

Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351



Meeting Minutes - Final

Thursday, May 28, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/3PCkmSJ>

Financial & Administrative Committee

Americans with Disabilities Act: Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 1 business day ahead of the scheduled meeting. Contact the ADA Coordinator at (847) 377-2250 or email at adacoordinator@lakecountyil.gov

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh and Member Pedersen

Absent 1 - Member Vealitzek

Other Attendees

In Person:

Mike Quinlan, Navy

Gina Tuczak, Finance

Stephen Gray, Treasurer's Office

Holly Kim, Treasurer

Bob Glueckert, County Assessment Office

Carl Kirar, Facilities and Construction Services

Matt Meyers, County Administrator's Office

Patrice Sutton, County Administrator's Office

Lacey Simpson, County Administrator's Office

Electronically:

Carissa Casbon, Board Member

Jessica Vealitzek, Board Member

Jim Chamernik, Sheriff's Office

Irshad Khan, Facilities and Construction Services

Mary Crain, Division of Transportation

Austin McFarlane, Public Works

Jon Nelson, Division of Transportation

Emily Karry, Public Works

Keith Caldwell, GIS Team

Michael Wheeler, Finance

Lisa Wolf, 19th Judicial Circuit Court

Shane Schneider, Division of Transportation

Mike Jeschke, Finance

Elizabeth Brandon, County Administrator's Office

Eric Rinehart, Lake County State's Attorney

Brea Barnes, Finance

Nicole Rogers, Finance

Yvette Albarran, Purchasing

Steven Spagnolo, State's Attorney's Office

Chris Blanding, Enterprise Information Technology

Nancy Rojas, Finance

Michael Balsamo, Facilities and Construction Services

Kat Kay, public

Karen Fox, State's Attorney's Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.14)

MINUTES

8.1 26-0709

Committee action approving the Financial and Administrative Committee minutes from April 30, 2026.

Attachments: [F&A 4.30.26 Final Minutes.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Maine, that these minutes be approved. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Maine and Member Pedersen

Absent: 1 - Member Vealitzek

Not Present: 1 - Vice Chair Parekh

REPORTS

8.2 26-0629

Cash & Investment Report from Holly Kim, Treasurer, for the month of April 2026.

Attachments: [FSG 4.30.26](#)

[Lake County Investment Portfolio Summary - April 2026](#)

[Program Publish FSG Report 4-30-25](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Maine, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Maine and Member Pedersen

Absent: 1 - Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.3 [26-0643](#)

Report from Anthony Vega, County Clerk, for the month of April 2026.

Attachments: [County Clerk Monthly Finance Report for April 2026](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Maine, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Maine and Member Pedersen

Absent: 1 - Member Vealitzek

Not Present: 1 - Vice Chair Parekh

PUBLIC WORKS & TRANSPORTATION

8.4 [26-0607](#)

Joint resolution authorizing a contract with Home Towne Electric, Inc., Antioch, Illinois, in the amount of \$247,926.20 for the intersection improvements of Quentin Road at Highland Drive and appropriating \$300,000 of ¼% Sales Tax for Transportation funds.

Attachments: [26-0607 Bid Tabulation](#)

[26-0607 Vendor Disclosure](#)

[26-0607 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Maine, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Maine and Member Pedersen

Absent: 1 - Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.5 [26-0608](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$2,243,701.47 for the resurfacing of Martin Luther King Jr. Drive, from Illinois Route 131 to Commonwealth Avenue, and appropriating \$2,695,000 of Matching Tax funds.

Attachments: [26-0608 Bid Tabulation](#)
[26-0608 Vendor Disclosure](#)
[26-0608 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Maine, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Maine and Member Pedersen

Absent: 1 - Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.6 [26-0609](#)

Joint resolution authorizing an agreement with Ciorba Group, Inc., Chicago, Illinois, for Phase III professional construction engineering services for the resurfacing of Martin Luther King Jr. Drive, from Illinois Route 131 to Commonwealth Avenue, at a maximum cost of \$286,914 and appropriating \$345,000 of Matching Tax funds.

Attachments: [26-0609 Consultant Agreement](#)
[26-0609 Vendor Disclosure](#)
[26-0609 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Maine, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Maine and Member Pedersen

Absent: 1 - Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.7 [26-0610](#)

Joint resolution authorizing a contract with Alliance Contractors, Inc., Woodstock, Illinois, in the amount of \$1,202,427.85 for the rehabilitation of Buffalo Grove Road, from Illinois Route 83 to Deerfield Parkway, and appropriating \$1,445,000 of Matching Tax funds.

Attachments: [26-0610 Bid Tabulation](#)
[26-0610 Vendor Disclosure](#)
[26-0610 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Maine, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following

voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Maine and Member Pedersen

Absent: 1 - Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.8 [26-0611](#)

Joint resolution authorizing a contract with Precision Pavement Markings, Inc., Pingree Grove, Illinois, in the amount of \$934,302 for the removal and replacement of pavement markings, and the removal and replacement of pavement markers on various county highways, which will be improved under the Illinois Highway Code, and appropriating \$1,121,000 of Motor Fuel Tax funds.

Attachments: [26-0611 Bid Tabulation](#)
[26-0611 Vendor Disclosure](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Maine, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Maine and Member Pedersen

Absent: 1 - Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.9 [26-0612](#)

Joint resolution authorizing an agreement with Civiltech Engineering, Inc., Itasca, Illinois, to provide combined Phase I and Phase II professional engineering services for intersection improvements at Darrell Road and Roberts Road, at a maximum cost of \$1,517,304.53, and appropriating \$1,822,000 of Motor Fuel Tax funds.

