

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Agenda Report - Final

Tuesday, October 11, 2022

9:00 AM

Board Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3rkA6Kp>

**Lake County Board**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois
- (2) Remote / virtual attendance through registration at the link on the front page of this agenda.

**PUBLIC VIEWING:** This meeting will be recorded and live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Lake County Board (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV>\*\*\*

**CALL TO ORDER****MOMENT OF SILENCE****PLEDGE OF ALLEGIANCE****ROLL CALL OF MEMBERS****ADDENDA TO THE AGENDA****SPECIAL RECOGNITION AND PRESENTATIONS**1 [22-1427](#)

Special recognition honoring our Military Veterans for Veterans Day 2022.

2 [22-1428](#)

Special recognition proclaiming November as Indigenous People Heritage Month

3 [22-1469](#)

Special recognition proclaiming October 2022 as Domestic Violence Awareness Month.

4 [22-1470](#)

Special recognition honoring Red Ribbon Week 2022.

5 [22-1414](#)

Resolution honoring the 50th Anniversary of the Clean Water Act.

6 [22-1429](#)

Special recognition of Peter Schoenfeld for his contributions and dedication as a member of the Illinois Geographic Information Systems Association (ILGISA).

**PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)****CHAIR'S REMARKS****UNFINISHED BUSINESS****NEW BUSINESS****CONSENT AGENDA (Items 7 - 35)****\*MINUTES\***7 [22-1418](#)

Board action approving the Lake County Board minutes from September 13, 2022.

**Attachments:** [September 13, 2022 Meeting Minutes](#)

**\*CLAIMS AGAINST LAKE COUNTY, ILLINOIS\***8 [22-1441](#)

Report of Claims Against Lake County, Illinois for the month of September 2022.

**Attachments:** [September 2022 Claims Agenda](#)

**\*REPORTS\***9 [22-1337](#)

Report from Jennifer Banek, Coroner, for the month of July 2022.

**Attachments:** [LJCBrepJUL22](#)

10 [22-1355](#)

Report from Robin M. O'Connor, County Clerk, for the month of August, 2022.

**Attachments:** [LCC Report for August 2022](#)

11 [22-1336](#)

Report from Joy Gossman, Public Defender, for the month of August 2022.

**Attachments:** [08-22 Main](#)

[08-22 Main PTR](#)

[08-22 JUV Main](#)

[08-22 JUV PTR](#)

12 [22-1320](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of August 2022.

**Attachments:** [August 2022](#)

13 [22-1364](#)

Report from John D. Idleburg, Sheriff, for the month of August 2022.

**Attachments:** [Revenue Report AUGUST 2022](#)

**\*REAPPOINTMENTS\***14 [22-1456](#)

Resolution providing for the reappointment of Timothy Dempsey, Christine Hammerlund, Jennifer Harris, Noelle Kischer-Lepper, Ann Maine, Kathryn Nellis, Carla Schroder, Jennifer Serino, and Andrew Warrington as members of the Lake County Workforce Development Board.

**Attachments:** [Timothy J. Dempsey Resume\\_Redacted](#)  
[Christine Hammerlund Bio\\_09.28.2022](#)  
[Jennifer S. Harris Resume\\_Redacted](#)  
[Noelle Kischer-Lepper Resume\\_Redacted](#)  
[Carla Schroeder Resume\\_Redacted](#)  
[Kathryn A. Nellis Resume\\_Redacted](#)  
[Jennifer Serino Resume\\_Redacted](#)  
[Andrew Warrington Bio\\_09.28.2022](#)

**\*LAW AND JUDICIAL COMMITTEE\***

**15** [22-1362](#)

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$20,000 to support the Nineteenth Judicial Circuit Court's Self-Represented Litigant Coordinator.

- The Illinois Supreme Court Commission on access to Justice has awarded the Nineteenth Judicial Circuit Court \$20,000 to support the work of the Court's Self-Represented Litigants (SRL) Coordinator and program.
- Allowable uses for these funds are support the continuation of an early resolution program, incentivize the eviction mediation services, and the continued development of the website with an available chat feature.
- The Court has received grant funding under this program since FY2018
- This resolution authorizes an emergency appropriation of \$20,000. This grant does not require a match.

**Attachments:** [2022 Access to Justice Grant Application.pdf](#)  
[LIT Template - County Board JE\\_20k SRL Oct-22.xlsx](#)

**16** [22-1377](#)

Joint resolution accepting the Illinois Department of Human Services Redeploy Illinois Grant; and approving an emergency appropriation in the amount of \$297,249.

- The Redeploy Illinois Grant will provide community-based intervention services for youth in Lake County.
- Services include mental health, substance abuse, and delinquency intervention for youth in underserved areas of Lake County.
- Contracts will be established for in-home and community-based Functional Family Therapy (FFT), and trauma informed training for all therapist and Juvenile Probation Officers.
- The grant period is July 1, 2022 through June 30, 2023

**Attachments:** [Juv Redeploy Signed Grant Agreement.pdf](#)  
[LIT Template - County Board Juvenile Redeploy Grant Oct-22.xlsx](#)

17 [22-1378](#)

Joint resolution accepting additional funding Agreement with the Supreme Court of Illinois Court Technology Modernization Program and approving an emergency appropriation in the amount of \$69,451.31.

