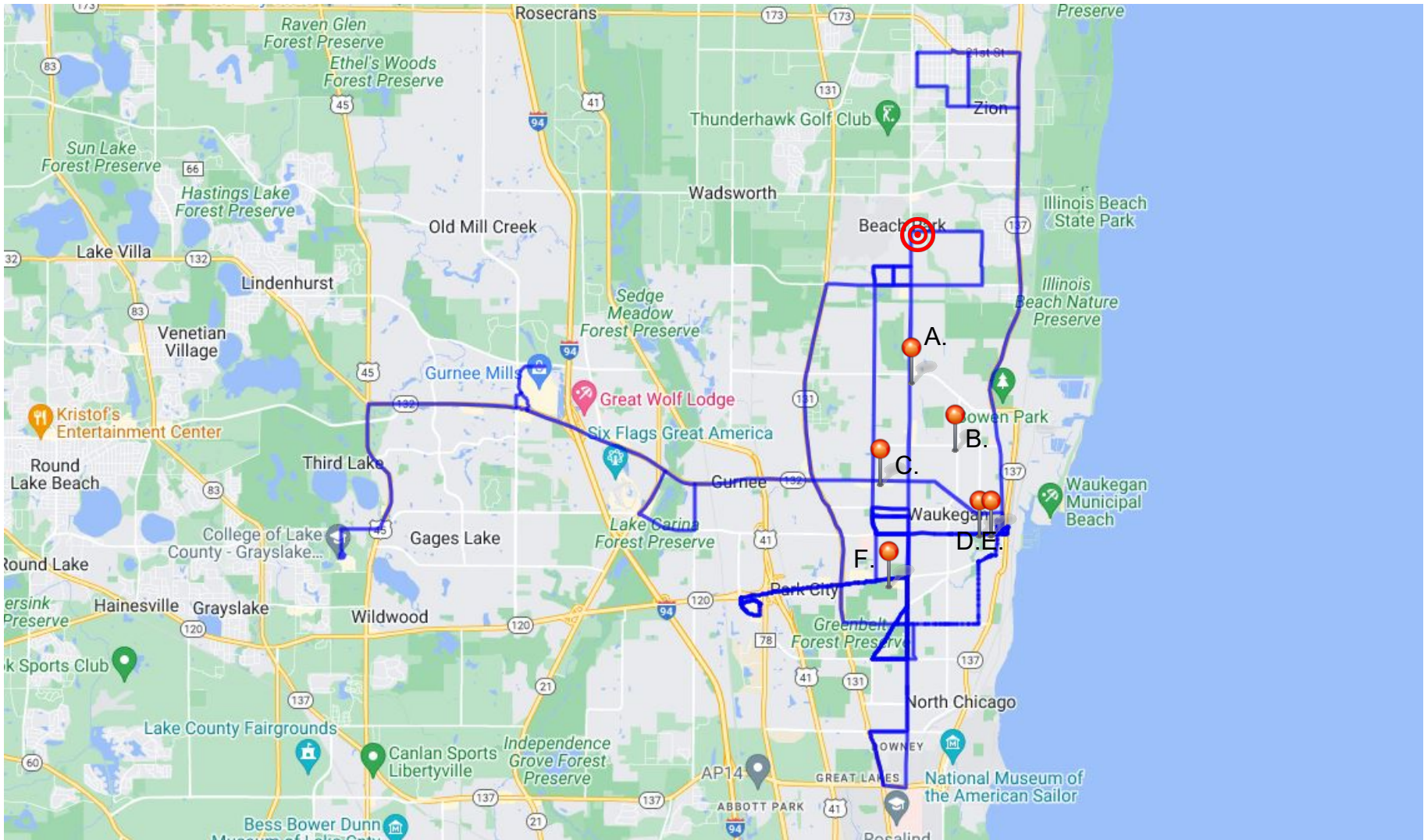
**5. Discussion**

**6. Adjournment**

~ City of Progress ~

**PROJECT LOCATION MAP**

See Section III F-6



Map Printed on 5/24/2024



Project Location

3633 N Lewis Avenue,  
Waukegan, IL



Service Locations

- A. Social Security Office (2.2 mi)
- B. Cool Food Pantry (3.4 mi)
- C. PADS (3.4 mi)
- D. Prairie State Legal (4.1 mi)
- E. Job Center of Lake County (4.2 mi)
- F. DCFS Lake County (5 mi)

Bus Routes

**Disclaimer:**

The selected feature may not occur anywhere in the current map extent. A Registered Land Surveyor should be consulted to determine the precise location of property boundaries on the ground. This map does not constitute a regulatory determination and is not a base for engineering design. This map is intended to be viewed and printed in color.

**FEMA ISSUED FLOODPLAIN MAP**

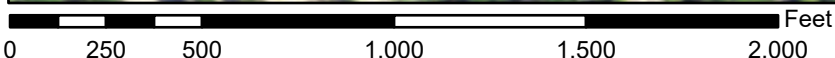
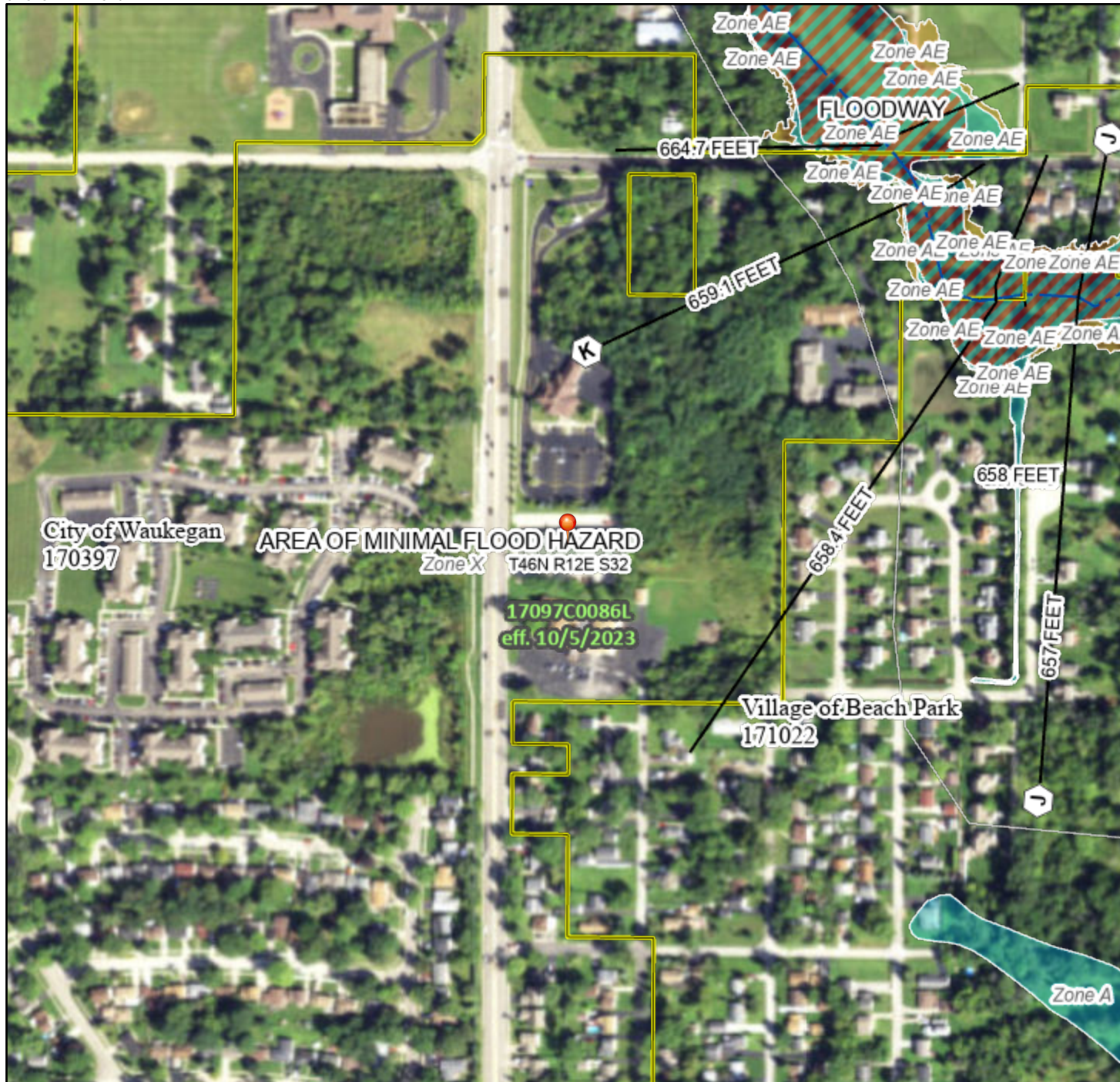
See Section III F-6



# National Flood Hazard Layer FIRMMette



87°51'34"W 42°25'20"N



1:6,000

87°50'57"W 42°24'53"N

Basemap Imagery Source: USGS National Map 2023

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, V, A99
		With BFE or Depth Zone AE, AO, AH, VE, AR
		Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee. See Notes. Zone X
		Area with Flood Risk due to Levee Zone D
OTHER AREAS		NO SCREEN Area of Minimal Flood Hazard Zone X
		Effective LOMRs
		Area of Undetermined Flood Hazard Zone D
GENERAL STRUCTURES		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall
OTHER FEATURES		20.2 Cross Sections with 1% Annual Chance Water Surface Elevation
		17.5 Coastal Transect
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary
		Coastal Transect Baseline
MAP PANELS		Digital Data Available
		No Digital Data Available
		Unmapped

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 4/3/2024 at 11:22 AM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

**WORKING COST ESTIMATE**

*The CDBG-CV Working Cost Estimate should include all funding used to complete the eligible HUD-defined construction activity. The CDBG-CV Working Cost Estimate should include any contract that is paid, in part or in full, with CDBG-CV grant funds. Do not include any contracts for which CDBG-CV funds are not used.*

If other funds are necessary to finance the construction contract, identify all activities included within the project and the amount and source of financing. Each activity included in the project must contribute to the benefit of low-to-moderate income persons. CDBG-CV funds can be used only to finance activities related to the HUD-defined activity codes indicated in the table below.

Activity Budget	Total Amount	CDBG-CV Request	Other Funds	Identify Other Source(s)
<b>01 Acquisition</b>	\$0	\$0	\$0	
<b>03C Homeless Facilities Construction, Conversion, Renovation or Rehabilitation</b>	\$6,549,632.00	\$2,000,000.00	\$4,549,632.00	
<b>03Q Abused and Neglected Children’s Facilities</b>				
Activity Delivery (up to \$50,000)				
Other _____				
Other _____				
Other _____				
<b>TOTAL</b>	\$6,549,632.00	\$2,000,000.00	\$4,549,632.00	

An Architect or Engineer’s Cost estimate must be submitted and support the numbers above (to be funded in part or in full with CDBG-CV funds) in the working cost estimate; and should include detailed specifications of the project. Do not include any contracts for activities ineligible for CDBG-CV funding. Amounts in the Working Cost Estimate, GATA Budget and Architect or Engineer’s Cost Estimate must align.

**ARCHITECT or ENGINEER'S COST ESTIMATE**

See Section III F-7

Wheeler Kearns Architects  
343 South Dearborn Street  
Suite 200  
Chicago IL 60604  
312.939.7787  
wkarch.com

1 June 2023

Allen Swilley, MBA, MSC  
Executive Director  
PADS Lake County  
1800 Grand Avenue  
Waukegan, IL 60085

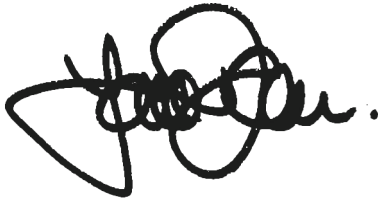
RE: Power Construction Budget for Adaptive Reuse of Travelodge, 3633 N Lewis Ave, Waukegan, IL 60087

Dear Allen:

We have reviewed Power Construction's cost estimate for the adaptive reuse of the Travelodge in Waukegan for PADS Lake County's temporary shelter. Power Construction's budget accurately reflects the scope of the construction work contemplated by our conceptual design documents.

Please feel free to share this letter with interested stakeholders.

Sincerely,



Lawrence Kearns, FAIA  
Principal

Concept Pricing

# PADS LAKE COUNTY TRAVELODGE WAUKEGAN

May 16, 2024



**POWER**  
CONSTRUCTION

VIPGroup



VIP Group

Mobile 847-254-2198  
wmontgomery@powerconstruction.net

May 16, 2024

Allen Swilley, MBA, MSC  
Executive Director  
PADS Lake County  
1800 Grand Avenue  
Waukegan, IL 60085

Dear Allen,

Thank you for the opportunity to collaborate with PADS Lake County on the upcoming renovations aimed at providing new and essential homelessness services for the Lake County area. Enclosed, you will find Power's most recent and detailed estimates for the Travel Lodge renovations. The estimate is based on the conceptual design documents we received from Wheeler Kearns Architects and our previous meetings with PADS on scope of services proposed at these locations.

The estimates are also based on the project walkthroughs, historical cost data, and some subcontractor input, categorized by CSI division. The assumptions Power have made are detailed in the Trade Location Detail estimate for each specific location and trade item.

Please feel free to reach out if you or your team have any questions or require further clarification. We look forward to working with you on this important and impactful project, contributing to the betterment of our community.

Sincerely,

Wil Montgomery  
Preconstruction Manager

cc: Chris Jones, Vice President

Section One

# EXECUTIVE SUMMARY



**POWER**  
CONSTRUCTION

VIPGroup

Description	Quantity	Unit	Gross Unit Price	Gross Total Costs
01 - Site (Net)	36,700	sqft	\$26.81	\$984,098
02 - Travel Lodge Renovation	33,280	sqft	\$132.74	\$4,417,534
<b>Grand Total</b>	<b>33,280</b>	<b>sqft</b>	<b>\$162.31</b>	<b>\$5,401,632</b>



Section Two

# TRADE LOCATION DETAIL



Row	Description	Quantity	Unit	Net Unit Price	Net Total Costs
<b>1</b>	<b>02 41 19 - Selective Demolition</b>	<b>33,280</b>	<b>sqft</b>	<b>\$5.00</b>	<b>\$166,400</b>
<b>2</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$5.00</b>	<b>\$166,400</b>
3	Selective demolition, including dumpsters	33,280	sqft	\$5.00	\$166,400
<b>6</b>	<b>03 00 00 - Cast-in-Place Concrete</b>	<b>33,280</b>	<b>sqft</b>	<b>\$0.45</b>	<b>\$15,000</b>
<b>7</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$0.45</b>	<b>\$15,000</b>
8	Cast-in-Place Concrete patching allowance	1	Isum	\$15,000.00	\$15,000
<b>11</b>	<b>06 00 13 - Rough Carpentry</b>	<b>33,280</b>	<b>sqft</b>	<b>\$5.00</b>	<b>\$166,400</b>
<b>12</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$5.00</b>	<b>\$166,400</b>
13	Rough Carpentry (DFH install, backing/blocking, install of OFCI and accessories)	33,280	sqft	\$5.00	\$166,400
<b>16</b>	<b>06 40 00 - Architectural Woodwork</b>	<b>33,280</b>	<b>sqft</b>	<b>\$2.09</b>	<b>\$69,500</b>
<b>17</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$2.09</b>	<b>\$69,500</b>
18	Millwork allowance for Lobby / waiting area	1	Isum	\$10,000.00	\$10,000
19	Millwork allowance for Lounge (ground floor)	1	Isum	\$7,500.00	\$7,500
20	Millwork allowance for Kittchenette	1	Isum	\$15,000.00	\$15,000
21	Millwork allowance for Children's area (ground floor)	1	Isum	\$5,000.00	\$5,000
22	Millwork allowance for Offices	8	each	\$1,500.00	\$12,000
23	Millwork allowance for Children's area (2nd floor)	1	Isum	\$5,000.00	\$5,000
24	Millwork allowance for Lounge (2nd floor)	1	Isum	\$7,500.00	\$7,500
25	Millwork allowance for Lounge (3rd floor)	1	Isum	\$7,500.00	\$7,500
<b>28</b>	<b>07 46 00 - Siding</b>	<b>33,280</b>	<b>sqft</b>	<b>\$2.25</b>	<b>\$75,000</b>
<b>29</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$2.25</b>	<b>\$75,000</b>
30	Facade refurbishment allowance	1	Isum	\$75,000.00	\$75,000
<b>33</b>	<b>07 92 00 - Joint Sealants</b>	<b>33,280</b>	<b>sqft</b>	<b>\$1.00</b>	<b>\$33,280</b>
<b>34</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$1.00</b>	<b>\$33,280</b>
35	Joint sealants, for smoke & fire caulking allowance for penetrations	33,280	sqft	\$1.00	\$33,280
<b>38</b>	<b>08 11 13 - Hollow Metal Door and Frame Material</b>	<b>33,280</b>	<b>sqft</b>	<b>\$1.38</b>	<b>\$46,000</b>
<b>39</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$1.38</b>	<b>\$46,000</b>
40	Hollow metal door and frame material	12	opng	\$2,500.00	\$30,000
41	Modifications to existing hardware and keying allowance	64	opng	\$250.00	\$16,000
<b>44</b>	<b>08 41 00 - Entrances and Storefronts</b>	<b>33,280</b>	<b>sqft</b>	<b>\$1.11</b>	<b>\$37,000</b>
<b>45</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$1.11</b>	<b>\$37,000</b>
46	New entrance storefront	200	sqft	\$110.00	\$22,000
47	New aluminum & glass doors at lobby and entry	3	leaf	\$5,000.00	\$15,000
<b>50</b>	<b>09 21 16 - Gypsum Board Assemblies</b>	<b>33,280</b>	<b>sqft</b>	<b>\$10.00</b>	<b>\$332,800</b>
<b>51</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$10.00</b>	<b>\$332,800</b>
52	Gypsum board assemblies modifications, patching, and revised layouts	33,280	sqft	\$10.00	\$332,800
<b>55</b>	<b>09 30 00 - Tiling</b>	<b>33,280</b>	<b>sqft</b>	<b>\$2.04</b>	<b>\$67,847</b>
<b>56</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$2.04</b>	<b>\$67,847</b>
57	Ceramic tile base, porcelain, thin-set, 4" x 12" tile, material allowance of \$4.00	544	lnft	\$18.00	\$9,785
58	Ceramic tile, floors, porcelain, thin-set, 8" x 24" tile, material allowance of \$5.00	915	sqft	\$21.00	\$19,215
59	Ceramic tile, walls, glazed, thin-set, 3" x 6" tile, material allowance of \$4.00 (wet walls only)	1,390	sqft	\$24.00	\$33,358
60	Floor Preparation allowance	915	sqft	\$6.00	\$5,490



Row	Description	Quantity	Unit	Net Unit Price	Net Total Costs
<b>63</b>	<b>09 51 00 - Acoustical Ceilings</b>	<b>33,280</b>	<b>sqft</b>	<b>\$3.00</b>	<b>\$99,840</b>
<b>64</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$3.00</b>	<b>\$99,840</b>
65	Acoustical ceilings, for suspended ceiling construction	33,280	sqft	\$3.00	\$99,840
<b>68</b>	<b>09 65 00 - Resilient Flooring</b>	<b>33,280</b>	<b>sqft</b>	<b>\$9.72</b>	<b>\$323,318</b>
<b>69</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$9.72</b>	<b>\$323,318</b>
70	Vinyl composition tile, 12" x 12", 1/8" thick	3,172	sqft	\$5.00	\$15,860
71	Luxury Vinyl plank, 4" x 36", 1/8" thick, common areas	8,160	sqft	\$9.00	\$73,440
72	Luxury Vinyl plank, 4" x 36", 1/8" thick, Units	15,692	sqft	\$9.00	\$141,228
73	Resilient base, common areas	2,852	lnft	\$3.25	\$9,269
74	Resilient base, Units	4,911	lnft	\$3.25	\$15,961
75	Floor Preparation allowance	27,024	sqft	\$2.50	\$67,560
<b>78</b>	<b>09 91 00 - Painting and Wall Coverings</b>	<b>33,280</b>	<b>sqft</b>	<b>\$6.00</b>	<b>\$199,680</b>
<b>79</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$6.00</b>	<b>\$199,680</b>
80	Painting and wall coverings	33,280	sqft	\$6.00	\$199,680
<b>83</b>	<b>10 14 00 - Signage</b>	<b>33,280</b>	<b>sqft</b>	<b>\$1.35</b>	<b>\$45,000</b>
<b>84</b>	<b>01 - Site (Net)</b>	<b>36,700</b>	<b>sqft</b>	<b>\$0.68</b>	<b>\$25,000</b>
85	Signage allowance	1	lsum	\$25,000.00	\$25,000
<b>87</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$0.60</b>	<b>\$20,000</b>
88	Signage allowance	1	lsum	\$20,000.00	\$20,000
<b>91</b>	<b>10 26 00 - Wall and Door Protection Material</b>	<b>33,280</b>	<b>sqft</b>	<b>\$2.00</b>	<b>\$66,560</b>
<b>92</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$2.00</b>	<b>\$66,560</b>
93	Wall and door protection material allowance	33,280	sqft	\$2.00	\$66,560
<b>96</b>	<b>10 28 13 - Toilet Accessory Material</b>	<b>33,280</b>	<b>sqft</b>	<b>\$0.96</b>	<b>\$32,000</b>
<b>97</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$0.96</b>	<b>\$32,000</b>
98	Toilet Accessory Material allowance	64	each	\$500.00	\$32,000
<b>101</b>	<b>10 44 00 - Fire Protection Specialty Material</b>	<b>33,280</b>	<b>sqft</b>	<b>\$0.15</b>	<b>\$5,000</b>
<b>102</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$0.15</b>	<b>\$5,000</b>
103	Fire protection specialty material, for fire protection specialties	10	each	\$500.00	\$5,000
<b>106</b>	<b>11 30 13 - Residential Appliances</b>	<b>33,280</b>	<b>sqft</b>	<b>\$0.13</b>	<b>\$4,431</b>
<b>107</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$0.13</b>	<b>\$4,431</b>
108	Refrigerator, Top-Freezer Refrigerator	3	each	\$700.00	\$2,100
109	Refrigerator installation	3	each	\$54.00	\$162
110	Amenity Microwave, 2.2 Cu. Ft. Stainless Countertop Microwave	3	each	\$225.00	\$675
111	Microwave installation	3	each	\$64.00	\$192
112	Dishwasher, Built-In Dishwasher	3	each	\$325.00	\$975
113	Dishwasher installation	3	each	\$109.00	\$327
114	Additional microwaves for replacing existing microwaves	0	each	\$200.00	\$0
115	Additional smaller refrigerators for replacing existing	0	each	\$350.00	\$0
<b>118</b>	<b>12 20 00 - Window Treatments</b>	<b>33,280</b>	<b>sqft</b>	<b>\$0.72</b>	<b>\$24,000</b>
<b>119</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$0.72</b>	<b>\$24,000</b>
120	Window treatments allowance	64	each	\$375.00	\$24,000
<b>123</b>	<b>21 00 00 - Fire Suppression</b>	<b>33,280</b>	<b>sqft</b>	<b>\$8.00</b>	<b>\$266,240</b>
<b>124</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$8.00</b>	<b>\$266,240</b>
125	Fire suppression, new system, branch and mains, no fire-pump included assumes water pressure sufficient from city	33,280	sqft	\$8.00	\$266,240



Row	Description	Quantity	Unit	Net Unit Price	Net Total Costs
<b>128</b>	<b>22 00 00 - Plumbing</b>	<b>33,280</b>	<b>sqft</b>	<b>\$9.90</b>	<b>\$329,400</b>
<b>129</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$9.90</b>	<b>\$329,400</b>
130	New water connection for Fire suppression system	1	lsum	\$50,000.00	\$50,000
131	New FD connection	1	lsum	\$5,000.00	\$5,000
132	Plumbing, new fixtures in existing locations at ADA units only	36	fx	\$3,000.00	\$108,000
133	Plumbing modifications and new layouts in common areas	33,280	sqft	\$5.00	\$166,400
<b>136</b>	<b>23 30 00 - HVAC Air Distribution and Equipment</b>	<b>33,280</b>	<b>sqft</b>	<b>\$6.50</b>	<b>\$216,400</b>
<b>137</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$6.50</b>	<b>\$216,400</b>
138	Existing PTACs to be reused	0	each	\$2,750.00	\$0
139	Modifications to existing HVAC systems for common spaces	33,280	sqft	\$5.00	\$166,400
140	New furnace & condensor units, and exhaust for common spaces	1	lsum	\$50,000.00	\$50,000
<b>143</b>	<b>26 00 00 - Electrical</b>	<b>33,280</b>	<b>sqft</b>	<b>\$29.16</b>	<b>\$970,600</b>
<b>144</b>	<b>01 - Site (Net)</b>	<b>36,700</b>	<b>sqft</b>	<b>\$4.00</b>	<b>\$146,800</b>
145	Site electrical and lighting	36,700	sqft	\$4.00	\$146,800
<b>147</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$24.75</b>	<b>\$823,800</b>
148	Electrical modifications, reuse existing panels and layouts	33,280	sqft	\$18.00	\$599,040
149	Lighting allowance	1	lsum	\$75,000.00	\$75,000
150	Security upgrades allowance	33,280	sqft	\$3.00	\$99,840
151	Additional LV accomodations for hearing impaired	33,280	sqft	\$1.50	\$49,920
<b>154</b>	<b>31 20 00 - Earth Moving</b>	<b>33,280</b>	<b>sqft</b>	<b>\$2.76</b>	<b>\$91,750</b>
<b>155</b>	<b>01 - Site (Net)</b>	<b>36,700</b>	<b>sqft</b>	<b>\$2.50</b>	<b>\$91,750</b>
156	Earth moving & site clearing	36,700	sqft	\$2.50	\$91,750
<b>159</b>	<b>32 12 16 - Asphalt Paving</b>	<b>33,280</b>	<b>sqft</b>	<b>\$2.54</b>	<b>\$84,392</b>
<b>160</b>	<b>01 - Site (Net)</b>	<b>36,700</b>	<b>sqft</b>	<b>\$2.30</b>	<b>\$84,392</b>
161	Mill & resurface existing parking lot	2,484	sqyd	\$33.00	\$81,972
162	Striping	44	each	\$55.00	\$2,420
<b>165</b>	<b>32 16 00 - Curbs, Gutters, Sidewalks, and Driveways</b>	<b>0</b>	<b>sqft</b>	<b>\$0.00</b>	<b>\$26,475</b>
<b>166</b>	<b>01 - Site (Net)</b>	<b>36,700</b>	<b>sqft</b>	<b>\$0.72</b>	<b>\$26,475</b>
167	Concrete sidewalks & paving	765	sqft	\$15.00	\$11,475
168	Pads, transitions, restorations and other site concrete allowance	1	lsum	\$15,000.00	\$15,000
<b>171</b>	<b>32 31 00 - Fences and Gates</b>	<b>33,280</b>	<b>sqft</b>	<b>\$6.72</b>	<b>\$223,575</b>
<b>172</b>	<b>01 - Site (Net)</b>	<b>36,700</b>	<b>sqft</b>	<b>\$6.09</b>	<b>\$223,575</b>
173	Decorative fencing around site	813	lft	\$275.00	\$223,575
<b>176</b>	<b>32 90 00 - Planting</b>	<b>33,280</b>	<b>sqft</b>	<b>\$5.26</b>	<b>\$175,000</b>
<b>177</b>	<b>01 - Site (Net)</b>	<b>36,700</b>	<b>sqft</b>	<b>\$4.77</b>	<b>\$175,000</b>
178	Planting allowance	1	lsum	\$100,000.00	\$100,000
179	Site furnishings & Sports area allowance	1	lsum	\$75,000.00	\$75,000
<b>182</b>	<b>33 10 00 - Water, Sanitary Sewerage, and Storm Drainage Utilities</b>	<b>33,280</b>	<b>sqft</b>	<b>\$0.00</b>	<b>\$0</b>
<b>183</b>	<b>01 - Site (Net)</b>	<b>36,700</b>	<b>sqft</b>	<b>\$0.00</b>	<b>\$0</b>
184	Water, sanitary sewerage, and storm drainage utilities, no work, assumes existing utilities & connections to be reused	0	lsum	\$0.00	\$0
<b>187</b>	<b>50 00 00 - Allowances (Non-Trade-Specific)</b>	<b>33,280</b>	<b>sqft</b>	<b>\$1.50</b>	<b>\$50,000</b>
<b>188</b>	<b>02 - Travel Lodge Renovation</b>	<b>33,280</b>	<b>sqft</b>	<b>\$1.50</b>	<b>\$50,000</b>

