

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, March 1, 2017

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. **Call to Order**

Chair Rummel called the meeting to order at 1:00 p.m.

2. **Pledge of Allegiance**

Member Pedersen led the Pledge of Allegiance.

Others present:

*Barry Burton, County Administrator
Carol Calabresa, County Board Member
John Chamernik, Sheriff's Office
Adam Clement, Sheriff's Office
Cameron Davis, Assistant County Administrator
Jim Elliot, Sheriff's Office
Karen Fox, State's Attorney Office
Francis Foy, Sheriff's Office
Ben Gilbertson, County Administrator's Office
Gary Gordon, Finance and Administrative Services
Matt Guarnery, Robison Guarnery Inc.
RuthAnne Hall, Purchasing
Dave Hare, Sheriff's Office
Sandy Hart, County Board Member
Ryan Horne, Finance and Administrative Services
Jon Joy, Finance and Administrative Services
Michael Keller, Sheriff's Office
Chris Kopka, Human Resources
Scot Kurek, Sheriff's Office
Amy McEwan, Deputy County Administrator
Audrey Nixon, County Board Member
Phil Perna, Public Works
Mark Pfister, Health Department
Ray Rose, Undersheriff
Kurt Schultz, Finance and Administrative Services
Jennie Vana, Communications
Blanca Vela-Schneider, County Board Office
Eric Waggoner, Planning, Building and Zoning
Tom Weber, County Board Office
Mike Wheel, Finance and Administrative Services
Dawn Wucki-Rossbach, Sheriff's Office*

Present 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Chair Rummel, noting that a quorum of the Committee is physically present, stated that Member Bartels will participate in the meeting electronically due to an illness.

3. **Approval of Minutes**

3.1 **[17-0263](#)**

Budget minutes from October 18, 2016.

A motion was made by Member Hewitt, seconded by Member Pedersen, to approve the minutes for items 3.1 through 3.3. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

3.2 [17-0264](#)

Budget minutes from October 19, 2016.

A motion was made by Member Hewitt, seconded by Member Pedersen, to approve the minutes for items 3.1 through 3.3. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

3.3 [17-0265](#)

Revenue, Records and Legislation Committee joint budget minutes from October 19, 2016.

A motion was made by Member Hewitt, seconded by Member Pedersen, to approve the minutes for items 3.1 through 3.3. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

There were no remarks from the Chair.

7. Old Business

There was no old business to conduct.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.8)

8.1 [17-0255](#)

Joint resolution authorizing a contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC, of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the asphalt paving work for the Lake County Courthouse Expansion Project in the amount of \$264,642.

A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.2 [17-0251](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$71,460 for fiscal year (FY) 2017.

A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.3 [17-0253](#)

Joint resolution accepting a lease agreement with the College of Lake County (CLC) for 33 parking spaces located in the parking garage of the College of Lake County campus located at 30 N. Sheridan Road, Waukegan, Illinois, for Lake County's Workforce Development Office.

A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

8.4 [16-1157](#)

Report from Carla N. Wyckoff, County Clerk, for the month of September 2016.

A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.5 [16-1156](#)

Report from Carla N. Wyckoff, County Clerk, for the month of October 2016.

A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.6 [17-0081](#)

Report from Carla N. Wyckoff, County Clerk, for the month of December 2016.

A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.7 [17-0210](#)

Report from Carla N. Wyckoff, County Clerk, for the month of January 2017.

A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.8 [17-0237](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of January 2017.

A motion was made by Member Durkin, seconded by Member Carlson, that consent agenda items 8.1 through 8.8 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

REGULAR AGENDA

LAW & JUDICIAL

8.9 [17-0254](#)

Joint resolution to enter into a contract with Conference Technologies, Inc., of Itasca, Illinois, for courtroom technology and miscellaneous audio visual systems for the Lake County Courthouse Expansion Project in an amount of \$2,709,341.