- The Illinois Court Technology Modernization Program will provide new equipment and infrastructure enhancements to the 19th Judicial Circuit Court and Law Library that will offer additional services benefiting the court, court users and justice partners.
- The additional funding will bring the total awarded project to \$1,096,863.95 from the original funded amount of 1,027,412.64.
- The Illinois Court Technology Modernization Program funding period is March 7, 2022 through June 30, 2022.

**Attachments:** [Revised Lake Signed agreement.pdf](#)

[LIT Template - County Board Tech Modernization October 2022.xlsx](#)

18 [22-1370](#)

Joint Resolution authorizing the application, acceptance, and emergency appropriation of a Fiscal Year (FY) 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$5,000 for the purpose of enhancing the State's Attorney's Office's capacity to provide community outreach, awareness, and education through virtual and remote activities.

- Under this JAG program, the City of Waukegan, the City of Zion, and Lake County on behalf of the Lake County State's Attorney's Office, are eligible for a joint award of \$38,872 in FY 2022 grant funds.
- The potential allocation of the eligible funds is \$5,000 to Lake County on behalf of the State's Attorney's Office, \$24,410 to the City of Waukegan, and \$9,462 to the City of Zion.
- The State's Attorney's Office will use the \$5,000 for informational brochures and materials to distribute through community forums and training events, and social media outreach, informing the Lake County community about LCSAO programs.
- The source of program funding is 100 percent federal JAG; no match is required.
- If funding for this program ends, and new funding is not secured, the program will be eliminated.

**Attachments:** [2022 JAG Grant MOU Waukegan- Zion signed](#)

[JAG Waukegan 2022 Budget to Finance](#)

19 [22-1363](#)

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$285,437 to implement Adult Redeploy Illinois programming for the Nineteenth Judicial Circuit Court.

- The Adult Redeploy Illinois Oversight Board (Illinois Criminal Justice Information Authority) recently announced that the Nineteenth Judicial Circuit was awarded

\$285,437 in Adult Redeploy Illinois funding for the grant period of July 1, 2022 through June 30, 2023.

- The Court has received Adult Redeploy Illinois funding since 2008.
- The program will provide residential treatment for high risk and high need offenders who are chemically dependent, recovery coaching services, and access to recovery home services which will provide a continuum of care in the community.
- This resolution authorizes an emergency appropriation of \$285,437 and the execution of a program agreement to accept the grant funding. The grant does not require a match.

**Attachments:** [Signed Adult Redeploy Grant Agreement FY2023.pdf](#)

[LIT Template - County Board JE 285k Adult ReDeploy Oct-22](#)

**\*HEALTH AND COMMUNITY SERVICES COMMITTEE\***

**20** [22-1386](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) program year (PY) 2022 formula grant and authorizing an emergency appropriation in the amount of \$4,743,950 for the Lake County Workforce Development Department.

- The WIOA formula grant funds for the PY 2022 beginning July 1, 2022 have been allocated to Lake County for a total grant of \$4,743,950, a decrease of \$326,588 from the previous year's PY 2021 allocation.
- The WIOA PY 2022 formula grant has a grant life from July 1, 2022 through June 30, 2024 and will be appropriated in the County Fiscal Year (FY) 2022 Budget.
- The annual WIOA formula grant is used for Workforce Development Department and the Job Center personnel and operations and programs serving unemployed adults, dislocated workers, incumbent workers, and high school students and opportunity youth.

**21** [22-1286](#)

Joint resolution approving the Seventh Amendment to the Department of Housing & Urban Development (HUD) Program Year 2019 (PY19) Annual Action Plan (AAP).

- HUD requires the submission of an Annual Action Plan (AAP) and associated amendments to govern expenditure of federal housing and community development funding for each program year.
- Community Development Block Grant Coronavirus relief funds (CDBG-CV) and Emergency Solutions Grant Coronavirus relief funds (ESG-CV) reporting elements are included in the PY19 AAP regardless of the program year the activities are initiated.
- The seventh amendment to the PY19 AAP proposes the reallocation of \$367,654 of unspent CDBG-CV to Northern Illinois Food Bank (NIFB) for food distribution services changes.

**Attachments:** [PY19 AAP 7th Amendment \(CARES Act\) DRAFT](#)

**22**     [22-1289](#)

Joint resolution approving the First Amendment to Program Year 2022 (PY 2022) HUD Annual Action Plan (AAP).

- HUD requires the submission of an Annual Action Plan (AAP) and associated amendments to govern expenditure of federal housing and community development funding for each program year.
- An amendment to the AAP is required to substantially change the purpose, location, scope or beneficiaries of a project.
- The First Amendment to the PY 2022 AAP reallocates \$200,000 of CDBG funds from an affordable housing project no longer moving forward (HODC - Ashbury Woods) to a Permanent Supportive Housing Project (HODC/Thresholds - PSH).