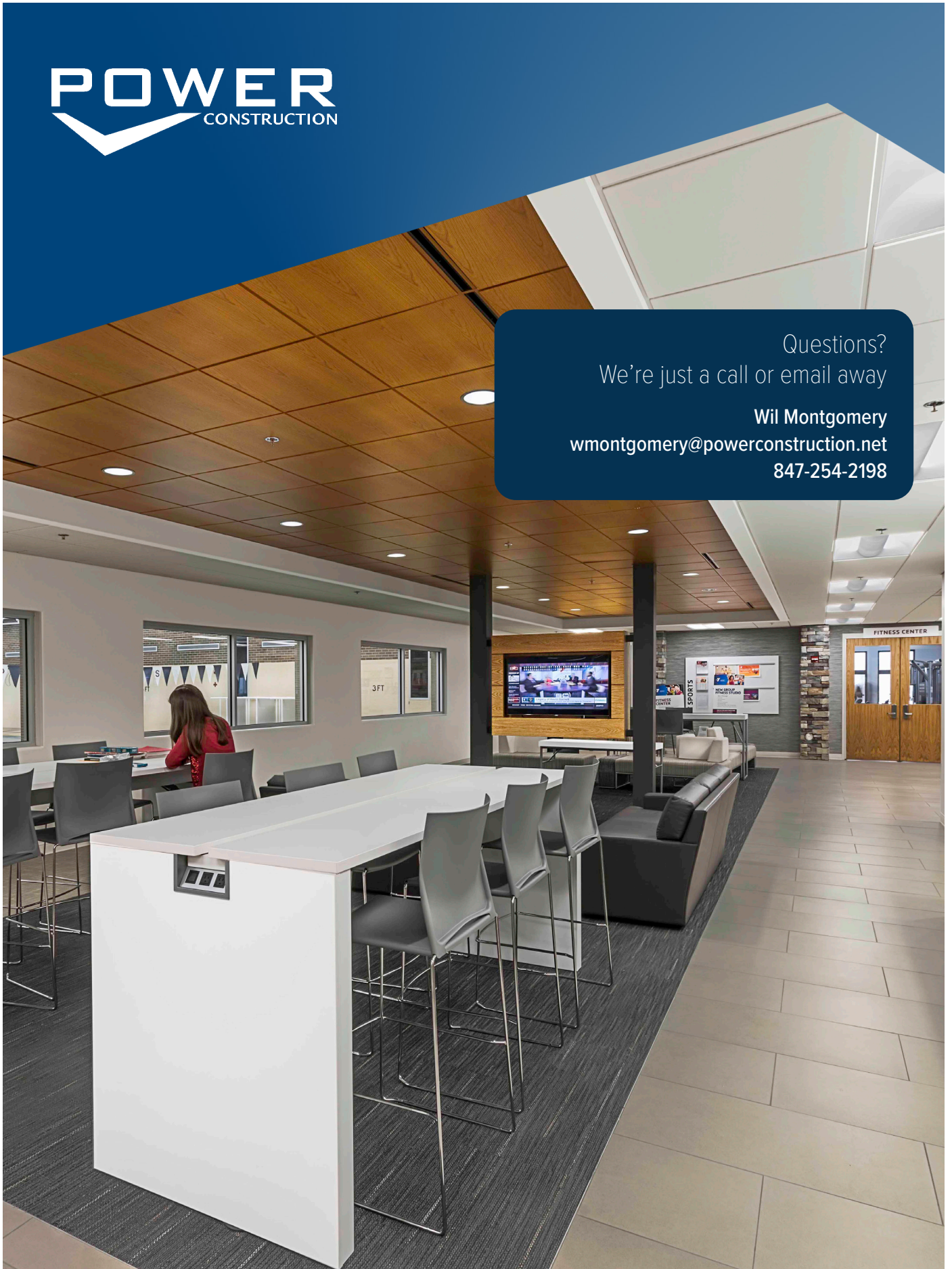
Row	Description	Quantity	Unit	Net Unit Price	Net Total Costs
189	Building permit allowance	1	lsum	\$50,000.00	\$50,000

<b>Net Costs Subtotal</b>	<b>\$4,242,888</b>
5.00 % Design Contingency	\$212,144
5.00 % Contractor's Contingency	\$222,752
1.25 % Subcontractor Default Insurance	\$58,472
3.47 % General Requirements	\$147,101
6.89 % General Conditions	\$292,350
3.25 % Overhead and Fee	\$168,210
1.08 % GLU Insurance	\$57,714
<b>33,280 sqft Total Estimate</b>	<b>\$5,401,632</b>
0.00 % Escalation TBD	\$0
<b>33,280 sqft Grand Total</b>	<b>\$5,401,632</b>



Questions?  
We're just a call or email away

Wil Montgomery  
[wmontgomery@powerconstruction.net](mailto:wmontgomery@powerconstruction.net)  
847-254-2198



## GATA BUDGET

The GATA Budget can be found as part of the Notice of Funding Opportunity (NOFO) at:  
[Apply for Funding - Grant Opportunities \(illinois.gov\)](#)

See Section III I

This form is used to apply to individual State of Illinois discretionary grant programs. Applicants should submit budgets based upon the total estimated costs for the project including all funding sources. Pay attention to applicable program specific instructions, if attached. The applicant organization should refer to 2 CFR 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” cited within these instructions.

**You must consult with your Business Office prior to submitting this form for any award restrictions, limitations or requirements when filling out the narrative and Uniform Budget Template.**

## Section A – Budget Summary

### STATE OF ILLINOIS FUNDS

All applicants must complete Section A and provide a break-down by the applicable budget categories shown in lines 1-17. **Please read all instructions before completing form.**

#### STATE OF ILLINOIS GRANT FUNDS

Provide a total requested State of Illinois Grant amount for each year in the Revenue portion of Section A. The amount entered in Line (a) will equal the total amount budgeted on Line 18 of Section A.

#### BUDGET SUMMARY – STATE OF ILLINOIS FUNDS

All applicants must complete Section A and provide a break-down by the applicable budget categories shown in lines 1-17.

Line 18: Show the total budget request for each fiscal year for which funding is requested.

*Please use detail worksheet and narrative section for further descriptions and explanations of budgetary line items*

**Section A (continued) Indirect Cost Information:** *(This information should be completed by the applicant’s Business Office)*. If the applicant is requesting reimbursement for indirect costs on line 17, the applicant’s Business Office must select one of the options listed on the Indirect Cost Information page under Section-A Indirect Cost Information (1-4).

Option (1): The applicant has a Negotiated Indirect Cost Rate Agreement (NICRA) that was approved by the Federal government. A copy of this agreement must be provided to the State of Illinois’ Indirect Cost Unit for review and documentation. This NICRA will be accepted by all State of Illinois Agencies up to any statutory, rule-based or programmatic restrictions or limitations. *If this option is selected by the applicant, basic information is required for completion of this section. See bottom of “Section-A Indirect Cost Information”*

**NOTE: The applicant may not have a Federally Negotiated Indirect Cost Rate Agreement. Therefore, in order for the applicant to be reimbursed for Indirect Costs from the State of Illinois, the applicant must either:**

- A) **Negotiate an Indirect Cost Rate with the State of Illinois’ Indirect Cost Unit with guidance from our State Cognizant Agency on an annual basis.**
- B) **Elect to use the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois Awards.**
- C) **Use a Restricted Rate designated by programmatic statutory policy. (See Notice of Funding Opportunity for Restricted Rate Programs)**



Option (2a): The applicant currently has a Negotiated Indirect Cost Rate Agreement with the State of Illinois that will be accepted by all State of Illinois Agencies up to and including 2017 based on programmatic restrictions or limitations. The applicant is required to submit a new Indirect Cost Rate Proposal to the Indirect Cost Unit within six (6) months after the close of each fiscal year (2 CFR 200 Appendix IV (C)(2)(c). **Note:** *If this option is selected by the applicant, basic information is required for completion of this section. See bottom of “Section-A Indirect Cost Information”*

OR

Option (2b): The applicant currently does not have a Negotiated Indirect Cost Rate Agreement with the State of Illinois. The applicant must submit its initial Indirect Cost Rate Proposal (ICRP) immediately after the applicant is advised that the State award will be made and, in no event, later than three (3) months after the effective date of the State award (2 CFR 200 Appendix IV (C)(2)(b). The initial ICRP will be sent to the State of Illinois’ Indirect Cost Unit. **Note:** *The applicant should check with the State of Illinois awarding Agency for information regarding reimbursement of indirect costs while its proposal is being negotiated*

Option (3): The applicant elects to charge the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois awards (2 CFR 200.414 (c)(4)(f) & (200.68). **Note:** *The applicant must be eligible, see 2 CFR 200.414 (f), and submit documentation on the calculation of MTDC within your Budget Narrative under Indirect Costs. Note the applicant may only use the 10 percent de minimis rate if the applicant does not have an Approved Indirect Cost Rate Agreement. The applicant may not use the de minimis rate if it is a Local government, or if your grant is funded under a training rate or restricted rate program .*

Option (4): If you are applying for a grant under a Restricted Rate Program, indicate whether you are using a restricted indirect cost rate that is included on your approved Indirect Cost Rate Agreement, or whether you are using a restricted indirect cost rate that complies with statutory or programmatic policies. **Note:** *See Notice of State Award for Restricted Rate Programs*

## Section B - Budget Summary

### NON-STATE OF ILLINOIS FUNDS

NON-STATE OF ILLINOIS FUNDS: If the applicant is required to provide or volunteers to provide cost-sharing or matching funds or other non-State of Illinois resources to the project, the applicant must provide a revenue breakdown of all Non-State of Illinois funds in lines (b)-(d). the total of “Non-State Funds” should equal the amount budgeted on Line 18 of Section B. If a match percentage is required, the amount should be entered in this section.

#### BUDGET SUMMARY – NON STATE OF ILLINOIS FUNDS

If the applicant is required to provide or volunteers to provide cost-sharing or matching funds or other non-State of Illinois resources to the project, these costs should be shown for each applicable budget category on lines 1-17 of Section B.

Lines 1-17: For each project year, for which matching funds or other contributions are provided, show the total contribution for each applicable budget category.

Line 18: Show the total matching or other contribution for each fiscal year.

*Please see detail worksheet and narrative section for further descriptions and explanations of budgetary line items*

# Section C - Budget Worksheet & Narrative

[Attach separate sheet(s)]

Pay attention to applicable program specific instructions, if attached.

All applicants are required to submit a budget narrative along with Section A and Section B. The budget narrative is sometimes referred to as the budget justification. The narrative serves two purposes: it explains how the costs were estimated and it justifies the need for the cost. The narrative may include tables for clarification purposes. The State of Illinois recommends using the State of Illinois Uniform Budget Template worksheet and narrative guide provided.

1. Provide an itemized budget breakdown, and justification by project year, for each budget category listed in Sections A and B.
2. For non-State of Illinois funds or resources listed in Section B that are used to meet a cost-sharing or matching requirement or provided as a voluntary cost-sharing or matching commitment, you must include:
  - a. The specific costs or contributions by budget category;
  - b. The source of the costs or contributions; and
  - c. In the case of third-party in-kind contributions, a description of how the value was determined for the donated or contributed goods or services.

[Please review cost sharing and matching regulations found in 2 CFR 200.306.]

3. If applicable to this program, provide the rate and base on which fringe benefits are calculated.
4. If the applicant is requesting reimbursement for indirect costs on line 17, this information should be completed by the applicant's Business Office. Specify the estimated amount of the base to which the indirect cost rate is applied and the total indirect expense. Depending on the grant program to which the applicant is applying and/or the applicant's approved Indirect Cost Rate Agreement, some direct cost budget categories in the applicant's grant application budget may not be included in the base and multiplied by your indirect cost rate. Please indicate which costs are included and which costs are excluded from the base to which the indirect cost rate is applied.
5. Provide other explanations or comments you deem necessary.

Keep in mind the following—

Although the degree of specificity of any budget will vary depending on the nature of the project and State of Illinois agency requirements, a complete, well-thought-out budget serves to reinforce your credibility and increase the likelihood of your proposal being funded.

- A well-prepared budget should be reasonable and demonstrate that the funds being asked for will be used wisely.
- The budget should be as concrete and specific as possible in its estimates. Make every effort to be realistic, to estimate costs accurately.
- The budget format should be as clear as possible. It should begin with a budget narrative, which you should write after the entire budget has been prepared.
- Each section of the budget should be in outline form, listing line items under major headings and subheadings.
- Each of the major components should be subtotaled with a grand total at the end.

Your budget should justify all expenses and be consistent with the program narrative:

- Salaries should be comparable to those within the applicant organization.
- If new staff is being hired, additional space and equipment are considered, as necessary.
- If the budget lists an equipment purchase, it is the type allowed by the agency.
- If additional space is rented, the increase in insurance is supported.
- If an indirect cost rate applies to the proposal, the division between direct and indirect costs is not in conflict, and the aggregate budget totals refer directly to the approved formula. Indirect costs are costs that are not readily assignable to a particular project, but are necessary to the operation of the organization and the performance of the project (like the cost of operating and maintaining facilities, depreciation, and administrative salaries).

§200.308 Revision of budget and program plans

(e) The Federal/State awarding agency may, at its option, restrict the transfer of funds among direct cost categories or programs, functions and activities for Federal/State awards in which the Federal/State share of the project exceeds the Simplified Acquisition Threshold and the cumulative amount of such transfers exceeds or is expected to exceed 10 percent or \$1,000 per detail line item, whichever is greater of the total budget as last approved by the Federal/State awarding agency. The Federal/State awarding agency cannot permit a transfer that would cause any Federal/State appropriation to be used for purposes other than those consistent with the appropriation.

<b>STATE OF ILLINOIS</b>		<b>UNIFORM GRANT BUDGET TEMPLATE</b>			<b>Commerce &amp; Economic Opportunity</b>	
<b>Organization Name:</b>	Lake County	<b>UEI#</b>	W2VMR6ZKNT21	<b>NOFO #</b>	3351-2722	
<b>CSFA Number:</b>	420-75-3351	<b>CSFA Description:</b>	COMMUNITY DEVELOPMENT BLOCK GRANT-CORONAVIRUS	<b>Fiscal Year:</b>	2024	
<b>SECTION A -- STATE OF ILLINOIS FUNDS</b>				<b>Grant #</b>		
<b>Revenues</b>				<b>TOTAL REVENUE</b>		
(a). State of Illinois Grant Amount Requested				\$ 2,000,000.00		
<b>BUDGET SUMMARY STATE OF ILLINOIS FUNDS</b>						
<b>Budget Expenditure Categories</b>		<b>OMB Uniform Guidance Federal Awards Reference 2 CFR 200</b>			<b>TOTAL EXPENDITURES</b>	
6. Contractual Services & Subawards		200.318 & 200.92			\$ -	
8. Construction					\$ 2,000,000.00	
14. Miscellaneous Costs					\$ -	
15A. Acquisition					\$ -	
16. Total Direct Costs (lines 1-15)		200.413			\$ 2,000,000.00	
<b>18. Total Costs State Grant Funds (16 &amp;17)</b>					<b>\$ 2,000,000.00</b>	

**SECTION - A (continued) Indirect Cost Rate Information**

If your organization is requesting reimbursement for indirect costs on line 17 of the Budget Summary, please select one of the following options.

1)  Our Organization receives direct Federal funding and currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with our Federal Cognizant Agency. A copy of this agreement will be provided to the State of Illinois' Indirect Cost Unit for review and documentation before reimbursement is allowed. This NICRA will be accepted by all State of Illinois Agencies up to any statutory, rule-based or programmatic restrictions or limitations.

*NOTE: (If this option is selected, please provide basic Negotiated Indirect Cost Rate Agreement information in area designated below)*

**Your Organization may not have a Federally Negotiated Indirect Cost Rate Agreement. Therefore, in order for your Organization to be reimbursed for Indirect Costs from the State of Illinois, your Organization must either:**

- A. Negotiate an Indirect Cost Rate with the State of Illinois' Indirect Cost Unit with guidance from your State Cognizant Agency on an annual basis.
- B. Elect to use the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois Awards.
- C. Use a Restricted Rate designated by programmatic or statutory policy. (See Notice of Funding Opportunity for Restricted Rate Programs)

2a)  Our Organization currently has a Negotiated Indirect Cost Rate Agreement with the State of Illinois that will be accepted by all State of Illinois Agencies up to any statutory, rule-based or programmatic restrictions or limitations. Our Organization is required to submit a new Indirect Cost Rate Proposal to the Indirect Cost Unit within six (6) months after the close of each fiscal year (2 CFR 200 Appendix IV (C)(2)(c)).

*NOTE: (If this option is selected, please provide basic Indirect Cost Rate information in area designated below)*

2b)  Our Organization currently does not have a Negotiated Indirect Cost Rate Agreement with the State of Illinois. Our Organization will submit our initial Indirect Cost Rate Proposal (ICRP) immediately after our Organization is advised that the State award will be made and, in no event, later than three (3) months after the effective date of the State award (2 CFR 200 Appendix IV (C)(2)(b)). The initial ICRP will be sent to the State of Illinois' Indirect Cost Unit.

*NOTE: (Check with your State of Illinois Agency for information regarding reimbursement of indirect costs while your proposal is being negotiated)*

3)  Our Organization has never received a Negotiated Indirect Cost Rate Agreement from either the Federal government or the State of Illinois and elects to charge the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois awards (2 CFR 200.414 (c)(4)(f) & (200.68)).

*NOTE: (Your Organization must be eligible, see 2 CFR 200.414 (f), and submit documentation on the calculation of MTDC within your Budget Narrative under Indirect Costs)*

4)  For Restricted Rate Programs (check one) -- Our Organization is using a restricted indirect cost rate that:

\_\_\_\_\_ Is included as a "Special Indirect Cost Rate" in our NICRA (2 CFR 200Appendix IV (5) Or;

\_\_\_\_\_ Complies with other statutory policies (please specify):

The Restricted Indirect Cost Rate is \_\_\_\_\_ %

5)  No reimbursement of Indirect Cost is being requested. (Please consult your program office regarding possible match requirements)

**Basic Negotiated Indirect Cost Rate Agreement information if Option (1) or (2a) is selected**

Period Covered by the NICRA: From: \_\_\_\_\_ To: \_\_\_\_\_ (mm/dd/yyyy)

Approving Federal/State agency (please specify): \_\_\_\_\_

The Indirect Cost Rate is: \_\_\_\_\_ % The Distribution Base is: \_\_\_\_\_

STATE OF ILLINOIS	UNIFORM GRANT BUDGET TEMPLATE	Commerce & Economic Development Page 64 of 179
Organization Name: Lake County	NOFO # 3351-2722	Fiscal Year 2024
<b>SECTION B -- NON STATE OF ILLINOIS FUNDS</b>		Grant Number:
Revenues		TOTAL REVENUE
Grantee Match Requirement _____ % (Agency to populate)		
(b). -Cash		\$ -
(c). -Non-cash		\$ -
(d). Other Funding & Contributions		\$ -
<b><u>NON-STATE Funds Total</u></b>		\$ -
<b>BUDGET SUMMARY NON-STATE OF ILLINOIS FUNDS</b>		
<b>Budget Expenditure Categories</b>	<b>OMB Uniform Guidance Federal Awards Reference 2 CFR 200</b>	<b>TOTAL EXPENDITURES</b>
6. Contractual Services & Subawards	200.318 & 200.92	\$ -
8. Construction		\$ 3,401,632.00
14. Miscellaneous Costs		\$ 1,148,000.00
15A.Acquisition		\$ 2,815,000.00
16. Total Direct Costs (lines 1-15)	200.413	\$ 7,364,632.00
<b>18. Total Costs NON -State Grant Funds (16 &amp;17)</b>		\$ 7,364,632.00

<b>CERTIFICATION</b>	<b>STATE OF ILLINOIS UNIFORM GRANT BUDGET TEMPLATE</b>	<b>Page 65 of 179</b> AGENCY: Commerce & Economic Opportunity
<b>Organization Name: Lake County</b>	<b>CSFA Description: COMMUNITY DEVELOPMENT BLOCK GRANT-CORONAVIRUS SHELTER CONSTRUCTION PROGRAM</b>	<b>NOFO # 3351-2722</b>
<b>CSFA #: 420-75-3351</b>	<b>UEI # W2VMR6ZKNT21</b>	<b>Fiscal Year(s): 2024</b>

(2 CFR 200.415)

“By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate and that any false, fictitious, or fraudulent information or the omission of any material fact, could result in the immediate termination of my grant award(s).

\_\_\_\_\_  
Institution/Organization

\_\_\_\_\_  
Institution/Organization

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Official

\_\_\_\_\_  
Name of Official

\_\_\_\_\_  
Title  
Chief Financial Officer (or equivalent)

\_\_\_\_\_  
Title  
Executive Director (or equivalent)

\_\_\_\_\_  
Date of Execution

\_\_\_\_\_  
Date of Execution

**Note: The State awarding agency may change required signers based on the grantee’s organizational structure. The required signers must have the authority to enter into contractual agreements on behalf of the organization.**

## Section C - Budget Worksheet & Narrative

**6. Contractual Services** (2 CFR 200.318) & **Subawards** (200.92) -- Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole contracts in excess of \$150,000 (See 2 CFR 200.88).  
 NOTE : this budget category may include **subawards**. Provide separate budgets for each subaward or contract, regardless of the dollar value and indicate the basis for the cost estimates in the narrative. Describe products or services to be obtained and indicate the applicability or necessity of each to the project.

*Please also note the differences between subaward, contract, and contractor (vendor):*

- 1) Subaward (200.92) means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal/State award, including a portion of the scope of work or objectives. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal/State program.
- 2) Contract (200.22) means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this part does not include a legal instrument, even if the non-Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward.
- 3) "Vendor" or "Contractor" is generally a dealer, distributor or other seller that provides supplies, expendable materials, or data processing services in support of the project activities.

Item	Contractual Services Cost
	\$ -
	\$ -
	\$ -
	\$ -
<b>State Total</b>	<b>\$ -</b>
	\$ -
	\$ -
	\$ -
<b>NON-State Total</b>	<b>\$ -</b>
<b>Total Contractual Services</b>	<b>\$ -</b>

**Contractual Services Narrative (State):**

**Contractual Services Narrative (Non-State) i.e. "Match" or "Other Funding"**



## Section C - Budget Worksheet & Narrative

**8). Construction**-- Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable unless with prior written approval. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category. Estimated construction costs must be supported by documentation including drawings and estimates, formal bids, etc. As with all other costs, follow the specific requirements of the program, the terms and conditions of the award, and applicable regulations.

Purpose	Description of Work	Construction Cost
<i>Demolition</i>	<i>Selective demolition, including dumpsters</i>	\$166,400.00
<i>Cast-in-Place Concrete</i>	<i>Cast-in-Place Concrete patching allowance</i>	\$15,000.00
<i>Rough Carpentry</i>	<i>Rough Carpentry (DFH install, backing/blocking, install of OFCI and accessories)</i>	\$166,400.00
<i>Architectural Woodwork</i>	<i>Millwork allowance for Lobby / waiting area</i>	\$10,000.00
	<i>Millwork allowance for Lounge (ground floor)</i>	\$7,500.00
	<i>Millwork allowance for Kitchenette</i>	\$15,000.00
	<i>Millwork allowance for Children's area (ground floor)</i>	\$5,000.00
	<i>Millwork allowance for Offices</i>	\$12,000.00
	<i>Millwork allowance for Children's area (2nd floor)</i>	\$5,000.00
	<i>Millwork allowance for Lounge (2nd floor)</i>	\$7,500.00
	<i>Millwork allowance for Lounge (3rd floor)</i>	\$7,500.00
	<i>Siding</i>	<i>Facade refurbishment allowance</i>
<i>Joint Sealants</i>	<i>Joint sealants, for smoke &amp; fire caulking allowance for penetrations</i>	\$33,280.00
<i>Hollow Metal Door and Frame Material</i>	<i>Hollow metal door and frame material</i>	\$30,000.00
	<i>Modifications to existing hardware and keying allowance</i>	\$16,000.00
	<i>New entrance storefront</i>	\$22,000.00
<i>Entrances and Storefronts</i>	<i>New aluminum &amp; glass doors at lobby and entry</i>	\$15,000.00
	<i>Gypsum board assemblies modifications, patching, and revised layouts</i>	\$332,800.00
<i>Gypsum Board Assemblies</i>	<i>Ceramic tile base, porcelain, thin-set, 4" x 12" tile, material allowance of \$4.00</i>	\$9,785.00
	<i>Ceramic tile base, porcelain, thin-set, 4" x 12" tile, material allowance of \$5.00</i>	\$19,215.00
	<i>Ceramic tile, walls, glazed, thin-set, 3" x 6" tile, material allowance of \$4.00 (wet walls only)</i>	\$33,358.00
	<i>Floor Preparation allowance</i>	\$5,490.00
<i>Acoustical Ceilings</i>	<i>Acoustical ceilings, for suspended ceiling construction</i>	\$99,840.00
<i>Resilient Flooring</i>	<i>Vinyl composition tile, 12" x 12", 1/8" thick</i>	\$15,860.00
	<i>Luxury Vinyl plank, 4" x 36", 1/8" thick, common areas</i>	\$73,440.00
	<i>Luxury Vinyl plank, 4" x 36", 1/8" thick, Units</i>	\$141,228.00
	<i>Resilient base, common areas</i>	\$9,269.00
	<i>Resilient base, Units</i>	\$15,961.00
	<i>Floor Preparation allowance</i>	\$67,560.00
<i>Painting and Wall Coverings</i>	<i>Painting and wall coverings</i>	\$199,680.00

**8). Construction--** Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable unless with local approval. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category. Estimated construction costs must be supported by documentation including drawings and estimates, formal bids, etc. As with all other costs, follow the specific requirements of the program, the terms and conditions of the award, and applicable regulations.

<i>Signage</i>	<i>Signage allowance</i>	\$25,000.00
<i>Travel Lodge Renovation</i>	<i>Signage allowance</i>	\$20,000.00
<i>Wall and Door Protection Material</i>	<i>Wall and door protection material allowance</i>	\$66,560.00
<i>Toilet Accessory Material</i>	<i>Toilet Accessory Material allowance</i>	\$32,000.00
<i>Fire Protection Specialty Material</i>	<i>Fire protection specialty material, for fire protection specialties</i>	\$5,000.00
<i>Residential Appliances</i>	<i>Refrigerator, Top-Freezer Refrigerator</i>	\$2,100.00
	<i>Refrigerator installation</i>	\$162.00
	<i>Amenity Microwave, 2.2 Cu. Ft. Stainless Countertop Microwave</i>	\$675.00
	<i>Microwave installation</i>	\$192.00
	<i>Dishwasher, Built-In Dishwasher</i>	\$975.00
	<i>Diswasher installation</i>	\$327.00
	<i>Additional microwaves for replacing existing microwaves</i>	\$-
	<i>Additional smaller refrigerators for replacing existing</i>	\$-
<i>Window Treatments</i>	<i>Window treatments allowance</i>	\$24,000.00
<i>Plumbing</i>	<i>Plumbing modifications and new layouts in common areas</i>	\$166,400.00
	<i>New water connection for Fire suppression system</i>	\$ 24,543.00
		\$ -
		\$ -
	<b>State Total</b>	<b>\$ 2,000,000.00</b>
<i>Fire Suppression</i>	<i>Fire suppression, new system, branch and mains, no fire-pump included assumes water pressure sufficient from city</i>	\$266,240.00
<i>Plumbing</i>	<i>New water connection for Fire suppression system</i>	\$25,457.00
	<i>New FD connection</i>	\$5,000.00
	<i>Plumbing, new fixtures in existing locations at ADA units only</i>	\$108,000.00
<i>HVAC Air Distribution and Equipment</i>	<i>Existing PTACs to be reused</i>	\$-
	<i>Modifications to existing HVAC systems for common spaces</i>	\$166,400.00
	<i>New furnace &amp; condensor units, and exhaust for common spaces</i>	\$50,000.00
<i>Electrical</i>	<i>Site electrical and lighting</i>	\$146,800.00
<i>Travel Lodge Renovation</i>	<i>Electrical modifications, reuse existing panels and layouts</i>	\$599,040.00
	<i>Lighting allowance</i>	\$75,000.00
	<i>Security upgrades allowance</i>	\$99,840.00
	<i>Additional LV accomodations for hearing impaired</i>	\$49,920.00
<i>Earth Moving</i>	<i>Earth moving &amp; site clearing</i>	\$91,750.00

**8). Construction--** Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable unless with program office approval. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category. Estimated construction costs must be supported by documentation including drawings and estimates, formal bids, etc. As with all other costs, follow the specific requirements of the program, the terms and conditions of the award, and applicable regulations.

