

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, February 26, 2013**

**1:00 PM**

**Assembly Room, 10th Floor**

**Health & Community Services Committee**

1. **Call to Order**

**Present** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent** 1 - Member Cunningham

*Others Present:*

*Ryan Waller, County Administrator's Office*

*Jennifer Serino, WorkForce Development*

*Gary Gordon, Finance and Administrative Services*

*Brenda O'Connell, Community Development*

*Sarah Ciampi, Community Development*

*Anita Patel, Finance and Administrative Services*

*Eric Waggoner, Planning and Development*

*Irene Pierce, Lake County Health Department*

*Jerry Nordstrom, Lake County Health Department*

2. **Pledge of Allegiance**

*Chair Carlson led the group in the Pledge of Allegiance.*

3. **Approval of Minutes**

3.1 [13-0114](#)

Minutes from January 8, 2013.

**A motion was made by Member Weber, seconded by Member Calabresa. Motion carried by the following vote:**

**Absent:** 1 - Member Cunningham

4. **Added to Agenda**

*There were no items added to the agenda.*

5. **Public Comment**

*There were no public comments.*

6. **Old Business**

*There was no old business to conduct.*

7. **New Business**

7.1 [13-0234](#)

Joint resolution authorizing emergency appropriations for FY 2013 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

*Gary Gordon, Finance and Administrative Services, presented the carry-over report. Mr. Gordon explained that the first carry-over was for Affordable Housing in the amount of \$730,000 and the second was for the renovation to the rehab center in Winchester House in the amount of \$400,000. Mr. Gordon noted that a third carry-over was for Workforce Development in the amount of \$10.50.*

*Jerry Nordstrom, Lake County Health Department, was present and explained that a significant amount of the above referenced carry-over is tied to the NextGen Project. He said in-house staff has been working on the project, but outside consultants will now be hired to assist them.*

**A motion was made by Member Hart, seconded by Member Calabresa, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Member Cunningham

#### **COMMUNITY DEVELOPMENT**

##### **7.2 [13-0082](#)**

Resolution approving an amendment to the 2009 U.S. Department of Housing and Urban Development (HUD) Annual Action Plan.

*Brenda O'Connell and Sarah Ciambi, Community Development Department, are seeking an Action Plan amendment in order to decrease the total number of designated "Home Assisted" units that the County is currently responsible for from 38 to 3. They noted that the County would track the 3 units over a 20-year period.*

**A motion was made by Member Hart, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Member Cunningham

##### **7.3 [13-0253](#)**

Joint resolution approving the 2013 Annual Action Plan allowing Lake County to become eligible for grant funding from the U.S. Department of Housing and Urban Development (HUD).

*Ryan Waller, Assistant County Administrator, explained that this Action Plan was presented to the Health and Community Services Committee (HCS) before it goes to full Community Development Commission (CDC). He said the CDC will opine on the matter on February 27, 2013, so that by the time it reaches the County Board on March 12, 2013, it will have been reviewed, considered and approved. Mr. Waller noted that March 15, 2013 is the deadline to get the application to the U.S. Department of Housing and Urban Development (HUD). He informed the committee that the States Attorney's office has agreed to this process. The County uses this Action Plan to guide its funding through the next program year.*

**A motion was made by Member Hart, seconded by Member Calabresa, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Member Cunningham

#### WINCHESTER HOUSE

##### 7.4 [13-0076](#)

Report from Winchester House Administrator for the month of December 2012.

*Ryan Waller, Assistant County Administrator, announced that Rick Curtis, Administrator of Winchester House, has resigned. Noreen Zaio is the interim. HDG will be recruiting for the position and they speculate that it will take between 90-120 days to find an appropriate candidate. Although Federal law requires that the County Board appoint an Administrator, Mr. Waller noted that this will be an employee of HDG and not the County. However, our management agreement requires the finalist be interviewed by the County Administrator and the Health and Community Services Committee (HCS) Chair.*

**A motion was made by Member Mandel, seconded by Member Pedersen, that this communication or report be received and filed. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Member Cunningham

#### WORKFORCE DEVELOPMENT

##### 7.5 [13-0170](#)

Joint resolution accepting two Illinois Department of Commerce and Economic Opportunity (DCEO) WIA Rapid Response Grants and authorizing an emergency appropriation totaling \$165,399.