**Attachments:**   [PY22 AAP\\_1st Amendment\\_DRAFT](#)

**23**     [22-1307](#)

Joint resolution accepting the ESG from the Illinois Department of Human Services and authorizing an emergency appropriation in the amount of \$44,005 for grant administration and the implementation of the Homeless Management Information System (HMIS).

- The \$44,005 in grant funds will be used to operate HMIS and administer the ESG.
- The \$44,005 in grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period July 1, 2022 through June 30, 2023.

**Attachments:**   [Emergency Appropriation 2022-10 - IL ESG](#)

**\*PUBLIC WORKS, PLANNING AND TRANSPORTATION COMMITTEE\***

**24**     [22-1325](#)

Joint resolution appropriating \$40,000 of Matching Tax funds for cellular service and landline phone service to communicate with various Lake County Division of Transportation field assets, including traffic signals, cameras, and snow and ice equipment and integration with Lake County PASSAGE.

- The Lake County Division of Transportation and the Lake County PASSAGE Intelligent Transportation System gather data from traffic signals, vehicle counters, cameras, and maintenance vehicles to manage traffic operations, snow and ice maintenance operations, and provide the public with accurate and real-time information to make informed travel decisions.
- This project is included in the Transportation Improvement Program, and designated as Section 23-00000-18-GM.

**25**     [22-1323](#)

Joint Resolution authorizing a contract with Evoqua Water Technologies, Sarasota, Florida, in the estimated amount of \$380,644.49 annually for replacement of media for Public Works odor control units.



- Lake County Public Works owns and operates an extensive wastewater system and three water reclamation facilities.
- There is a need for inspection on the odor control units and replacement of aged activated carbon media.
- The County received bids from three contractors for this work, ranging from \$380,644.49 to \$756,620. Evoqua Water Technologies was determined to be the lowest responsive and responsible bidder who best meets the needs of the County in an estimated amount of \$380,644.49.
- The contract has a two-year term period with the opportunity to extend for three one-year periods.
- This resolution authorizes and directs the County Purchasing agent to execute a contract with Evoqua Water Technologies, Sarasota, Florida, in the amount of \$380,644.49 annually for media changeout and professional services.

**Attachments:** [22-1323 Odor Control Units Bid Tab](#)

[22-1323 Odor Control Units Final Bid Document](#)

[22-1323 Odor Control Units Vendor Disclosure Form](#)

**26** [22-1357](#)

Joint Resolution authorizing an agreement with Christopher B. Burke Engineering, LTD, Rosemont, Illinois, for project and construction management consulting services.

- Lake County Public Works (LCPW) is seeking project and construction management services. This master agreement, sourced through a full Statement of Interest (SOI) competitive process, will allow individual task orders to be issued up to a maximum cumulative value of \$300,000 for a given year. The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contracted rates.
- The consultant will act as the principal agent of Lake County Public Works in the management of administrative duties of project management, providing resident engineering services, reviewing design and bid documents.
- The Lake County Purchasing Division received Statements of Interests from six professional firms in response to the issued Statement of Interest #22125.
- The consultant selection committee evaluated the Statements of Interests from six professional firms of which three were short-listed and interviewed.
- In accordance with the Local Government Professional Services Selection Act, two consultants were selected for contract agreements and are recommended, one of which is Christopher B. Burke Engineering, LTD, Rosemont, Illinois.
- The ongoing LCPW Capital Improvement Program includes an annual budget for this service.

**Attachments:** [22-1357 Christopher Burke Engineering Final Agreement](#)

[22-1357 Christopher Burke Engineering Scoring Matrix](#)

[22-1357 Christopher Burke Engineering Vendor Disclosure](#)

**27**     [22-1360](#)

Joint Resolution authorizing an agreement with Stanley Consultants, Inc., Chicago, Illinois, for project and construction management consulting services.

- Lake County Public Works (LCPW) is seeking project and construction management services. This master agreement, sourced through a full Statement of Interest (SOI) competitive process, will allow individual task orders to be issued up to a maximum cumulative value of \$300,000 for a given year. The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contracted rates.
- The consultant will act as the principal agent of Lake County Public Works in the management of administrative duties of project management, providing resident engineering services, reviewing design and bid documents.
- The Lake County Purchasing Division received Statements of Interests from six professional firms in response to the issued Statement of Interest #22125.
- The consultant selection committee evaluated the Statements of Interests from six professional firms of which three were short-listed and interviewed.
- In accordance with the Local Government Professional Services Selection Act, two consultants were selected for contract agreements and are recommended, one of which is Stanley Consultants, Inc., Chicago, Illinois.
- The ongoing LCPW Capital Improvement Program includes an annual budget for this service.

**Attachments:**   [22-1360 Stanley Consultants Final Agreement](#)

[22-1360 Stanley Consultants Scoring Matrix](#)

[22-1360 Stanley Consultants Vendor Disclosure](#)

**28**     [22-1358](#)

Joint Resolution authorizing an agreement with Ciorba Group, Inc., Chicago, Illinois, for project and construction management consulting services.