<i>Asphalt Paving</i>	<i>Mill &amp; resurface existing parking lot</i>	\$81,972.00
	<i>Striping</i>	\$2,420.00
<i>Curbs, Gutters, Sidewalks, and Driveways</i>	<i>Concrete sidewalks &amp; paving</i>	\$11,475.00
	<i>Pads, transitions, restorations and other site concrete allowance</i>	\$15,000.00
<i>Fences and Gates</i>	<i>Decorative fencing around site</i>	\$223,575.00
<i>Planting</i>	<i>Planting allowance</i>	\$100,000.00
	<i>Site furnishings &amp; Sports area allowance</i>	\$75,000.00
<i>Water, Sanitary Sewerage, and Storm Drainage Allowances (Non-Trade-Specific)</i>	<i>Water, sanitary sewerage, and storm drainage utilities, no work, assumes existing utilities &amp; connections</i>	\$-
	<i>Building permit allowance</i>	\$50,000.00
<i>5.00 % Design Contingency</i>		\$212,144.00
<i>5.00 % Contractor's Contingency</i>		\$222,752.00
<i>1.25 % Subcontractor Default Insurance</i>		\$58,472.00
<i>3.47 % General Requirements</i>		\$147,101.00
<i>6.89 % General Conditions</i>		\$292,350.00
<i>3.25 % Overhead and Fee</i>		\$168,210.00
<i>1.08 % GLU Insurance</i>		\$57,714.00
		\$ -
	<b><i>NON-State Total</i></b>	<b><i>\$ 3,401,632.00</i></b>
	<b><i>Total Construction</i></b>	<b><i>\$ 5,401,632.00</i></b>

**Construction Narrative (State):**

8). **Construction**-- Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable unless with prior approval. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category. Estimated construction costs must be supported by documentation including drawings and estimates, formal bids, etc. As with all other costs, follow the specific requirements of the program, the terms and conditions of the award, and applicable regulations.

<p><b>Demolition</b>  <i>Selective demolition, including dumpsters. 33,280 square feet at \$5.00 for a total of \$166,400.00.</i></p> <p><b>Cast-in-Place Concrete</b>  <i>Cast-in-Place Concrete patching allowance. 33,280 square feet at .45 cents for a total of \$15,000.00.</i></p> <p><b>Rough Carpentry</b>  <i>Rough Carpentry (DFH install, backing/blocking, install of OFCI and accessories). 33,280 square feet at \$2.09 for a total of \$166,400.00.</i></p> <p><b>Architectural Woodwork</b>  <i>Millwork allowance for Lobby and waiting area. 1 lump sum for a total of \$10,000.00</i>  <i>Millwork allowance for Lounge (ground floor). 1 lump sum for a total of \$7,500.00</i>  <i>Millwork allowance for Kitchenette. 1 lump sum for a total of \$15,000.00</i>  <i>Millwork allowance for Children's area (ground floor). 1 lump sum for a total of \$5,000.00</i>  <i>Millwork allowance for Offices. 8 each at \$1,500 for a total of \$12,000.00</i>  <i>Millwork allowance for Children's area (2nd floor) 1 lump sum for a total of \$5,000.00</i>  <i>Millwork allowance for Lounge (2nd floor) 1 lump sum for a total of \$7,500.00</i>  <i>Millwork allowance for Lounge (3rd floor) 1 lump sum for a total of \$7,500.00</i></p> <p><b>Siding</b>  <i>Facade refurbishment allowance. 1 lump sum for a total of \$75,000.00</i></p> <p><b>Joint Sealants</b>  <i>Joint sealants, for smoke &amp; fire caulking allowance for penetrations. 33,280 square feet at \$1.00 for a total of \$33,280.00</i>  <i>Hollow Metal Door and Frame Material</i>  <i>Hollow metal door and frame material. 12 openings at \$2,500.00 for a total of \$30,000.00</i>  <i>Modifications to existing hardware and keying allowance. 64 openings at \$250.00 for a total of \$16,000.00</i></p> <p><b>Entrances and Storefronts</b>  <i>New entrance storefront. 200 square feet at \$110.00 for a total of \$22,000.00</i>  <i>New aluminum &amp; glass doors at Lobby and entry. 2 leafs at \$5,000.00 for a total of \$10,000.00</i></p>
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**Construction Narrative (Non-State) i.e. "Match" or "Other Funding"**

**8). Construction**-- Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable unless with prior approval. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category. Estimated construction costs must be supported by documentation including drawings and estimates, formal bids, etc. As with all other costs, follow the specific requirements of the program, the terms and conditions of the award, and applicable regulations.

**Fire Suppression** □

*Fire suppression, new system, branch and mains, no fire-pump included assumes water pressure sufficient from city. 33,280 square feet at \$8.00 for a total of \$266,240.00.*

**Plumbing** □

*New water connection for Fire suppression system. 1 lump sum for a total cost of \$25,457.00.*

*New FD connection. 1 lump sum for a total cost of \$5,000.00.*

*Plumbing, new fixtures in existing locations at ADA units only. 36 fixtures at \$3,000.00 for a total cost of \$108,000.00.*

**HVAC Air Distribution and Equipment** □

*Existing PTACs to be reused.*

*Modifications to existing HVAC systems for common spaces. 33,280 square feet at \$5.00 for a total of \$166,400.00.*

*New furnace & condenser units, and exhaust for common spaces. 1 lump sum for a total of \$50,000.00.*

**Electrical** □

*Site electrical and lighting. 33,280 square feet at \$4.00 for a total of \$146,800.00.*

*Electrical modifications, reuse existing panels and layouts. 33,280 square feet at \$18.00 for a total of \$599,040.00.*

*Lighting. 1 lump sum for a total of 75,000.00.*

*Security upgrades. 33,280 square feet at \$3.00 for a total of \$99,840.00.*

*Additional LV accommodations for hearing impaired. 33,280 square feet at \$1.50 for a total of \$49,920.00.*

**Earth Moving** □

*Earth moving & site clearing. 36,700 square feet at \$2.50 for a total of \$91,750.00.*

**Asphalt Paving**

*Mill & resurface existing parking lot. 2,484 square yards at \$33.00 for a total of \$81,972.00.*

*Striping. 44 stripes at \$55.00 for a total of \$2,420.00.*

**Curbs, Gutters, Sidewalks, and Driveways** □

*Concrete sidewalks & paving. 765 square feet at \$15.00 for a total of \$11,475.00.*

*Pads, transitions, restorations, and other site concrete allowance. 1 lump sum for a total of \$15,000.00.*

**Fences and Gates** □

## Section C - Budget Worksheet & Narrative

14). **Other or Miscellaneous Costs** --This category contains items not included in the previous categories. List items by type of material or nature of expense, break down costs by quantity and cost per unit if applicable, state the necessity of other costs for successful completion of the project and exclude unallowable costs (e.g.. Printing, Memberships & subscriptions, recruiting costs, etc.)

Description	Quantity	Basis	Cost	Length of time	Other or Miscellaneous Cost
					\$ -
					\$ -
					\$ -
					\$ -
				<b>State Total</b>	<b>\$ -</b>
					\$ -
<i>Soft Costs</i>	<i>1</i>	<i>1</i>	<i>\$ 1,148,000.00</i>	<i>1</i>	<b>\$ 1,148,000.00</b>
					\$ -
					\$ -
				<b>NON-State Total</b>	<b>\$ 1,148,000.00</b>
				<b>Total Other Costs</b>	<b>\$ 1,148,000.00</b>

**Other Costs Narrative (State):**

**Other Cost Narrative (Non-State) i.e. "Match" or "Other Funding"**

**15A. Acquisition**

Costs directly related to the service or activity of the program that is an integral line item for budgetary purposes. To use this budgetary line item, an applicant must have Program approval. (Please cite reference per statute for unique costs directly related to the service or activity of the program).

Description	Quantity	Basis	Cost	Length of time	Total Cost
					\$ -
					\$ -
					\$ -
					\$ -
				<b>State Total</b>	<b>\$ -</b>
<i>Acquisition of Travelodge Inn</i>	<i>1</i>	<i>1</i>	\$ 2,815,000.00	<i>1</i>	\$ 2,815,000.00
					\$ -
					\$ -
					\$ -
				<b>NON-State Total</b>	<b>\$ 2,815,000.00</b>
				<b>Total Acquisition</b>	<b>\$ 2,815,000.00</b>

**Acquisition Narrative (State):**

**Acquisition Narrative (Non-State) i.e. Match or Other Funding**

## Section C - Budget Worksheet & Narrative

**Budget Narrative Summary**--When you have completed the budget worksheet, transfer the totals for each category to the spaces below to the uniform template provided (SECTION A & B). Verify the total costs and the total project costs. Indicate the amount of State requested funds and the amount of non-State funds that will support the project.

<i><b>Budget Category</b></i>	<i><b>State</b></i>	<i><b>NON-State</b></i>	<i><b>Total</b></i>
<i><b>6. Contractual Services</b></i>	\$ -	\$ -	\$ -
<i><b>8. Construction</b></i>	\$ 2,000,000.00	\$ 3,401,632.00	\$ 5,401,632.00
<i><b>14. Other or Misc. Costs</b></i>	\$ -	\$ 1,148,000.00	\$ 1,148,000.00
<i><b>15A. Acquisition</b></i>	\$ -	\$ 2,815,000.00	\$ 2,815,000.00
 <i><b>State Request</b></i>	 \$ 2,000,000.00		
<i><b>Non-State Amount</b></i>		\$ 7,364,632.00	
<b>TOTAL PROJECT COSTS</b>		<b>\$ 9,364,632.00</b>	



<b>Agency Approval</b>	<b>STATE OF ILLINOIS UNIFORM GRANT BUDGET TEMPLATE</b>	<b>AGENCY: Commerce &amp; Economic Opportunity</b>
<b>Organization Name: Lake County</b>	<b>CSFA Description: COMMUNITY DEVELOPMENT BLOCK GRANT-CORONAVIRUS SHELTER CONSTRUCTION PROGRAM</b>	<b>NOFO # 3351-2722</b>
<b>CSFA # 420-75-3351</b>	<b>UEI #W2VMR6ZKNT21</b>	<b>Fiscal Year: 2024</b>

Grantees should not need to type anything on this sheet

Grant Number 0

<u>Final Budget Amount Approved</u>	<u>Program Approval Signature</u>	<u>Date</u>	<u>Fiscal &amp; Administrative Approval Signature</u>	<u>Date</u>
\$ 2,000,000.00				

<u>Budget Revision Approved</u>	<u>Program Approval Signature</u>	<u>Date</u>	<u>Fiscal &amp; Administrative Approval Signature</u>	<u>Date</u>

§200.308 Revision of budget and program plans

(e) The Federal/State awarding agency may, at its option, restrict the transfer of funds among direct cost categories or programs, functions and activities for Federal/State awards in which the Federal/State share of the project exceeds the Simplified Acquisition Threshold and the cumulative amount of such transfers exceeds or is expected to exceed 10 percent or \$1,000 per detail line item, whichever is greater of the total budget as last approved by the Federal/State awarding agency. The Federal/State awarding agency cannot permit a transfer that would cause any Federal/State appropriation to be used for purposes other than those consistent with the appropriation.

**DOCUMENTATION OF FUNDING SOURCES (if applicable)**

See Section III E

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Tuesday, March 8, 2022

9:00 AM

Public can attend in person or register to virtually attend at  
<https://bit.ly/3C3VQyT>

Meeting can be viewed at <http://lakecounty.tv/>, Comcast Ch 18 or  
30, AT&T Uverse Ch 99

**Lake County Board**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options): (1) in-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois, or (2) remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Lake County Board (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

**\*\* \*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \* \*\***

**CALL TO ORDER**

*Chair Hart called the meeting to order at 9:00 a.m.*

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

*Member Durkin led the Board in the Pledge of Allegiance.*

### **ROLL CALL OF MEMBERS**

*Member Pedersen participated electronically. She was marked present and eligible to vote.*

**Present** 20 - Member Altenberg, Member Barr, Member Casbon, Member Clark, Vice Chair Cunningham, Member Danforth, Member Durkin, Member Frank, Chair Hart, Member Hewitt, Member Hunter, Member Kyle, Member Parekh, Member Pedersen, Member Roberts, Member Sbarra, Member Simpson, Member Vealitzek, Member Wasik and Member Wilke

**Absent** 1 - Member Maine

### **ADDENDA TO THE AGENDA**

#### **SPECIAL RECOGNITION AND PRESENTATIONS**

**1** [22-0319](#)

Special recognition honoring March 2022 as Women's History Month.

**This matter was presented**

**2** [22-0320](#)

Special recognition promoting March 2022 as National Problem Gambling Awareness Month.

**This matter was presented**

**3** [22-0391](#)

Special recognition of 2022 Olympic U.S. Women's Hockey Team Player, Megan Bozek, for her success and contributions to the Lake County community.

**This matter was presented**

#### **PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)**

*Public Comment was made by:*

*Gary Brown of unincorporated Antioch*

*William Zimmerman of unincorporated Antioch*

*Elizabeth Thielen*

#### **CHAIR'S REMARKS**

*It is so nice to see everyone in person today! While the Governor did extend the emergency declaration allowing us to continue meeting remotely, with the low COVID cases there is no reason that we shouldn't be meeting in person. One of the things we've not been able to do is hold our Employee Appreciation Breakfast, and our Volunteer Appreciation Breakfast too. I've often said, because it's true! - that the successes we've had are due to our outstanding employees who work behind the scenes, and sometimes out in front, making sure that Lake County is a great place to live and work. It's important that we honor our long-term employees; they are invaluable to our culture of excellence and going above and beyond to help others. We are fortunate to have hundreds of people- literally hundreds - who volunteer their time to serve on local commissions, making sure local tax dollars are spent wisely and appropriately.*

*John Light and our communications team are working on putting those two events together and I hope board members will be able to attend to meet and thank Lake County employees and volunteers in person.*

*Last month I had the chance to sit down with Dean Adams and Patrick Cornet from Lake County Veterans & Family Services. I want to thank Paul Baffico for arranging that meeting and helping me further understand the importance of ensuring there are many doors for our veterans who are seeking help. We strive for consolidation in most cases, because it can often drive efficiencies. However, in some cases, and I think this is a perfect example, we need multiple agencies providing resources. There are many complexities involved when fighting for veteran services, and the work that Lake County Veterans & Family Services and Veterans Administration Commission does on behalf of Lake County Veterans is truly critical and life-saving.*

*Youth Build Site visit (grant programs)*

*I had a great site visit at Youth Build in North Chicago. They do amazing work and I was able to hear from two young men who are learning invaluable skills and are scheduled to graduate this year. Youth Build is one of the agencies that works closely with Workforce Development and they have a terrific support system to ensure that their graduates are successful in the future.*

*Lake County Domestic Violence and Coordinating Council.*

*Last month I attended the Lake County Domestic Violence and Coordinating Council meeting with Vice Chair Cunningham. Another terrible side effect of the pandemic has been the increasing numbers of Domestic Violence cases across the country, and obviously Lake County is no different. I want to thank State's Attorney Rinehart for the work he continues to do to help those who suffer from domestic violence as they rebuild their lives.*

*I was able to attend an exciting meeting in Waukegan with Vice Chair Cunningham and Forest Preserve President Angelo Kyle. Mitch Landrieu, President Biden's senior advisor for the implementation of the bipartisan Infrastructure Investment and Jobs Act, came to Waukegan to announce a \$1 billion investment for cleaning up the Great Lakes, including Waukegan Harbor. The EPA is taking the steps necessary to finish the cleanup of Waukegan Harbor, invest in the health and wellbeing of Waukegan families, and return jobs, tourism, and recreation to the region. EPA Region 5 Director Debra Shore was there, along with Senator Tammy Duckworth and Congressman Brad Schneider.*

*Lake County held the first C-PACE informational meetings which provides financing to private building owners to improve energy efficiency and make important sustainability upgrades in commercial buildings. Our board passed the measures to make this possible, and again, thanks to our outstanding staff for doing all the legwork to bring this to reality.*

*Yesterday I attended a meeting with ComEd and members of Lake County's leadership team to discuss the Infrastructure Investment Jobs Act. We're getting more information on it and it seems like there are some promising avenues to get local monies for important infrastructure improvements.*

*Also yesterday, many of us stood in line to submit petitions to run for office. It is so important for people to be involved at all levels of government, now more than ever. I just want to say thank you for all the people who are willing to enter into public service. It can be very demanding, but also extremely rewarding, and I believe that I speak for the board when I say that it has been a real gift and a humbling experience to be able to help our local communities and residents through this pandemic.*

*So in closing, it is good to see everyone and let's hope that we all stay healthy and think of those who are not doing so well now and we are fortunate to do this job to help them.*

#### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

#### **CONSENT AGENDA (Items 4 - 28)**

#### **\*APPROVAL OF MINUTES\***

#### **4 [22-0383](#)**

Minutes from February 8, 2022.

**Attachments:** [February 8, 2022 Meeting Minutes](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

#### **\*CLAIMS AGAINST LAKE COUNTY, ILLINOIS\***

#### **5 [22-0390](#)**

Report of Claims Against Lake County, Illinois for the month of February 2022.

**Attachments:** [February 2022 Claims Agenda](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

#### **\*REPORTS\***

#### **6 [22-0269](#)**

Report from Robin M. O'Connor, County Clerk, for the month of January, 2022.

**Attachments:** [LCC Report for January 2022](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

7 [22-0271](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of January 2022.

**Attachments:** [January 2022](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

8 [22-0315](#)

Report from John D. Idleburg, Sheriff, for the month of January 2022.

**Attachments:** [Report from John D. Idleburg, Sheriff, for the month of January 2022.](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

9 [22-0247](#)

Treasurer Holly Kim's Cash and Investment Report September 2021.

**Attachments:** [Treasurer Holly Kim's Cash and Investment Report September 2020](#)  
[Treasurer Holly Kim's Cash and Investment Report September 2021](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

10 [22-0248](#)

Treasurer Holly Kim's Cash and Investment Report October 2021.

**Attachments:** [Treasurer Kim's Cash and Investment Report October 2020](#)  
[Treasurer Kim's Cash and Investment Report October 2021](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

11 [22-0335](#)

Treasurer Holly Kim's Cash and Investment Report November 2021.

**Attachments:** [Treasurer Holly Kim's Cash and Investment Report November 2020](#)  
[Treasurer Holly Kim's Cash and Investment Report November 2021](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

**\*REAPPOINTMENTS\***



12 [22-0287](#)

Resolution providing for the reappointment of John Idleburg as a member of the Lake County Housing Authority.

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

**\*HEALTH AND COMMUNITY SERVICES COMMITTEE\***

13 [22-0234](#)

Joint Resolution approving the Sixth Amendment to the Department of Housing & Urban Development (HUD) Program Year 2019 (PY 2019) Annual Action Plan (AAP).

**Attachments:** [2019 AAP 6th Amendment\\_DRAFT.pdf](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

14 [22-0317](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance (TAA) grant; and approving an emergency appropriation in the amount of \$32,907.24.

**Attachments:** [Workforce TAA Grant 2.2022](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

**\*PUBLIC WORKS, PLANNING AND TRANSPORTATION COMMITTEE\***

15 [22-0336](#)

Joint resolution authorizing a contract with Menoni and Mocogni, Inc., Highland Park, Illinois, for the purchase of sand, gravel, stone, and spoil removal services in an estimated amount of \$272,150.

**Attachments:** [22-0336 Menoni and Mocogni Sand and Gravel\\_Bid Tab](#)  
[22-0336 Menoni and Mocogni Sand and Gravel\\_Final Bid Sheets](#)  
[22-0336 Menoni and Mocogni Sand and Gravel\\_Vendor Disclosure Form](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

16 [22-0242](#)

Joint resolution authorizing emergency appropriations for Fiscal Year (FY) 2022 for the Lake County Division of Transportation (LCDOT) capital funds, for projects previously approved and for additional revenue that has been received for the previous fiscal year.

**Attachments:** [22-0242 FY2022 LCDOT Capital Funds Emergency Appropriation](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

17 [22-0252](#)

Joint resolution authorizing a contract with Cardno, Inc., Brookfield, Wisconsin, in the amount of \$55,100 for ecological restoration management of wetland and upland buffer areas requiring native landscape maintenance.

**Attachments:** [22-0252 Bid Tab 2022 Native Landscape Maintenance](#)  
[22-0252 Vendor Disclosure, Cardno](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

18 [22-0254](#)

Joint resolution appropriating \$1,480,000 of Motor Fuel Tax funds for ice control salt materials needed for the 2022-2023 winter season.

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

19 [22-0255](#)

Joint resolution authorizing a contract with H&H Electric Company, Franklin Park, Illinois, in the amount of \$514,969.28 for the installation of Intelligent Transportation System (ITS) PASSAGE Field Elements along various routes in Lake County, and appropriating \$620,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [22-0255 Bid Tab 2021 PASSAGE Field Elements](#)  
[22-0255 Vendor Disclosure, H & H](#)  
[22-0255 Location Map, 2021 PASSAGE Field Elements](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

20 [22-0256](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$566,286.30, for the resurfacing of Audrey Nixon Boulevard, from Jackson Street to Sheridan Road, and appropriating \$680,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [22-0256 Bid Tab, Audrey Nixon Boulevard Resurfacing](#)  
[22-0256 Vendor Disclosure, Peter Baker and Son](#)  
[22-0256 Location Map, Audrey Nixon Blvd Resurfacing](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

21 **22-0257**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$861,366.47 for the resurfacing of York House Road, from Delany Road to Illinois Route 131, which will be improved under the Illinois Highway Code for a total of 1.39 miles, and appropriating \$1,035,000 of Motor Fuel Tax funds.

**Attachments:** [22-0257 Bid Tab, York House Road Resurfacing](#)  
[22-0257 Vendor Disclosure, Peter Baker and Son](#)  
[22-0257 Location Map, York House Road](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

22 **22-0259**

Joint resolution authorizing an agreement with TranSystems Corporation, Schaumburg, Illinois, to provide Phase II design engineering services for improvements to the intersections of Russell Road with Kilbourne Road, Kenosha Road, and Lewis Avenue, at a maximum cost of \$1,204,887 and appropriating \$1,450,000 of Matching Tax funds.

**Attachments:** [22-0259 Russell Road Phase II Consultant Agreement](#)  
[22-0259 Vendor Disclosure, TranSystems \(Russell\)](#)  
[22-0259 Location Map, Russell Rd Intersection Improvement](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

23 **22-0260**

Joint resolution authorizing an agreement with Civiltech Engineering, Itasca, Illinois, for professional engineering services related to the Phase I Study of the Old McHenry Crossings improvement project, at a maximum cost of \$243,315, and appropriating \$295,000 of Motor Fuel Tax funds.

**Attachments:** [IDOT Agreement](#)  
[22-0260 Vendor Disclosure, Civiltech](#)  
[22-0260 Location Map, Old McHenry Crossings](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that**

the consent agenda items be adopted. Motion carried by the following vote: by consent roll call

24 [22-0261](#)

Joint resolution authorizing an agreement with TranSystems Corporation, Schaumburg, Illinois, for professional engineering services to design a multi-use path along Butterfield Road, from Gregg's Parkway to Golf Road, at a maximum cost of \$643,993, and appropriating \$775,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [22-0261 Butterfield Road Bike Path Consultant Agreement](#)  
[22-0261 Vendor Disclosure, TranSystems](#)  
[22-0261 Location Map, Butterfield Road Bike Path](#)

A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call

**\*FINANCIAL AND ADMINISTRATIVE COMMITTEE\***

25 [22-0338](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2022 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

**Attachments:** [Mar-22 Carryovers - Final](#)

A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call

26 [22-0327](#)

Resolution authorizing an agreement with Warehouse Direct, Des Plaines, Illinois, for the purchase of a new industrial floor scrubber for Lake County Facilities and Construction and authorizing a line-item transfer in the amount of \$40,542.

**Attachments:** [Vendor Disclosure](#)  
[Quote](#)

A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call

27 [22-0286](#)

Resolution authorizing an agreement with DLT Solutions, of Herndon, Virginia, for staff augmentation services for system programming and operational support for two years in an amount not to exceed \$182,400 annually.

**Attachments:** [FY22 DLT Solutions \(Data Intensity - Staff Augmentation\) - CON](#)  
[FY22 DLT Solutions \(Data Intensity - Staff Augmentation\) - QUO](#)  
[FY22 DLT Solutions \(Data Intensity - Staff Augmentation\) - Vendor Disclos](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

28 [22-0329](#)

Resolution re-authorizing an emergency appropriation of \$300,000 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for temporary staff to support the Federal Emergency Rental Assistance (FERA) Program.

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote: by consent roll call**

**Approval of the Consent Agenda**

**A motion was made by Vice Chair Cunningham, seconded by Member Clark, that the consent agenda items be adopted. Motion carried by the following vote:**

**Aye:** 20 - Member Altenberg, Member Barr, Member Casbon, Member Clark, Vice Chair Cunningham, Member Danforth, Member Durkin, Member Frank, Chair Hart, Member Hewitt, Member Hunter, Member Kyle, Member Parekh, Member Pedersen, Member Roberts, Member Sbarra, Member Simpson, Member Vealitzek, Member Wasik and Member Wilke

**Absent:** 1 - Member Maine

**REGULAR AGENDA**

**\*LAKE COUNTY BOARD\***

29 [22-0321](#)

Resolution extending the declaration of emergency due to Coronavirus disease (COVID-19) in Lake County, Illinois, until the Governor of Illinois lifts the State's declaration of emergency, but no longer than April 12, 2022.

**A motion was made by Member Hewitt, seconded by Member Vealitzek, that this resolution be adopted. The motion carried unanimously.**

**Aye:** 20 - Member Altenberg, Member Barr, Member Casbon, Member Clark, Vice Chair Cunningham, Member Danforth, Member Durkin, Member Frank, Chair Hart, Member Hewitt, Member Hunter, Member Kyle, Member Parekh, Member Pedersen, Member Roberts, Member Sbarra, Member Simpson, Member Vealitzek, Member Wasik and Member Wilke

**Absent:** 1 - Member Maine

**\*LAW AND JUDICIAL COMMITTEE\***

30 [22-0360](#)

Joint resolution accepting the Illinois Department of Human Services Redeploy Illinois Grant; and approving an emergency appropriation in the amount of \$212,493.

**Attachments:** [Lake County - 19th Jud CC - CTT Training and Consultation Agreement 1.:](#)  
[Redploy Contract Redacted](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Roberts, that this resolution be adopted. The motion carried by the following vote:**

**Aye:** 20 - Member Altenberg, Member Barr, Member Casbon, Member Clark, Vice Chair Cunningham, Member Danforth, Member Durkin, Member Frank, Chair Hart, Member Hewitt, Member Hunter, Member Kyle, Member Parekh, Member Pedersen, Member Roberts, Member Sbarra, Member Simpson, Member Vealitzek, Member Wasik and Member Wilke

**Absent:** 1 - Member Maine

**31** [22-0358](#)

Joint resolution temporarily suspending application fees charged to deputy sheriff applicants and correctional officer applicants.

**A motion was made by Vice Chair Cunningham, seconded by Member Kyle, that this resolution be adopted. The motion carried unanimously.**

**Aye:** 20 - Member Altenberg, Member Barr, Member Casbon, Member Clark, Vice Chair Cunningham, Member Danforth, Member Durkin, Member Frank, Chair Hart, Member Hewitt, Member Hunter, Member Kyle, Member Parekh, Member Pedersen, Member Roberts, Member Sbarra, Member Simpson, Member Vealitzek, Member Wasik and Member Wilke

**Absent:** 1 - Member Maine

**32** [22-0128](#)

Joint resolution authorizing the acceptance and execution of a Justice Assistance Grant (JAG) Violent Crime Reduction in Illinois Communities (VCRIC) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA) to the Lake County State's Attorney's Office (LCSAO) to create a Domestic Violence Prevention Partnership (DVPP) with the North Suburban Legal Aid Clinic (NSLAC), including an emergency appropriation of \$200,000 in federal funds.

**Attachments:** [VCRIC DV Program 04-01-22 thru 03-31-23 Budget - Accounting](#)  
[Award Letter JAG VCRIC DVPP Grant 04-01-22 thru 03-31-23](#)

**A motion was made by Vice Chair Cunningham, seconded by Member Roberts, that this resolution be adopted. The motion carried by the following vote:**

**Aye:** 20 - Member Altenberg, Member Barr, Member Casbon, Member Clark, Vice Chair Cunningham, Member Danforth, Member Durkin, Member Frank, Chair Hart, Member Hewitt, Member Hunter, Member Kyle, Member Parekh, Member Pedersen, Member Roberts, Member Sbarra, Member Simpson, Member Vealitzek, Member Wasik and Member Wilke

**Absent:** 1 - Member Maine

**\*HEALTH AND COMMUNITY SERVICES COMMITTEE\***33 [22-0384](#)

Board of Health Report.

