

Lake County Illinois

*Central Permit Facility
500 W Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Friday, May 4, 2018

8:30 AM

Central Permit Facility

Committee of the Whole

1. Call to Order

Chair Lawlor called the meeting to order at 8:30 a.m.

Present 19 - Chair Lawlor, Vice Chair Calabresa, Member Bartels, Member Carlson, Member Cunningham, Member Danforth, Member Durkin, Member Frank, Member Hart, Member Hewitt, Member Maine, Member Martini, Member Mathias, Member Paxton, Member Taylor, Member Rummel, Member Weber, Member Werfel and Member Wilke

Absent 2 - Member Pedersen and Member Wyatt

Others present:

Erica Berman, Human Resources

Chris Blanding, Information Technology

Barry Burton, County Administrator

Erin Cartwright-Weinstein, Circuit Court Clerk

Jim Chamernik, Sheriff's Office

Danny Davis, Court Administration

Jud DeLoss, Greensfelder Law

Jennifer Everett, Workforce Development

Matt Guarnery, RGI

Paul Fetherston, Assistant County Administrator

Eric Foote, Community Development

RuthAnne Hall, Purchasing

Rosemary Heilemann, League of Women Voters, Lake County

Ryan Horne, Finance and Administrative Services

Stacey Kramer, Lake County Resident

Larry Mackey, Health Department

Rodney Marion, Human Resources

Amy McEwan, Deputy County Administrator

Matt Meyers, Planning, Building and Development

Kasey Morgan, Court Administration

Eric Nordstrom, Workforce Development

Jerry Nordstrom, Health Department

Shane Schneider, Division of Transportation

Jennifer Serino, Workforce Development

Brittany Sloan, Planning, Building and Development

Jessica Vealitzek, Lake County Resident

Robin Van Sickle, Health Department

Jennie Vana, Communications

Blanca Vela-Schneider, County Board Office

Eric Waggoner, Planning, Building and Development

Dakisha Wesley, Assistant County Administrator

Mike Wheeler, Finance and Administrative Services

Dawn Wucki-Rossbach, Sheriff's Office

2. Pledge of Allegiance

Member Werfel led the Pledge of Allegiance.

3. Approval of Minutes**3.1 [18-0501](#)**

Minutes from April 4, 2018.

Attachments: [COW 4.6.18 Minutes - Final](#)

A motion was made by Member Calabresa, seconded by Member Martini, that the minutes for items 3.1 and 3.2 be approved. The motion carried unanimously.

Aye: 16 - Chair Lawlor, Vice Chair Calabresa, Member Bartels, Member Carlson, Member Cunningham, Member Danforth, Member Frank, Member Hart, Member Martini, Member Mathias, Member Paxton, Member Taylor, Member Rummel, Member Weber, Member Werfel and Member Wilke

Absent: 2 - Member Pedersen and Member Wyatt

Not Present: 3 - Member Durkin, Member Hewitt and Member Maine

3.2 [18-0502](#)

Executive Session minutes from April 4, 2018.

A motion was made by Member Calabresa, seconded by Member Martini, that the minutes for items 3.1 and 3.2 be approved. The motion carried unanimously.

Aye: 16 - Chair Lawlor, Vice Chair Calabresa, Member Bartels, Member Carlson, Member Cunningham, Member Danforth, Member Frank, Member Hart, Member Martini, Member Mathias, Member Paxton, Member Taylor, Member Rummel, Member Weber, Member Werfel and Member Wilke

Absent: 2 - Member Pedersen and Member Wyatt

Not Present: 3 - Member Durkin, Member Hewitt and Member Maine

4. Addenda to the Agenda

Chair Lawlor noted there would be an Executive Session today that will be held after the County Administrator's report.

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

(Member Durkin arrived at 8:33 a.m.)

Chair Lawlor reported the liquor commission meeting was canceled. The next meeting is scheduled to be held on May 21, 2018.

7. Old Business

There was no old business to conduct.

8. New Business**8.1 [18-0044](#)**

Review of County Board Agenda.

Chair Lawlor reviewed items one and two.

Consent Agenda

Chair Lawlor reviewed items three through seven.

Reappointments - Chair Lawlor reviewed the reappointments for items eight through 14.

Law and Judicial - Member Cunningham reviewed items 15 through 18. A scrivener's error was noted on item 17 regarding the Police Services Agreement between Lake County Sheriff's Office and the Village of Long Grove. The three year agreement should reflect an expiration date of April 30, 2021.

(Member Hewitt arrived at 8:43 a.m.)

Health and Community Services - Member Carlson reviewed items 19 through 25.

Public Works and Transportation Committee - Member Maine reviewed items 26 through 33. Discussion ensued regarding when a bike path should be incorporated into a project. Division of Transportation Director Shane Schneider indicated the municipality requested the sidewalk after the project was let. He indicated the County tries to add non-motorized travel points, when possible, but requires municipalities to take ownership and maintain them.

Financial and Administrative Committee - Member Rummel reviewed items 34 through 37. Chair Lawlor and Deputy County Administrator Amy McEwan gave an overview of 911 consolidation efforts in regards to item 35, the creation of a Regional 911 Working Group administrative fund. Member Maine requested that this item be pulled to the beginning of the Regular Agenda.