- Lake County Public Works (LCPW) is seeking water facilities analysis, design and construction oversight services. This master agreement, sourced through a full Statement of Interest (SOI) competitive process, will allow individual task orders to be issued up to a maximum cumulative value of \$500,000 for a given year. The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contracted rates.
- The consultant will act as the principal agent of Lake County Public Works in the management of administrative duties of project management, providing resident engineering services, reviewing design and bid documents.
- The Lake County Purchasing Division received Statements of Interests from six professional firms in response to the issued Statement of Interest #22128.
- The consultant selection committee evaluated the Statements of Interests from thirteen professional firms of which four were short-listed and interviewed.
- In accordance with the Local Government Professional Services Selection Act, two consultants were selected for contract agreements and are recommended, one of which is Ciorba Group, Inc., Chicago, Illinois.

- The ongoing LCPW Capital Improvement Program includes an annual budget for this service.

**Attachments:** [22-1358 Ciorba Group Final Agreement](#)  
[22-1358 Ciorba Group Scoring Matrix](#)  
[22-1358 Ciorba Group Vendor Disclosure](#)

**29** [22-1359](#)

Joint Resolution authorizing an agreement with Clark Dietz, Inc., Oakbrook Terrace, Illinois, for project and construction management consulting services.

- Lake County Public Works (LCPW) is seeking water facilities analysis, design and construction oversight services. This master agreement, sourced through a full Statement of Interest (SOI) competitive process, will allow individual task orders to be issued up to a maximum cumulative value of \$500,000 for a given year. The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contracted rates.
- The consultant will act as the principal agent of Lake County Public Works in the management of administrative duties of project management, providing resident engineering services, reviewing design and bid documents.
- The Lake County Purchasing Division received Statements of Interests from six professional firms in response to the issued Statement of Interest #22128.
- The consultant selection committee evaluated the Statements of Interests from thirteen professional firms of which four were short-listed and interviewed.
- In accordance with the Local Government Professional Services Selection Act, two consultants were selected for contract agreements and are recommended, one of which is Clark Dietz, Inc., Oakbrook Terrace, Illinois.
- The ongoing LCPW Capital Improvement Program includes an annual budget for this service.

**Attachments:** [22-1359 Clark Dietz Final Agreement](#)  
[22-1359 Clark Dietz Scoring Matrix](#)  
[22-1359 Clark Dietz Vendor Disclosure](#)

**\*FINANCIAL AND ADMINISTRATIVE COMMITTEE\***

**30** [22-1261](#)

Resolution authorizing the Chair of the Board to execute a lease amendment with the United States Postal Services, for Tower Lease space, including the non-exclusive use of electricity, in the Lessor's communication equipment building located at 1303 North Milwaukee Avenue, Libertyville, Illinois 60048.

- Lake County has leased the tower space to the United States Postal Services since 2011.
- The current lease has an expiration date of October 31, 2022
- Lake County and the United States Postal Services mutually agree to extend the term of the lease for an additional 5-year term with a 3% annual increase in rent.

- The lease amendment extends the lease term to October 31, 2027.
- The amount paid to the County for the entire lease agreement is expected to be \$44,097.36.

**Attachments:** [THIRD AMENDMENT USPS LEASE Draft \(1\).pdf](#)

[COI-blank.pdf](#)

**31**     **22-1340**

Resolution approving a contract for licenses, hardware, software, and professional services to support the Mitel Phase 2 phone project for \$209,275.46 with Heartland Business Systems, LLC of Lisle, Illinois.

- It is necessary to partner with Heartland Business Systems for licenses, hardware, software, and professional services to support the Mitel Phase 2 phone project.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative Joint Purchasing Authorized, the County may participate in a cooperative purchasing agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with Heartland Business Systems, LLC. has been identified through Sourcewell (022719-MBS) to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

**Attachments:** [FY22 - CIP - Heartland - Mitel Phase 3 \\$209,275.46](#)

[FY22 - CIP - Heartland - Mitel Phase 3 \\$209,275.46 - VDF](#)

**32**     **22-1341**

Resolution approving a contract with SHI, Somerset, New Jersey, for Tanium security patching solution in the amount of \$216,793 for a one-year period.

- Tanium is a security patching solution that will manage risk, maintain security compliance, identify vulnerabilities, and streamline mitigation.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative Joint Purchasing Authorized, the County may participate in a cooperative purchasing agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with SHI has been identified through Sourcewell (081419-SHI) to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

**Attachments:** [FY22 - SHI Tanium \\$216,792.09 - QUO](#)

[FY22 - SHI Tanium \\$216,792.09 - VDF](#)

**33**     [22-1366](#)

Resolution authorizing an agreement with Appin Associates, Winnipeg, Canada for building automation system services for the Lake County Regional Operations and Communications (ROC) Facility, in the amount of \$170,168.80.

- As part of the Modified Fiscal Year 2021 Budget and in alignment with the Facilities Capital Improvement Plan, design of a new Consolidated 911, Emergency Management Agency (EMA), and Emergency Telephone Systems Board (ETSB) Facility was authorized.
- Lake County FCS is seeking building automation system services for the ROC Facility.
- In accordance with the Local Government Professional Services Selection Act, a firm may be selected directly by the County based on a prior satisfactory relationship; the recommended consultant is Appin Associates.
- This resolution authorizes the execution of an agreement with Appin Associates, Winnipeg, Canada, in an estimated amount of \$170,168.80 including travel expenses.