*Coronavirus (COVID-19) Updates:*

*As of March 2, 2022, Lake County has had over 122,269 confirmed COVID-19 cases and 1,333 deaths throughout the pandemic. Lake County's testing positivity rate is 2.9% and its recovery rate is 98.6%.*

*Illinois lifted the statewide indoor mask requirement on Monday, February 28, 2022.*

*Masks will continue to be required where they are federally mandated, including healthcare settings, long-term care facilities, congregate settings (prisons, shelters, etc.), and public transportation.*

*The CDC recently updated its guidance around mask-wearing to help people make decisions about when to wear a mask. The CDC recommends masking based on the new COVID-19 Community Level framework, which is a measure that takes into consideration COVID-19 hospitalizations, hospital capacity, and cases within a community.*

*CDC's masking recommendations based on the COVID-19 community levels are:*

*Low: Mask use is based on personal preference and risk assessment.*

*Medium: People at high risk for severe health impacts if infected with COVID-19, or who regularly interact with someone at high risk, should strongly consider wearing a mask in indoor public settings for additional protection from COVID-19.*

*High: People should wear masks in indoor public settings, including in schools and workplaces.*

*Based on this framework, Lake County is in the "Low" community level.*

*Due to decreased demand at the community-based testing sites and the availability of free at-home COVID-19 tests, the state-run testing sites will now be open on Tuesdays, Thursdays, and Saturdays.*

*For more information on Lake County's response to COVID-19, please visit the Lake County Coronavirus website, [www.lakecountyil.gov/coronavirus](http://www.lakecountyil.gov/coronavirus), and sign up for email updates from the Health Department.*

*Coronavirus (COVID-19) Vaccine Updates:*

*As of March 2, 2022:*

*Over 253 million people, or 76.4% of the U.S. population, have received at least one dose of a COVID-19 vaccine.*

*Over 215 million people, or 65% of the U.S. population, are fully vaccinated.*

*Over 94 million people, or 43.8% of the fully vaccinated population, have received a booster dose.*

*More than 77% of all Lake County residents have received at least one dose of a COVID-19 vaccine, and more than 68% are fully vaccinated.*

*On February 11, 2022, Pfizer postponed their FDA request for a COVID-19 vaccine for children under 5. After reviewing its initial data, the FDA announced it would wait until more data from their ongoing trial is available.*

*COVID-19 vaccination remains our best path forward to ending the COVID-19 pandemic.*

*We encourage residents to explore their options for COVID-19 vaccines and boosters.*

#### *Community Health Survey*

*The Lake County Health Department is conducting its county-wide Community Health Survey. This survey gives insight into factors that may impact the community's current health and how they may be improved. The results will help guide future planning, creating priorities and strategies for achieving the highest level of health and wellness for all in Lake County.*

*Residents can take the survey and find more information at [lakecountyiil.gov/yourvoice](http://lakecountyiil.gov/yourvoice). Residents that have questions or need help taking the survey can email [HealthAssessment@lakecountyiil.gov](mailto:HealthAssessment@lakecountyiil.gov) or call the Health Department's Community Help Line at (847) 377-8444.*

#### *This is National Groundwater Awareness Week*

*In observance of National Groundwater Awareness Week, the Health Department is offering reduced water testing rates between March 7 and March 17, 2022, for homeowners who use well water as their primary source of drinking water.*

*The usual fee of \$18.00 for testing for bacteria and nitrates will be reduced to \$14.00. Sterile test bottles and sampling instructions are available at the Lake County Central Permit Facility (500 W. Winchester Rd., Libertyville), at the Health Department's headquarters (3010 Grand Ave., Waukegan), and 19 township or municipal offices located throughout Lake County. A list of those locations can be found on the Health Department's website.*

*For more information on water testing, contact the Health Department's Environmental Health program at (847) 377-8020.*

#### *March is National Nutrition Month*

*This year, the Health Department's Nutrition Services team, along with the Academy of Nutrition and Dietetics, encourages everyone to "Celebrate a World of Flavors."*

*Celebrating flavors from cultures around the world is a tasty way to nourish ourselves and appreciate our diversity.*

*A Registered Dietitian Nutritionist can help you create healthy habits that celebrate your heritage and introduce you to new foods and flavors. They can also guide and motivate you with creative meal planning, grocery shopping, and mindful eating strategies.*

*The second Wednesday of March is celebrated as Registered Dietitian Nutritionist (RDN) Day to commemorate the dedication of RDNs as leading advocates for advancing the nutritional status of the community.*

#### **34 [22-0297](#)**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Comprehensive and Accessible Reemployment through Equitable Employment Recovery (CAREER) Dislocated Worker Grant and approving an emergency appropriation in the amount of \$528,500.



**Attachments:** [WDD DWG CAREER Grant 2.2022](#)

**A motion was made by Member Simpson, seconded by Vice Chair Cunningham, that this resolution be adopted. The motion carried by the following vote:**

**Aye:** 20 - Member Altenberg, Member Barr, Member Casbon, Member Clark, Vice Chair Cunningham, Member Danforth, Member Durkin, Member Frank, Chair Hart, Member Hewitt, Member Hunter, Member Kyle, Member Parekh, Member Pedersen, Member Roberts, Member Sbarra, Member Simpson, Member Vealitzek, Member Wasik and Member Wilke

**Absent:** 1 - Member Maine

**\*FINANCIAL AND ADMINISTRATIVE COMMITTEE\***

35 [22-0326](#)

Resolution authorizing a real estate contract for the purchase of 20 North Martin Luther King Junior Avenue, Waukegan, Illinois in the amount of \$205,000.

**Attachments:** [Draft Real Estate Agreement 20 N. MLK Ave](#)

**A motion was made by Member Frank, seconded by Member Clark, that this resolution be adopted. The motion carried unanimously.**

**Aye:** 20 - Member Altenberg, Member Barr, Member Casbon, Member Clark, Vice Chair Cunningham, Member Danforth, Member Durkin, Member Frank, Chair Hart, Member Hewitt, Member Hunter, Member Kyle, Member Parekh, Member Pedersen, Member Roberts, Member Sbarra, Member Simpson, Member Vealitzek, Member Wasik and Member Wilke

**Absent:** 1 - Member Maine

36 [22-0374](#)

Resolution authorizing emergency appropriations totaling \$40,590,433 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) to be distributed across ARPA categories in support of Lake County residents, communities, businesses, and County-wide operations and services related to COVID-19 Public Health Emergency recovery.

**Attachments:** [ARPA Appropriations](#)

**A motion was made by Member Frank, seconded by Member Vealitzek, that this resolution be adopted. The motion carried by the following vote:**

**Aye:** 19 - Member Altenberg, Member Casbon, Member Clark, Vice Chair Cunningham, Member Danforth, Member Durkin, Member Frank, Chair Hart, Member Hewitt, Member Hunter, Member Kyle, Member Parekh, Member Pedersen, Member Roberts, Member Sbarra, Member Simpson, Member Vealitzek, Member Wasik and Member Wilke

**Present:** 1 - Member Barr

**Absent:** 1 - Member Maine

37 [22-0378](#)

Resolution suspending Section 8.8 COVID-19 Vaccination and Testing Policy to the Employee Policies and Procedures Manual (Approved October 12, 2021).

**A motion was made by Member Frank, seconded by Member Kyle, that this resolution be adopted. The motion carried unanimously.**

**Aye:** 20 - Member Altenberg, Member Barr, Member Casbon, Member Clark, Vice Chair Cunningham, Member Danforth, Member Durkin, Member Frank, Chair Hart, Member Hewitt, Member Hunter, Member Kyle, Member Parekh, Member Pedersen, Member Roberts, Member Sbarra, Member Simpson, Member Vealitzek, Member Wasik and Member Wilke

**Absent:** 1 - Member Maine

**NEW APPOINTMENTS**38 [22-0288](#)

Resolution providing for the appointment of Charles Nozicka as a member of the Lake County Housing Authority.

**Attachments:** [Charles Nozicka Resume](#)

**A motion was made by Member Clark, seconded by Member Wilke, that this item be approved. The motion carried.**

**The following Members Abstained:**

**Member Danforth, Member Pedersen and Member Simpson**

**PETITIONS, CORRESPONDENCE, MISCELLANEOUS BUSINESS, AND MEMBER REMARKS**

*Member Remarks were made by Members Parekh, Wasik, Pedersen and Chair Hart.*

*Chair Hart announced that the Forest Preserve meeting will begin at 10:15 a.m.*

**Adjourn this Regular September 2021 Session of the County Board of Lake County until April 12, 2022.**

*Chair Hart adjourned the meeting at 9:59 a.m.*

*Respectfully Submitted,*

*Robin M. O'Connor  
Lake County Clerk*

*Minutes approved*

**FY 2023 COMMUNITY PROJECT FUNDING  
GRANT AGREEMENT NO. B-23-CP-IL-0592**

**Grantee Name:** PADS Lake County

**Grantee Address:** 1800 Grand Ave. Waukegan, IL 60085

**Grantee's Unique Entity Identifier (UEI):** R3VSV9PM3687

**Grantee's Employer Identification Number (EIN)** 36-2948857

**Federal Award Identification Number (FAIN)** B-23-CP-IL-0592

**Assistance Listing Number and Name** 14.251 Economic Development Initiative,  
Community Project Funding, and Miscellaneous Grants

**Period of Performance/Budget Period Start Date** Date of grant obligation

**Period of Performance/Budget Period End Date** August 31, 2031

This Grant Agreement between the Department of Housing and Urban Development (HUD) and PADS Lake County (the Grantee) is made pursuant to the authority of the Consolidated Appropriations Act, 2023 (Public Law 117-328) and the Explanatory Statement for Division L of that Act, which was printed in the Senate section of the Congressional Record on December 20, 2022 (Explanatory Statement).

In reliance upon and in consideration of the mutual representations and obligations under this Grant Agreement, HUD and the Grantee agree as follows:

**ARTICLE I. Definitions**

The definitions at 2 CFR 200.1 apply to this Grant Agreement, except where this Grant Agreement specifically states otherwise.

Budget period is defined in 2 CFR 200.1 and begins and ends on the dates specified above for the Period of Performance/Budget Period Start Date and Period of Performance/Budget Period End Date.

Period of Performance is defined in 2 CFR 200.1 and begins and ends on the dates specified above for the Period of Performance/Budget Period Start Date and Period of Performance/Budget Period End Date.

**ARTICLE II. Total Grant Amount**

Subject to the provisions of the Grant Agreement, HUD will make grant funds in the amount of \$3,000,000 available to the Grantee.

**ARTICLE III. Award-Specific Requirements**

A. Federal Award Description. The Grantee must use the Federal funds provided under this Grant Agreement (Grant Funds) to carry out the Grantee's "Project." Unless changed in accordance with Article III, section C of this Grant Agreement, the Grantee's Project shall be as described in the Project Narrative that is approved by HUD as of the date that HUD signs this Grant Agreement. For reference, HUD will attach this approved Project Narrative as Appendix 1 to the Grant Agreement on the date that HUD signs this Grant Agreement.

**FY 2023 COMMUNITY PROJECT FUNDING  
GRANT AGREEMENT NO. B-23-CP-IL-0592**

**B. Approved Budget.** The Grantee must use the Grant Funds as provided by the Approved Budget. Unless changed in accordance with Article III, section C of this Grant Agreement, the Approved Budget shall be the line-item budget that is approved by HUD as of the date that HUD signs this Grant Agreement. For reference, HUD will attach this approved line-item budget as Appendix 2 to this Grant Agreement on the date that HUD signs this Grant Agreement.

**C. Project and Budget Changes.** All changes to the Grantee's Project or Approved Budget must be made in accordance with 2 CFR 200.308 and this Grant Agreement. To request HUD's approval for a change in the Project or Approved Budget, the Grantee must submit a formal letter to the Director of HUD's Office of Economic Development - Congressional Grants Division through the assigned Grant Officer. The letter must be submitted by email to the assigned Grant Officer and must provide justification for the change. The email submitting the letter must also include a revised project narrative or revised line-item budget, as applicable, that includes the requested change. The Grantee is prohibited from making project or budget changes that would conflict with the Applicable Appropriations Act Conditions described in Article III, section D of this Grant Agreement. The assigned Grant Officer for this grant is provided in the Award Letter for this grant and found on HUD's website. The HUD Office of Economic Development – Congressional Grants Division will notify the Grantee in writing, by email, whether HUD approves or disapproves the change. Before the Grantee expends Grant Funds in accordance with any change approved by HUD or otherwise allowed by 2 CFR 200.308, the Grantee must update its grant information in Disaster Recovery Grant Reporting (DRGR) to reflect that change.

**D. Applicable Appropriations Act Conditions.** The conditions that apply to the Grant Funds as provided by the Consolidated Appropriations Act, 2023 and the Explanatory Statement are hereby incorporated and made part of this Grant Agreement. In the event of a conflict between those conditions, the conditions provided by the Act will govern. The Grant Funds are not subject to the Community Development Block Grants regulations at 24 CFR part 570 or Title I of the Housing and Community Development Act of 1974.

**E.** In accordance with 2 CFR 200.307(b), costs incidental to the generation of program income may be deducted from gross income to determine program income, provided these costs have not been charged to the grant. As authorized under 2 CFR 200.307(e)(2), program income may be treated as an addition to the Federal award, provided that the Grantee uses that income for allowable costs under this Grant Agreement. In accordance with 2 CFR 200.307(b), costs incidental to the generation of program income may be deducted from gross income to determine program income, provided these costs have not been charged to the grant. Any program income that cannot be expended on allowable costs under this Grant Agreement must be paid to HUD before closeout of the grant, unless otherwise specified by an applicable Federal statute.

FY 2023 COMMUNITY PROJECT FUNDING  
GRANT AGREEMENT NO. B-23-CP-IL-0592

F. The Grantee must use the Grant Funds only for costs (including indirect costs) that meet the applicable requirements in 2 CFR part 200 (including appendices). The Grantee's indirect cost rate information is as provided in Appendix 3 to this Grant Agreement. Unless the Grantee is an Institution of Higher Education, the Grantee must immediately notify HUD upon any change in the Grantee's indirect cost rate during the Period of Performance, so that HUD can amend the Grant Agreement to reflect the change if necessary. Consistent with 2 CFR Part 200, Appendix III (C.7), if the Grantee is an Institution of Higher Education and has a negotiated rate in effect on the date this Grant Agreement is signed by HUD, the Grantee may use only that rate for its indirect costs during the Period of Performance.

G. The Grantee must comply with any specific award conditions that HUD may attach to this Grant Agreement as provided by 2 CFR 200.208. If applicable, these conditions will be listed or added as Appendix 5 to this Grant Agreement.

H. The Grantee is responsible for managing the Project and ensuring the proper use of the Grant Funds. The Grantee is also responsible for ensuring the completion of the Project, the grant closeout, and compliance with all applicable federal requirements. The Grantee may subaward all or a portion of its funds to one or more subrecipients, as identified in the Project Narrative (Appendix 1) or as may be approved by HUD in accordance with 2 CFR 200.308. All subawards made with funding under this Grant Agreement are subject to the subaward requirements under 2 CFR Part 200, including 2 CFR 200.332, and other requirements provided by this Grant Agreement. The Grantee is responsible for ensuring each subrecipient complies with all requirements under this Grant Agreement, including the general federal requirements in Article IV. A subaward may be made to a for-profit entity only if HUD expressly approves that subaward and the for-profit entity is made subject to the same Federal requirements that apply to all other subrecipients, including the requirements 2 CFR part 200 provides for a "non-Federal entity" that receives a subaward.

#### **ARTICLE IV. General Federal Requirements**

A. If the Grantee is a unit of general local government, a State, an Indian Tribe, or an Alaskan Native Village, the Grantee is the Responsible Entity (as defined in 24 CFR part 58) and agrees to assume all of the responsibilities for environmental review and decision-making and action, as specified and required in regulations issued by the Secretary pursuant to section 305(c) of the Multifamily Housing Property Disposition Reform Act of 1994 and published in 24 CFR Part 58.

B. If the Grantee is a housing authority, redevelopment agency, academic institution, hospital or other non-profit organization, the Grantee shall request the unit of general local government, Indian Tribe or Alaskan Native Village, within which the Project is located and which exercises land use responsibility, to act as Responsible Entity and assume all of the responsibilities for environmental review and decision-making and action as specified in paragraph A above, and the Grantee shall carry out all of the responsibilities of a grantee under 24 CFR Part 58.

**FY 2023 COMMUNITY PROJECT FUNDING  
GRANT AGREEMENT NO. B-23-CP-IL-0592**

C. After December 29, 2022, neither the Grantee nor any of its contractors, subrecipients and other funding and development partners may undertake, or commit or expend Grant Funds or local funds for, project activities (other than for planning, management, development and administration activities), unless a contract requiring those activities was already executed on or before December 29, 2022, until one of the following occurs: (i) the Responsible Entity has completed the environmental review procedures required by 24 CFR part 58, and HUD has approved the environmental certification and given a release of funds; (ii) the Responsible Entity has determined and documented in its environmental review record that the activities are exempt under 24 CFR 58.34 or are categorically excluded and not subject to compliance with environmental laws under 24 CFR 58.35(b); or (iii) HUD has performed an environmental review under 24 CFR part 50 and has notified Grantee in writing of environmental approval of the activities.

D. Following completion of the environmental review process, the Grantee (recipient) shall exercise oversight, monitoring, and enforcement as necessary to assure that decisions and mitigation measures adopted through the environmental review process are carried out during project development and implementation.

E. The Grantee must comply with the generally applicable HUD and CPD requirements in 24 CFR Part 5, subpart A, including all applicable fair housing, and civil rights requirements. If the Grantee is a Tribe or a Tribally Designated Housing Entity (TDHE) as established under 24 CFR 1000.206, the Grantee must comply with the nondiscrimination requirements in 24 CFR 1000.12 in lieu of the nondiscrimination requirements in 24 CFR 5.105(a). The Grantee must report data on the race, color, religion, sex, national origin, age, disability, and family characteristics of persons and households who are applicants for, participants in, or beneficiaries or potential beneficiaries of the Grantee's Project, consistent with the instructions and forms provided by HUD in order to carry out its responsibilities under the Fair Housing Act, Executive Order 11063, Title VI of the Civil Rights Act of 1964, and Section 562 of the Housing and Community Development Act of 1987 (e.g. HUD-27061).

F. The Grantee must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 CFR part 200, as may be amended from time to time. If 2 CFR part 200 is amended to replace or renumber sections of part 200 that are cited specifically in this Grant Agreement, the part 200 requirements as renumbered or replaced by the amendments will govern the obligations of HUD and the Grantee after those amendments become effective.

G. The Grantee must comply with the Award Term in Appendix A to 2 CFR Part 25 ("System for Award Management and Universal Identifier Requirements") and the Award Term in Appendix A to 2 CFR Part 170 ("Reporting Subawards and Executive Compensation"), which are hereby incorporated into and made part of this Grant Agreement.

H. If the Total Grant Amount, as provided in Article II of this Grant Agreement, is greater than \$500,000, the Grantee must comply with the Award Term and Condition for Grantee Integrity and Performance Matters in Appendix 4 to this Grant Agreement.

FY 2023 COMMUNITY PROJECT FUNDING  
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I. Unless the Grantee is exempt from the Byrd Amendment as explained below, the Grantee must comply with the provisions of Section 319 of Public Law 101-121, 31 U.S.C. 1352, (the Byrd Amendment) and 24 CFR Part 87, which prohibit recipients of Federal contracts, grants, or loans from using appropriated funds for lobbying the executive or legislative branches of the Federal Government in connection with a specific contract, grant, loan, or cooperative agreement. The Grantee must include in its award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements), the requirements for the certification required by Appendix A to 24 CFR Part 87 and for disclosure using Standard Form- LLL (SF-LLL), "Disclosure of Lobbying Activities." In addition, the Grantee must obtain the executed certification required by Appendix A and an SF-LLL from all covered persons. "Person" is as defined by 24 CFR Part 87. Federally recognized Indian tribes and TDHEs established by Federally recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment. State-recognized Indian tribes and TDHEs established only under state law must comply with this requirement.

J. The Grantee must comply with drug-free workplace requirements in Subpart B of 2 CFR Part 2429, which adopts the governmentwide implementation (2 CFR Part 182) of sections 5152-5158 of the Drug-Free Workplace Act of 1988, Pub. L. 100-690, Title V, Subtitle D (41 U.S.C. 701-707).

K. The Grantee must comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA) as implemented by regulations at 49 CFR Part 24. The URA applies to acquisitions of real property and relocation occurring as a direct result of the acquisition, rehabilitation, or demolition of real property for Federal or Federally funded programs or projects. Real property acquisition that receives Federal financial assistance for a program or project, as defined in 49 CFR 24.2, must comply with the acquisition requirements contained in 49 CFR part 24, subpart B. Unless otherwise specified in law, the relocation requirements of the URA and its implementing regulations at 49 CFR part 24, cover any displaced person who moves from real property or moves personal property from real property as a direct result of acquisition, rehabilitation, or demolition for a program or project receiving HUD financial assistance

L. If Grant Funds are used for purchase, lease, support services, operation, or work that may disturb painted surfaces, of pre-1978 housing, you must comply with the lead-based paint evaluation and hazard reduction requirements of HUD's lead-based paint rules (Lead Disclosure; and Lead Safe Housing (24 CFR part 35)), and EPA's lead-based paint rules (e.g., Repair, Renovation and Painting; Pre-Renovation Education; and Lead Training and Certification (40 CFR part 745)).

M. The Grantee must comply with Section 3 of the Housing and Urban Development Act of 1968 (Section 3), 12 U.S.C. 1701u, and HUD's regulations at 24 CFR part 75, as applicable, including the reporting requirements in 24 CFR 75.25. Grants made to Tribes and TDHEs are subject to Indian Preference requirements in Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 5307(b)). As stated in 24 CFR 75.3(c), grants to Tribes and TDHEs are subject to Indian Preference requirements in lieu of Section 3. Grantees that are not exempt from Section 3 must submit annual reports of Section 3

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accomplishment Performance Measures in DRGR in January of the calendar year. This report reflects Section 3 accomplishments for the previous calendar year.

N. The Grantee must not use any Grant Funds to support any Federal, state, or local project that seeks to use the power of eminent domain, unless eminent domain is employed only for a public use. Public use includes use of funds for mass transit, railroad, airport, seaport, or highway projects, and utility projects which benefit or serve the general public (including energy-related, communication-related, water-related, and waste water-related infrastructure), other structures designated for use by the general public or with other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfields, as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Pub. L. 107-118). Public use does not include economic development that primarily benefits private entities.

O. The Grantee must not use any Grant Funds to maintain or establish a computer network that does not block the viewing, downloading, and exchanging of pornography. This requirement does not limit the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

P. The Grantee must administer its Grant Funds in accordance with the Conflict of Interest requirements set forth in Appendix 6 of this Grant Agreement.

Q. The Grantee must comply with the governmentwide debarment and suspension requirements in 2 CFR part 180 as incorporated and supplemented by HUD's regulations at 2 CFR part 2424.

R. The Grantee must comply with the award term and condition regarding trafficking in persons in Appendix 7 of this Grant Agreement.

S. The assurances and certifications the Grantee has made and submitted to HUD are incorporated by this reference and made part of this Grant Agreement.

#### **ARTICLE V. Drawdown Requirements**

A. The Grantee may not draw down Grant Funds until HUD has received and approved any certifications and disclosures required by 24 CFR 87.100 concerning lobbying, if applicable.

B. The Grantee must use HUD's Disaster Recovery Grant Reporting (DRGR) system to draw down Grant Funds and report to HUD on activities.

C. The Grantee must enter activity and budget information in DRGR that is consistent with the Grantee's Project and Approved Budget as described in Article III, sections A and B of this Grant Agreement and complies with HUD's instructions for entering information in DRGR found in the document titled "Grant Award Instructions" that accompanies the Grant Agreement.



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D. The Grantee must only enter activities in DRGR that are described in the Approved Budget.

E. The Grantee must expend all Grant Funds in accordance with the activity and budget information in DRGR.

F. Each drawdown of Grant Funds constitutes a representation by the Grantee that the funds will be used in accordance with this Grant Agreement.

G. The Grantee must use DRGR to track the use of program income and must report the receipt and use of program income in the reports the Grantee submits to HUD under Article VI of this Grant Agreement. The Grantee must expend program income before drawing down Grant Funds through DRGR.

H. Notwithstanding any other provision of this grant agreement, HUD will not be responsible for payment of any Grant Funds after the date Treasury closes the account in accordance with 31 U.S.C. § 1552. Because Treasury may close the account up to one week before the September 30 date specified by 31 U.S.C. § 1552, the Grantee is advised to make its final request for payment under the grant no later than September 15, 2031.

#### **ARTICLE VI. Program-Specific Reporting Requirements**

In addition to the general reporting requirements that apply under other provisions of this Agreement, the following program-specific reporting requirements apply to the Grantee:

A. The Grantee must submit a performance report in DRGR on a semi-annual basis and must include a completed Federal financial report as an attachment to each performance report in DRGR. Performance reports shall consist of a narrative of work accomplished during the reporting period. During the Period of Performance, the Grantee must submit these reports in DRGR no later than 30 calendar days after the end of the 6-month reporting period. The first of these reporting periods begins on the first of January or June (whichever occurs first) after the date this Grant Agreement is signed by HUD.

B. The performance report must contain the information required for reporting program performance under 2 CFR 200.329(c)(2) and (d), including a comparison of actual accomplishments to the objectives of the Project as described in Article III, section A of this Grant Agreement, the reasons why established goals were not met, if appropriate, and additional pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.

C. Financial reports must be submitted using DRGR or such future collections HUD may require and as approved by OMB and listed on the Grants.gov website (<https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html>).

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D. The performance and financial reports will undergo review and approval by HUD. If a report submission is insufficient, HUD will reject the report in DRGR and identify the corrections the Grantee must make.

E. No drawdown of funds will be allowed through DRGR while the Grantee has an overdue performance or financial report.

F. The Grantee must report and account for all property acquired or improved with Grant Funds as provided by 2 CFR part 200 using the applicable common forms approved by OMB and provided on the Grants.gov website (<https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html>). This reporting obligation includes submitting status reports on real property at least annually as provided by 2 CFR 200.330, accounting for real and personal property acquired or improved with Grant Funds as part of Project Closeout, and promptly submitting requests for disposition instructions as provided by 2 CFR 200.311(c), 200.313(e), and 200.314(a).

**ARTICLE VII. Project Closeout**

A. The grant will be closed out in accordance with 2 CFR part 200, as may be amended from time to time, except as otherwise specified in this Grant Agreement.

B. The Grantee must submit to HUD a written request to closeout the grant no later than 30 calendar days after the Grantee has drawn down all Grant Funds and completed the Project as described in Article III, section A of this Grant Agreement. HUD will then send the Closeout Agreement and Closeout Certification to the Grantee.

C. At HUD's option, the Grantee may delay initiation of project closeout until the resolution of any findings as a result of the review of semi-annual activity reports in DRGR. If HUD exercises this option, the Grantee must promptly resolve the findings.

D. The Grantee recognizes that the closeout process may entail a review by HUD to determine compliance with the Grant Agreement by the Grantee and all participating parties. The Grantee agrees to cooperate with any HUD review, including reasonable requests for on-site inspection of property acquired or improved with Grant Funds.

E. No later than 120 calendar days after the Period of Performance, Grantees shall provide to HUD the following documentation:

1. A Certification of Project Completion.
2. A Grant Closeout Agreement.
3. A final financial report giving the amount and types of project costs charged to the grant (that meet the allowability and allocability

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requirements of 2 CFR part 200, subpart E); a certification of the costs; and the amounts and sources of other project funds.

4. A final performance report providing a comparison of actual accomplishments with the objectives of the Project, the reasons for slippage if established objectives were not met and additional pertinent information including explanation of significant cost overruns.
5. A final property report, if specifically requested by HUD at the time of closeout.

**ARTICLE VIII. Default**

A default under this Grant Agreement shall consist of any use of Grant Funds for a purpose other than as authorized by this Grant Agreement, any noncompliance with statutory, regulatory, or other requirements applicable to the Grant Funds, any other material breach of this Grant Agreement, or any material misrepresentation in the Grantee's submissions to HUD in anticipation of this award. If the Grantee fails to comply with the terms and conditions of the Grant Agreement, HUD may adjust specific conditions of this Grant Agreement as described in 2 CFR part 200, as may be amended from time to time. If HUD determines that noncompliance cannot be remedied by imposing additional conditions, HUD may take one or more of the remedies for noncompliance described in 2 CFR part 200, as may be amended from time to time. HUD may also terminate all or a part of this award as provided by 2 CFR 200.340 and other applicable provisions of 2 CFR part 200, as may be amended from time to time. Nothing in this Grant Agreement shall be construed as creating or justifying any claim against the Federal government or the Grantee by any third party.

**ARTICLE IX. HUD Contact Information**


Except where this Grant Agreement specifically states otherwise, all requests, submissions, and reports the Grantee is required to make to HUD under this Grant Agreement must be made in writing via email to [CPFGrants@hud.gov](mailto:CPFGrants@hud.gov).

