

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

**Wednesday, April 3, 2024**

**8:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at:  
<https://bit.ly/49iLIH2>**

**Public Works and Transportation Committee**

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair  
Maine and Member Wasik

**Absent** 1 - Member Hewitt

*Other Attendees*

*In Person:*

*Alex Carr, Communications*

*Bailey Wyatt, Communications*

*Jon Nelson, Division of Transportation*

*Austin McFarlane, Public Works*

*Shane Schneider, Division of Transportation*

*RuthAnne Hall, Purchasing*

*Bianca Diaz, RTA*

*Theresa Glatzhofer, County Board Office*

*Patrice Sutton, County Administrator's Office*

*Electronically:*

*Paul Frank, Board Member*

*Kristy Cechini, County Board Office*

*Jolanda Dinkins, County Board Office*

*Janna Philipp, County Administrator's Office*

*Melissa Gallagher, Finance*

*Mary Crain, Division of Transportation*

*Abby Krakow, Communications*

*Joel Sensenig, Public Works*

*Mike Klemens, Division of Transportation*

*Kevin Carrier, Division of Transportation*

*Kevin Quinn, Communications*

*Matt Emde, Division of Transportation*

*Julian Rozwadowski, Division of Transportation*

*Barbara Klipp, Midwest Sustainability Group*

*Mick Zawislak, Daily Herald*

*Nick Principali, Finance*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**Item 5 was moved and placed after item 8.15.**

**6. Chair's Remarks**

*Chair Clark stated that she hopes everyone stays safe and warm today.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.9)**

**\*MINUTES\***

**8.1 [24-0372](#)**

Committee action approving the Public Works and Transportation Committee minutes from February 28, 2024.

**Attachments:** [PWT 2.28.24 Final Minutes](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that these minutes be approved.**

**The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.2 [24-0373](#)**

Committee action approving the Public Works and Transportation Committee minutes from March 6, 2024.

**Attachments:** [PWT 3.6.24 Final Minutes](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that these minutes be approved.**

**The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**\*DIVISION OF TRANSPORTATION\***

**8.3 [24-0398](#)**

Joint resolution authorizing a contract with SKC Construction, Inc., West Dundee, Illinois, in the amount of \$155,088 to provide for crack sealing of hot-mix asphalt and concrete pavement, where necessary, on various County highways and appropriating \$186,000 of Matching Tax funds.

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**Attachments:**    [24-0398 Bid Tabulation, Crack Sealing 2024](#)  
                              [24-0398 Vendor Disclosure, SKC Construction](#)  
                              [24-0398 Location Map, Crack Sealing 2024](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.4    [24-0399](#)**

Joint resolution authorizing a contract with Schroeder Asphalt Services, Inc., Huntley, Illinois, in the amount of \$743,986.79 for annual hot-mix asphalt maintenance of various roads on the County highway system and appropriating \$893,000 of Matching Tax funds.

**Attachments:**    [24-0399 Bid Tabulation, HMA Patching 2024](#)  
                              [24-0399 Vendor Disclosure, Schroeder Asphalt](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.5    [24-0400](#)**

Joint resolution authorizing a contract with Corrective Asphalt Materials, LLC, South Roxana, Illinois, in the amount of \$341,344.05 for the application of a pavement rejuvenator on various County highways and appropriating \$410,000 of Matching Tax funds.

**Attachments:**    [24-0400 Bid Tabulation, Pavement Rejuvenator 2024](#)  
                              [24-0400 Vendor Disclosure, Corrective Asphalt](#)  
                              [24-0400 Location Map, 2024 Pavement Rejuvenator](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.6 [24-0402](#)**

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$61,927.36 for the resurfacing of North Thompson Street and North Hauge Street in Avon Township Road District, which will be improved under the Illinois Highway Code for a total of 0.28 miles.

**Attachments:**    [24-0402 Bid Tabulation, Avon Township Road District \(MFT\)](#)  
                              [24-0402 Vendor Disclosure, Peter Baker](#)  
                              [24-0402 Location Map, Avon Township Road District \(\(MFT\)](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.7 [24-0403](#)**

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Circle Drive located in Antioch Township.

**Attachments:**    [24-0403 Location Map, Antioch Township Speed Ordinance Circle Drive](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.8 [24-0404](#)**

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Forest Avenue located in Antioch Township.