**Attachments:**    [22143 Final Agreement 9.22.22 - Appin Signed](#)  
[526.164.ROCB Proposal Cdn Address V08](#)  
[Vendor Disclosure Statement](#)

**34**     [22-1352](#)

Resolution authorizing Benefit Protection Leave for 2 months retro IMRF service credit while employee was on approved unpaid leave of absence.

- Employee 4097 was on approved unpaid leave of absence from December 2019 thru September 2021.
- Employee is requesting service credit for the months of August and September 2021.
- The cost to Lake County will be 11 percent of the employee's average monthly wages.

**Attachments:**    [Form 6.32 \(1\) IMRF Benefit Protection Leave](#)  
[Resolution for BPL \(1\)](#)

**35**     [22-1348](#)

Resolution authorizing a two-year initial contract plus three one-year renewal options with Baker Tilly US, LLP, Oak Brook, IL, for Professional Audit Services for Lake County in an amount not to exceed \$289,170 for the first year with average annual increases of 3.8 percent.

- The current contract for audit services for Lake County expires with the completion of the Fiscal Year 2021 audit.
- There is a need to establish a contract with a qualified independent professional firm to provide audit services for the County's financial statements, in accordance

- with State statutes and governmental accounting standards.
- Audit services for SWALCO, ETSB and VAC are included in this agreement and shall be billed separately according to the fee schedule in the agreement.
  - Request for Proposals (RFP) were sent to 39 vendors; sealed RFP's were received from five vendors on July 20, 2022, at 11:00 a.m.
  - An interdepartmental evaluation committee interviewed five firms and, based on the evaluation criteria in the RFP, identified Baker Tilly US, LLP of Oak Brook, Illinois as the most qualified firm.
  - SWALCO and ETSB will also be contracting separately with Baker Tilly for audit services for those entities. The Veteran's Assistance Commission (VAC) will become an independent entity in Fiscal Year 2023, so the cost in Year 2 includes an independent cost for VAC.
  - Lake County desires to enter into a two-year initial term contract with three one-year renewal options available after the initial term with Baker Tilly US, LLP for Professional Audit Services for Lake County.

**Attachments:** [22053 Agreement .pdf](#)

[Scope of Services Exhibit A.pdf](#)

[Exhibit B- Pricing.pdf](#)

[Exhibit C Agreed Upon Exceptions.pdf](#)

[Summary Scoresheet.pdf](#)

[Vendor Disclosure RFP #22053 - Baker Tilly.pdf](#)

## **REGULAR AGENDA**

### **\*LAKE COUNTY BOARD\***

36 [22-1478](#)

Resolution extending the declaration of emergency due to Coronavirus disease (COVID-19) in Lake County, Illinois, until the Governor of Illinois lifts the State's declaration of emergency, but no longer than November 15, 2022.

- On March 9, 2020, Illinois' State Governor announced a state of emergency decree in response to COVID-19.
- Lake County took immediate action to mitigate the local impact and ensure continuity of governmental operations through the issuance of a declaration of emergency proclamation on March 13, 2020. It activated community mitigation plans and expedited response time without circumventing constitutional protections of its citizens.
- Subsequent extensions were approved by the Lake County Board. On September 13, 2022, the Lake County Board further extended the declaration until the Governor of Illinois lifted the State's declaration of emergency but no later than October 11, 2022. The resolution also called for the continued operation of the Lake County Emergency Operations Plan and Lake County Health Department Emergency Operations Plan, pursuant to Illinois law, for at least 14 days after the

termination of the declaration of emergency proclamation.

- This resolution further extends the proclamation until the Governor of Illinois lifts the State's declaration of emergency, but no later than November 15, 2022, so that Lake County, by and through its Emergency Management Agency and Health Department, may continue to coordinate county and municipal resources and response activities. It suspends certain provisions and procedures for the conduct of county business in an effort to protect the health and safety of persons and provides emergency assistance pursuant to Illinois law.

**\*LIQUOR COMMISSION\***

37 [22-1426](#)

Ordinance amendment to remove the language from 111.040 Regulations Applicable to All Licensees (M) in the Lake County Liquor Commission Ordinance.

- On August 13, 2013, Lake County passed an ordinance allowing video gaming in unincorporated areas of Lake County and established requirements for video gaming licensing.
- The Liquor Commission recommends removing the language "Establishments with a state video gaming license must either generate at least 60% of gross annual income from food and beverage sales or have no more than 10% of its space dedicated to video gaming".

**Attachments:** [Liquor Commission Ordinance Change to Chapter 111.40 \(M\) - Redlined](#)

**\*RULES COMMITTEE\***

38 [22-1369](#)

Resolution amending section V.I.9 of the County Board Rules of Order and Operational Procedures (as amended on September 13, 2022), by removing "Assisting in the enforcement of these County Board Rules and Procedures by considering complaints submitted by County Board Members and the public for substantive violations by County Board Member(s) and making recommendations to the County Board for action." as a listed responsibility of the Ethics & Oversight Committee; and that Section VIII.I.3 of the County Board Rules of Order and Operational Procedures be amended to state, "Any instance of irregular spending or dispute regarding Board Member expenses will first be referred to the Ethics Commission for review.