Regular Agenda

Lake County Board - Chair Lawlor reviewed items 38 and 39. Brittany Sloan, Planning, Building and Development, provided additional information regarding the term dates and seats of Zoning Board of Appeal members on item 39. Back in the late 1990's, members who were appointed to fill vacancies were given a full term instead of filling the seat for the remaining portion of the term. This resolution clarifies the members' terms and the seats in which they occupy.

Law and Judicial - Member Cunningham reviewed item 40.

Health and Community Services Committee - Member Carlson reviewed items 41 through 43.

Public Works and Transportation Committee - Member Maine reviewed items 44 through 47. Items 46 and 47 are related. She indicated that County staff worked with the Lake County Forest Preserve District on creating a master agreement which addresses right-of-way, easements, and excess land issues that are anticipated with upcoming projects. Discussion ensued.

Financial and Administrative Committee - Member Rummel reviewed items 48 through 53. Significant discussion ensued regarding the need to systematically review and evaluate the salaries, including benefits, of the County Board Chairman and County Board member positions. Member Maine committed to bringing this issue to the Financial and Administrative Committee for discussion.

Appointments - Chair Lawlor reviewed the appointments for items 54 through 57.

8.2 [18-0489](#)

Presentation by the Regional Office of Education.

This item was postponed until the June 12, 2018 Committee of the Whole meeting.

10. County Administrator's Report

County Administrator Barry Burton reported Lake County is no longer participating in the Illinois Association of County Board Members. It is forming its own organization, in partnership with other neighboring collar counties, which will be recognized by the National Association of Counties.

Mr. Burton reported that staff will begin interviewing for the vacant Finance Director position next week. There are several good candidates.

Mr. Burton noted there would only be one set of committee meetings before the June 12, 2018 County Board Meeting due to the Memorial Day holiday.

10.1 [18-0490](#)

Strategic Plan Update - Enhance Economic Opportunities.

Attachments: [Enhanced Economic Opportunities May 2018](#)

Jennifer Serino, Workforce Development, and Kevin Considine, Lake County Partners, provided a presentation on economic opportunities in Lake County. Lake County Partners has diligently worked to expand and attract businesses. Staff has recently gone overseas to meet with representatives of 100 businesses in Poland and Germany who are looking to locate or expand into the United States. Lake County Partners also is working to retain businesses that are already in Lake County.

Efforts have been made to increase collaboration between businesses and Workforce

Development. Ms. Serino indicated Workforce Development has developed employer-driven solutions that engage high school students and young adults, train individuals with more soft skills so that they become more technical, create incentives to encourage businesses to train and build its own talent, and provide businesses an immediate access to a pool of qualified candidates.

Eric Nordstrom, Workforce Development, reviewed career expos efforts that occurred between 2017 and 2018 at four high schools in which 3,600 students attended. He indicated six industries were represented at the expos and 205 employers participated. The expos results for 2017 resulted in 100 job shadows/internships, 40 direct hires, and three apprenticeships. Discussion ensued.

(Members Mathias and Paxton left at 10:30 a.m.)

A presentation was provided.

County Administrator's Report Continued

Danny Davis, Court Administrator, on behalf of Circuit Court Clerk Erin Cartwright-Weinstein, reported that, due to the time it is taking individuals to complete their e-filing applications, there was a need to change the hours of operation at the Circuit Court Clerk's Office.

9. Executive Session

Executive Session was entered into at 10:40 a.m.

This matter was to go into executive session

Aye: 17 - Chair Lawlor, Vice Chair Calabresa, Member Bartels, Member Carlson, Member Cunningham, Member Danforth, Member Durkin, Member Frank, Member Hart, Member Hewitt, Member Maine, Member Martini, Member Taylor, Member Rummel, Member Weber, Member Werfel and Member Wilke

Absent: 2 - Member Pedersen and Member Wyatt

Not Present: 2 - Member Mathias and Member Paxton

9.1 [18-0601](#)

Executive Session to discuss personnel matters pursuant to ILCS 5/120 (c)(1).

This item was discussed in Executive Session.

Executive Session was adjourned at 10:54 a.m.

A motion was made by Member Carlson, seconded by Member Cunningham, to come out of Executive Session. The motion carried unanimously.

Aye: 16 - Chair Lawlor, Vice Chair Calabresa, Member Bartels, Member Carlson, Member Cunningham, Member Danforth, Member Durkin, Member Frank, Member Hart, Member Hewitt, Member Maine, Member Martini, Member Taylor, Member Rummel, Member Weber and Member Werfel

Absent: 2 - Member Pedersen and Member Wyatt

Not Present: 3 - Member Mathias, Member Paxton and Member Wilke

11. Members' Remarks

There were no remarks from members.

12. Adjournment

The meeting was adjourned at 10:55 a.m.

A motion was made by Member Cunningham, seconded by Member Weber, to adjourn. The motion carried unanimously.

Aye: 16 - Chair Lawlor, Vice Chair Calabresa, Member Bartels, Member Carlson, Member Cunningham, Member Danforth, Member Durkin, Member Frank, Member Hart, Member Hewitt, Member Maine, Member Martini, Member Taylor, Member Rummel, Member Weber and Member Werfel

Absent: 2 - Member Pedersen and Member Wyatt

Not Present: 3 - Member Mathias, Member Paxton and Member Wilke

Next Meeting: June 8, 2018

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice Chairman

Committee of the Whole