**This agreement is hereby executed on behalf of the Grantee and HUD as follows:**

**GRANTEE**

PADS Lake County

(Name of Organization)

BY:   
(Signature of Authorized Official)

Eric Foote, Interim Executive Director  
(Typed Name and Title of Authorized Official)

April 18, 2023  
(Date)

HUD BY: **NADAB BYNUM**  
Nadab Bynum,  
Acting Deputy Assistant Secretary for Economic Development

Digitally signed by: NADAB BYNUM  
DN: CN = NADAB BYNUM C = US O = U.S.  
Government OU = Department of Housing and  
Urban Development, Office of Administration  
Date: 2023.11.23 21:24:44 -05'00'

\_\_\_\_\_  
(Date)

**APPENDIX 1 – Project Narrative**

The approved narrative has been attached to the end of the grant agreement.

**APPENDIX 2 – Approved Budget**

The approved budget has been attached to the end of the grant agreement.

**APPENDIX 3 – Grantee’s Indirect Cost Rate Information**

Subject to the applicable requirements in 2 CFR part 200 (including its appendices), the Grantee will use an indirect cost rate as represented by the Grantee below:

- The Grantee will not use an indirect cost rate to charge its indirect costs to the grant.
- The Grantee will use the indirect cost rate(s) identified in the table below to charge its indirect costs to the grant.

Agency/Dept./Major Function	Indirect cost rate	Direct Cost Base
<u>PADS Lake County</u>	<u>10 %</u>	<u>\$2,727,272.72</u>
	%	

[PLEASE NOTE: The grantee must check one of the two boxes above. If the second box is checked, the corresponding table must be filled out as described below.

The table must include each indirect cost rate that will be used to calculate the Grantee’s indirect costs under the grant. The table must also specify the type of direct cost base to which each included rate applies (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rate information for subrecipients.

For government entities, enter each agency or department that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR 200.414), and the type of direct cost base to which the rate will be applied.

For nonprofit organizations that use the Simplified Allocation Method for indirect costs or elects to use the de minimis rate of 10% of Modified Total Direct Costs in accordance with 2 CFR 200.414, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

For nonprofit organizations that use the Multiple Allocation Base Method, enter each major function of the organization for which a rate was developed and will be used under the grant, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied.]

**APPENDIX 4 –****Award Term and Condition for Grantee Integrity and Performance Matters**

## Reporting of Matters Related to Grantee Integrity and Performance

*1. General Reporting Requirement*

If the total value of the Grantee's currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then during that period of time the Grantee must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

*2. Proceedings About Which Grantee Must Report*

During any period of time when the Grantee is subject to the requirement in paragraph 1 of this award term and condition, the Grantee must submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent five-year period; and
- c. Is one of the following:
  - (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;
  - (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
  - (3) An administrative proceeding, as defined in paragraph 5. of this award term and condition, that resulted in a finding of fault and liability and the Grantee's payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
  - (4) Any other criminal, civil, or administrative proceeding if:
    - (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;



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(ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on the Grantee's part; and

(iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

### *3. Reporting Procedures*

During any period of time when the Grantee is subject to the requirement in paragraph 1 of this award term and condition, the Grantee must enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. The Grantee does not need to submit the information a second time under assistance awards that the Grantee received if the Grantee already provided the information through SAM because the Grantee was required to do so under Federal procurement contracts that the Grantee was awarded.

### *4. Reporting Frequency*

During any period of time when the Grantee is subject to the requirement in paragraph 1 of this award term and condition, the Grantee must report proceedings information through SAM for the most recent five-year period, either to report new information about any proceeding(s) that the Grantee has not reported previously or affirm that there is no new information to report. If the Grantee has Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000, the Grantee must disclose semiannually any information about the criminal, civil, and administrative proceedings.

### *5. Definitions*

For purposes of this award term and condition:

a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—

(1) Only the Federal share of the funding under any Federal award with a cost share or match requirement; and

(2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

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**APPENDIX 5 – Specific Award Conditions**  
**NONE.**

**APPENDIX 6 – Conflict of Interest Requirements**

1. *Conflicts Subject to Procurement Regulations.* When procuring property or services, the grantee and its subrecipients shall comply with the applicable conflict-of-interest rules in 2 CFR 200.317 and 2 CFR 200.318(c). In all cases not governed by 2 CFR 200.317 and 2 CFR 200.318(c), the Grantee and its subrecipients must follow the requirements contained in paragraphs 2-5 below.

2. *General prohibition.* No person who is an employee, agent, consultant, officer, or elected or appointed official of the Grantee or subrecipient and who exercises or has exercised any functions or responsibilities with respect to assisted activities, or who is in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from the activity, or have a financial interest in any contract, subcontract, or agreement with respect thereto, or the proceeds thereunder, either for himself or herself or for those with whom he or she has immediate family or business ties, during his or her tenure or for one year thereafter. Immediate family ties include (whether by blood, marriage or adoption) the spouse, parent (including a stepparent), child (including a stepchild), sibling (including a stepsibling), grandparent, grandchild, and in-laws of a covered person.

3. *Exceptions.* HUD may grant an exception to the general prohibition in paragraph (ii) upon the Grantee's written request and satisfaction of the threshold requirements in paragraph (iv), if HUD determines the exception will further the Federal purpose of the award and the effective and efficient administration of the Grantee's Project, taking into account the cumulative effects of the factors in paragraph (v).

4. *Threshold requirements for exceptions.* HUD will consider an exception only after the Grantee has provided the following documentation:

- a. A disclosure of the nature of the conflict, accompanied by an assurance that there has been public disclosure of the conflict and a description of how that disclosure was made; and
- b. An opinion of the Grantee's attorney that the interest for which the exception is sought would not violate state or local law.

5. *Factors to be considered for exceptions.* In determining whether to grant a requested exception after the Grantee has satisfactorily met the threshold requirements in paragraph (iii), HUD will consider the cumulative effect of the following factors, where applicable:

- a. Whether the exception would provide a significant cost benefit or an essential degree of expertise to the program or project that would otherwise not be available;
- b. Whether an opportunity was provided for open competitive bidding or negotiation;
- c. Whether the person affected is a member of a group or class of low- or moderate-income persons intended to be the beneficiaries of the assisted activity, and the exception

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will permit such person to receive generally the same interests or benefits as are being made available or provided to the group or class;

*d.* Whether the affected person has withdrawn from his or her functions or responsibilities, or the decision-making process regarding the assisted activity in question;

*e.* Whether the interest or benefit was present before the affected person was in a position as described in paragraph (ii);

*f.* Whether undue hardship will result either to the Grantee or the person affected when weighed against the public interest served by avoiding the prohibited conflict; and

*g.* Any other relevant considerations.

**6. *Disclosure of potential conflicts of interest.*** The Grantee must disclose in writing to HUD any potential conflict of interest.

**APPENDIX 7 – Award Term and Condition Regarding Trafficking in Persons**

The following award term and condition, which is required by 2 CFR part 175, applies as written:

*a. Provisions applicable to a grantee that is a private entity.*

1. You as the grantee, your employees, subrecipients under this award, and subrecipients' employees may not—
  - i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
  - ii. Procure a commercial sex act during the period of time that the award is in effect; or
  - iii. Use forced labor in the performance of the award or subawards under the award.
2. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity:
  - i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
  - ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—

A. Associated with performance under this award; or

B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by HUD at 2 CFR 2424.

*b. Provision applicable to a grantee other than a private entity.*

We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity—

1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either:

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- i. Associated with performance under this award; or
- ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by HUD at 2 CFR 2424.

*c. Provisions applicable to any grantee.*

1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
  - i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
  - ii. Is in addition to all other remedies for noncompliance that are available to us under this award.
3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.

*d. Definitions. For purposes of this award term:*

1. "Employee" means either:
  - i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
  - ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
2. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

3. "Private entity":

i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.

ii. Includes:

A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).

B. A for-profit organization.

4. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

**Interim Executive Director**  
Eric Foote

**Board President**  
Kevin Woodside

## Community Project Funding Grant Agreement No. B-23-CP-IL-0592

### Appendix 1, Project Narrative

**Project name:** PADS Lake County Homeless Shelter

**Project Purpose:** Build a fixed site shelter for people experiencing homelessness in Lake County where individuals and families may sleep, eat, and receive services.

**Project Scope:**

- **What will the CPF grant be used for?** Grant award will be used to cover the ‘soft costs’ included in the construction/renovation of the shelter. Costs will include architectural, legal, and related costs that are not otherwise construction or ‘hard costs’. Remaining balance after soft costs will be used to manage a portion of the construction costs.
- **Is the CPF funded project part of a larger project?** No, PADS shelter project is a stand-alone project.
- **Has the project started?** The project is in its early stages. A site has not been secured so the breadth of the work is not yet known. An architect, contractor, and owner’s representative have been secured for when construction is to begin but a site has yet to be selected for the work.
- **Will PADS be using a subrecipient to implement any part of the project?** No, PADS does not plan to utilize subrecipients for this project.



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Appendix 2, Approved Budget**

**Project name:** PADS Lake County Homeless Shelter

**Project Purpose:** Build a fixed site shelter for people experiencing homelessness in Lake County where individuals and families may sleep, eat, and receive services.

HUD CPF soft cost contribution	\$ 2,247,726
HUD CPF construction contribution	\$ 752,274

**Project Revenues**

County CDBG-CV	\$ 626,389	
County ARPA SLFRF	\$ 7,060,000	
State of IL	\$ 10,000,000	
HUD CPF	\$ 3,000,000	
Private	\$ 1,490,960	
<b>Total Revenues</b>	<b>\$ 22,177,349</b>	

**Project Expenses**

**CPF Contribution**

**Hard costs**

Property Acquisition	\$ 5,265,000	
<b>Construction Costs</b>	\$ 12,845,498	\$ 752,274
Furniture, Fixtures, and Equipment	\$ 1,137,125	
<b>Subtotal</b>	\$ 19,247,623	\$ 752,274

**Soft costs**

<b>Design and Professional Fees</b>	\$ 1,399,204	\$ 1,399,204
<b>Acquisition and Finance Costs</b>	\$ 90,750	\$ 90,750
<b>Administrative Costs</b>	\$ 86,515	\$ 86,515
<b>Indirect Costs</b>	\$ 272,727	\$ 272,727
<b>Project Management Costs</b>	\$ 398,530	\$ 398,530
<b>Subtotal</b>	\$ 2,247,726	\$ 2,247,726

**Ancillary costs**

Program Endowment	\$ 220,000	
Operating Reserve	\$ 132,000	
Replacement Reserve	\$ 330,000	
Subtotal	\$ 682,000	

<b>Total project costs</b>	<b>\$ 22,177,349</b>	<b>\$ 3,000,000</b>
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**MINORITY BENEFIT/AFFIRMATIVE HOUSING STATEMENT**

a. What is the percentage of the minority group(s) population residing in the Census Block geography (i.e. community wide or census tract block group(s).	33% %
Identify the characteristics of the population of the project area by specific ethnic group. This information may be obtained from the most recent Census Data for the “applicant community.” If submitting an “on behalf of” application for a project in an unincorporated area, use Census Data for the project’s County.	

Racial Group	Total Persons	# of Hispanic / Latino Ethnicity
White	478,742	171,962
Black/African American	58,906	
Asian	60,362	
American Indian/Alaskan Native	5,132	
Native Hawaiian/Other Pacific Islander	365	
American Indian/Alaskan Native and White	2,495	
Asian and White	6,380	
Black/African American and White	5,901	
American Indian/Alaskan Native and Black/African American	715	
Other Individuals Reporting more than One Race	67,112	
# of Female Headed Households	80,052	

With the <u>exception</u> of "Female Heads of Households", the above numbers should equal the total number of persons to benefit from the project service area.	626,784
b. What is the goal for the percentage of CDBG-CV funded contracts to be awarded to minority contractors?	25% %
c. If the percentage goal in <i>b</i> is <u>substantially less</u> than the percentage of minorities residing in the community, <u>please explain</u> .	

NOTE: This form is utilized to establish the Minority Business Enterprise (MBE) goal for contracting.

**Signature of Chief Official:** \_\_\_\_\_

**Date** \_\_\_\_\_

A minimum of 5 **LETTER(S) OF SUPPORT FROM**  
from Community Homelessness Support Services  
(service providers, community organizations, local governments, etc.)

See Section III D

BRADLEY S. SCHNEIDER  
10TH DISTRICT, ILLINOIS

WASHINGTON OFFICE:  
300 CANNON BUILDING  
WASHINGTON, D.C. 20515  
(202) 225-4835

DISTRICT OFFICE:  
111 BARCLAY BLVD, SUITE 200  
LINCOLNSHIRE, IL 60069  
(847) 383-4870



Page 118 of 179  
COMMITTEE ON ARMY AND MEANS  
SUBCOMMITTEE ON TAX  
SUBCOMMITTEE ON OVERSIGHT  
COMMITTEE ON FOREIGN AFFAIRS

Congress of the United States  
House of Representatives  
Washington, DC 20515-1310

May 31<sup>st</sup>, 2024

Director Sylvia I. Garcia  
Illinois Department of Commerce and Economic Development  
100 W. Randolph St., Ste. 3-400,  
Chicago, IL 60601

Dear Ms. Garcia

I am writing to express my enthusiastic support for the Lake County Community Development, their partner PADS Lake County (Providing Advocacy, Dignity & Shelter), and the County's grant applications for CDBG-CV2 funding. The requested \$4,000,000 in funding will allow for complete acquisition and conversion of two existing buildings to serve as fixed-site shelters for county residents facing homelessness—one site for families and the other for single individuals.

Specifically, the CDBG-CV2 funding will enable the County to assist PADS with the acquisition of FairBridge Hotel at 3740 Grand Ave. in Gurnee, and the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan. These former hotels will then be converted to fixed-site shelters.

Like in so many areas of our state, homelessness in Lake County is dramatically increasing. At the same time, providing safe, dignified, and affordable solutions is ever more difficult. These two new fixed-site shelters will unquestionably make a significant impact in addressing the growing challenges in our community. The new shelters will also help relieve the current model in the County that relies heavily on limited hotel stays subsidized by COVID relief funding. These funds will soon be exhausted, and the County lacks a next step moving forward.

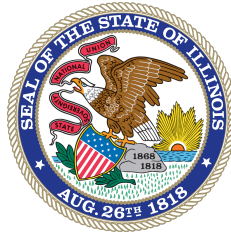
I urge your complete and fair consideration of their grant application. With this funding, Lake County Community Development and PADS Lake County can make strides in addressing rising homelessness in Lake County and improve the level of support available to individuals and families in crisis.

Thank you again for your consideration. Should you need any further assistance or information, please do not hesitate to contact Jake Kaplan at (847) 373-4870 or [jake.kaplan@mail.house.gov](mailto:jake.kaplan@mail.house.gov).

Sincerely,

A handwritten signature in black ink that reads "Bradley S. Schneider".

Bradley S. Schneider  
Member of Congress



**Mary Edly-Allen**  
State Senate • 31st District

June 1, 2024

Dear Illinois Department of Commerce and Economic Opportunity,

I am writing to express my support for Lake County Community Development (LCCD) and their partner, PADS Lake County, in their application for CDBG-CV2 funding. This funding will enable the acquisition and development of a building to serve as a fixed-site shelter for families experiencing homelessness in Lake County. As a passionate advocate for addressing homelessness, I believe this project has the potential to significantly impact our community.

Currently, the County relies heavily on COVID relief funds to provide hotel stays for those in need. With these funds soon to be unavailable, and the retired “church site” model no longer feasible due to the diminished capacity and aging volunteer base of our faith community, there is a pressing need for a sustainable solution. The County lacks a viable next step once COVID funds are exhausted, and even if one were found, it is unlikely to meet best-practice interventions. We can and must do better for households in crisis, and this requires immediate action.

LCCD and PADS Lake County have developed a comprehensive solution. With CDBG-CV2 funds, they plan to acquire the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan and convert it into a fixed-site shelter for families. This will allow PADS to provide true 24/7 wrap-around services to those in need—a capability they have not had in their 50-year history due to the lack of a permanent facility.

The impact of this project will be profound. Homelessness is rising in Lake County, with recent statistics from the Point in Time Count revealing 701 individuals experiencing homelessness, a 50% increase from the previous year. Of these, 53% were families, highlighting the urgent need for family-oriented shelter and housing solutions. Completing this project will ensure that future households in crisis receive improved support and stability.

I strongly believe this initiative is the right solution for our region. LCCD and PADS have proven track records of success and the expertise to achieve this significant advancement in supporting families facing a housing crisis.

Thank you for considering this important proposal. This funding will make a profound and meaningful impact in the lives of some of our most vulnerable neighbors and friends.

Sincerely,

A handwritten signature in black ink that reads "Mary Edly-Allen".

Mary Edly-Allen  
State Senator | District 31



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**ADRIANE JOHNSON**  
SENATOR • 30<sup>th</sup> SENATE DISTRICT  
[WWW.SENATORADRIANEJOHNSON.COM](http://WWW.SENATORADRIANEJOHNSON.COM)

---

**Springfield Office:**  
Stratton Office Building  
Section F, Room E  
Springfield, IL 62706  
Phone: 217-782-8181

**District Office:**  
149 S. Genesee St.  
Waukegan, IL 60085  
Phone: 847-672-6201

May 21, 2024

Re: Support for fixed site shelter development for families in Lake County

Dear DCEO.

I am writing to express support for Lake County Community Development, their partner PADS Lake County, and the County's application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for families (households with children) experiencing homelessness in Lake County. As someone who is passionate about addressing homelessness, I believe this project has the potential to make an important impact on our community.

The current model of shelter in the County relies heavily on COVID relief funds for hotel stays. These funds will be unavailable soon and the retired "church site" model is not feasible as a substitute due to the diminished capacity of our faith community and their aging volunteer base. The County lacks an existing 'next step' after COVID funds are exhausted and even if one were available, it is unlikely the model would be well suited for best-practice interventions. The County can and should do better for households in crisis. This is a pressing issue that requires a near-term response.

Fortunately, Lake County Community Development and PADS Lake County have a solution that not only addresses the issue but will result in a service model that will be better than ever before. With CDBG-CV2 funds, the County will be able to assist PADS with the acquisition of the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan for its conversion to a fixed site shelter for families experiencing homelessness. When complete, PADS will be able to provide true 24/7 wrap around services to the households served, a situation it has not experienced in its 50-year history because it never owned a building from which to provide shelter.



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**ADRIANE JOHNSON**  
SENATOR • 30<sup>th</sup> SENATE DISTRICT  
[WWW.SENATORADRIANEJOHNSON.COM](http://WWW.SENATORADRIANEJOHNSON.COM)

---

**Springfield Office:**  
Stratton Office Building  
Section F, Room E  
Springfield, IL 62706  
Phone: 217-782-8181

**District Office:**  
149 S. Genesee St.  
Waukegan, IL 60085  
Phone: 847-672-6201

The impact of this project is significant. Homelessness is on the rise in the County. According to recent statistics released from the Point in Time Count conducted on a single night in January, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This marks an increase of 50% compared to the previous year, where 467 individuals were counted. Of those counted this year, 53% were families, indicating the pressing need for family-oriented shelter and housing solutions. When the County and PADS successfully complete this project, future households in crisis will have an improved level of support because this facility will be available to them.

I strongly believe this is the right solution for our region. Lake County Community Development and PADS have proven track records of success and have the expertise to realize this giant step forward in the support families experiencing a housing crisis can expect.

Thank you for considering this proposal. Your support will make a deeply meaningful contribution to the lives of some of our most vulnerable neighbors and friends.

Sincerely,

A handwritten signature in black ink, appearing to be "Adriane Johnson".

Adriane Johnson  
State Senator - 30th District



May 23, 2024

Dear Director Richards & Proposal Evaluators,

I am writing on behalf of the City of Waukegan to express our support for Lake County Government Community Development's application for Community Development Block Grant-Coronavirus (CDBG-CV) grant funds. The lack of a fixed-site shelter has negatively impacted Lake County, and we share in a desire to see sufficient funding gathered to acquire and develop this much needed asset.

The issue of homelessness is one that affects not only individuals and families in need, but also the entire community. In a variety of ways, the Coronavirus pandemic exposed weaknesses in the social embraces to help those that need the very assistance being proposed in this application. As Lake County's largest city, we recognize the importance of providing safe and stable housing for all residents, particularly those who are most vulnerable. With the absence of a fixed-site homeless shelter in our county, many individuals and families lack access to essential resources such as food and clothing, and wrap-around support services in one centralized location.

According to recent statistics released from the *Point in Time Count* conducted on a single night in January 2024, there were 701 people experiencing homelessness either outside in the elements or in shelters in Lake County, IL. This marks an increase of 50% compared to the previous year, where 467 individuals were counted. Of those counted this year, 53% were families, indicating the pressing need for family-oriented shelter and housing solutions in our community.

We acknowledge that homelessness stems from various factors, including unaffordable rents, lack of accessible childcare, limited job opportunities, and insufficient supportive services. However, we believe that through collaborative efforts and strategic initiatives like the one proposed by Lake County Government Community Development and PADS Lake County, we can make significant strides towards alleviating the burdens homelessness places on residents in our county and help them quickly return to permanent housing where the other challenges in their lives can be best addressed in a stabilized environment.

The City of Waukegan pledges its full support to this endeavor and encourages the Coronavirus Urban Shelter Program grant review committee to consider the application favorably and ultimately award funding. We commend your commitment to addressing homelessness in our community and believe that the establishment of a fixed-site shelter will provide much-needed relief to individuals and families in need.

Thank you for your dedication to improving the lives of our residents. We look forward to seeing the positive impact of this initiative.

Sincerely,

Ann B. Taylor  
Mayor  
City of Waukegan



# Waukegan Township



**MARC L. JONES, SUPERVISOR**

May 14, 2024

Re: Support for fixed site shelter development for families in Lake County

Dear representatives of the Illinois Commerce and Economic Development department,

I am writing to express support for Lake County Community Development, their partner PADS Lake County, and the County's application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for families (households with children) experiencing homelessness in Lake County. As someone who is passionate about addressing homelessness, I believe this project has the potential to make an important impact on our community.

The current model of shelter in the County relies heavily on COVID relief funds for hotel stays. These funds will be unavailable soon and the retired "church site" model is not feasible as a substitute due to the diminished capacity of our faith community and their aging volunteer base. The County lacks an existing 'next step' after COVID funds are exhausted and even if one were available, it is unlikely the model would be well suited for best-practice interventions. The County can and should do better for households in crisis. This is a pressing issue that requires a near-term response.

Fortunately, Lake County Community Development and PADS Lake County have a solution that not only addresses the issue but will result in a service model that will be better than ever before. With CDBG-CV2 funds, the County will be able to assist PADS with the acquisition of the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan for its conversion to a fixed site shelter for families experiencing homelessness. When complete, PADS will be able to provide true 24/7 wrap around services to the households served, a situation it has not experienced in its 50-year history because it never owned a building from which to provide shelter.

The impact of this project is significant. Homelessness is on the rise in the County. According to recent statistics released from the Point in Time Count conducted on a single night in January, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This marks an increase of 50% compared to the previous year, where 467 individuals were counted. Of those counted this year, 53% were families, indicating the pressing need for family-oriented shelter and housing solutions. When the County and PADS successfully complete this project, future households in crisis will have an improved level of support because this facility will be available to them.

I strongly believe this is the right solution for our region. Lake County Community Development and PADS have proven track records of success and have the expertise to realize this giant step forward in the support families experiencing a housing crisis can expect.

Thank you for considering this proposal. Your support will make a deeply meaningful contribution to the lives of some of our most vulnerable neighbors and friends.

Sincerely,

Marc L. Jones, Waukegan Township Supervisor  
847-244-4900

**Trustees:** Percy Johnson, Sylvestre Castellanos, Jeff McBride, Dulce Ortiz  
**Clerk:** Rose Staben **Assessor:** Mark Stricklin

[www.waukegantownship.com](http://www.waukegantownship.com) • (847) 244-4900

## Supervisor's Office

149 South Genesee St  
Waukegan, IL 60085  
P. 847-244-4900  
F. 847-244-5185

## Eddie Washington Center

424 South Avenue  
Waukegan, IL 60085  
P. 847-244-0805  
F. 847-244-2048

## Staben House

149 South Genesee St  
Waukegan, IL 60085  
P. 847-244-9944  
F. 847-625-0437

## Patricia A. Jones Ctr.

414 South Lewis Ave  
Waukegan, IL 60085  
P. 847-244-9242  
F. 847-244-9258

## Home Sweet Home

149 South Genesee St.  
Waukegan, IL 60085  
P. 847-599-2932  
F. 847-244-5185



# BENTON TOWNSHIP

[www.bentontownship.com](http://www.bentontownship.com)

40020 N. Green Bay Road, Beach Park, IL 60099 · 847-746-2100 phone · 847-746-2116 fax

May 24, 2024

Re: Support for fixed site shelter development for families in Lake County

Dear representatives of the Illinois Commerce and Economic Development department,

I am writing to express support for Lake County Community Development, their partner PADS Lake County, and the County's application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for families (households with children) experiencing homelessness in Lake County. As someone who is passionate about addressing homelessness, I believe this project has the potential to make an important impact on our community.

The current model of shelter in the County relies heavily on COVID relief funds for hotel stays. These funds will be unavailable soon and the retired "church site" model is not feasible as a substitute due to the diminished capacity of our faith community and their aging volunteer base. The County lacks an existing 'next step' after COVID funds are exhausted and even if one were available, it is unlikely the model would be well suited for best-practice interventions. The County can and should do better for households in crisis. This is a pressing issue that requires a near-term response.

Fortunately, Lake County Community Development and PADS Lake County have a solution that not only addresses the issue but will result in a service model that will be better than ever before. With CDBG-CV2 funds, the County will be able to assist PADS with the acquisition of the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan for its conversion to a fixed site shelter for families experiencing homelessness. When complete, PADS will be able to provide true 24/7 wrap around services to the households served, a situation it has not experienced in its 50-year history because it never owned a building from which to provide shelter.

The impact of this project is significant. Homelessness is on the rise in the County. According to recent statistics released from the Point in Time Count conducted on a single night in January, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This marks an increase of 50% compared to the previous year, where 467 individuals were counted. Of those counted this year, 53% were families, indicating the pressing need for family-oriented shelter and housing solutions. When the County and PADS successfully complete this project, future households in crisis will have an improved level of support because this facility will be available to them.

I strongly believe this is the right solution for our region. Lake County Community Development and PADS have proven track records of success and have the expertise to realize this giant step forward in the support families experiencing a housing crisis can expect.

Thank you for considering this proposal. Your support will make a deeply meaningful contribution to the lives of some of our most vulnerable neighbors and friends.

Sincerely,

A handwritten signature in cursive script that reads "Larry Booth".

Larry Booth  
Benton Township Supervisor

May 22, 2024

Re: Support for fixed site shelter development for families in Lake County

Dear representatives of the Illinois Commerce and Economic Development department,

I am writing to express support for Lake County Community Development, their partner PADS Lake County, and the County's application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for families (households with children) experiencing homelessness in Lake County. As someone who is passionate about addressing homelessness, I believe this project has the potential to make an important impact on our community.

The current model of shelter in the County relies heavily on COVID relief funds for hotel stays. These funds will be unavailable soon and the retired "church site" model is not feasible as a substitute due to the diminished capacity of our faith community and their aging volunteer base. The County lacks an existing 'next step' after COVID funds are exhausted and even if one were available, it is unlikely the model would be well suited for best-practice interventions. The County can and should do better for households in crisis. This is a pressing issue that requires a near-term response.

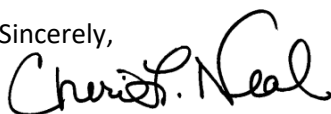
Fortunately, Lake County Community Development and PADS Lake County have a solution that not only addresses the issue but will result in a service model that will be better than ever before. With CDBG-CV2 funds, the County will be able to assist PADS with the acquisition of the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan for its conversion to a fixed site shelter for families experiencing homelessness. When complete, PADS will be able to provide true 24/7 wrap around services to the households served, a situation it has not experienced in its 50-year history because it never owned a building from which to provide shelter.

The impact of this project is significant. Homelessness is on the rise in the County. According to recent statistics released from the Point in Time Count conducted on a single night in January, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This marks an increase of 50% compared to the previous year, where 467 individuals were counted. Of those counted this year, 53% were families, indicating the pressing need for family-oriented shelter and housing solutions. When the County and PADS successfully complete this project, future households in crisis will have an improved level of support because this facility will be available to them.

I strongly believe this is the right solution for our region. Lake County Community Development and PADS have proven track records of success and have the expertise to realize this giant step forward in the support families experiencing a housing crisis can expect.

Thank you for considering this proposal. Your support will make a deeply meaningful contribution to the lives of some of our most vulnerable neighbors and friends.