**Attachments:**    [24-0404 Location Map, Antioch Township Speed Ordinance Forest Ave](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

8.9 [24-0405](#)

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Grand Avenue located in Antioch Township.

**Attachments:** [24-0405 Location Map, Antioch Township Speed Ordinance Grand Ave](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Member Casbon, seconded by Member Campos, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**REGULAR AGENDA**

**\*PUBLIC WORKS\***

8.10 [24-0365](#)

Joint resolution authorizing execution of a contract with Joseph J. Henderson & Son, Inc., Gurnee, Illinois, in the amount of \$12,614,625 for the Lake County Public Works (LCPW) Water Reclamation Facility (WRF) Improvement Projects, Combined Bid.

**Attachments:** [24-0365 WRF Improvements JJ Henderson Bid Tab](#)  
[24-0365 WRF Improvements JJ Henderson Front End Bid Docs](#)  
[24-0365 WRF Improvements JJ Henderson Map](#)  
[24-0365 WRF Improvements JJ Henderson Vendor Disclosure](#)

*Austin McFarlane, Director of Public Works, explained that this contract provides for the improvements of three water reclamation facilities owned by Lake County Public Works. American Rescue Plan Act (ARPA) funding will be used for this project. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

8.11 [24-0425](#)

Ordinance consenting to the admission of an additional member, Lake Zurich, pursuant

to an admissions agreement, to the Central Lake County Joint Action Water Agency.

**Attachments:**    [Lake County Ordinance Consenting Admission](#)  
[CLCJAWA Letter Regarding Process Steps](#)  
[Lake Zurich Adoption](#)

*Austin McFarlane, Director of Public Works, explained that this agreement, if approved, would add the Village of Lake Zurich as a member of the Central Lake County Joint Action Water Agency (CLCJAWA). Discussion ensued.*

**A motion was made by Member Hunter, seconded by Vice Chair Maine, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**\*DIVISION OF TRANSPORTATION\***

**8.12 [24-0401](#)**

Joint resolution authorizing emergency appropriations for Fiscal Year (FY) 2024 for the Lake County Division of Transportation (LCDOT) capital funds for projects previously approved, for additional revenue that has been received for the previous fiscal year, and for project related reimbursement revenue from outside agencies and the related expense.

**Attachments:**    [24-0401 DOT Capital Carryovers Apr24](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that these emergency appropriations represent previously budgeted capital projects for DOT, as it is typical for DOT projects to carryover from other years.*

**A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.13 [24-0406](#)**

Joint resolution appropriating \$2,950,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvements to Hainesville Road from Washington Street to Rollins Road.

**Attachments:**    [24-0406 Location Map, Hainesville Road \(Washington Street to Rollins R](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this is an*

*appropriation of funds to acquire the right-of-way needed for improvements to Hainesville Road, from Washington Street to Rollins Road. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.14 [24-0407](#)**

Joint resolution appropriating \$100,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvements along Russell Road, from Kenosha Road to Lewis Avenue.

**Attachments:** [24-0407 Location Map, Russell Road \(Kenosha Road to Lewis Avenue\)](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this item is an appropriation of funds to acquire right-of-way associated with the improvements along Russell Road, from Kenosha Road to Lewis Avenue. Discussion ensued.*

**A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.15 [24-0003](#)**

Director's Report - Division of Transportation.

*Shane Schneider, Division of Transportation (DOT) Director, provided updates regarding public input meetings for various DOT projects. Director Schneider noted that the DOT's street sweeper was recently replaced, in an effort to continue removing pollutants from County highways. Lastly, Director Schneider provided details regarding the 2024 Construction Program. Discussion ensued.*

**5. Public Comment**

*Chair Clark moved item 5 and placed it after item 8.15 to accommodate a late request for public comment.*

*Public Comment was provided by:  
Bianca Diaz, RTA*

*Discussion ensued.*

**9. County Administrator's Report**

*Patrice Sutton, County Administrator, announced that RuthAnne Hall has been appointed to the position of Assistant County Administrator.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Member Remarks and Requests**

*There were no remarks or requests from Members.*

**12. Adjournment**

*Chair Clark declared the meeting adjourned at 9:07 a.m.*

**Next Meeting: May 1, 2024**

*Minutes prepared by Theresa Glatzhofer.*