

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, October 7, 2008

1:00 PM

Conference Room C

Health & Community Services Committee

1.0 Call to Order

Chairman Carlson called the meeting to order at 1:00 p.m.

Others Present:

Anne Bassi, County Board Member

Barry Burton, County Administrator

Dusty Powell, Sr. Assistant County Administrator

Gary Gibson, Assistant County Administrator

Roycealee J. Wood, Regional Office of Education

Gary Pickens, Regional Office of Education

Hilda Vara, Regional Office of Education

Phil Rovang, Planning Building and Zoning

Vern Witkowski, Community Development

Eric Waggoner, Planning Building and Zoning

Dan Roose, Community Development

Chris Stevens, Workforce Investment Board

Lisa Tapper, Affordable Housing

Anrea Norwood-Matthews, Finance Administration

Calvin Gwynne, Friend of Winchester House

2.0 Pledge of Allegiance

3.0 Approval of Minutes

No minutes to approve.

4.0 Public Comment

5.0 Added to Agenda

6.0 Old Business

7.0 New Business

7.1 08-0755 Regional Office of Education (Information Only)

Roycealee Wood, Regional Office of Education, presented her recommended budget. Ms. Wood requested \$861,831 for FY2009 which is \$5,000 less than the previous year budget.

- 1 [08-0742](#)** Discussion of proposed initiatives for 2009 State and Federal Legislative Programs (Information Only)
- Gary Gibson, Assistant County Administrator presented to the committee five legislative program proposals.*
- 1. Clarification of Plan Review and Inspector Roles for School*

construction Projects.

This is to support legislation that requires an independent third party to conduct plan reviews and inspections and to mandate that all reports and documentation from the independent third party be provided to the Regional Superintendent of Schools.

2. Lake County Housing Trust Fund (HTF). Anne Bassi, County Board Member and Lisa Tapper, Affordable Housing presented a request to increase recording of residential property sales fee by \$5.00. The increase in revenue would be used to fund Lake County Housing Trust Fund (HTF). HTF focuses on serving low to moderate income households with affordable housing. The increase will be paid for by the purchaser.

3. Mr. Gibson presented a Local Recapture of Locally Generated Funds for Affordable Housing Programs. This program is to recapture previously collected fees from the \$10 Recorder of Deed surcharge on real estate document recordings. Such reservations should be allowed back to the County from which these funds were originally generated.

4. Brownfield Property Late Penalty Write-Off. Mr. Gibson presented this program that will allow Lake County to waive or write-off late fees attached to Brownfield Property which currently is paid upon the transfer of property to another owner. In some cases the fees discourage sale of property that otherwise might be developed.

5. Authority for County Boards to provide Supportive Human Services through the imposition of Taxpayer Authorized Levy. This program will allow the County to place a referendum question before the voters regarding the imposition of a property tax for the provision of these services.

7.3 [08-0728](#)

Joint Resolution authorizing an emergency appropriation in the amount of \$341,574 for the Lake County Workforce Development Department

Chris Stevens, Workforce Investment Board, presented this Joint Resolution.

- The Department of Commerce and Economic Opportunity has increased the Program Year 2008 grant for the Workforce Investment Act to the Lake County Workforce Development Department by an additional \$191,574 bringing the total budget to \$4,467,602.*
- The Department of Commerce and Economic Opportunity has increased the Trade Adjustment Assistance grant for Program Year 2008 by an additional \$150,000 bringing the total budget to \$200,000.*
- The total budget increase is \$341,574.*

A motion was made by Member Sabonjian, seconded by Member Nixon, that this Resolution be Approved and referred on to Financial and Administrative Committee. Motion carried unanimously.

Aye: 7 - Carlson, Powers, Cunningham, Maine, Nixon, Sabonjian and Spielman

7.4 [08-0715](#)

Joint Resolution to accept, appropriate and execute contracts for the Neighborhood Stabilization Program (NSP) award of additional Community Development Block Grant (CDBG) funds in the amount of \$4.6 million from the U.S. Department of Housing and Urban Development (HUD).

Vern Witkowski, Community Development, presented this Joint Resolution.

- *Under the Housing and Economic Recovery Act of 2008, it was announcement that \$3.92 billion in CDBG funds would be awarded nationwide under specific prescribed formulas and program requirements for the acquisition of vacant and foreclosed properties that can be acquired, rehabilitated and sold as affordable housing for low- and moderate-income families.*
- *Lake County was informed on September 26th that it would receive \$4.6 million under the Neighborhood Stabilization Program for which HUD rules and regulations were issued on September 29th.*
- *Lake County will need to develop an Addendum to the 2008 Annual Action Plan describing its need for these funds, the housing programs it would institute, and the mechanisms with which it will meet the funding requirements of the Neighborhood Stabilization Program. This Addendum will be presented at the November 18th County Board meeting.*
- *This resolution allows Lake County to accept these funds, provides for an emergency appropriation of \$4.6 million, and execute contracts for the expenditure of these funds.*

A motion was made by Member Nixon, seconded by Member Cunningham, that this Resolution be Approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Carlson, Powers, Cunningham, Maine, Nixon, Sabonjian and Spielman

7.5 [08-0752](#)

Joint Resolution authorizing the County Board Chairman to execute an Intergovernmental Agreement with the City of North Chicago to provide up to \$100,000 from the County's Brownfield Funds to the City to assist with environmental clean up activities at the northwest corner of Sheridan Road and Martin Luther King Drive in North Chicago, Illinois.

Gary Gibson, Assistant County Administrator, presented this Joint Resolution.

- *The HCS Committee heard a presentation at their last meeting and directed that a Resolution be prepared to provide funds for their proposed project.*
- *The Resolution authorizes the intergovernmental agreement for the*

project at the northwest corner of Martin Luther King Jr. Drive and Sheridan Road in an amount not to exceed \$100,000.

A motion was made by Member Nixon, seconded by Member Powers, that this Resolution be Approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Carlson, Powers, Cunningham, Maine, Nixon, Sabonjian and Spielman

7.6 [08-0753](#)

Joint Resolution authorizing the County Board Chairman to execute an Intergovernmental Agreement with the City of Waukegan to provide up to \$100,000 from the County's Brownfield Funds to the City to assist with environmental cleanup activities and construction of a permanent PCB containment facility at the Former Harbor Slip 3 in Waukegan, Illinois.

Gary Gibson, Assistant County Administrator, presented this Joint Resolution.

- *The HCS Committee heard a presentation from the City of Waukegan regarding their request for brownfield funds and directed staff to prepare a Resolution for Committee consideration.*
- *The Resolution would authorize the Chairman to execute an Intergovernmental Agreement with Waukegan for an amount not to exceed \$100,000 for the project at the Waukegan Harbor Slip 3.*

A motion was made by Member Sabonjian, seconded by Member Cunningham, that this Resolution be Approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Carlson, Powers, Cunningham, Maine, Nixon, Sabonjian and Spielman

9.0 **County Administrator's Report**

Dusty Powell, Sr. Assistant County Administrator, presented information to the committee regarding the execution of a lease for the Regional Superintendent of Schools with the College of Lake County in Grayslake. The lease term is for four years starting November 1, 2008.

10.0 **Adjournment**

Minutes prepared by Barbara Allen.

Respectfully submitted,

Chair

Vice-Chair

Health & Community Services Committee

A motion was made by Member Sabonjian, seconded by Member Nixon, that this meeting be Adjourned. Motion carried unanimously.

Aye: 7 - Carlson, Powers, Cunningham, Maine, Nixon, Sabonjian and Spielman