Matt Guarnerly of Robison Guarnerly Inc. presented a contract with Conference Technologies, Inc. The County had deferred consideration of the courtroom technology and miscellaneous audio visual systems for the Courthouse Expansion Project due to the rapid rate that technology changes. Chair Rummel inquired why Clark Construction Group is not being assigned oversight of the contract. Mr. Guarnerly reported that a main reason for the County to oversee this portion of the project is because the county benefits from having a long term relationship with the technology vendors. Unlike building construction, technology and the county's requirements for that technology is ever evolving requiring many post construction modifications, adjustments, and additions. That is why it is in the county's best interest to hold and manage this contract directly. Discussion ensued.

A motion was made by Member Taylor, seconded by Member Hewitt, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.10 [17-0256](#)

Joint resolution authorizing a contract with Stafford-Smith, Inc. of Kalamazoo, Michigan, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the food service

equipment work for the Lake County Courthouse Expansion Project in the amount of \$714,124.05.

Matt Guarnery of Robison Guarnery Inc. presented a contract with Stafford-Smith for food service equipment work for the Courthouse Expansion Project. He stated that this contract will be assigned to Clark Construction Group. This contract is integral and requires coordination of infrastructure integral to the building. The walk-in refrigerators will be installed early with the other kitchen equipment being installed toward the tail-end of the project.

A motion was made by Member Hewitt, seconded by Member Durkin, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.11 [17-0252](#)

Joint resolution authorizing a contract with Taser International, Scottsdale, Arizona, for the purchase of body-worn cameras for the Lake County Sheriff's Office in the amount of \$263,348.78 and the commitment to fully-fund the implementation of the Sheriff's Office Body-Worn Camera Program.

Undersheriff Rose reported that the department received a \$73,000 grant, along with \$250,000 appropriated by the County Board, for body-worn cameras. The Sheriff's Office began researching vendors that comply with the State of Illinois' regulations regarding body-worn cameras and selected three vendors to further review and test their equipment.

Officer Keller reported that a committee tested the three products and it was determined that Taser was the preferred vendor. Taser does not limit storage of data to the cloud and provides the ability to redact personal information which complies with the State's Freedom of Information Act. Discussion ensued.

Officer Foy provided a brief demonstration of the product. The video is retained for 90 days, but if needed, it could be kept indefinitely and shared with other agencies. The contract also includes replacement of the cameras after 30 months. Discussion continued.

A motion was made by Member Pedersen, seconded by Member Taylor, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

HEALTH & COMMUNITY SERVICES

8.12 [17-0146](#)

Joint resolution authorizing a professional services agreement with Lake County Partners for business outreach and retention services for Lake County Workforce Development in the amount not to exceed \$75,000.

Workforce Development Director Jennifer Serino reported that Workforce Development is looking to expand its program to serve disengaged youth and young adults. An opportunity has been presented for Workforce Development to partner with Lake County Partners on a pilot program to provide service delivery strategies to create meaningful work opportunities for youth. Lake County Partners will identify potential employers in Lake County who are interested in providing internship, job shadowing, and work experiences for up to 25 youths.

A motion was made that this resolution be recommended for adoption to the consent agenda. Motion carried by voice vote.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.13 [17-0220](#)

Joint resolution approving amendments to Neighborhood Stabilization Program 1 and 3 Substantial Amendments and 2013, 2014, 2015, and 2016 Housing and Urban Development (HUD) Action Plans.

Planning, Building and Zoning Director Eric Waggoner reported that there are a series of changes proposed to the Neighborhood Stabilization Program. Several project developments did not come to fruition, and due to Housing and Urban Development's timing requirements, the funds need to be reallocated.

A motion was made by Member Pedersen, seconded by Member Carlson, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.14 [17-0229](#)

Joint resolution authorizing 2017 Lake County Affordable Housing Program (LCAHP) grant awards.

