

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, August 6, 2013

1:00 PM

Assembly Room, 10th Floor

Health & Community Services Committee

1. **Call to Order**

Chair Carlson called the meeting to order at 1:00 p.m.

Present 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

Others present:

Brandy Schroff, Finance and Administrative Services

Mary Ann Kornau-Bandurski, Veteran's Assistance Commission

Anita Patel, Finance and Administrative Services

Patrice Sutton Burger, Finance and Administrative Services

Gary Gordon, Finance and Administrative Services

Mark Pfister, Lake County Health Department

Jerry Nordstrom, Lake County Health Department

Nick Sauer, Lake County Board Member

Jennifer Serino Stasch, Workforce Development

RuthAnne Hall, Finance and Administrative Services

Noreen Zaio, Winchester House

Brenda O'Connell, Planning Building and Development

Brittany Sloan, Planning Building and Development

Eric Waggoner, Planning Building and Development

Gary Gibson, Workforce Development

Aaron Lawlor, Lake County Board Chairman

Barry Burton, County Administrator

Ashley Lucas, County Administrator Fellow

2. **Pledge of Allegiance**

Chair Carlson led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **[13-0864](#)**

Minutes from February 5, 2013.

A motion was made by Member Mandel, seconded by Member Cunningham, that the minutes be approved. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

3.2 **[13-0828](#)**

Minutes from May 7, 2013.

A motion was made by Member Mandel, seconded by Member Cunningham, that the minutes be approved. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

3.3 **[13-0830](#)**

Minutes from June 25, 2013.

A motion was made by Member Mandel, seconded by Member Cunningham, that the minutes be approved. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There were no public comments.

6. Old Business

There was no old business to conduct.

7. New Business

7.1 [13-0844](#)

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2013.

Patrice Sutton Burger, Finance and Administrative Services, explained the necessary line item transfers for three departments. \$20,000 in pre-budgeted funds for assistance will be transferred from the general operating expense account to Veterans Assistance. Funds will also be reclassified from the Health Department's electronic medical records project account to consulting, computer services, software maintenance, and application hosting. HUD grant funds which were listed under contractual services will be appropriately moved to salaries.

A motion was made by Member Pedersen, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

WINCHESTER HOUSE

7.2 [13-0762](#)

Report from the Winchester House Administrator for the month of May 2013.

Assistant County Administrator Ryan Waller and Noreen Zaio of the Winchester House presented the reports, reflecting that the census has been stabilizing, and the decline is a typical seasonal trend. A mock survey of the Winchester House took place to prepare for the official state survey. Discussion ensued.

A motion was made by Member Calabresa, seconded by Member Weber, that this report be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

7.3 [13-0791](#)

Report from the Winchester House Administrator for the month of June 2013.

A motion was made by Member Calabresa, seconded by Member Weber, that this item be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

7.4 [13-0826](#)

Joint resolution authorizing a contract with Integra Healthcare Equipment of Elmhurst, Illinois, for wound care therapy at Winchester House for a two year period with renewals, in the estimated annual amount of \$45,000.

RuthAnne Hall of Finance and Administrative Services presented the report, explaining Integra Health Care was chosen as the wound care therapy provider at Winchester House. Discussion ensued.

A motion was made by Member Calabresa, seconded by Member Pedersen, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

COMMUNITY DEVELOPMENT

7.5 [13-0747](#)

Joint resolution amending the 2013 U.S. Department of Housing and Urban Development (HUD) Annual Action Plan.

Brenda O'Connell, Community Development, presented the resolution and summarized that the amendment is necessary so that the real funding amounts can be considered in calculating grantee awards, and so that funding can be budgeted for a HUD required consultant.

A motion was made by Member Cunningham, seconded by Member Pedersen, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

7.6 [13-0843](#)

Joint resolution authorizing acceptance of the 2012 Department of Housing and Urban Development's (HUD) Continuum of Care Homeless Assistance grant award.

Brenda O'Connell, Community Development, explained that the grant award will be utilized by Planning, Building and Development and the Health Department. This is a 3.5 percent cut from last year.

A motion was made by Member Mandel, seconded by Member Pedersen, that this resolution be approved and referred on to Financial and Administrative Committee.

The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

7.7 [13-0785](#)

Resolution amending the 2010 Neighborhood Stabilization Program 3 (NSP3) Action Plan.

Brenda O'Connell, Community Development, explained the Neighborhood Stabilization Program allows the County to purchase foreclosed and abandoned homes, rehabilitate the homes and then sell them to qualified buyers. It was suggested by HUD to increase the defined target areas, and include additional services to ensure a successful program. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Cunningham, that this item be approved and referred on to Financial and Administrative Committee.

The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

7.8 [13-0806](#)

Resolution amending the Community Development Commission By-laws.

Brenda O'Connell, Community Development, presented the resolution to amend the CDC By-laws. She noted the three amendments are to move four meetings per year to the Libertyville campus, to clarify that commission alternates must be characteristically in line with commissioner they are serving as alternate for, and that commissioners will serve in their term until their replacement is found.

A motion was made by Member Pedersen, seconded by Member Cunningham, that this item be approved and referred on to Financial and Administrative Committee.

The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

WORKFORCE DEVELOPMENT

7.9 [13-0846](#)

Joint resolution authorizing a subcontractor agreement with Will County and the Will County Workforce Investment Board, accepting Workforce Innovation Funds and authorizing an emergency appropriation in the amount of \$350,000.

Jennifer Serino Stasch, Workforce Development, explained that through the Accelerated Training for Illinois Manufacturing program, Lake County was granted \$350,000 which will be used to provide training and case management to thirty five low income and unemployed individuals. Discussion ensued.

A motion was made by Member Weber, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

8. Executive Session

There was not an executive session.

9. County Administrator's Report

Ryan Waller introduced Ashley Lucas, County Administrator Fellow, who will be with the County for one year. Mark Pfister of the Lake County Health Department was invited to speak about the air quality in Lake County. The Health Department will be compiling a report on air quality. The report will provide an assessment of pollutants in the air and where they are coming from, and a summary of current efforts and challenges in improving air quality. Discussion ensued.

10. Adjournment

The meeting was adjourned at 1:49 p.m.

A motion was made by Member Cunningham, seconded by Member Weber, that the meeting be adjourned. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

Minutes prepared by Kelly J. Merz

Respectfully submitted,

Chairman

Vice-Chairman

Health and Community Services Committee