

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes

Tuesday, September 6, 2011

8:30 AM

Assembly Room

**Planning, Building and Zoning Committee**

1. **Call to Order**

*Chair Thomson-Carter called the meeting to order at 8:30 a.m.*

**Present** 7 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Gravenhorst, Member Pedersen and Member Carey

*Others present:*

*David Stolman - County Board Chairman*

*Barry Burton - County Administrator*

*Amy McEwan - Deputy County Administrator*

*Ryan Waller - Assistant County Administrator*

*Lisle Stalter - Lake County State's Attorney's Office*

*Eric Waggoner - Planning, Building and Development Director*

*Steve Crivello - Planning, Building and Development Department*

*Dusty Powell - Planning, Building and Development Department*

*Matt Meyers - Planning, Building and Development Department*

*Brittany Albrecht-Sloan - Planning, Building and Development Department*

*Larry Mackey - Health Department - Population Health Services*

*Megan Krueger - Planning, Building and Development Department*

2. **Pledge of Allegiance**

*Chair Thomson-Carter asked Member Pedersen to lead the group in the Pledge of Allegiance. The Pledge of Allegiance was recited.*

3. **Approval of Minutes**

3.1 **11-0838**

Minutes from August 2, 2011.

**A motion was made by Member Carlson, seconded by Member Carey, that the minutes be approved. The motion carried unanimously.**

**Aye:** 6 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Pedersen and Member Carey

**Not Present:** 1 - Member Gravenhorst

4. **Public Comment**

*There were no public comments.*

5. **Added to Agenda**

*There were no items added to the agenda.*

6. **Old Business**

*There was no old business to conduct.*

7. **New Business**

**Unified Development Ordinance**

**Subdivisions**

7.1 [11-0795](#)

Committee action on a variance request from Article 10 of the Unified Development Ordinance to extend the performance period beyond the three-year time limit for the Riverside of Barrington Subdivision.

*Presented by Pat Tierney, Principal Planner, Planning, Building and Development Department.*

*Member Gravenhorst arrived at 8:37 a.m.*

**A motion was made Vice Chair Mountsier, seconded by Member Carey, that this committee action item be approved. The motion carried unanimously.**

**Aye:** 6 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Pedersen and Member Carey

**Not Present:** 1 - Member Gravenhorst

**Administrative Adjudication**

7.2 [11-0625](#)

Ordinance authorizing an administrative adjudication enforcement process for resolution of minor nuisance and animal care and control violations.

*Presented by Matt Meyers, Principal Engineer, Planning, Building and Development Department.*

**A motion was made by Vice-Chair Mountsier, seconded by Member Pedersen, that this ordinance be recommended for adoption to the regular agenda. The motion carried unanimously.**

**Aye:** 7 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Gravenhorst, Member Pedersen and Member Carey

7.3 [11-0717](#)

Ordinance authorizing an amendment to the Lake County Public Nuisance Ordinance.

*Presented by Matt Meyers, Principal Engineer, Planning, Building and Development Department.*

**A motion was made by Member Carlson, seconded by Vice Chair Mountsier, that this ordinance be recommended for adoption to the regular agenda. The motion carried unanimously.**

**Aye:** 7 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Gravenhorst, Member Pedersen and Member Carey

7.4 [11-0792](#)

Ordinance creating the Lake County Fines and Fees Schedule associated with the Administrative Adjudication Ordinance.

*Presented by Matt Meyers, Principal Engineer, Planning, Building and Development Department.*

**A motion was made by Vice-Chair Mountsier, seconded by Member Carey, that this ordinance be approved and forwarded to the Finance and Administrative**

**Committee for approval. The motion carried unanimously.**

**Aye:** 7 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Gravenhorst, Member Pedersen and Member Carey

**Director's Report**

*Mr. Eric Waggoner, Director of the Planning, Building and Development Department, provided a brief overview on beekeeping in Lake County. A handout was provided from the Lake County Beekeeper's Association. The Association will be presenting information to the Committee in the near future. The Members were asked to review the information provided and submit any questions or comments to the Planning, Building and Development Department prior to the presentation.*

**8. Other Business**

**9. Executive Session**

*There was no executive session.*

**10. County Administrator's Report**

*There was no County Administrator's report.*

**11. Adjournment of the PB&Z Committee Meeting**

*There being no further business to discuss, Chair Thomson-Carter adjourned the meeting at 9:31 a.m.*

*Minutes prepared by Megan Krueger.*

*Respectfully submitted,*

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*Chair*

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*Vice-Chair*

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*Planning, Building & Zoning Committee*