Sincerely,



Cheri L. Neal, Zion Township Supervisor  
[www.ZionTownship.org](http://www.ZionTownship.org)

*SUPERVISOR*  
Catherine "Kay" Starostovic

*CLERK*  
Judy Martini



**GRANT TOWNSHIP**  
*Est. 1850*

*TRUSTEES*  
Robert Hamm  
Robert "Bob" Selle  
Tom Lippert  
Karen Fischer

May 24, 2024

Re: Support for fixed site shelter development for families in Lake County

Dear representatives of the Illinois Commerce and Economic Development department,

I am writing on behalf of Grant Township to express support for Lake County Community Development, their partner PADS Lake County, and the County's application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for families (households with children) experiencing homelessness in Lake County. As someone who is passionate about addressing homelessness, I believe this project has the potential to make an important impact on our community.

The current model of shelter in the County relies heavily on COVID relief funds for hotel stays. These funds will be unavailable soon and the retired "church site" model is not feasible as a substitute due to the diminished capacity of our faith community and their aging volunteer base. The County lacks an existing 'next step' after COVID funds are exhausted and even if one were available, it is unlikely the model would be well suited for best-practice interventions. The County can and should do better for households in crisis. This is a pressing issue that requires a near-term response.

Fortunately, Lake County Community Development and PADS Lake County have a solution that not only addresses the issue but will result in a service model that will be better than ever before. With CDBG-CV2 funds, the County will be able to assist PADS with the acquisition of the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan for its conversion to a fixed site shelter for families experiencing homelessness. When complete, PADS will be able to provide true 24/7 wrap around services to the households served, a situation it has not experienced in its 50-year history because it never owned a building from which to provide shelter.

The impact of this project is significant. Homelessness is on the rise in the County. According to recent statistics released from the Point in Time Count conducted on a single night in January, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This marks an increase of 50% compared to the previous year, where 467 individuals were counted. Of those counted this year, 53% were families, indicating the pressing need for family-oriented shelter and housing solutions. When the County and PADS successfully complete this project, future households in crisis will have an improved level of support because this facility will be available to them.

I strongly believe this is the right solution for our region. Lake County Community Development and PADS have proven track records of success and have the expertise to realize this giant step forward in the support families experiencing a housing crisis can expect.

Thank you for considering this proposal. Your support will make a deeply meaningful contribution to the lives of some of our most vulnerable neighbors and friends.

Sincerely,

Catherine Starostovic  
Grant Township Supervisor



**LIBERTYVILLE TOWNSHIP**

**Kathleen M. O'Connor**  
SUPERVISOR

**Anne Hansen**  
CLERK

**Christine G. Feeney**  
ASSESSOR

**Martin J. Neal**  
HIGHWAY COMMISSIONER

**Carol A. August**  
**Cathleen Dohrn**  
**Matthew Kovatch**  
**Terry A. White**  
TRUSTEES

May 23, 2024

Re: Support for fixed site shelter development for families in Lake County

Dear Representatives of the Illinois Commerce and Economic Development Department,

On behalf of Libertyville Township, I would like to offer our strong support of Lake County's and PADS' Lake County application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for families (households with children) experiencing homelessness in Lake County. We believe this project has the potential to make an important positive impact in our community.

As the COVID Relief Funds expire, the current model of shelter for hotel stays is not financially sustainable and the retired "church site" model is not feasible as a substitute due to the diminished capacity of our faith community and their aging volunteer base. With the increased need in our County, this is pressing that requires a wholistic approach to supporting those experiencing homelessness.

Fortunately, Lake County Community Development and PADS Lake County have a unique opportunity that will provide a year-round fixed site and true 24/7 wrap around services. With CDBG-CV2 funds, the County will be able to assist PADS with the acquisition of the Travelodge Hotel at 3633 N. Lewis Ave. in Waukegan for its conversion to a fixed site shelter for families experiencing homelessness. When complete, PADS will be able to provide true 24/7 wrap around services to the households served, a situation it has not experienced in its 50-year history.

The impact of this project is significant. According to recent statistics released from the Point in Time Count conducted on a single night in January 2024, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This is an increase of 50% compared to the previous year, where 467 individuals were counted. Of those counted, 53% were families, indicated the pressing need for family-oriented shelter and housing solutions. When the County and PADS successfully complete this project, future households in crisis will experience an improved level of support because of the new facility, and services that will be available to them.

Thank you for your thoughtful consideration of this proposal. It is greatly appreciated. I strongly believe this private and public sector partnership will make a difference in Lake County. Your support will provide a deeply meaningful contribution to the lives of some of our most vulnerable neighbors and friends.

Sincerely,

Kathleen M. O'Connor  
Supervisor



May 22, 2024

Lake County Community Development  
500 W. Winchester Rd.  
Libertyville, IL 60048

Re: Support for fixed site shelter development for families in Lake County

Dear representatives of the Illinois Commerce and Economic Development department,

I am writing to express support for Lake County Community Development, their partner PADS Lake County, and the County's application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for families (households with children) experiencing homelessness in Lake County. As someone who is passionate about addressing homelessness, I believe this project has the potential to make an important impact on our community.

The current model of shelter in the County relies heavily on COVID relief funds for hotel stays. These funds will be unavailable soon and the retired "church site" model is not feasible as a substitute due to the diminished capacity of our faith community and their aging volunteer base. The County lacks an existing 'next step' after COVID funds are exhausted and even if one were available, it is unlikely the model would be well suited for best-practice interventions. The County can and should do better for households in crisis. This is a pressing issue that requires a near-term response.

Fortunately, Lake County Community Development and PADS Lake County have a solution that not only addresses the issue, but will result in a better service model. With CDBG-CV2 funds, the County will be able to assist PADS with the acquisition of the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan for its conversion to a fixed site shelter for families experiencing homelessness. When complete, PADS will be able to provide true 24/7 wrap around services to the households served, a situation it has not experienced in its 50-year history because it never owned a building from which to provide shelter.

The impact of this project is significant. Homelessness is on the rise in the County. According to recent statistics released from the Point in Time Count conducted on a single night in January, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This marks an increase of 50% compared to the previous year, where 467 individuals were counted. Of those counted this year, 53% were families, indicating the pressing need for family-oriented shelter and housing solutions. When the County and PADS successfully complete this project, future households in crisis will have an improved level of support because this facility will be available to them.

I believe this is the right solution for our region. Lake County Community Development and PADS have proven track records of success and have the expertise to realize this giant step forward in the support families experiencing a housing crisis can expect.

Thank you for considering this proposal. Your support will make a deeply meaningful contribution to the lives of some of our most vulnerable neighbors and friends.

Sincerely, Anne Flanigan Bassi, Moraine Township Supervisor



**Moraine Township**

800 Central Avenue • Highland Park, Illinois 60035

Supervisor Office 847.432.3240 • FAX 224.203.2521 • info@morainetownship.org

Assessor Office 847.432.2100 • FAX 847.432.2178 • info@moraineassessor.org

Door-to-Door VAN 847.432.3000



**Supervisor**  
Anne Flanigan Bassi

**Clerk**  
Gail Feiger Brown

**Assessor**  
Mark Lindsay

**Board of Trustees**  
Pablo M. Alvarez  
Mark F. Haggarty  
Allison T. Levin  
Nancy Chausow Shafer

May 22, 2024



Lake County Community Development  
500 W. Winchester Rd.  
Libertyville, IL 60048

Re: Support for fixed site shelter development for single individuals in Lake County

Dear representatives of the Illinois Commerce and Economic Development Department,

**Supervisor**  
Anne Flanigan Bassi

**Clerk**  
Gail Feiger Brown

**Assessor**  
Mark Lindsay

**Board of Trustees**  
Pablo M. Alvarez  
Mark F. Haggarty  
Allison T. Levin  
Nancy Chausow Shafer

I am writing to express support for Lake County Community Development, their partner PADS Lake County, and the County's application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for single individuals (no children in the household) experiencing homelessness in Lake County. As someone who is passionate about addressing homelessness, I believe this project has the potential to make an important impact on our community.

The current model of shelter in the County relies heavily on COVID relief funds for hotel stays. These funds will be unavailable soon and the retired "church site" model is not feasible as a substitute due to the diminished capacity of our faith community and their aging volunteer base. The County lacks an existing 'next step' after COVID funds are exhausted and even if one were available, it is unlikely the model would be well suited for best-practice interventions. The County can and should do better for individuals in crisis. This is a pressing issue that requires a near-term response.

Fortunately, Lake County Community Development and PADS Lake County have a solution that not only addresses the issue but will result in a service model that will be better than ever before. With CDBG-CV2 funds, the County will be able to assist PADS with the acquisition of the FairBridgE Hotel at 3740 Grand Ave. in Gurnee for its conversion to a fixed site shelter for individuals experiencing homelessness. When complete, PADS will be able to provide true 24/7 wrap around services to the individuals served, a situation it has not experienced in its 50-year history because it never owned a building from which to provide shelter.

The impact of this project is significant. Homelessness is on the rise in the County. According to recent statistics released from the Point in Time Count conducted on a single night in January, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This marks an increase of 50% compared to the previous year, where 467 individuals were counted. When the County and PADS successfully complete this project, future households in crisis will have an improved level of support because this facility will be available to them.

I strongly believe this is the right solution for our region. Lake County Community Development and PADS have proven track records of success and have the expertise to realize this giant step forward in the support individuals experiencing a housing crisis can expect.

Thank you for considering this proposal. Your support will make a meaningful contribution to the lives of some of our most vulnerable neighbors and friends.

Sincerely, Anne Flanigan Bassi, Moraine Township Supervisor

**Moraine Township**

800 Central Avenue • Highland Park, Illinois 60035

Supervisor Office 847.432.3240 • FAX 224.203.2521 • info@morainetownship.org

Assessor Office 847.432.2100 • FAX 847.432.2178 • info@moraineassessor.org

Door-to-Door VAN 847.432.3000



Alyson M. Feiger  
SUPERVISOR

May 23, 2024

Re: Support for fixed site shelter development for single individuals in Lake County

Dear Representatives of the Illinois Commerce and Economic Development Department,

On behalf of West Deerfield Township, I would like to offer our strong support of Lake County's and PADS'

Lake County application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for individuals (with no children) experiencing homelessness in Lake County. We believe that this project has the potential to make an important positive impact in our community.

As the COVID Relief Funds expire, the current model of shelter for hotel stays is not financially sustainable and the retired "church site" model is not feasible as a substitute due to the diminished capacity of our faith community and their aging volunteer base. With the increased need in our County, this is pressing that requires a wholistic approach to supporting those experiencing homelessness.

Fortunately, Lake County Community Development and PADS Lake County have a unique opportunity that will provide a year-round fixed site and true 24/7 wrap around services. With CDBG-CV2 funds, the County will be able to assist PADS with the acquisition of the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan for its conversion to a fixed site shelter for families experiencing homelessness. When complete, PADS will be able to provide true 24/7 wrap around services to the households served, a situation it has not experienced in its 50-year history.

The impact of this project is significant. According to recent statistics released from the Point in Time Count conducted on a single night in January 2024, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This is an increase of 50% compared to the previous year, where 467 individuals were counted. When the County and PADS successfully complete this project, future households in crisis will experience an improved level of support because of the new facility and services that will be available to them.

Thank you for your thoughtful consideration of this proposal. It is greatly appreciated. I strongly believe this private and public sector partnership will make a difference in Lake County. Your support will provide a deeply meaningful contribution to the lives of some of our most vulnerable neighbors and friends.

Sincerely,

Alyson Feiger

Supervisor





May 24, 2024

Re: Support for fixed site shelter development for families in Lake County

Dear representatives of the Illinois Commerce and Economic Development Department,

I am writing to express support for Lake County Community Development, their partner PADS Lake County, and the County's application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for families (households with children) experiencing homelessness in Lake County. As someone passionate about addressing homelessness, I believe this project can make an important impact on our community.

Since launching the 211 helpline in Lake County in 2019, housing has consistently been the number one reason individuals call 211 for help. It is a critical need in our community that needs to be addressed.

The current model of shelter in the County relies heavily on COVID relief funds for hotel stays. These funds will be unavailable soon and the retired "church site" model is not feasible as a substitute due to the diminished capacity of our faith community and their aging volunteer base. The County lacks an existing 'next step' after COVID funds are exhausted and even if one were available, it is unlikely the model would be well suited for best-practice interventions. The County can and should do better for households in crisis. This is a pressing issue that requires a near-term response.

Fortunately, Lake County Community Development and PADS Lake County have a solution that not only addresses the issue but will result in a service model that will be better than ever before. With CDBG-CV2 funds, the County can assist PADS with acquiring the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan for its conversion to a fixed site shelter for families experiencing homelessness. When complete, PADS will be able to provide true 24/7 wrap around services to the households served, a situation it has not experienced in its 50-year history because it never owned a building from which to provide shelter.

The impact of this project is significant. Homelessness is on the rise in the County. According to recent statistics released from the Point in Time Count conducted on a single night in January, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This marks an increase of 50% compared to the previous year, where 467 individuals were counted. Of those counted this year, 53% were families, indicating the pressing need for family-oriented shelter and housing solutions. When the County and PADS successfully complete this project, future households in crisis will have an improved level of support because this facility will be available to them.

This is the right solution for our region. Lake County Community Development and PADS have proven track records of success and have the expertise to realize this giant step forward in the support families experiencing a housing crisis can expect.

Thank you for considering this proposal. Your support will make a deeply meaningful contribution to the lives of some of our most vulnerable neighbors and friends.



Sincerely,

*Kristi*

Kristi Long  
President & CEO  
United Way of Lake County



## ANTIOCH AREA HEALTHCARE ACCESSIBILITY ALLIANCE (AAHAA)

**Board of Directors**

May 20, 2024

**Officers**

Mary Dominiak  
Chair

Re: Support for fixed site shelter development for families in Lake County

Danuta Hoyer, M.D.  
Comprehensive Center  
for Women's Medicine  
Secretary

Dear representatives of the Illinois Commerce and Economic Development department,

Matthew DeMartini  
Treasurer  
DeMartini Legal

I am writing to express support for Lake County Community Development, their partner PADS Lake County, and the County's application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for families (households with children) experiencing homelessness in Lake County. As someone who is passionate about addressing homelessness, I believe this project has the potential to make an important impact on our community.

**Directors**

Bruce Faber  
EHS Recruiting

The current model of shelter in the County relies heavily on COVID relief funds for hotel stays. These funds will be unavailable soon and the retired "church site" model is not feasible as a substitute due to the diminished capacity of our faith community and their aging volunteer base. The County lacks an existing 'next step' after COVID funds are exhausted and even if one were available, it is unlikely the model would be well suited for best-practice interventions. The County can and should do better for households in crisis. This is a pressing issue that requires a near-term response.

Roger Gerber  
Old Mill Creek  
Country Store  
Blackwing Organic  
Meats

Fortunately, Lake County Community Development and PADS Lake County have a solution that not only addresses the issue but will result in a service model that will be better than ever before. With CDBG-CV2 funds, the County will be able to assist PADS with the acquisition of the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan for its conversion to a fixed site shelter for families experiencing homelessness. When complete, PADS will be able to provide true 24/7 wrap around services to the households served, a situation it has not experienced in its 50-year history because it never owned a building from which to provide shelter.

Linda Pedersen  
Lake County Board

Kim Schnoor  
Re/Max Advantage  
Realty  
The Kim Schnoor Team

The impact of this project is significant. Homelessness is on the rise in the County. According to recent statistics released from the Point in Time Count conducted on a single night in January, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This marks an increase of 50% compared to the previous year, where 467 individuals were counted. Of those counted this year, 53% were families, indicating the pressing need for family-oriented shelter and housing solutions. When the County and PADS successfully complete this project, future households in crisis will have an improved level of support because this facility will be available to them.

Jennifer Evans  
Periwinkle Art Studio

Rosemary Matzl  
ITW Foundation

"Improving health one neighbor at a time."

[www.aahaa4health.org](http://www.aahaa4health.org)

874 Main Street, Antioch IL 60002

(847) 395-2809

\* The Antioch Area Healthcare Accessibility Alliance is a 501(c)3 nonprofit organization. All contributions are tax-deductible to the full extent provided by law.



ANTIOCH AREA HEALTHCARE ACCESSIBILITY ALLIANCE (AAHAA)

I strongly believe this is the right solution for our region. Lake County Community Development and PADS have proven track records of success and have the expertise to realize this giant step forward in the support families experiencing a housing crisis can expect.

Thank you for considering this proposal. Your support will make a deeply meaningful contribution to the lives of some of our most vulnerable neighbors and friends.

Sincerely,

A handwritten signature in black ink, appearing to read 'Colleen A. Lennon', is written over the word 'Sincerely,'.

Colleen A. Lennon  
Executive Director

"Improving health one neighbor at a time."

[www.aahaa4health.org](http://www.aahaa4health.org)

874 Main Street, Antioch IL 60002

(847) 395-2809

*\* The Antioch Area Healthcare Accessibility Alliance is a 501(c)3 nonprofit organization. All contributions are tax-deductible to the full extent provided by law.*



FAMILY FIRST CENTER OF LAKE COUNTY  
 "THE STRONGEST LINK BETWEEN YOU AND  
 THE COMMUNITY"

224-656-5885 (Office)  
 2504 Washington Ave. Suite 603, Waukegan, IL 60085  
[www.familyfirstcenter.org](http://www.familyfirstcenter.org)

5/16/2024

Re: Support for fixed site shelter development for families in Lake County

Dear representatives of the Illinois Commerce and Economic Development department,

I am writing to express support for Lake County Community Development, their partner PADS Lake County, and the County's application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for families (households with children) experiencing homelessness in Lake County. As someone who is passionate about addressing homelessness, I believe this project has the potential to make an important impact on our community.

The current model of shelter in the County relies heavily on COVID relief funds for hotel stays. These funds will be unavailable soon and the retired "church site" model is not feasible as a substitute due to the diminished capacity of our faith community and their aging volunteer base. The County lacks an existing 'next step' after COVID funds are exhausted and even if one were available, it is unlikely the model would be well suited for best-practice interventions. The County can and should do better for households in crisis. This is a pressing issue that requires a near-term response.

Fortunately, Lake County Community Development and PADS Lake County have a solution that not only addresses the issue but will result in a service model that will be better than ever before. With CDBG-CV2 funds, the County will be able to assist PADS with the acquisition of the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan for its conversion to a fixed site shelter for families experiencing homelessness. When complete, PADS will be able to provide true 24/7 wrap around services to the households served, a situation it has not experienced in its 50-year history because it never owned a building from which to provide shelter.

The impact of this project is significant. Homelessness is on the rise in the County. According to recent statistics released from the Point in Time Count conducted on a single night in January, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This marks an increase of 50% compared to the previous year, where 467 individuals were counted. Of those counted this year, 53% were families, indicating the pressing need for family-oriented shelter and housing solutions. When the County and PADS successfully complete this project, future households in crisis will have an improved level of support because this facility will be available to them.

I strongly believe this is the right solution for our region. Lake County Community Development and PADS have proven track records of success and have the expertise to realize this giant step forward in the support families experiencing a housing crisis can expect.

Thank you for considering this proposal. Your support will make a deeply meaningful contribution to the lives of some of our most vulnerable neighbors and friends.

Sincerely,

DocuSigned by:

*Rachel Chenier*

Rachel Chenier, Executive Director

[rachel@familyfirstcenter.org](mailto:rachel@familyfirstcenter.org)



*A Safe Place*

TRANSFORMING LIVES AFTER DOMESTIC VIOLENCE

May 16, 2024

Re: Support for fixed site shelter development for families in Lake County

Dear representatives of the Illinois Commerce and Economic Development department,

I am writing to express support for Lake County Community Development, their partner PADS Lake County, and the County's application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for families (households with children) experiencing homelessness in Lake County. As someone who is passionate about addressing homelessness, I believe this project has the potential to make an important impact on our community.

The current model of shelter in the County relies heavily on COVID relief funds for hotel stays. These funds will be unavailable soon and the retired "church site" model is not feasible as a substitute due to the diminished capacity of our faith community and their aging volunteer base. The County lacks an existing 'next step' after COVID funds are exhausted and even if one were available, it is unlikely the model would be well suited for best-practice interventions. The County can and should do better for households in crisis. This is a pressing issue that requires a near-term response.

Fortunately, Lake County Community Development and PADS Lake County have a solution that not only addresses the issue but will result in a service model that will be better than ever before. With CDBG-CV2 funds, the County will be able to assist PADS with the acquisition of the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan for its conversion to a fixed site shelter for families experiencing homelessness. When complete, PADS will be able to provide true 24/7 wrap around services to the households served, a situation it has not experienced in its 50-year history because it never owned a building from which to provide shelter.

The impact of this project is significant. Homelessness is on the rise in the County. According to recent statistics released from the Point in Time Count conducted on a single night in January, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This marks an increase of 50% compared to the previous year, where 467 individuals were counted. Of those counted this year, 53% were families, indicating the pressing need for family-oriented shelter and housing solutions. When the County and PADS successfully complete this project, future households in crisis will have an improved level of support because this facility will be available to them.

I strongly believe this is the right solution for our region. Lake County Community Development and PADS have proven track records of success and have the expertise to realize this giant step forward in the support families experiencing a housing crisis can expect.

Thank you for considering this proposal. Your support will make a deeply meaningful contribution to the lives of some of our most vulnerable neighbors and friends.

Sincerely,

Pat Davenport

CEO – A Safe Place

2710 17TH STREET, SUITE 100 ZION, ILLINOIS 60099

HELP LINE: 847.249.4450 TTY: 847.249.6557

BUSINESS OFFICE: 847.731.7165 FAX: 847.731.7528

E-MAIL: [INFO@ASAFEPLACEFORHELP.ORG](mailto:INFO@ASAFEPLACEFORHELP.ORG) [WWW.ASAFEPLACEFORHELP.ORG](http://WWW.ASAFEPLACEFORHELP.ORG)



**Empowering homeless women and their children  
to achieve permanent, independent living.**



P.O. Box 127, Libertyville, IL 60048 • 847-680-1703 • [www.LakeCountyHaven.org](http://www.LakeCountyHaven.org)

May 21, 2024

Dear representatives of the Illinois Commerce and Economic Development department,

I am writing to express support for Lake County Community Development, their partner PADS Lake County, and the County's application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for families (households with children) experiencing homelessness in Lake County. As someone who is passionate about addressing homelessness, I believe this project has the potential to make an important impact on our community.

Lake County Community Development and PADS Lake County have a plan that will result in a service model that will be better than ever before. With CDBG-CV2 funds, the County will be able to assist PADS with the acquisition of the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan for its conversion to a fixed site shelter for families experiencing homelessness.

The impact of this project is significant. Homelessness is on the rise in the County. According to recent statistics released from the Point in Time Count conducted on a single night in January, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This marks an increase of 50% compared to the previous year, where 467 individuals were counted. Of those counted this year, 53% were families, indicating the pressing need for family-oriented shelter and housing solutions. When the County and PADS successfully complete this project, future households in crisis will have an improved level of support because this facility will be available to them.

I strongly believe this is the right solution for our region. Lake County Community Development and PADS have proven track records of success and have the expertise to realize this giant step forward in the support families experiencing a housing crisis can expect.

Thank you for considering this proposal. Your support will make a deeply meaningful contribution to the lives of some of our most vulnerable neighbors and friends.

Sincerely,

Laura Sabino  
Executive Director

**BOARD OF DIRECTORS**

Matt Dudley, *President*  
Michele Hallee, *Vice President*  
Michael Barbini, *Treasurer*  
Julie Daus, *Secretary*

Paul Adams  
Melanie Gloria  
Steve Koivisto

Geoffrey Luce  
Beth McKenna  
Kate Serdar

Gina Shropshire  
Debbie Stern

**EXECUTIVE DIRECTOR**

Laura Sabino

May 17, 2024



**Waukegan Township  
Staben House**

149. South Genesee St.  
Waukegan, IL 60085

Phone: 847-244-9944

Fax: 847-625-0437

Instagram @stabenhouse

www.waukegantownship.com



**Waukegan Township  
Officials**

**Marc L. Jones**  
Supervisor

**Trustees**

Percy Johnson

Jeff McBride

Silvestre Castellanos

Dulce Ortiz

**Clerk**

Rose Staben

**Assessor**

Mark Stricklin

Dear representatives of the Illinois Commerce and Economic Development Department,

I am writing to express support for Lake County Community Development, their partner PADS Lake County, and the County's application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed-site shelter for families with children experiencing homelessness in Lake County. As someone passionate about addressing homelessness, I firmly believe this project has the potential to make a profound impact on our community, and your support is crucial in making this a reality.

The current shelter model in the County, heavily reliant on COVID relief funds for hotel stays, is facing an imminent crisis. These funds, our lifeline, will soon be cut off. The retired "church site" model, once a beacon of hope, is no longer viable due to the waning capacity of our faith community and its aging volunteer base. After COVID funds are exhausted, the County is left without a 'next step.' The County can and must do better for households in crisis. This is not just an issue; it's a ticking time bomb that demands an immediate response.

Fortunately, Lake County Community Development and PADS Lake County have a solution that addresses the issue and will revolutionize how we offer shelter. With CDBG-CV2 funds, the County can assist PADS with the acquisition of the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan for its conversion to a fixed-site shelter for families experiencing homelessness. When complete, the project will provide true, 24/7 wrap-around services to the households served by PADS Lake County. This proposed shelter is not just a building; it's a beacon of hope and a symbol of our commitment to our most vulnerable community members.

The impact of this project is significant. Homelessness is on the rise in the County. According to recent statistics released from the Point in Time Count conducted on a single night in January, there was a 50% increase in homeless compared to the previous year. Of those counted this year, 53% were families, highlighting the pressing need for family-oriented shelter and housing solutions. As the Director of a Transitional Housing program in the same community, we had over 300 applications for our six-family accommodations in our program for families. When the County and PADS complete this project, future households in crisis will have an improved level of support because of this facility.

This fixed-site shelter is a good solution for our region. Lake County Community Development and PADS have a proven track record of success and the expertise to make this vision a reality. This project is a giant leap toward a more compassionate and inclusive community.

Thank you for your time and consideration of this proposal. Your support will not only significantly contribute to the lives of some of our most vulnerable neighbors and friends but also demonstrate the compassion and commitment of our community.

Sincerely,

Loretta K. Pable  
Director, Staben House



May 30, 2024

Re: Support for fixed site shelter development for families in Lake County

Dear representatives of the Illinois Commerce and Economic Development department,

I am writing to express support for Lake County Community Development, their partner PADS Lake County, and the County's application for CDBG-CV2 funding to complete the acquisition and development of a building to serve as a fixed site shelter for families (households with children) experiencing homelessness in Lake County. As someone who is passionate about addressing homelessness, I believe this project has the potential to make an important impact on our community.

The current model of shelter in the County relies heavily on COVID relief funds for hotel stays. These funds will be unavailable soon and the retired "church site" model is not feasible as a substitute due to the diminished capacity of our faith community and their aging volunteer base. The County lacks an existing 'next step' after COVID funds are exhausted and even if one were available, it is unlikely the model would be well suited for best-practice interventions. The County can and should do better for households in crisis. This is a pressing issue that requires a near-term response.

Fortunately, Lake County Community Development and PADS Lake County have a solution that not only addresses the issue but will result in a service model that will be better than ever before. With CDBG-CV2 funds, the County will be able to assist PADS with the acquisition of the Travelodge Hotel at 3633 N Lewis Ave. in Waukegan for its conversion to a fixed site shelter for families experiencing homelessness. When complete, PADS will be able to provide true 24/7 wrap around services to the households served, a situation it has not experienced in its 50-year history because it never owned a building from which to provide shelter.

The impact of this project is significant. Homelessness is on the rise in the County. According to recent statistics released from the Point in Time Count conducted on a single night in January, there were 701 people experiencing homelessness either outside or in shelters in Lake County. This marks an increase of 50% compared to the previous year, where 467 individuals were counted. Of those counted this year, 53% were families, indicating the pressing need for family-oriented shelter and housing solutions. When the County and PADS successfully complete this project, future households in crisis will have an improved level of support because this facility will be available to them.

I strongly believe this is the right solution for our region. Lake County Community Development and PADS have proven track records of success and have the expertise to realize this giant step forward in the support families experiencing a housing crisis can expect.

Thank you for considering this proposal. Your support will make a deeply meaningful contribution to the lives of some of our most vulnerable neighbors and friends.

Sincerely,

*Mary Lockhart White*

Mary Lockhart White  
Executive Director/CEO

## RESOLUTION OF SUPPORT AND COMMITMENT OF LOCAL FUNDS

(The Resolution CANNOT be dated prior to the date of the Applicant's Governing Body's Meeting)

WHEREAS, the Applicant (name), is applying to the State of Illinois for a Community Development Block Grant (CDBG-CV) grant,

WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Illinois, and

WHEREAS, cost of the project are such that financial participation by the grantee is necessary in conjunction with CDBG-CV funds.

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) that the Applicant (Name) apply for a grant under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.
- 2) that the Chief Official and Treasurer on behalf of the Applicant execute such documents and all other documents necessary for the carrying out of said application.
- 3) that the Chief Official and Treasurer are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.
- 4) that (Applicant's Name) does hereby commit funds from (account/fund/source) in the amount of \$(dollars) for use in conjunction with an Illinois Community Development Block Grant, for an estimated total project cost of \$(dollars).