- Per the County Board Rules of Order and Operational Procedures, complaints received by the County Administrator's Office related to alleged Rules of Order violations need to be considered by County Board Members on the Ethics & Oversight Committee.
- The proposed amendment would remove a responsibility of the Ethics & Oversight Committee to consider complaints regarding alleged Rules Violations.
- In the consideration of this amendment, County Administration and the State's Attorney's Office will discuss with the committee options for where future Rules Complaints should be considered. Based on the Committee's direction, staff will proceed with actions accordingly.



- An amendment was made at the September 30, 2022 Rules Committee meeting to include a statement in Section VIII.I.3 of the County Board Rules of Order and Operational Procedures.

**Attachments:** [\(22-1369\)Section V.I.9 Version 2 as Amended at Rules on 9.30.22](#)

[\(22-1369\)Section VIII.I.3 Version 2 as Amended at Rules on 9.30.22](#)

[\(22-1369\)Section V.I.9 Amendment Original 9.27.22](#)

**39**     **22-1409**

Resolution amending Appendix B of the County Board Rules of Order and Operational Procedures (as amended on September 13, 2022) by changing the date of the November 2022 Regular Board Meeting from Tuesday, November 8, 2022, to Tuesday, November 15, 2022.

- November 8, 2022 is election day.
- Numerous County Staff support election operations throughout Lake County.
- An amendment was made at the September 30, 2022 Rules Committee meeting to amend the November Board Meeting date to Tuesday, November 15, 2022 instead of Tuesday, November 29, 2022, as initially proposed.

**Attachments:** [\(22-1409\)Appendix B Version 2 as Amended at Rules on 9.30.22](#)

[\(22-1409\)Appendix B Amendment Original 9.27.22](#)

**\*LAW AND JUDICIAL COMMITTEE\***

**40**     **22-1361**

Joint resolution authorizing an agreement with A Safe Place, Zion, IL for operation of neutral site custody exchange facility in an annual amount, not to exceed \$175,000.

- Lake County originally received a grant from the U.S. Department of Justice, Office on Violence Against Women in 2008 to establish the Family Visitation Center of Lake County, which opened in 2010 in partnership with A Safe Place.
- In 2020, the Lake County Board passed an ordinance establishing the Neutral Site Custody Exchange Fund and imposing a Neutral Site Custody Exchange fee of \$10 on civil cases to support neutral site custody exchange services pursuant to the Neutral Site Custody Exchange Funding Act (55 ILCS 82/1 et.al.).
- A Safe Place, Zion, Illinois operates a facility that provides for the Neutral Site Custody Exchange, maintain all records, make available interpreter services at no fee to clients and provide for necessary security services.
- Per the ordinance, all monies deposited in the Neutral Site Custody Exchange Fund shall be disbursed by Lake County to one or more qualified not-for-profit organizations to support neutral exchange services, provided that the expenditure is also approved by the Chief Judge.
- Pursuant to Section 33.066 of the Purchasing Ordinance, the request for bid exemption has been reviewed and approved by the Purchasing Agent to award the operation of a neutral site custody facility to A Safe Place based on the proven argument that it is the only source for the service and there exists a long-standing,



successful relationship for professional services, and the knowledge gained through this relationship adds value integral to the services provided.

- This agreement will cost the county an annual amount not to exceed \$175,000.

**Attachments:** [A Safe Place Bid Exemption Memo](#)

[A Safe Place Neutral Site Exhibit A](#)

[Vendor Disclosure Statement](#)

**\*HEALTH AND COMMUNITY SERVICES COMMITTEE\***

41 [22-1468](#)

Board of Health Report.

42 [22-1314](#)

Joint resolution approving an Intergovernmental Agreement (IGA) between Lake County and the Lake County Housing Authority (LCHA) for the completion of 24 CFR Part 58 Environmental Review Records (ERRs).

- The LCHA completes projects and/or activities with federal financial assistance subject to U.S. Department of Housing and Urban Development (HUD) regulations at 24 CFR Part 58.
- Public housing authorities do not meet the definition of a Responsible Entity (RE) under 24 CFR Part 58 and are unable to complete ERRs.
- Lake County, as a unit of general local government, is a RE and authorized to perform ERRs on behalf of LCHA.
- The attached IGA defines the terms and conditions for the completion of LCHA ERRs.

**Attachments:** [LCHA IGA Environmental](#)

**\*LEGISLATIVE COMMITTEE\***

43 [22-1403](#)

Resolution approving the Lake County Fiscal Year 2023 Legislative Agenda.

- Annually, Lake County develops a list of legislative priorities that are submitted to our State Legislators.
- The County's 2023 Legislative Agenda includes items for sponsorship, and items of support during the upcoming sessions. The Agenda also includes topics of importance for Lake County.
- Items were solicited from department heads and elected officials. All items were reviewed and discussed by the County's lobbyist and the Legislative Committee for discussion and inclusion.
- An amendment was made at the October 4, 2022 Legislative Committee meeting to also include in the Lake County FY23 Legislative Program additional support items related to the Public Works Superintendent requirements, the Waukegan Coal Plant Site, and the County Veteran Service Officers (CVSOs) Act.