*Jennifer Serino, Workforce Development, informed the committee that the two grants the County accepted from the Illinois Department of Commerce and Economic Opportunity (DCEO) are for special populations that were received through an application process.*

**A motion was made by Member Hart, seconded by Member Mandel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Chair Carlson

#### HEALTH DEPARTMENT

##### 7.6 [13-0292](#)

Presentation concerning the School-Based Health Center at the Round Lake Senior High School.

*Ryan Waller, Assistant County Administrator, informed the committee that this item will be presented to them at a later date due to a mixup made in scheduling. Irene Pierce,*

*Director of the Lake County Health Department, informed the committee that on March 26, 2013, community members, school board members and representatives from across the county will all be coming together to present the School-Based Health Center Project.*

*Mrs. Pierce also updated the committee on the status of the sequester. She acknowledged that Jerry Nordstrom, Administrative Services, is in the process of developing a list of all County grants, which will identify which grants are Federally funded, and what portions of those grants are going to the State and then to the County. Mr. Nordstrom is also investigating what percentage of reductions the County will experience on each of these lines. Mrs. Pierce noted that the total grant amount for the County is 11 million; 5 million is directly from the Federal government, and the remaining portion is mostly going to the State and other unique pass-throughs. She explained that her department will be tracking this information in order to anticipate if there will be reductions, and then based on which lines are affected, what impact it will have on our services and our ability to serve.*

*Chair Carlson inquired about the potential impact a sequester would have on the County. Although Mrs. Pierce could not answer that question with certainty, she theorizes that the magnitude of a sequester would be big. She informed the committee that some areas are already experiencing a 2-9% reduction in their workforce.*

*Chair Carlson also inquired about what will happen if the lawmakers fail to reach a deal. Mrs. Pierce explained that most of her staff is aware that much of their funding is based on grants. Therefore, if reductions are warranted, she said the department's workforce reduction policy will go into place and her staff will be given 30-day notices in reference to their jobs.*

*In reference to the School-Based Health Center Project, Member Weber inquired about the breakdown of the roles of local hospitals. Mrs. Pierce explained that these entities will be subcontractors and that additional information regarding their roles will be available at the March 26, 2013 presentation.*

*Lastly, Mrs. Pierce announced that she is retiring.*

**8. Executive Session**

*There was no executive session.*

**9. County Administrator's Report**

*Ryan Waller, Assistant County Administrator.*

*Jerry Nordstrom, Lake County Health Department, gave an update on the progress of the new Behavioral Health Center and Primary Care facility. He explained that while pursuing a new space for the Animal Care and Control Facility, his department purchased another property that has another building on it. The property is currently being renovated to allow for consolidation of some County services and 2 or 3 rental properties located in the western part of the County. Mr. Nordstrom said the plan for the Behavioral Health project is to co-locate Outpatient Services that are currently being provided in the western part of*

*the county with a Primary Care Service presence. This facility will be similar to the model built on Grand Avenue. The renovation is taking place now in an existing 5000 square feet building located on Petersen Road, east of the intersection of Highway 45 and Petersen Road. Mr. Nordstrom speculates that they should be ready to move in the building by this summer.*

*Mr. Nordstrom also updated the committee on the status of the new Animal Care and Control facility. He said his department is finishing up the design work for the building and getting ready to seek actual bids to build the facility. This project has been ongoing for the last 7 years.*

**10. Adjournment**

**A motion was made by Member Mandel, seconded by Member Hart. The motion carried by the following vote:**

**Aye:** 6 - Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Chair Carlson

*Minutes prepared by Veronica Sheffa.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Health & Community Services Committee*