Passed this (x) day of (month), (year) (date required)

\_\_\_\_\_  
Chief Official (Title)

ATTEST:

\_\_\_\_\_  
Treasurer

**CERTIFIED MEETING MINUTES AUTHORIZING APPLICATION and  
ATTENDANCE SHEETS**

See Section II C

**HOLD FOR CERTIFIED MINUTES**

**HOLD FOR ATTENDANCE SHEET**

**DOCUMENTATION OF MEETING NOTICE**

See Section II C

## Sold To:

COUNTY OF LAKE COMMUNITY DEVELOPMENT - CU00407714  
500 W Winchester Rd, Ste 101  
Libertyville,IL 60048-1371

## Bill To:

COUNTY OF LAKE COMMUNITY DEVELOPMENT - CU00407714  
500 W Winchester Rd, Ste 101  
Libertyville,IL 60048-1371

**Certificate of Publication:**

Order Number: 7644048  
Purchase Order: Public Hearing Notice

State of Illinois - Lake

**Chicago Tribune Media Group** does hereby certify that it is the publisher of the Lake County News-Sun. The Lake County News-Sun is a secular newspaper, has been continuously published Daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Waukegan, Township of Waukegan, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 IL CS 5/5.

This is to certify that a notice, a true copy of which is attached, was published 1 time(s) in the Lake County News-Sun, namely one time per week or on 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 6/03/2024, and the last publication of the notice was made in the newspaper dated and published on 6/03/2024.

This notice was also placed on a statewide public notice website as required by 715 ILCS 5/2. 1.

PUBLICATION DATES: **Jun 03, 2024.**

---

Lake County News-Sun

In witness, an authorized agent of The Chicago Tribune Media Group has signed this certificate executed in Chicago, Illinois on this

4th Day of June, 2024, by

**Chicago Tribune Media Group**



---

Jeremy Gates

**Public Hearing Notice  
Lake County Community  
Development**

Lake County Community Development (LCCD) has prepared an application for financial assistance to develop two fixed site homeless shelters, the Travelodge Inn located at 3633 N. Lewis Avenue, Waukegan and the Fairbridge Inn located at 3740 Grand Avenue Gurnee. The applications, and all associated project information is available for viewing at the LCCD Offices 500 W. Winchester Rd., Libertyville, IL 60048. Application information is also available on the LCCD web site <https://www.lakecountyil.gov/1907/Applications>. The application shall be submitted to the Illinois Department of Commerce & Economic Opportunity (DCEO). A public hearing to discuss the application will be held at:

**June, 12, 2024 at 3:30 PM  
18 N. County Street, Waukegan, IL 60085  
10th Floor Assembly Room  
Remote attendance is available via Zoom:  
<https://us02web.zoom.us/j/86758047914>**

An important part of the process is citizen participation and input. The Public Comment period for the application opens on June 4, 2024, and shall close at the conclusion of the June 12th Public Hearing. All interested parties are invited and urged to attend. All comments and questions will be considered. Persons in need of special arrangements (translator, specific disabilities, etc.) should contact staff prior to the meeting date at 847.377.2475.

Both in-person and written public comments are welcomed and encouraged. Written public comments received by the conclusion of the Public Hearing on June 12th, will be read at the appropriate time in the agenda.

All comments received will be included in the meeting minutes regardless of whether they are read aloud at the meeting. Public comments shall be emailed to [communitydevelopment@lakecountyil.gov](mailto:communitydevelopment@lakecountyil.gov) with the following information:

Subject title: Housing and Community Development Commission  
Name  
Organization  
Topic: CDBG-CV2 Application

Written comments may be directed to the Lake County Department of Planning, Building, and Development – Community Development, 500 W. Winchester Road, Libertyville, IL 60048.

Questions, comments, and requests for information related to Public Hearings may also be sub-



media group

mitted to Housing & Community Development Commission staff by calling 847.377.2475, emailing [communitydevelopment@lakecountyil.gov](mailto:communitydevelopment@lakecountyil.gov) or by writing to Lake County Department of Planning, Building and Development – Community Development, 500 W. Winchester Road, Libertyville, IL 60048.  
06/03/2024 7644048

## CERTIFICATIONS

On this (date) of (month), (year), the (title and name of the Chief Official) of (Applicant's name) hereby certifies to the Department of Commerce and Economic Opportunity in regard to an application and award of funds through the Community Development Block Grant – Coronavirus that:

1. It will comply with the National Environmental Policy Act (NEPA) with the submission of this application and it further certifies that no aspect of the project for assistance has or shall commence prior to the award of funds to the community and the receipt of an environmental clearance.
2. It will comply with the Interagency Wetland Policy Act of 1989 including the development of a plan to minimize adverse impacts on wetlands, or providing written evidence that the proposed project will not have an adverse impact on a wetland.
3. It will comply with the Illinois Endangered Species Protection Act and the Illinois Natural Area Preservation Act by completing the consultation process with the Endangered Species Consultation Program of the Illinois Department of Natural Resources, or providing written evidence that the proposed project is exempt.
4. It will identify and document all appropriate permits necessary to the proposed project, including, but not limited to: building, construction, zoning, subdivision, IEPA and IDOT.
5. No legal actions are underway or being contemplated that would significantly impact the capacity of the (Applicant's name) to effectively administer the program, and to fulfill the requirements of the CDBG-CV program.
6. It will coordinate with the County Soil and Water Conservation District regarding standards for surface and sub-surface (tile) drainage restoration and erosion control in the fulfillment of any project utilizing CDBG-CV funds and involving construction.
7. It is understood that the obligation of the State will cease immediately without penalty of further payment being required if in any fiscal year the Illinois General Assembly or federal funding source fails to appropriate or otherwise make available sufficient funds for this agreement.
8. It acknowledges the applicability of Davis-Bacon prevailing wage rate requirements to construction projects; a wage rate determination must be obtained prior to commencement of any construction or equipment installation; and, it shall discuss these requirements with the contractor.
9. It will comply with Section 3 of the Housing and Urban Development Act of 1968 to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing federal, state, and local laws and regulations, be directed to low and very low income persons and businesses.
10. It certifies that no occupied or vacant occupiable low-to-moderate income dwellings will be demolished or converted to a use other than low-to-moderate income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended.
11. It will conduct a Section 504 self-evaluation of its policies and practices to determine whether its employment opportunities and services are accessible to persons with disabilities.
12. It will comply with 2 CFR 200, 24 CFR 570, Part 85, and the Illinois' Grant Accountability and Transparency Act (GATA).
13. The area, in whole or in part, in which project activities will take place, **IS** or **IS NOT** (circle one) located in a floodplain.

**A FEMA Floodplain map is included in the application (as required) and is located on Page**

---

Signature of Chief Official

Date

## MANDATORY DISCLOSURES

Award applicants and recipients of awards from the State of Illinois (collectively referred to herein as “Grantee”) must disclose, in a timely manner and in writing to the State awarding agency, all violations of State or federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the award. See 30 ILCS 708/40; 44 Ill. Admin Code § 7000.40(b)(4); 2 CFR § 200.113. Failure to make the required disclosures may result in remedial action.

Please describe all violations of State or federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the awarding of a grant to your organization:

Grantee has a continuing duty to disclose to the Department of Commerce and Economic Opportunity (the “Department”) all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this grant award.

By signing this document, below, as the duly authorized representative of the Grantee, I hereby certify that:

- All of the statements in this Mandatory Disclosure form are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001).
- There is no action, suit or proceeding at law or in equity pending, nor to the best of Grantee’s knowledge, threatened, against or affecting the Grantee, before any court or before any governmental or administrative agency, which will have a material adverse effect on the performance required by the grant award.
- Grantee is not currently operating under or subject to any cease and desist order, or subject to any informal or formal regulatory action, and, to the best of the Grantee’s knowledge, it is not currently the subject of any investigation by any state or federal regulatory, law enforcement or legal authority.
- If Grantee becomes the subject of an action, suit or proceeding at law or in equity that would have a material adverse effect on the performance required by an award, or an investigation by any state or federal regulatory, law enforcement or legal authority, Grantee shall promptly notify the Department in writing.

Grantee Organization: **Company Name**

By: \_\_\_\_\_  
Signature of Authorized Representative

Printed Name: **Authorized Signator Name**

Printed Title: **Authorized Signator Title**

Date:

## CONFLICT OF INTEREST DISCLOSURE

Award applicants and recipients of awards from the State of Illinois (collectively referred to herein as “Grantee”) must disclose in writing to the awarding State agency any actual or potential conflict of interest that could affect the State award for which the Grantee has applied or has received. See 30 ILCS 708/35; 44 Ill. Admin Code § 7000.40(b)(3); 2 CFR § 200.112. A conflict of interest exists if an organization’s officers, directors, agents, employees and/or their spouses or immediate family members use their position(s) for a purpose that is, or gives the appearance of, being

motivated by a desire for a personal gain, financial or nonfinancial, whether direct or indirect, for themselves or others, particularly those with whom they have a family business or other close associations. In addition, the following conflict of interest standards apply to governmental and non-governmental entities.

- a. Governmental Entity.** If the Grantee is a governmental entity, no officer or employee of the Grantee, member of its governing body or any other public official of the locality in which the award objectives will be carried out shall participate in any decision relating to a State award which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested, or which affects the personal interest of a spouse or immediate family member, or has any financial interest, direct or indirect, in the work to be performed under the State award.
- b. Non-governmental Entity.** If the Grantee is a non-governmental entity, no officer or employee of the Grantee shall participate in any decision relating to a State award which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested, or which affects the personal interest of a spouse or immediate family member, or has any financial interest, direct or indirect, in the work to be performed under the State award.

The Grantee shall also establish safeguards, evidenced by policies, rules and/or bylaws, to prohibit employees or officers of Grantee from engaging in actions, which create or which appear to create a conflict of interest as described herein.

**The Grantee has a continuing duty to immediately notify the Department of Commerce and Economic Opportunity (the “Department”) in writing of any actual or potential conflict of interest, as well as any actions that create or which appear to create a conflict of interest.**

*Please describe all current potential conflict(s) of interest, as well as, any actions that create or which appear to create a conflict of interest related to the State award for which your organization has applied.*

If the Grantee provided information above regarding a current potential conflict of interest or any actions that create or appear to create a conflict of interest, the Grantee must immediately provide documentation to the applicable Department grant manager to support that the potential conflict of interest was appropriately handled by the Grantee’s organization. If at any later time, the Grantee becomes aware of any actual or potential conflict of interest, the Grantee must notify the Department’s grant manager immediately, and provide the same type of supporting documentation that describes how the conflict situation was or is being resolved.

Supporting documentation should include, but is not limited to, the following: the organization’s bylaws; a list of board members; board meeting minutes; procedures to safeguard against the appearance of personal gain by the organization’s officers, directors, agents, and family members; procedures detailing the proper internal controls in place; timesheets documenting time spent on the award; and bid documents supporting the selection of the contractor involved in the conflict, if applicable.

By signing this document, below, as the duly authorized representative of Grantee, I hereby certify that:

- All of the statements in this Conflict of Interest Disclosure form are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001).
- If I become aware of any situation that conflicts with any of the representations herein, or that might indicate a potential conflict of interest or create the appearance of a conflict of interest, I or another representative from my organization will immediately notify the Department’s grant manager for this award.
- I have read and I understand the requirements for the Conflict of Interest Disclosure set forth herein, and I acknowledge that my organization is bound by these requirements.

Grantee Organization: **Community Name**

By: \_\_\_\_\_  
Signature of Authorized Representative

Printed Name: **Authorized Signator Name**

Printed Title: **Authorized Signator Title**

Date:

**COPY OF W-9**

See Section III I

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**LAKE COUNTY**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ **COUNTY GOVERNMENT**

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 3

Exemption from FATCA reporting code (if any) C

*(Applies to accounts maintained outside the U.S.)*

**5** Address (number, street, and apt. or suite no.) See instructions.  
**18 N. COUNTY STREET**

**6** City, state, and ZIP code  
**WAUKEGAN, IL 60085**

**7** List account number(s) here (optional)

Requester's name and address (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

				-					
--	--	--	--	---	--	--	--	--	--

**or**

**Employer identification number**

3	6		-	6	0	0	6	6	0	0
---	---	--	---	---	---	---	---	---	---	---

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**    Signature of U.S. person ▶ *Melissa Sayle*    Date ▶ 2/23/2024

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

**COPY OF SAM REGISTRATION (CAGE#)**

See Section III I





# THE COUNTY OF LAKE ILLINOIS

Unique Entity ID <b>W2VMR6ZKNT21</b>	CAGE / NCAGE <b>4DC33</b>	Purpose of Registration <b>Federal Assistance Awards Only</b>
Registration Status <b>Active Registration</b>	Expiration Date <b>Jan 8, 2025</b>	
Physical Address <b>18 N County ST Waukegan, Illinois 60085-4304 United States</b>	Mailing Address <b>18 N. County STREET, 9TH. Floor Waukegan, Illinois 60085-4304 United States</b>	

## Business Information

Doing Business as <b>(blank)</b>	Division Name <b>(blank)</b>	Division Number <b>(blank)</b>
Congressional District <b>Illinois 10</b>	State / Country of Incorporation <b>(blank) / (blank)</b>	URL <b>http://www.lakecountyil.gov</b>

## Registration Dates

Activation Date <b>Jan 12, 2024</b>	Submission Date <b>Jan 9, 2024</b>	Initial Registration Date <b>Apr 13, 2006</b>
--	---------------------------------------	--

## Entity Dates

Entity Start Date <b>Mar 1, 1839</b>	Fiscal Year End Close Date <b>Nov 30</b>
---	---

## Immediate Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
------------------------	---------------------------------------

## Highest Level Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
------------------------	---------------------------------------

## Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

## Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

## Exclusion Summary

Active Exclusions Records?

**No**

## SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

**Yes**

## Entity Types

### Business Types

Entity Structure <b>U.S. Government Entity</b>	Entity Type <b>US Local Government</b>	Organization Factors <b>(blank)</b>
Profit Structure <b>(blank)</b>		

**Socio-Economic Types**

Check the registrant's Repts & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

**Government Types**

**U.S. Local Government  
County**

**Financial Information**


Accepts Credit Card Payments <b>No</b>	Debt Subject To Offset <b>No</b>
EFT Indicator <b>0000</b>	CAGE Code <b>4DC33</b>

**Points of Contact**

**Electronic Business**

 <b>Melissa Gallagher, CFO</b>	<b>18 N County STREET, 9TH Floor Waukegan, Illinois 60085 United States</b>
ANITA PATEL	Finance & Administrative Services 18 N. County Waukegan, Illinois 60085 United States

**Government Business**

 <b>Patrice C Sutton, County Administrator</b>	<b>18 N County STREET, 9TH Floor Waukegan, Illinois 60085 United States</b>
GARY Reis	Purchasing DEPT. 18 N. County Waukegan, Illinois 60085 United States

**Past Performance**

 <b>Patrice Sutton Burger</b>	<b>18 N County Street Waukegan, Illinois 60085 United States</b>
MIKE Gavin	Finance & Administrative Services 18 N. County Waukegan, Illinois 60085 United States

**Service Classifications**

**NAICS Codes**

Primary	NAICS Codes	NAICS Title
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**Disaster Response**

This entity does not appear in the disaster response registry.

**COPY OF IRS CERTIFICATION LETTER**

See Section III I

INTERNAL REVENUE SERVICE



FAX TRANSMISSION  
Cover Sheet

Date: July 01, 2020

**To:** MONICA MCCLAIN

Address/Organization: \_\_\_\_\_

Fax Number: (847) 984-5845 Office Number: \_\_\_\_\_

**From:** Griffin Joyce F

Address/Organization: \_\_\_\_\_

Fax Number: \_\_\_\_\_ Office Number: \_\_\_\_\_

Number of pages:  *Including cover page*

**Subject:**

This communication is intended for the sole use of the individual to whom it is addressed and may contain confidential information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited by the provisions of the Internal Revenue code. If you have received this communication in error, please contact the sender immediately by telephone. Thank you.



**Department of the Treasury  
Internal Revenue Service  
Cincinnati, OH 45999**

In reply refer to: 0244530901  
Jul 01, 2020 LTR 147C  
36-6006600

**COUNTY OF LAKE  
% HUMAN RESOURCES  
18 N COUNTY ST 7TH FL  
WAUKEGAN IL 60085-4304 181**

Taxpayer Identification Number: 36-6006600

Form(s):

Dear Taxpayer:

Thank you for your telephone inquiry of July 1st, 2020.

Your Employer Identification Number (EIN) is 36-6006600. Please keep this letter in your permanent records. Enter your name and your EIN on all business federal tax forms and on related correspondence.

If you have any questions regarding this letter, please call our Customer Service Department at 1-800-829-0115 between the hours of 7:00 AM and 7:00 PM. If you prefer, you may write to us at the address shown at the top of the first page of this letter. When you write, please include a telephone number where you may be reached and the best time to call.

Sincerely,

Joyce Griffin  
1000195995  
Customer Service Representative

**COPY OF GATA REGISTRATION PRINTOUT**

See Section III I

# Illinois Grant Accountability and Transparency Act Grantee Portal - Main Menu

Effective December 5, 2023, all State of Illinois indirect cost rate negotiations will be completed in the vendor's new negotiation system, CRMP. Grantee's will still access and make their annual indirect cost rate election via the Indirect Cost Rate Election System (ICRES), housed in the Grantee Portal. If the grantee elects to negotiate a rate with the State of Illinois, an email invitation will be received once the survey (previously called a 'case' in CARS) is available.

All cases currently in process in CARS have been moved into CRMP in their current stage and status to seamlessly continue current negotiations without interruption. These grantees will receive an email invitation on Tuesday, December 5, 2023, to access their survey.

To view the CRMP User Manual, visit our website, <https://gata.illinois.gov/indirect-cost/indirect-cost-negotiation.html>

## The following items require action

An action in the Indirect Cost Rate section is pending. Please [scroll down](#) to that section for details.

Organization: **Lake County** [Edit](#)

GATA ID: **675514**

State cognizant agency: **Transportation (494)**

Contact for assistance: **[DOT.GATA@illinois.gov](mailto:DOT.GATA@illinois.gov)**

You are signed in as: **michele.slav (mslav@lakecountyiil.gov)**

Parent Organization: **Lake County** [View](#)

## Notes and Comments [Add Note](#)

**Michael H. (Mickey).Harris:** Removed Eric Foote from list of contacts, he is no longer with organization, Mickey Harris/DHS 7-6-20

**Melanie.Turner:** This is the centralized registration for Lake County which includes State's Attorney, Sheriff Office and Lake Co. Division of Transportation, per Farrah Watson 4/6/17. All awards to any of these entities must use this FEIN, DUNS and GATA #675514

Post notes for other portal users in your organization. State agency staff can also view and create notes.

## Pre-Qualification Status

**Your organization is currently in good standing with all pre-qualification requirements.**

Requirement	Status	Remediation
SAM.gov Account	Good	<a href="#">Help</a>
Federal Employer ID (FEIN)	Good	<a href="#">Help</a>
Federal Excluded Parties List	Good	<a href="#">Help</a>
Illinois Secretary of State	Good	<a href="#">Help</a>
Illinois Stop Payment List	Good	<a href="#">Help</a>

Your organization must remain in good standing in all pre-qualification requirements. The status of these requirements are validated nightly. Notifications when changes occur to the pre-qualification status can be emailed to Grantee Portal Access users by clicking the "Manage" button below.

### Fiscal and Administrative Internal Controls Questionnaire (ICQ)

ICQ	State FY	Date Started	Date Submitted	Date Accepted
<a href="#">View</a>	2025	04-09-2024	04-09-2024	04-10-2024
<a href="#">View</a>	2024	03-28-2023	03-28-2023	03-30-2023
<a href="#">View</a>	2023	04-22-2022	04-22-2022	04-25-2022
<a href="#">View</a>	2022	04-26-2021	04-27-2021	04-28-2021
<a href="#">View</a>	2021	04-11-2020	04-11-2020	04-20-2020
<a href="#">View</a>	2020	03-11-2019	03-12-2019	04-03-2019
<a href="#">View</a>	2019	04-17-2018	05-04-2018	05-11-2018
<a href="#">View</a>	2018	04-21-2017	04-21-2017	04-24-2017
<a href="#">View</a>	2017	07-05-2016	07-06-2016	07-08-2016

An ICQ is required for each state fiscal year your organization does business with the State of Illinois. For example, state FY 2018 which begins on 7/1/2017 and runs through 6/30/2018 requires an FY 2018 ICQ. Notifications when changes occur to an ICQ status can be emailed to Grantee Portal Access users by clicking the "Manage" button below.

### Indirect Cost Rate Election System

[Rate List](#)
[Election List](#)
[Make Election](#) Current ICR Election: **None**
[Change Email](#) Primary ICR Address: **psutton@lakecountyil.gov**
[Indirect Cost Rate Election Manual](#)

### Notice Of State Awards (NOSA)

No pending Notice of State Awards.

[Click to view previous Notice of State Awards](#)

Notice of State Awards require the ability to view PDF files. [Click here](#) for assistance.

### Active Audit Reviews

GATU/GOMB has issued the following memorandum which provides guidance for the GATA Administrative Rules update to the Audit Report Review System (ARRMS). To support the changes in GATA rules, ARRMS was updated for audit reviews created for fiscal year-end October 1, 2022 or later, if the awardee has not taken action on the audit case. [GATA Administrative Rules Update](#)

Audit	Audit ID	Status	Status Description
<a href="#">View</a>	42969	Pending Audit Completion	Based on the certification form submitted, a single audit is required and is to be submitted to the Federal Audit Clearinghouse (FAC) 30 days after completion but no later than 9 months after the end of the fiscal year.



**Grantee Portal Access** Manage

User Name	Name	Last Name	Last Access	Access Type
ACooper848	Angela Cooper	acooper@lakecountyil.gov	03-27-2024	Full
Angela.Cooper2	Angela Cooper	acooper@lakecountyil.gov	04-09-2024	Full
adonato	Arnold Donato	adonato@lakecountyil.gov	09-13-2023	Full
ashley.rack	Ashley Rack	arack@lakecountyil.gov	04-15-2024	Full
awarren	Ashley Warren	awarren@lakecountyil.gov	02-13-2024	Full
Dan.Eder	Dan Eder	DEder@lakecountyil.gov	02-23-2024	Full
EMitchell91	Emily Mitchell	EMitchell@lakecountyil.gov	01-23-2024	Full
Gayala80	Grisel Ayala	gayala@lakecountyil.gov	09-30-2022	Full
James.Chamernik	James Chamernik	jchamernik@lakecountyil.gov	04-27-2022	Full
jo.gravitter	Jo Gravitter	jgravitter@lakecountyil.gov	09-22-2023	Full
jerial	Jerial Jordan-Woods	jjorden-woods@lakecountyil.gov	05-16-2024	Full
jonathan.joy	Jonathan Joy	jjoy@lakecountyil.gov	10-15-2022	Full
janna.philipp	Janna Philipp	jphilipp@lakecountyil.gov	04-26-2022	Full
JeffRoss24	Jeff Ross	jross@lakecountyil.gov	04-26-2023	Full
Kreinhard	Kate Reinhard	kreinhard@lakecounty911.org	02-13-2024	Full
kwoolf1	Kurt Woolford	kwoolford@lakecountyil.gov	04-17-2024	Full
marycrain7	Mary Crain	mcrain@lakecountyil.gov	04-15-2024	Full
mgallagher714	Melissa Gallagher	MGALLAGHER@LAKECOUNTYIL.GOV	04-17-2024	Full
mprusila	Michael Prusila	mprusila@lakecountyil.gov	05-03-2024	Full
michele.slav	Michele Slav	mslav@lakecountyil.gov	05-17-2024	Full
MStehling	Michael Stehling	mstehling@lakecountyil.gov	05-16-2024	Full
LCpsutton	Patrice Sutton	psutton@lakecountyil.gov	01-03-2022	Full
patrice.sutton	Patrice Sutton	psutton@lakecountyil.gov	04-25-2024	Full
rgrooms	Robin Grooms	rgrooms@lakecountyil.gov	09-14-2023	Full
selena.tartabull	Selena Tartabull	startabull@lakecountyil.gov	03-30-2023	Full
selena.tartabull	Selena Tartabull	startabull@lakecountyil.gov	02-27-2023	Full

To manage alerts and notifications, click the "Manage" button then the "Select" button next to the user.

**Organization Contacts** Manage

Name	Title	Email	Roles	Responsibilities
Brenda O'Connell		boconnell@lakecountyil.gov	Program Director	

Name	Title	Email	Roles	Responsibilities
Carrie Flanigan	CAC Director	cflanigan@lakecountyil.gov	Program Director	
Linsay Hale	Grants Manager	LHale2@lakecountyil.gov	Program Director	
Melissa Gallagher	Deputy Finance Director	mgallagher@lakecountyil.gov	Fiscal Officer	Indirect cost rate
Patrice Sutton	Chief Financial Officer	psutton@lakecountyil.gov	CFO, Fiscal Officer	Indirect cost rate

For questions or problems first [click here](#) to refer to the [Grantee Portal FAQs](#)  
 For other issues please email [DOT.GATA@illinois.gov](mailto:DOT.GATA@illinois.gov) with the subject "Grantee Portal"

**COPY OF CURRENT SHELTER FUNDING STRATEGY**

See Section III A

## Lake County Shelter Funding Strategy

### 1. Introduction:

Lake County is committed to supporting individuals in our community facing homelessness, recognizing circumstances are often unforeseen and undesired. Lake County believes having robust systems, programs, and facilities in place to swiftly address homelessness is crucial for ensuring the well-being of our community members and fostering resilience in Lake County.

In 2019, Lake County partnered with the Lake County Coalition for the Homeless (LCCH), serving as the Homeless Continuum of Care, to conduct an assessment of the homeless response system in the county. The Corporation for Supportive Housing (CSH) was procured to conduct this gaps analysis (CSH, 2019). The report identified the need for developing a year-round shelter with 24-hour services, particularly for families with minor children.

Lake County's primary shelter system is operated by PADS Lake County. Before the pandemic, PADS operated a congregate (church based) rotating-site model. However, in response to the pandemic, PADS adapted by transitioning to a temporary hotel model. This transition was supported by CARES and ARPA funding to reduce the risk of COVID-19 exposure. Funds for this temporary model are set to expire in 2025. The reliance on ARPA funds underscores the temporary nature of the current solution and highlights the imperative for sustainable, long-term strategies.

Data from the Lake County Point in Time Count (P.I.T.) and the System Performance Measures report highlight the severity of homelessness in Lake County. The 2024 P.I.T. count revealed a significant increase in unhoused individuals compared to the previous year, with families comprising 53% of those counted. The System Performance Measures report further emphasizes the concerning trends, indicating an overall increase in homelessness, with 85% experiencing homelessness for the first time.

### 2. Purpose:

Lake County's shelter funding strategy adheres closely to the best practices outlined by CSH for homeless intervention, as well as recommendations derived from the comprehensive Gap Analysis. The objective is to implement a sustainable solution by establishing two low-barrier year-round fixed-site shelters that build upon and improve the already effective hotel model structure currently in place. Lake County's plan entails the development of two distinct low-barrier fixed-site shelters: one dedicated exclusively to families with minor children, and the other tailored to accommodate single homeless individuals.

### **3. Addressing the housing emergency:**

Lake County's Federal Poverty rate is 9%, however the Asset Limited, Income Constrained, Employed (ALICE) rate is 21% of the county. The areas within Lake County that are most at risk of poverty are Waukegan, Zion, and Benton Township. Between these three communities, 62% of the population is either living under the FPL or categorized as ALICE.

Waukegan is the county seat and the largest city in the county. Waukegan specifically faces a notable poverty rate, with 15% of its population, roughly 13,500 residents, living below the poverty line. Even more alarming, a staggering 62% of its residents face severe financial constraints. As families grow, especially those that are in poverty or income-constrained, they become vulnerable to housing insecurity due to competing priorities like food and medical care.

The homeless population in Lake County has witnessed a steady rise over the past half-decade. In 2019, the count stood at 937, escalating to 1,014 in 2020. Although there was a slight decline in 2021, with 757 individuals reported as homeless, the trend quickly reversed in 2022, reaching 982. However, the most alarming surge occurred in 2023, when Lake County's homeless population soared to 1,087 individuals. Of these, a staggering 925 (85%), were experiencing homelessness for the first time. Additionally, there is a 75% increase in families experiencing homelessness within Lake County.

In April of 2024, Lake County released the Point in Time Count (P.I.T.) which is a count of sheltered and unsheltered people experiencing homelessness on a single night. This count is conducted once a year in January and is reported to the U.S. Department of Housing and Urban Development's (HUD). The 2024 P.I.T. count revealed 701 individuals experiencing homelessness either outdoors or in shelters in Lake County. This marks a significant 50% increase compared to the previous year's count of 467 individuals. Notably, 53% of those counted this year were families, underscoring the urgent need for family-oriented housing solutions within our community.