Attachments: [26-0612 Consultant Agreement](#)
[26-0612 Vendor Disclosure](#)
[26-0612 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Maine, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Maine and Member Pedersen

Absent: 1 - Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.10 [26-0614](#)

Joint resolution authorizing an agreement with Alfred Benesch & Company, Chicago, Illinois, for Phase III professional construction engineering services for the rehabilitation of the Dilleys Road bridge over Mill Creek, at a maximum cost of \$214,670, and appropriating \$258,000 of Matching Tax funds.

Attachments: [26-0614 Consultant Agreement](#)
[26-0614 Vendor Disclosure](#)
[26-0614 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Maine, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Maine and Member Pedersen

Absent: 1 - Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.11 [26-0502](#)

Joint resolution appropriating \$9,600,000 of Motor Fuel Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the realignment of Cedar Lake Road, from Hart Road to Nippersink Road.

Attachments: [26-0502 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Maine, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Maine and Member Pedersen

Absent: 1 - Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.12 [26-0596](#)

Joint resolution authorizing execution of a contract with Berger Contractors, Inc. of Wauconda, Illinois, in the amount of \$2,226,344.85 for the Countryside Manor Watermain Replacement Phase 2 Project.

Attachments: [26-0596 Bid Documents CSM WM Replacement Phase 2](#)
[26-0596 Bid Tab CSM WM Replacement Phase 2](#)
[26-0596 Map CSM WM Replacement Phase 2](#)
[26-0596 PW Countryside Manor WM Replacement Phase 2.pptx](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Maine, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Maine and Member Pedersen

Absent: 1 - Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.13 [26-0597](#)

Joint resolution authorizing execution of a contract with Mauro Sewer Construction of Des Plaines, Illinois, in the amount of \$2,118,943 for the Dady and Decker Water Main Replacement Project.

Attachments: [26-0597 Bid Documents Dady & Decker WM Replacement](#)
[26-0597 Bid Tab Dady & Decker WM Replacement](#)
[26-0597 Map Dady & Decker WM Replacement](#)
[26-0597 Vendor Disclosure Dady & Decker WM Replacement](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Maine, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Maine and Member Pedersen

Absent: 1 - Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.14 [26-0599](#)

Joint resolution authorizing a contract with Matrix Imaging Solutions, LLC, of Coppell, Texas, for printing and mailing of utility bills for the Lake County Department of Public Works in the estimated annual amount of \$144,910.

Attachments: [26-0599 Bid Docs Utility Bill Printing](#)
[26-0599 Bid Tab Utility Billing Printing](#)
[26-0599 Vendor Disclosure Form Utility Bill Printing](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Maine, that this resolution be approved and

recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Maine and Member Pedersen

Absent: 1 - Member Vealitzek

Not Present: 1 - Vice Chair Parekh

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.15 26-0591

Committee action approving Job Order Contract project exceeding \$350,000 for the Naval Station Great Lakes Halsey Village Demolition Phase 1 in a not to exceed amount of \$11,379,000.

Carl Kirar, Facilities and Construction Services Director, explained that this item is to approve a Job Order Contract project exceeding \$350,000 for the Naval Station Great Lakes Halsey Village Demolition Phase 1. Discussion ensued.

Vice Chair Parekh entered the meeting at 8:34 a.m.

A motion was made by Member Hewitt, seconded by Member Clark, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh and Member Pedersen

Absent: 1 - Member Vealitzek

Finance

8.16 26-0680

Resolution authorizing an emergency appropriation in the amount of \$11,379,000 for the Naval Station Great Lakes Halsey Village Demolition Phase I project.

Attachments: [Item 26-0680 - Halsey Village - Emerg Approp 5.15.26](#)

Gina Tuczak, Chief Financial Officer, and Carl Kirar, Facilities and Construction Services Director, explained that this item is to authorize an emergency appropriation for the Naval Station Great Lakes Halsey Village Demolition Phase I project. It was noted that there was a scrivener's error and the 4th bullet point should state Capital Fund (Fund 106). Discussion ensued.

A motion was made by Member Maine, seconded by Member Pedersen, that this resolution be amended to change language from "General Fund (Fund 101)" to "Capital Fund (Fund 106)" in the resolution. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh and Member Pedersen

Absent: 1 - Member Vealitzek

A motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved as amended and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh and Member Pedersen

Absent: 1 - Member Vealitzek

Chief County Assessment Office

8.17 [26-0664](#)

Chief County Assessment Office Annual Update.

Bob Glueckert, Chief County Assessment Officer, presented the Chief County Assessment Office annual update.

Treasurer's Office

8.18 [26-0665](#)

Treasurer's Office Annual Update.

Holly Kim, Treasurer, and Stephen Gray, Deputy Treasurer, presented the Treasurer's Office annual update.

9. County Administrator's Report

Matt Meyers, Deputy County Administrator, reported on the Ethics Commissioner appointment process recommendation which will be conducted again soon. Consensus was to move forward as recommended.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no Member remarks or requests.

12. Adjournment

Chair Frank declared the meeting adjourned at 10:20 a.m.

Next Meeting: June 4, 2026

Meeting minutes prepared by Theresa Glatzhofer and Janna Philipp.