**Attachments:** [2023 Legislative Program - As Amended at Leg on 10.4.22](#)  
[2023 Legislative Program - Original 9.30.22](#)

**\*PUBLIC WORKS, PLANNING & TRANSPORTATION COMMITTEE\***

**44** [22-1322](#)

Joint Resolution adopting the Proposed 2023-2027 Capital Improvement Program for the Lake County Department of Public Works.

- The five-year Capital Improvement Program is a planning document that serves as a guide for Lake County Department of Public Works future capital improvements.
- The Interim Director of Public Works and Department of Public Works staff have prepared the Proposed 2023-2027 Capital Improvement Program.
- The Department of Public Works staff presented the Proposed 2023-2027 Capital Improvement Program to the Public Works, Planning and Transportation Committee on September 7, 2022.
- The Proposed 2023-2027 Capital Improvement Program aligns with the County Board Strategic Plan adopted in July 2019 and incorporates the following Strategic Goals: Improve Infrastructure and Promote a Sustainable Environment.

**Attachments:** [22-1322 2023-2027 LCPW CIP Anticipated Program Costs](#)  
[22-1322 2023-2027 LCPW CIP Presentation](#)

**45** [22-1382](#)

Resolution accepting the Annual Evaluation Report of the (County-Wide) All Natural Hazards Mitigation Plan for Unincorporated Lake County, Illinois and directing the Planning, Building and Development Department to make the report available on the Department's website and issue a press release to meet Community Rating System (CRS) recertification requirements.

- The Lake County Planning, Building and Development Department participates in the Community Rating System (CRS), offered by the Federal Emergency Management Agency (FEMA), which has secured flood insurance premium discounts of up to 20 percent for residents of unincorporated Lake County
- The CRS program offers flood insurance premium discounts to residents of communities that have demonstrated an extraordinary commitment to protecting residents and reducing flood damages.
- The FEMA CRS Program requires annual recertification.
- An Annual Evaluation Report for the All Natural Hazards Mitigation Plan must be reviewed by the Lake County Board, posted on the Lake County website, issued in a press release, and submitted for recertification each year.
- The attached resolution accepts the Annual Evaluation Report of the All Natural Hazards Mitigation Plan for Unincorporated Lake County, Illinois and directs the Planning, Building and Development Department to make the report available on the Department's website and issue a press release to meet CRS recertification requirements.
- Following the PWPT Committee's review of the report and recommendation on the

resolution, the resolution proceeds to the County Board for final action.

**Attachments:** [ANHMP Evaluation in 2022](#)

[Lake County PowerPoint - ANHMP - Planning Building Development](#)

**46** [22-1356](#)

Ordinance amending Chapter 151: Unified Development Ordinance of the Lake County, Illinois Code of Ordinances relating to certain nature-based topics.

- The Lake County Zoning Board of Appeals (ZBA) conducted a public hearing on July 28, 2022 to consider proposed zoning text amendments focused on wildlife rehabilitation, ecotherapy, and animal exhibition uses.
- The amendments would establish a new 'ecotherapy' use within the Community Services use category and a new 'Entertainment-oriented Animal Exhibition Facility' use within the Outdoor Recreation and Entertainment use category. Also included are revisions to the Wildlife Rehabilitation use category. The ZBA unanimously recommended approval of the proposed amendments as presented and reflected in Exhibit A.
- Upon subsequent review at its September 28 meeting, the PWPT Committee recommended approval of the amendments as proposed and reflected in Exhibit A. The recommended amendments have been formatted into a document ready for codification as reflected in Exhibit B. The Ordinance will become effective upon County Board adoption of Exhibit B.

**Attachments:** [Exhibit A Final Draft Ordinance](#)

[Exhibit B \(UDO Amendments in ALP Format 10 5 22\)](#)

[ZBA Resolution](#)

**\*ENERGY & ENVIRONMENT COMMITTEE\***

**47** [22-1405](#)

Resolution supporting and endorsing Grow Solar Chicagoland 2023 as facilitated by The Midwest Renewable Energy Association.

- The Sustainability Program Manager presented an overview of the Grow Solar program on September 7, 2022.
- At the previous Committee meeting, Members requested that staff investigate any existing alternative group buy solar programs available in the County.
- The Sustainability Program Manager has created a resolution to support and endorse the 2023 Grow Solar Chicagoland program.

**Attachments:** [Grow Solar Chicagoland 2023 10 5 22](#)

**\*FINANCIAL AND ADMINISTRATIVE COMMITTEE\***

**48** [22-1279](#)

Resolution approving the Cable Television Franchise Agreement between Lake County and Comcast.

- Lake County has a current non-exclusive franchise agreement with Comcast for cable service in Unincorporated Lake County that was previously renewed in 2012.
- Staff and the State's Attorney's Office has engaged in negotiations related to some definitions located within the current agreement and recommends renewal for another 10-year term.
- This resolution approves the Cable Television Franchise Agreement with Comcast and authorizes the County Board Chair and County Clerk to execute and seal the franchise agreement.
- Following Committee direction, staff conducted additional research and provided an update on the information gathered.