As of early May 2024, PADS Lake County has documented a staggering 310% surge in the number of homeless children sheltered within the past twelve months. In May 2023, there were 50 children within the PADS system, a figure that has since escalated dramatically to 205 children. Today, PADS accommodates a total of 507 individuals in shelters, marking the highest occupancy level ever recorded in PADS history.

Data from the Homeless Management Information System (HMIS) highlights significant gaps in the success rates of homeless individuals moving out of various shelter models. Between October 2021 and May 2023, merely 4% of homeless individuals leaving the rotating-site model transitioned to permanent housing. In sharp contrast, those departing from the temporary 'fixed-site' hotel model had a much higher success rate of 40%

achieving an exit to permanent housing. This statistic powerfully underscores the transformative impact of a fixed-site model, empowering PADS not only to support clients experiencing homelessness but to motivate and support them out of homelessness.

Lake County’s response to homelessness, led by the Lake County Coalition for the Homeless (LCCH) and Lake County Community Development (LCCD), has followed national trends and expectations of the U.S. Department of Housing and Urban Development (HUD). Specifically, Lake County has an established governing body through the Coalition, a functioning HMIS, a Coordinated Entry system, and a range of temporary and long-term housing options.

Lake County coordinates with the Lake County Coalition for the Homeless to ensure that the homeless crisis response system meets the needs of Lake County residents experiencing homelessness or at-risk of homelessness. The system responds to the needs of persons experiencing homelessness through engagement and connection to services and housing. The Lake County Coalition for the Homeless oversees the Coordinated Entry system to ensure that all agencies who serve as the first point of engagement with persons experiencing homelessness can quickly connect the household to the resources they need. Emergency shelters, street outreach, mainstream system, and other providers may serve as points of entry into the system. Once identified at a point of entry, households are referred to the housing and other resources most appropriate to them.

Those experiencing literal homelessness are referred to the Coordinated Entry By-Name List, where they are assessed and prioritized for housing such as permanent supportive housing, rapid rehousing, or other subsidized housing resources. Those at risk of homelessness are referred to Homelessness Prevention programs. Many of these resources are prioritized for subpopulations including those experiencing chronic homelessness and veteran households.

The LCCH in particular stands out in the U.S. as the county has attained and retained functional zero for veteran homelessness, illustrating the LCCH’s effectiveness. The addition of these shelters will allow the region to build on these successes.

**Current Shelters in Lake County:**

Provider	Location	Population Served	Capacity
PADS	Waukegan, Libertyville, Mundelein	Homeless Individuals and Families	Temporary Hotel Vouchers – 507 Beds  Medical Respite – 3 Beds

Catholic Charities	Waukegan	Homeless Individuals that are Survivors of Domestic Violence and are Spanish speaking	Emergency Hotel Vouchers – 5 Beds House of Peace Shelter (Fixed Site Shelter) – 24 Beds
A Safe Place	Zion	Homeless Survivors of Domestic Violence	Hotel Vouchers – 35 Rooms (Room capacity 5 people) Fixed Site Shelter – 33 Beds (Currently has limited capacity)
Allendale Association (NEW)	Round Lake, Waukegan	Homeless Youth	Runaway Homeless Youth Emergency Shelter (18 years old and younger) – 4 Beds Youth Becker Emergency Shelter (18-24 years old) - 6 Beds

The table above outlines current emergency shelters throughout Lake County. While there are a few fixed site shelters in the county, they serve very limited populations and have limited capacity. Lake County currently has no emergency shelter, day center, or crisis response location dedicated to families with minor children, yet there is an identified urgent need for this specific population.

As described in the introduction section, the main shelter system is operated by PADS Lake County who serve the vast majority of people experiencing housing crisis in the county. PADS has managed shelter in the Lake County community for the past 30 years and has been an anchor to the homeless response system throughout the county.

Prior to the pandemic PADS was operating a rotating (church) site shelter system using donated space and volunteers from area religious institutions. This shelter system was available only from October 1 to April 30, with an average capacity of 90 beds per night and limited space to secure personal belongings. The congregate rotating shelter site model had continuity of care concerns during its operational months, the consistency of shelter rules and regulations was compromised because each church controlled the program for their respective sites. Consequently, this led to inconsistencies in the rules and regulations that clients had to adhere to while in shelter. This model also presented challenges for PADS as, with different shelter sites each night, they had limited control over the rules and regulations clients encountered throughout their stay in the shelter. Lastly, for those experiencing homelessness in the summer months, there were few to no beds available at all.

Due to the pandemic, PADS transitioned to its current temporary hotel model. Over the past four years, PADS has operated under this temporary model, funded through CARES

and ARPA funds. In this model, PADS administers hotel vouchers to qualified and screened homeless individuals. Upon seeking services, individuals undergo assessment by trained staff during intake and are then accommodated in hotel shelters for a 90-day period, with potential extensions contingent upon their engagement and progress toward securing permanent housing. Each individual is paired with a dedicated case manager, who maintains regular meetings at the motel premises to address various barriers to housing, such as obtaining identification documents, securing employment, determining eligibility for state benefits, receiving credit counseling, accessing legal aid, and more. Additionally, onsite provisions including food, laundry assistance, and hygiene products are dispensed weekly. This approach marks a substantial enhancement in the quality of shelter services, offering clients a more dignified environment and ensuring a secure space for their belongings throughout the day. This model goes beyond simply meeting basic needs; it promotes the restoration of dignity and empowers individuals to reconnect with their humanity as they contemplate future aspirations.

However, lingering challenges over the control of shelter programming remain since PADS does not own the facility.

#### **4. Setting Strategic Goals:**

Lake County's homeless population is becoming more complex and more entrenched requiring new types of community service assets to respond to these challenges.

Lake County's objective is to create a sustainable solution by establishing two year-round fixed-site shelters, one dedicated to families with minor children and the other dedicated to single homeless individuals, both owned and operated by PADS Lake County. The properties will be professionally managed by Riverside Property Management who currently provides customized management for local organizations like A Safe Place and Nicasa.

PADS Lake County is in the process of purchasing the Travelodge Inn located at 3633 Lewis Avenue, Waukegan IL (The Waukegan Family Shelter). This site will become a shelter that is dedicated to families with minor children and is the same location where PADS is currently operating the temporary hotel site model.

PADS is also pursuing the purchase of the FairBridge Inn located at 3740 Grand Avenue, Gurnee IL (The Gurnee Homeless Shelter). This site will become a shelter that is dedicated to single homeless individuals.



The Waukegan Family Shelter will only serve clients with children that are literally homeless and are residents of Lake County. The Gurnee Shelter will serve single adults and couples without children. In each site, clients will be given 90-day shelter stays with the opportunity to extend their stay if they are on track for housing and employment.

The Waukegan Family Shelter will hold one family per room, providing them with access to a private bathroom and private sleeping quarters (or as required by Waukegan Building Code). Clients will be allowed to sleep at night and stay in the daytime, removing the need to wander the streets of the neighborhood. Clients will work towards employment and self-sufficiency during the day while their children stay enrolled in the schools they started at, no matter the school's location. Each shelter room will keep its current structure with sleeping, bathroom, lighting, and microwave. Clients will not be allowed to bring in hot plates or any other cooking instruments. Food will be brought to clients in shelter via PADS' traditional volunteer network and weekly sustainable food bags containing non-perishable items. No visitors will be allowed at any time at either shelter, both shelters will operate as a 'closed ecosystem'.

The Waukegan Family Shelter will have a total of 64 rooms and 224 beds. The shelter is a total of 3 floors, level one will have 21 rooms and five staff offices, level two will have 31 rooms and two staff offices, and level three will have 12 rooms and one staff office. Each level will have at least one common area for PADS clients.

The Gurnee Homeless Shelter will have a total of 30 rooms and 90 beds. The shelter is a total of two floors, level one will have 10 rooms and five staff offices, level two will have 20 rooms and two staff offices.

The two shelters will be owned and operated by PADS Lake County with twenty-four-hour operations under the supervision of PADS staff trained in effective service delivery, high-level supervision, and de-escalation techniques.

While in the family shelter, clients will receive family support services by the nonprofit Family First of Lake County, have access to an onsite satellite Waukegan public library, onsite food pantry, onsite clothing room, onsite mental health services offered by Nicasa, onsite housing case management, onsite life skills groups, and onsite employment services offered by The Job Center of Lake County Workforce Development. McKinney Vento Homeless Assistance Act school personnel will arrange transportation to and from the original schools that the children in our system attended prior to facing homelessness. This will minimize adjustments for local school systems.

Prior to being placed, clients will be assessed at PADS headquarters and processing center at 1800 Grand Avenue in Waukegan. A robust screening process is used to

determine literal homelessness, county residency status, appropriateness for shelter, and registered sex offender status. PADS will maintain its low-barrier standards for shelter with screenings for sex-offender status and Lake County residency. Employment status, sobriety status, felony status, and similar barriers will not be used to restrict shelter access.

Staff will be on site at each shelter 24/7 and will be trained in a variety of techniques, including Mental Health First Aid, de-escalation techniques, therapeutic crisis intervention, and collaborative problem solving. Staff will also have high-level security training provided by the Waukegan Police Department.

The safety of PADS clients will remain a priority so that clients will not have to worry about their own safety while in shelter. PADS will install a robust security system that prevents entry into the buildings, except through the front doors where, among other property locations, staff will be stationed for monitoring purposes. PADS will equip all doors with necessary security that restricts clients from secretly bringing in unauthorized guests. There will be no guests allowed in the shelter rooms at any time. Room checks will be conducted twice per shift, four times per day.

The establishment of two fixed-site shelters represents a significant milestone for PADS Lake County, marking the first instance of autonomous control over its shelter assets and programming. This newfound autonomy empowers PADS to actively pursue their desired outcomes, transitioning from working in isolation to collaborative efforts with their partners. Through the establishment of these shelters, PADS is fundamentally reshaping the system, equipping themselves with a social asset to effectively address the complex challenges of homelessness across the county.

#### **5. Measuring Success:**

Lake County has established success metrics to evaluate the impact of the shelter funding strategy. These key performance indicators include the number of beds created through the establishment of two fixed-site shelters, reductions in homelessness among families with minor children, and overall reductions in homelessness. Additionally, the success rate of clients transitioning from fixed-site shelters to permanent housing will be measured to assess the effectiveness of the strategy as will length of time people spend in shelter and the rate at which individuals return to shelter after exiting to housing.

#### **6. Future Plans:**

Current funding streams are attributed to both shelters:

Funding commitments include Lake County ARPA funds at \$7,060,000.00, Lake County CDBG-CV1 funds at \$209,904.00, HUD CPF funds at \$3,000,000.00, and PADS Private Donor funds contributing to manage the final gap in funding.

The combined total funding for both projects is \$10,269,904.00. Total anticipated costs for both projects is \$15,466,030.00.

Proposed two \$2,000,000.00 awards from CDBG-CV2, for \$4,000,000.00 total.

The initial gap without CDBG-CV funding is \$5,196,126.00. If awarded the CDBG-CV funding the gap between both projects would be \$1,196,126.00. PADS has adequate resources, and is committed, to managing this balance.

Lake County remains committed in its support of emergency shelter and transitional housing programs, committing to funding improvements in public buildings and strengthening the essential public services provided by these agencies. Additionally, ongoing funding for infrastructure enhancements and services for pivotal organizations like PADS and A Safe Place, which offer crucial emergency shelter, underscores our dedication to addressing homelessness.

Collaboration with PADS, in conjunction with the Continuum of Care, has been instrumental in the establishment of proposed fixed-site shelters, addressing critical gaps identified through our Consolidated Plan process. The presence of these site-based shelters is deemed vital infrastructure for swiftly rehousing individuals and families experiencing homelessness.

Looking ahead, our future plans encompass the continuation of Emergency Solutions Grant (ESG) funding for several vital programs:

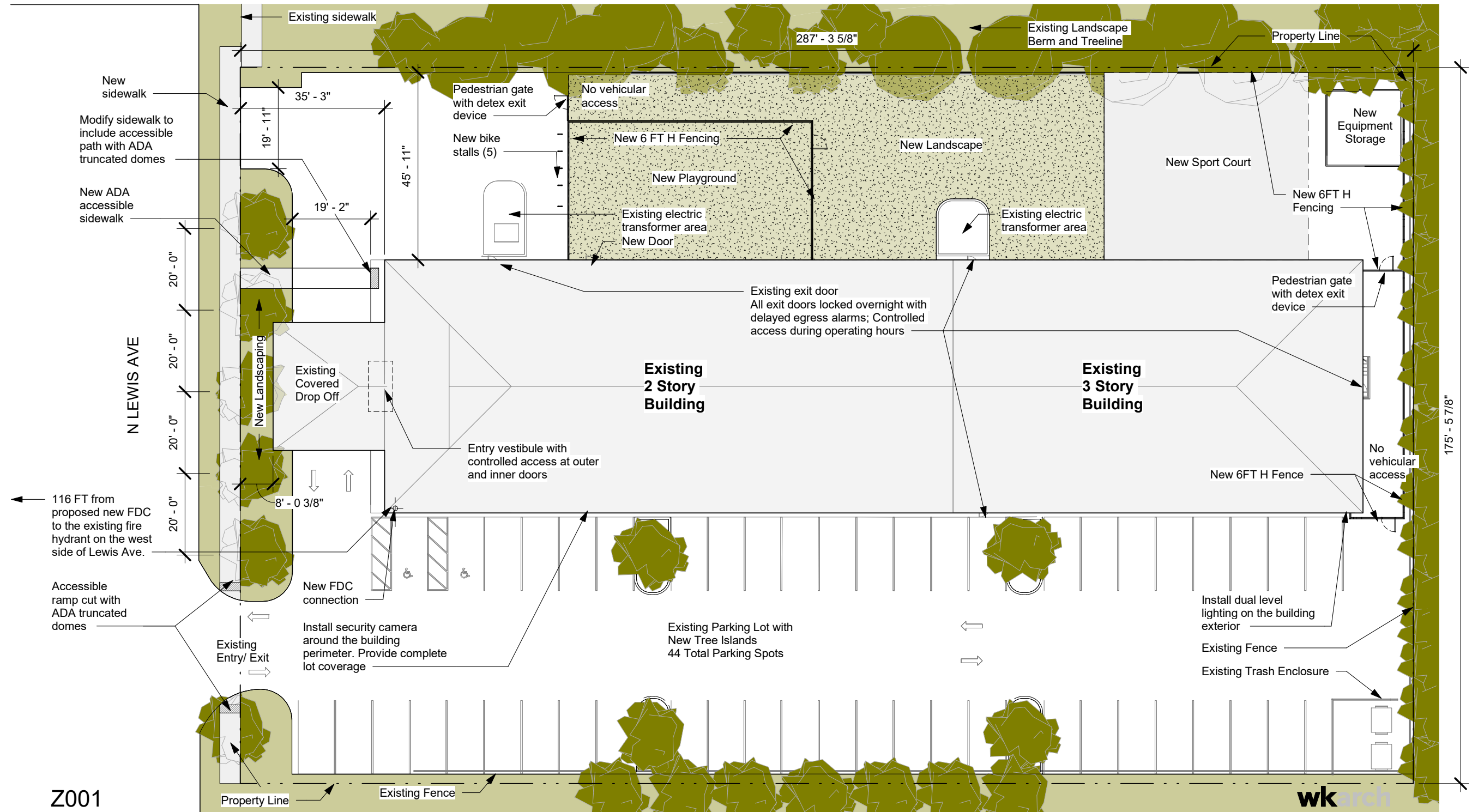
1. Catholic Charities Archdiocese of Chicago: \$30,000 ESG for shelter
2. Kids Above All: \$31,019 ESG for shelter
3. A Safe Place: \$20,000 ESG for shelter
4. Lake County Haven: \$20,000 ESG for shelter
5. PADS Lake County: \$60,000 ESG for Outreach
6. PADS Lake County: \$24,192 ESG for Shelter Case Managers
7. Lake County Community Development: \$22,500 ESG for HMIS

This concerted effort reflects Lake County's ongoing commitment to addressing homelessness and ensuring the well-being of all residents in our community.

**SECTION V**

**ADDITIONAL INFORMATION**

# Site Plans



Z001

Site Plan

PADS Lake County - 3633 North Lewis, Waukegan, IL

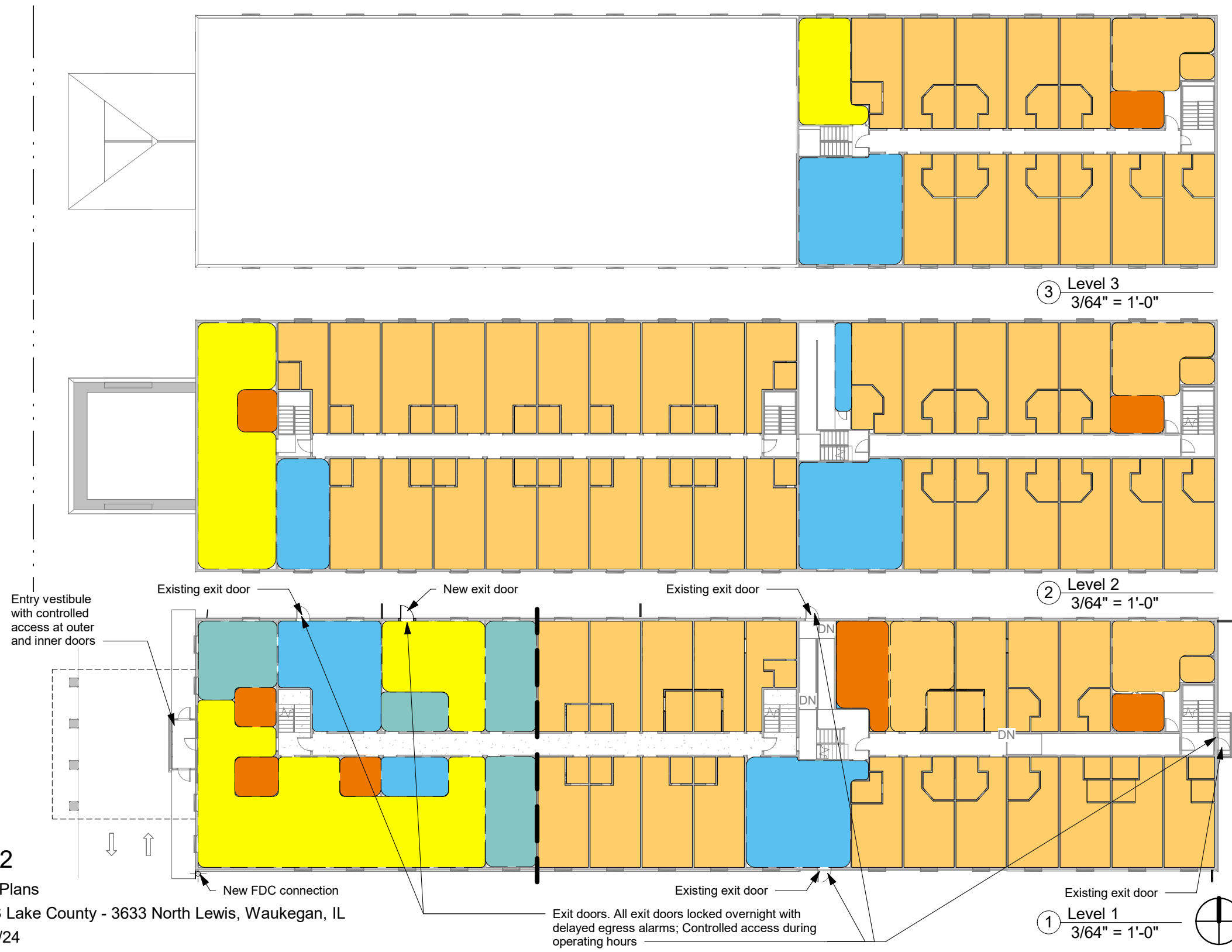
03/29/2024

Zoning Intake Meeting 03-29-2024



① Zoning Site Plan  
3/64" = 1'-0"

Wheeler Kearns Architects  
343 South Dearborn Street  
Suite 200  
Chicago IL 60604  
312.939.7787  
wkarch.com



- SLEEPING QUARTERS
- SHELTER COMMON AREAS - Lobby, guest lounge, client intake etc.
- STAFF
- BACK OF HOUSE - no client access
- MEDICAL/FLEX

LEVEL 1: 13,725 SF  
NUMBER OF ROOMS = 21

LEVEL 2: 13,660 SF  
NUMBER OF ROOMS = 31

LEVEL 3: 5,620 SF  
NUMBER OF ROOMS = 12

**TOTAL ROOMS = 64**  
**TOTAL BEDS = 224**  
(Assumed a mix of 3-4 beds/rm)

**Z002**  
Floor Plans  
PADS Lake County - 3633 North Lewis, Waukegan, IL  
03/29/24  
Zoning Intake Meeting 03-29-2024

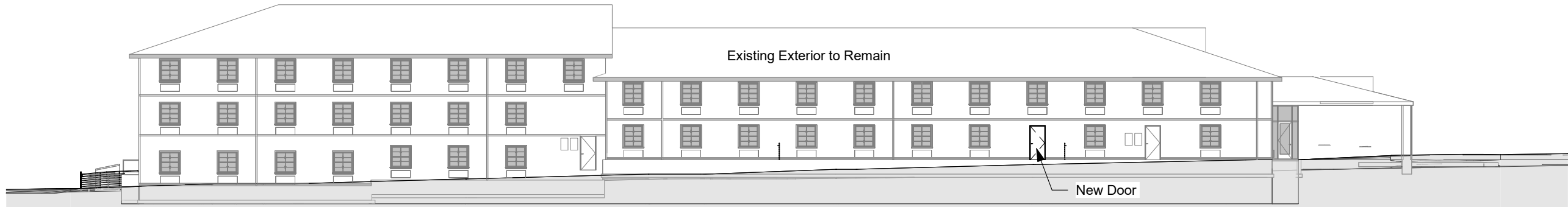
**wkarch**  
Wheeler Kearns Architects  
343 South Dearborn Street  
Suite 200  
Chicago IL 60604  
312.939.7787  
wkarch.com

③ Level 3  
3/64" = 1'-0"

② Level 2  
3/64" = 1'-0"

① Level 1  
3/64" = 1'-0"

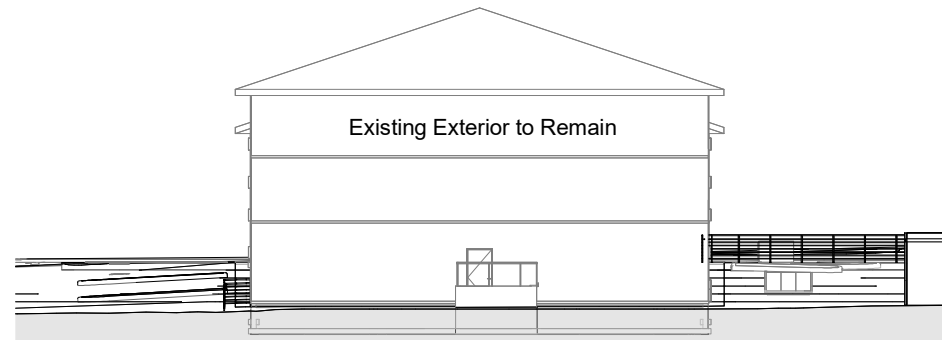
Exit doors. All exit doors locked overnight with delayed egress alarms; Controlled access during operating hours



④ Elevation North  
3/64" = 1'-0"



③ Elevation West  
3/64" = 1'-0"



② Elevation East  
3/64" = 1'-0"



① Elevation South  
3/64" = 1'-0"

### Z003

Exterior Elevations

PADS Lake County - 3633 North Lewis, Waukegan, IL

03/29/24

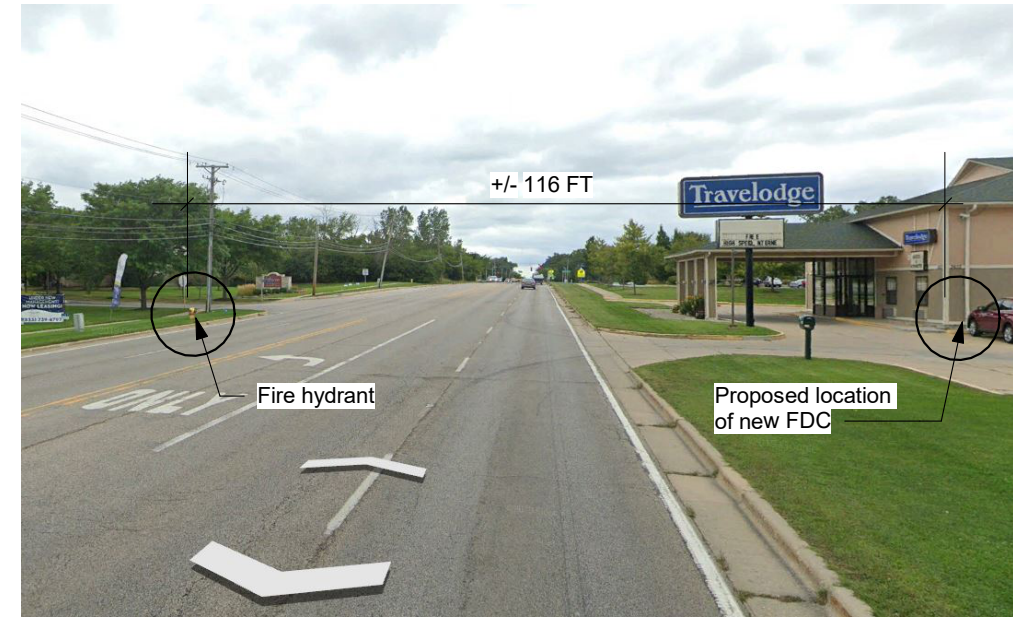
Zoning Intake Meeting 03-29-2024



Wheeler Kearns Architects  
 343 South Dearborn Street  
 Suite 200  
 Chicago IL 60604  
 312.939.7787  
 wkarch.com



View south from N Lewis Avenue



View north from N Lewis Avenue



View south from N Lewis Avenue



View north from N Lewis Avenue

## Z004

Exterior Photos

PADS Lake County - 3633 North Lewis, Waukegan, IL

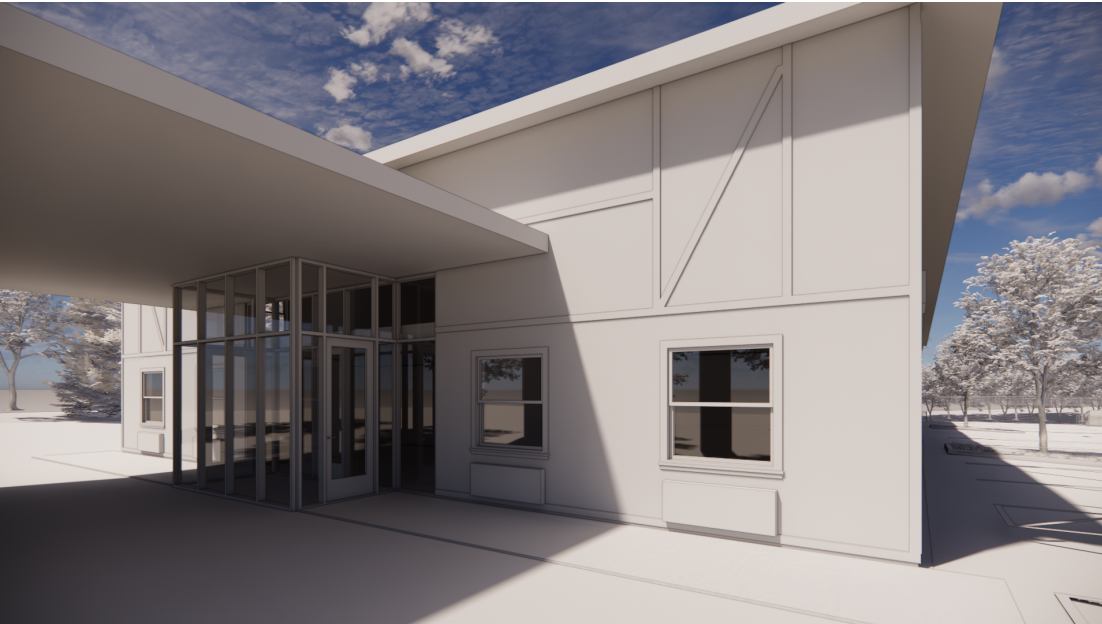
03/29/24

Zoning Intake Meeting 03-29-2024

**wkarch**

Wheeler Kearns Architects  
343 South Dearborn Street  
Suite 200  
Chicago IL 60604  
312.939.7787  
wkarch.com





**Z005**

Concept Renderings  
PADS Lake County - 3633 North Lewis, Waukegan, IL  
03/29/24  
Zoning Intake Meeting 03-29-2024

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