

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Friday, May 2, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:

<https://bit.ly/42tJbmV>

**Technology Committee**

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Frank and Member Roberts

**Absent** 2 - Member Danforth and Member Pedersen

**Other Attendees***In Person:*

*Sandy Hart, County Board Chair*

*Tiara Garland, County Administrator's Office*

*Jon Nelson, Division of Transportation*

*Patrice Evans, Enterprise Information Technology*

*Betsy Brandon, County Administrator's Office*

*Kim Lunt, County Administrator's Office*

*Keay Crandall, County Administrator's Office*

*Mitch Siegel, County Administrator's Office*

*Shane Schneider, Division of Transportation*

*Erik Karlson, Enterprise Information Technology*

*Kevin Quinn, Communications*

*Matt Meyers, County Administrator's Office*

*RuthAnne Hall, County Administrator's Office*

*Patrice Sutton, County Administrator's Office*

*Theresa Glatzhofer, County Board Office*

*Electronically:*

*Chris Blanding, Enterprise Information Technology*

*Dustin Smothers, Division of Transportation*

*Bernard Malkov, Sheriff's Office*

*Mary Crain, Division of Transportation*

*Michael Wheeler, Finance*

*Christine Sher, Stormwater Management*

*Demar Harris, Workforce Development*

*Abby Krakow, Communications*

*Jim Chamernik, Sheriff's Office*

*Gregory Gajauskas, Enterprise Information Technology*

*Mike Klemens, Division of Transportation*

*Kurt Woolford, Stormwater Management*

*Kevin Cashmore, Division of Transportation*

*Tammy Chatman, Communications*  
*John Wurl, Health Department*  
*Jennifer Brennan, Communications*  
*Heidie Hernandez, Enterprise Information Technology*  
*Maria Castellanos, Finance*  
*Carrie Dickson, Division of Transportation*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no remarks from the Chair.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Item 8.1)**

**\*MINUTES\***

**8.1 25-0508**

Committee action approving the Technology Committee minutes from March 28, 2025.

**Attachments:**    [TECH 3.28.25 Final Minutes](#)

**A motion was made by Member Campos, seconded by Member Frank, that these minutes be approved. The motion carried by the following voice vote**

**Aye:** 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Frank and Member Roberts

**Absent:** 2 - Member Danforth and Member Pedersen

**REGULAR AGENDA**

**\*DIVISION OF TRANSPORTATION\***

**8.2 25-0525**

Joint resolution authorizing a three-year maintenance agreement with Midwestern Software Solutions, LLC (MS2), of Ann Arbor, Michigan, for the Traffic Crash Location System (TCLS) used by the Lake County Division of Transportation (LCDOT) at a cost of \$41,427 and appropriating \$50,000 of ¼% Sales Tax for Transportation funds.

**Attachments:**    [25-0525 Traffic Crash Location System Maintenance Agreement and App](#)  
                          [25-0525 Disclosure, MS2, TCLS](#)  
                          [DOT - Tech Committee - MS2 software](#)

*Jon Nelson, Assistant County Engineer, and Shane Schneider, Division of Transportation*

*Director, provided a presentation regarding the Traffic Crash Location System (TCLS) software used by the County. Assistant County Engineer Nelson explained that the TCLS software is up for renewal. Discussion ensued.*

**A motion was made by Vice Chair Casbon, seconded by Member Roberts, that this resolution be approved and referred on to the Public Works and Transportation Committee. The motion carried by the following voice vote:**

**Aye:** 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Frank and Member Roberts

**Absent:** 2 - Member Danforth and Member Pedersen

## **9. Active Project Updates**

### **9.1 [25-0614](#)**

Broadband Update.

**Attachments:** [Broadband Presentation 05\\_02\\_25](#)

*Keay Crandall, Digital Equity Manager, and Kim Lunt, Digital Equity Coordinator, introduced two new Digital Navigators. Digital Equity Manager Crandall and Digital Equity Coordinator Lunt then provided an update on the Digital Growth Initiative. Discussion ensued.*

### **9.2 [25-0615](#)**

Enterprise Resource Planning (ERP) System Implementation Update.

**Attachments:** [ERP update May 2025](#)

*Patrice Evans, Portfolio Manager, Enterprise Information Technology, provided a brief update on the Enterprise Resource Planning (ERP) system implementation.*

*Member Frank left the meeting at 9:03 a.m. and returned at 9:08 a.m.*

*Discussion ensued.*

### **9.3 [25-0616](#)**

Artificial Intelligence Initiative Status Update.

*Matt Meyers, Deputy County Administrator, provided a brief Artificial Intelligence (AI) initiative status update. Discussion ensued.*

## **10. Director's Report - Enterprise Information Technology.**

*There was no Enterprise Information Technology Director's report.*

## **11. County Administrator's Report**

*There was no County Administrator's report.*

## **12. Executive Session**

**A motion was made by Member Campos, seconded by Member Roberts, that the Committee go into Executive Session. The motion carried by the following roll call vote:**

**Aye:** 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Frank and Member Roberts

**Absent:** 2 - Member Danforth and Member Pedersen

**12.1** [25-0199](#)

Executive Session pursuant to 5 ILCS 120/2(c)(8) to discuss security procedures and the use of personnel and equipment to respond to an actual, threatened, or a reasonably potential danger to the safety of employees, staff, the public, or public property.

**13. Regular Session**

**14. Member Remarks and Requests**

*There were no Member remarks or requests.*

**15. Adjournment**

*Chair Clark declared the meeting adjourned at 9:56 a.m.*

**Next Meeting: May 30, 2025**

*Meeting minutes prepared by Theresa Glatzhofer.*

*Minutes were approved on May 30, 2025, by the Technology Committee.*