**Attachments:** [2022-07-20 Comcast Agreement with Lake County IL - CLEAN](#)

**49** [22-1251](#)

Resolution authorizing the execution and delivery by the County of Lake, Illinois of an assignment and assumption agreement and related documents relating to a land use restriction agreement entered into by said County at the time of issuance of its Variable Rate Demand Multifamily Housing Revenue Bonds (Rosewood Apartments Project) Series 2004; and other provisions in connection therewith.

- In 2004, Lake County issued \$8,800,000 in tax-exempt bonds to finance the acquisition and improvement of affordable housing at the Rosewood Apartments, 318 W. Forest Avenue, Round Lake.
- In order to maintain the tax-exempt status of the bonds as well as maintain Section 8/Housing Unit and Development (HUD) and other affordable housing assistance, the owner of the Apartments was required to agree to certain affordable housing covenants and commitments, which are contained in a Land Use Restriction Agreement among Rosewood Apartments Limited Partnership, the bond trustee and Lake County.
- In May 2021, Rosewood Harmony Housing LLC purchased the project from the original borrower.
- Rosewood Harmony Housing, LLC now proposes to sell the Apartments to TMO Acquisitions LLC and then its affiliate, Rosewood Essential Housing LLC. Because the Apartments will continue to be subject to affordable housing covenants and commitments, Rosewood Essential Housing LLC will continue to comply with those requirements.
- Lake County's consent is required to authorize the assignment of the obligations of the Land Use Restriction Agreement to Rosewood Essential Housing LLC.

**Attachments:** [Rosewood - Assignment and Assumption Agreement \(For F&A\)](#)  
[Rosewood - Assignment of Security Deposit and Termination Agreement](#)  
[Rosewood - Performance Security Agreement \(For F&A\)](#)  
[Resolution - LURA Assumption - Rosewood Apartments \(For F&A\)](#)

**50** [22-1438](#)

Resolution authorizing an emergency appropriation totaling \$490,000 of Coronavirus

State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for rehabilitation costs associated with the preservation of affordable rental housing in Mundelein and Lake Zurich and \$5,000 for the State's Attorney's Office's video storage conversion project.

- The ARPA was signed into law on March 11, 2021 and Lake County received approximately \$135,293,758 from the US Treasury.
- The funds can be used for needs associated with public health, to counteract negative economic impacts, provide services to disproportionately impacted communities, for infrastructure, to provide premium pay, to replace lost revenue, and for administrative purposes during a period from March 3, 2021 to December 31, 2026.
- The affordable housing project was previously appropriated funds for acquisition. Additional appropriation is necessary for rehabilitation costs related to the preservation of affordable rental housing in Mundelein and Lake Zurich.
- Likewise, at the time of agreement it was determined that the State's Attorney's Office's video storage conversion project requires an additional \$5,000 based on additional storage requirements.
- Authority to spend appropriated funds and execute any and all agreements with partners related to this allocation and distribution of Coronavirus State and Local Fiscal Recovery Funds is delegated to the County Administrator or their designee(s).

51 [22-1442](#)

Resolution authorizing the development of an agreement with Lake County Partnership for Economic Development, Inc. "Lake County Partners" (LCP), Lincolnshire, Illinois, to represent Lake County at the Chicagoland Economic Partnership Initiative at a cost not to exceed \$85,000 per year for three years.

- Lake County Partners has been the official economic development organization for Lake County since its founding in 1998.
- The Chicago Metropolitan Agency for Planning (CMAP) has provided an opportunity for the City of Chicago, Cook County, DuPage County, Kane County, Kendall County, Lake County, Will County, and McHenry County to work cooperatively and promote economic development initiatives on a regional level.
- The funding will be provided upon Board approval of the agreement with Lake County Partners.

#### NEW APPOINTMENTS

52 [22-1476](#)

Resolution providing for the appointments of Trey Baker, John Castillo, Edward Gallagher, Lisa Johnson, Marcus Jordan, Demetri Katsulis, Melissa O'Neill, Jennifer Robins and Marcy Thompson as members of the Lake County Workforce Development Board.

**Attachments:** [Trey Baker Bio 09.28.2022](#)

[John Castillo Resume Redacted](#)

[Edward Gallagher Resume\\_09.28.2022](#)

[Lisa Johnson Resume 2021 Redacted](#)

[Marcus Jordan Bio\\_09.28.2022](#)

[Demetri Katsulis Resume\\_9.28.2022](#)

[Melissa N. O'Neill Resume\\_09.28.2022](#)

[Jennifer Robbins Bio\\_09.28.2022](#)

[Marcy Ellyn Thompson Resume Redacted](#)

**PETITIONS, CORRESPONDENCE, MISCELLANEOUS BUSINESS, AND MEMBER  
REMARKS**

**ADJOURNMENT**

**Adjourn this Regular September 2022 Session of the County Board of Lake  
County until TBD.**