Planning, Building and Zoning Director Eric Waggoner reported that 13 requests were received totaling \$4,886,418 for only \$1,800,000 in available housing dollars. The Affordable Housing Advisory and Recommendation Committee (ARC) has recommended funding of \$300,500 for Lake County Affordable Housing Program (LCAHP) grant funding. He stated that the ARC is recommending grants in the amounts of \$109,675 for one unit of affordable housing in Highland Park, \$75,000 for rapid rehousing provided by Catholic Charities, \$47,825 for new senior rental housing in Mundelein, \$38,000 for support of housing assistance programs for Affordable Housing Corporation of Lake County, and \$30,000 for grant administration for Community Development.

A motion was made by Member Carlson, seconded by Member Durkin, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

PUBLIC WORKS & TRANSPORTATION

Member Taylor reviewed items 8.15 and 8.16. He noted that while the County has seen less snow this year, compared to the previous year, salt consumption is slightly higher due to several rain and ice days. The Division of Transportation will also assist other municipalities with salt storage.

8.15 [17-0258](#)

Joint resolution appropriating \$1,580,000 of Motor Fuel Tax funds for ice control salt materials needed for the 2017 - 2018 winter season, and designated as Section 18-00000-05-GM.

A motion was made by Member Taylor, seconded by Member Hewitt, that items 8.15 and 8.16 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.16 [17-0260](#)

Joint resolution authorizing a contract with RoMAAS, Inc., Glen Ellyn, Illinois, in the amount of \$456,900 for the interior remodeling project of the Public Works Administration Building.

A motion was made by Member Taylor, seconded by Member Hewitt, that items 8.15 and 8.16 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

9. Executive Session

The Committee did not enter into Executive Session.

10. County Administrator's Report

County Administrator Barry Burton reported that video gaming revenue grant funding recommendations will be brought forth for consideration at the next Committee meeting.

Mr. Burton stated that Strategic Plan Meetings will be held on March 16 and March 22, 2017. Materials will be provided at the Committee of the Whole (COW) meeting on March 10, 2017. He also noted the Cultural Diversity Luncheon will also be held on March 10, 2017 at 11:30 a.m.

Mr. Burton reported that the County's land team, which encompasses Public Works, Stormwater Management, the Division of Transportation, Environmental Health Division of the Health Department, and Planning, Building and Zoning departments, will hold its first joint open house meeting. The meeting is to solicit input from the public regarding proposed modifications to the County's ordinances.

Deputy County Administrator Amy McEwan requested that board members notify staff if they plan on being away for spring break.

10.1 [17-0207](#)

Discussion regarding misuse of logo.

County Board Administrator Barry Burton and Karen Fox of the State's Attorney Office provided an update regarding the misuse of the County's logo. Ms. Fox stated that the State's Attorney Office performed a cursory review of the County's logo after a complaint was received that the County's logo was used during the previous election campaign.

Ms. Fox stated that the County's logo is trademarked and is not permitted to be used by anyone other than County staff for County purposes. The only way the County can enforce and protect its logo is through litigation by seeking a court order of protection. Remedies include the halting of illegal use of the County's logo and the ability to seek redress which is based upon the damage sustained by the County. Prior to a lawsuit being filed, it would be recommended the County send a cease and desist letter to the violator, which is the course of action the County has taken in the past. Discussion ensued.

Mr. Burton stated that the County notifies election candidates of signage regulations and could include verbiage identifying that the use of the County logo is illegal. County Board Member Tom Weber suggested that the County lobby state legislators to change election laws. Discussion continued.

11. **Members Remarks**

Member Hewitt reported that there were complaints regarding the size of the written type on the ballots. County Administrator Barry Burton said he would request that County Clerk Carla Wyckoff speak on this matter at a future committee meeting.

12. **Adjournment**

The meeting was adjourned at 2:08 pm.

A motion was made by Member Carlson, seconded by Member Durkin, to adjourn the meeting. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Next Meeting: March 8, 2017

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee